



Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA
 TeleFax No. 7354979

PURCHASE ORDER NO. 2019-092

Supplier: Nissan Commonwealth Inc.	Date: July 02, 2019
Address: #41 Commonwealth Avenue, Barangay Holy Spirit, Quezon City, Metro Manila	Mode of Procurement: Small Value Procurement
TIN: 044-559-455	

Gentlemen:
 Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Price Quotation, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery: DBM Building III	Delivery Term: Seven (7) calendar days from the receipt of Notice to Proceed (NTP)
Date of Delivery: Seven (7) calendar days from the receipt of Notice to Proceed (NTP)	Payment Term: Upon completion of delivery and acceptance

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
	lot	Warranty Repair and Services for Nissan NV350 SAA 1140 * nothing follows *	1	₱ 8,461.00	₱ 8,461.00

(Total Amount In Words)
Eight Thousand Four Hundred Sixty One Pesos ₱ **8,461.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Conforme: MARIE MARIELA DE ALCA
 Signature over Printed Name of Supplier
 Date: JUL 10 2019

Very truly yours,
 THEA MARIE CORONNE F. PALARCA
 Director IV, Administrative Service
 Authorized Official
 (Representing End User)

Funds Availability Certified by: <u>JEFFREY DM GALARPE</u> OIC- Accounting Division	OS No : <u>62101012019-07-1332</u> Amount : <u>₱ 8,461.00</u> Date : <u>67/63/19</u>
----------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------

Distribution of Copies:
 / / Original copy for the Supplier's Conforme
 / / Agency's Central Supply and Property Section for file
 / / COA Auditor

**TERMS AND CONDITIONS
(PURCHASE ORDER)**

1. ALL PRICES QUOTED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF QUOTATION.

2. AWARDEE shall be responsible for the source(s) of his supplies/materials/equipment and shall make deliveries in accordance with schedule, quality and specifications of the award and purchase order (PO). Failure by the AWARDEE to comply with the same shall be ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the Next Lowest Responsive Proposal, as determined by the DBM Bids and Awards Committee and approved by the Secretary of Budget and Management or his duly authorized representative.

3. The Goods shall only be delivered by the Supplier at the Property Section, General Services Division of the Procuring entity's Administrative Service located at Ground Floor, DBM Bldg. III, Gen. Solano St., San Miguel, Manila, not later than 10:00 am up to 3:00 pm on the date of delivery as indicated in PO.

Moreover, the delivery schedule as indicated in the PO may be modified at the option of the Procuring Entity, with prior due notice, written or verbal, to the Supplier.

4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but failed to deliver the required product(s) within the time called for in the same order, he shall be extended a maximum period of fifteen (15) calendar days to make good his delivery. Thereafter if AWARDEE has not completed delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance withdrawn from that AWARDEE, without prejudice to the imposition of liquidated damages. The DBM shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for his disqualification from future bids of the same or all items, without prejudice to the imposition of other sanctions as prescribed under R.A. 9184 and its IRR.

5. The Goods delivered are accepted by the Procuring Entity as to quantity only. However, inspection as to the Goods' compliance with the technical specifications, and its order and condition, will be done in the presence of the representatives of both Supplier and Procuring Entity within three (3) working days from the date of delivery upon prior due notice, written or verbal, to the authorize representative of the Supplier. The inspection will push through as scheduled even in the absence of the Supplier's representative, if the latter was duly notified. In which case, the results of the inspection conducted by the Procuring Entity shall be final and binding upon the Supplier.

6. Rejected deliveries shall be construed as non-delivery of product(s) /item(s) so ordered and shall be, if applicable, subject to liquidated damages and to the terms and conditions prescribed under item 4 hereof.

7. Supplier shall guarantee the deliveries to be free from defects. Any defective item(s)/product(s) that may be discovered by the DBM within seven (7) working days after acceptance of the same shall be replaced by the supplier within seven (7) working days or until stocks are available upon receipt of a written notice. Beyond the said time frame, defective units will be picked up by the supplier for assessment.

8. A penalty of one-tenth of one percent (0.001) of the cost of the unperformed portion for everyday of delay.


The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it. The Procuring Entity may also rescind the contract and impose 10% of the amount of the contract as liquidated damages, upon non-performance by the Supplier of any of its obligations under the contract

The imposition of liquidated damages in all instances shall be automatic, except upon prior request for extension and approval thereof by the Procuring Entity before the scheduled delivery date. Any request for extension not acted upon before delivery date shall be considered denied.

9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.

10. The technical specifications, bid proposal and other documents required from the AWARDEE shall form part of this Purchase Order.

Accepted By:

 JUL 10 2019
MARIE CHIEFA DE ALCA
AWARDEE

REPUBLIC OF THE PHILIPPINES)
CITY OF MANILA) S.S.

BEFORE ME, a Notary Public for and in the City of Manila, Philippines on this _____ day of _____, 2019, personally appeared _____ known to me to be the same person who accepted the foregoing Terms and Conditions of a Purchase Order and who acknowledged to me that the same is his free and voluntary act and deed and of the entity that he represents.

This Instrument refers to a _____ consisting of _____ (_____) pages including this page and its Annexes, signed by the parties and their material witnesses.

WITNESS MY HAND AND SEAL this _____ day of _____, 2019

Doc No _____:
Page No _____:
Book No _____:
Series of 2019.



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE TO PROCEED

July 2, 2019

Ms. Marie Shiela De Alca
Nissan Commonwealth Inc.
#41 Commonwealth Avenue,
Barangay Holy Spirit, Diliman,
Quezon City

Dear Ms. De Alca:

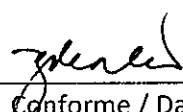
Per attached Purchase Order No. **2019-092**, we hereby notify you that your Office may proceed with the delivery of the project "*Warranty Repair and Services for Nissan NV350 SAA 1140*," upon receipt and acceptance of this Notice.

In this regard, your Office shall coordinate with our Procurement Management Division to ensure compliance with the item/service specification, and the terms stated at the back of the Purchase Order.

Thank you very much.

Very truly yours,


THEA MARIE CORINNE F. PALARCA
Director IV, Administrative Service

 JUL 10 2019

Conforme / Date



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE OF AWARD

July 2, 2019

Ms. Marie Shiela De Alca
Nissan Commonwealth Inc.
#41 Commonwealth Avenue,
Barangay Holy Spirit, Diliman,
Quezon City

Dear Ms. De Alca:

We are pleased to inform you that the Project, "*Warranty Repair and Services for Nissan NV350 SAA 1140*," is hereby awarded to your company in the amount of Eight Thousand Four Hundred Sixty One Pesos (Php8,461.00).

Thank you very much.

Very truly yours,


THEA MARIE GORINNE F. PALARCA
Director IV, Administrative Service



Conforme / Date

JUL 10 2019



OBLIGATION REQUEST AND STATUS

Department of Budget and Management

Serial No. : 021011012019-07-001332

Date : July 03, 2019

Fund Cluster: 01

1342

Payee : NISSAN COMMONWEALTH INC.

Office :

Address: #41 Commonwealth Avenue, Barangay Holy Spirit, Quezon City, Metro Manila

Responsibility Center	Particulars	MFO/PAP	UACS Object Code	Amount
AS	Payment for the Warranty Repair and Services for Nissan NV350 SAA 1140 assigned to AS-GSD.	100000100001000	5021306001	8,461.00

Purchase Order no. 2019-092 8,461.00

A. Certified : Charges to appropriation /allotment are necessary, lawful and under my direct supervision; and supporting documents valid, proper and legal

Signature : *[Signature]*

Printed Name : THEA MARIE CORINNE F. PALARCA

Position : Director IV, AS MAD

Date : Jul 02, 2019

B. Certified : Allotment available and obligated for the purpose/adjustment necessary as indicated above

Signature : *[Signature]*

Printed Name : EDEN D. PANGILINAN

Position : Head, Budget Division/Unit/Authorized Representative

Date : 7-04-19

C. STATUS OF OBLIGATION

Reference			Amount				
Date	Particulars	ORS/JEV/Check/ADA/TRA No.	Obligation (a)	Payable (b)	Payment (c)	Balance	
						Not Yet Due (d)	Due and Demandable (e)



Republic of the Philippines

Department of Budget and Management (DBM)

Office of the Secretary, Central Office

PURCHASE ORDER

Supplier:	Nissan Commonwealth, Inc.	PO No.:	01-06001-PO-2019-07-00001
Address:	Gen. Solano St. San Miguel Manila, 1005	PO Date:	July 02, 2019
TIN:	455945500000	Bank Name:	
Tel.No.:	0000	Bank/Branch:	
Fax No.:		Bank A/C No.:	
Mode of Procurement:	Shopping 52.1a	Account Type:	
Month:	July	PR No.:	01-06001-PR-2019-06-00056
Fund Cluster:	01 - Regular Agency Fund		
Funding Source:	01101101 - Specific Budgets of National Government Agencies		

Sir/Madam:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Delivery Terms: 10 working days upon receipt of the PO

Payment Terms: 30 days upon receipt / acceptance of Invoice

No	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	Warranty Repair and Services for Nissan NV350 SAA 1140	1.00	8,461.00	8,461.00
Total				₱	8,461.00

(Total Amount in Words) **EIGHT THOUSAND FOUR HUNDRED SIXTY ONE PESOS AND 00/100**

In case of failure to make the full delivery within the time specified below, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

Marco David

Signature over Printed Name of Supplier

Signature over Printed Name of Authorized Official

Date

Designation

Delivery Schedule

No	Description	Delivery Date From	Delivery Date To	Place of Delivery	Quantity
1	Warranty Repair and Services for Nissan NV350 SAA 1140	07/01/2019	07/31/2019		1.00



Republic of the Philippines
 Department of Budget and Management (DBM)
 Office of the Secretary, Central Office
PURCHASE REQUEST

Fund Cluster: 01 - Regular Agency Fund

Funding Source: 01101101 - Specific Budgets of National Government Agencies

PR No.: 01-06001-PR-2019-06-00056

Date: June 13, 2019

Month: June

No.	Unit	Responsibility Center		Item Description	Quantity	Unit Cost	Total Cost
		Code	Description				
I	Lot	075	DBM-General Services Division	Power steering fluid and labor	1.00	8,500.00	8,500.00

Total P 8,500.00

Amount In Words **EIGHT THOUSAND FIVE HUNDRED PESOS AND 00/100**

Description Power steering fluid and labor

Requested By:

Approved By:

Signature :

Printed Name :

Designation :

ARGEE M. STA. BARBARA

JOYCE D. LABAO

OIC-Chief Administrative Officer

OIC-Chief Administrative Officer

For LAOS

Normal driving condition:

- Drain every 20,000 km (12,000 miles) or 12 months
- Replace every 20,000 km (12,000 miles) or 12 months

Severe driving condition:

- Replace every 10,000 km (6,000 miles) or 6 months

9) The applied countries are other than the countries listed (39).

Maintenance for off-road driving

Whenever you drive off-road through sand, mud or water the wheel hub, more frequent maintenance may be required of ms:

- ▲ Brake pads and rotors
- ▲ Brake lining and drums
- ▲ Brake lines and hoses
- ▲ Wheel bearing grease
- ▲ Free-running hub grease
- ▲ Transfer oil and differential oil
- ▲ All-mode 4WD transfer fluid and automatic transmission
- ▲ Steering linkage
- ▲ Propeller shaft and front drive shaft
- ▲ Air cleaner filter
- ▲ Clutch housing (Check water entry)

Service verification record

Verify that the work specified in the maintenance schedule has been completed. Periodic Maintenance should be performed either at the number of miles or months, whichever comes first. All Periodic Maintenance is performed at the owners cost.

10,000 km/6,000 miles 3 months

Name: PHUENH Actual km: 1278

Advisor signature: [Signature]

15,000 km/9,000 miles 9 months

Date: _____ Dealer name: _____

Service Advisor signature: _____

20,000 km/12,000 miles 1 year

Date: _____ Dealer name: _____

Service Advisor signature: _____

25,000 km/15,000 miles 15 months

Date: _____ Dealer name: _____

Service Advisor signature: _____

30,000 km/18,000 miles 18 months

Date: _____ Dealer name: _____

Service Advisor signature: _____

RECEIVED
MAY 23 2019

BY: [Signature]
NCAI-CRD

Service verification record

This is to certify that the work specified in the maintenance schedule has been completed. Periodic Maintenance should be performed every 30,000 kilometers or months, whichever comes first. All Periodic Maintenance is performed at the owners cost.

30,000 km/18,000 miles 18 months
Date: 7-22-79 Actual km: 19977
Dealer name: NEW
Service Advisor signature: [Signature]

35,000 km/21,000 miles 21 months
Date: _____ Actual km: _____
Dealer name: _____
Service Advisor signature: _____

40,000 km/24,000 miles 2 years
Date: _____ Actual km: _____
Dealer name: _____
Service Advisor signature: _____

45,000 km/27,000 miles 27 months
Date: _____ Actual km: _____
Dealer name: _____
Service Advisor signature: _____

50,000 km/30,000 miles 30 months
Date: _____ Actual km: _____
Dealer name: _____
Service Advisor signature: _____

55,000 km/33,000 miles 33 months
Date: _____ Actual km: _____
Dealer name: _____
Service Advisor signature: _____

Service verification record

This is to certify that the work specified in the maintenance schedule has been completed. Periodic Maintenance should be performed every 30,000 kilometers or months, whichever comes first. All Periodic Maintenance is performed at the owners cost.

60,000 km/36,000 miles 3 years
Date: _____ Actual km: _____
Dealer name: _____
Service Advisor signature: _____

65,000 km/39,000 miles 39 months
Date: _____ Actual km: _____
Dealer name: _____
Service Advisor signature: _____

70,000 km/42,000 miles 42 months
Date: _____ Actual km: _____
Dealer name: _____
Service Advisor signature: _____

SAIR ORDER

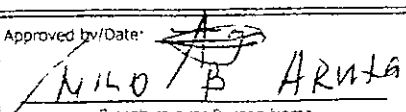
RO No. : R0003765

Owned and Operated by NISSAN COMMONWEALTH INC.
 41 Commonwealth Avenue Brgy Holy Spirit, Quezon City
 Tel. No: (632) 932-0428 Fax: 931-6087
 VAT REG TIN. 004-559-455-000

CUSTOMER NO. P0000625	CUSTOMER NAME AND ADDRESS Department of Budget and Management General Solano Street San Miguel Manila City National Capital Region TIN: 000-457-459-00			ADVISOR J. Francisco P. Dimagiba	PLATE NO. OY7787
DOC. DATE 01/12/2018				YEAR/MAKE/MODEL 2018 NISSAN NV350 URVAN 15 SEATER	ENG./TRANS
STOCK NO. OY7787/2036				MODEL NO. NV350 15 SEATER	CARLINE NV350
PURCHASE ORDER No. VPO00086				CHASSIS No. JN1TC2E26Z0016537	KILOMETERS 2,961
CA <input type="checkbox"/> F/C <input type="checkbox"/> CH <input type="checkbox"/>	REPRESENTATIVE not available	TERMS 60D	SELLING DEALER NISSAN COMMONWEALTH INC		DELIVERY DATE 10/20/2017
C/C <input type="checkbox"/> WAR <input type="checkbox"/> INT <input type="checkbox"/>	MOBILE PHONE NO. not available	BUSINESS PHONE NO. not available	HOME PHONE NO. (02) 735 1650	TIME RECEIVED 11:41:09 AM	DELIVERY KMS.
AIR <input type="checkbox"/> PWR <input type="checkbox"/> TURBO <input type="checkbox"/>	VEHICLE ID JN1TC2E26Z0016537	ENGINE NO. YD25004448B	ESTIMATED DATE AND TIME 01/12/2018 02:00:00 PM	DATE/TIME RELEASED	INSURANCE INFO

J. No	Chrg	Item	Description	Quantity	Unit	Amount
Labor						
1,000KM PMS CHECK UP						
1	CUST	PMS1K	PERFORM 1,000 KM.CHECK-UP			
Instructions :			FREE INSPECTION			

Customer's Acknowledgment
 I hereby authorize and agree to pay for, the above repair work to be done on my vehicle, including the purchase of all parts and materials necessary to perform the same. In the event that the total cost of repair is not paid within sixty (60) days from the date of the notice of completion thereof, I hereby authorize and empower Nissan Commonwealth, Inc. to sell my vehicle at a public auction and apply the proceeds or part thereof to the cost of the repair, and the excess, if any, shall be turned over to me.

Prepared by/Date: J. Francisco P. Dimagiba	Approved by/Date:  Nilo B Aruta Signature over Printed Name	Acknowledged & Received by (Customer)/Date: Department of Budget and Management Signature over Printed Name
---------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------

BILLING STATEMENT

BROADWAY MOTOR SALES CORP.
 1232 U.N. Avenue, Brgy. 672 Paco, NCR.
 City of Manila, First District, Philippines 1007
 Tel. Nos: 498-0567 / 525-6171 / 525-9061 Telefax: 400-1521
 VAT Reg. TIN: 000-343-464-00000

SOLD TO (NAME & ADDRESS)
 DEPARTMENT OF BUDGET AND MANAGEMENT
 GENERAL SOLAR ST SAN MIGUEL MALABON
 TIN

R.O. NO. / RIS. NO. **RN001864** **Nº 0008996**
 MODEL PLATE NO.
 1000000 000000 000000 07 Jul 2018

Advisor CORDEVILLA, AARON	Km Reading 15,447	Next Svc Date 27 Jul 2018	Next Svc Km 20,000	Year/Make 2017/N	Model No E26NVC0010STI	Color AW
LOA No	Mobile No 6573300 LOC3119	Tel No. (Home) 08210770396	Tel No. (Bus) 7912000 LOC3116	VIN/Chassis No. JUN1TC2E2M20016637	Engine No. YD260044438	
LOA Date	Representative Name ED FORTUNA	Contact No(s)		Selling Dealer Nissan Commonwealth	Delivery Date 14 Sep 2017	
Policy No	Time Received 08:00	Date/Time Promised 27 Jul 2018 12:00	Date/Time Completed 27 Jul 2018 11:31	Why Date 14 Sep 2020	Ext Why Date	Why Exp Date

Description	Qty	Unit Price	Amount
ENGINE WASH			450.00
ENGINE WASH I			
	Sub total		450.00
PERFORM 10,000 KMS CHECK UP			1,414.00
PMS LABOR-CUSTOMER			350.00
WORKSHOP SUPPLIES(MISCELLANEOUS)			
TOTAL SW30-01 FULLY SYNT QUARTZ INEO MC)	0	600.00	5,040.00
N15208-BN30A-01 FILTER ASSY OIL	1	757.00	757.00
N11026-01M02-01 WASHER DRAIN	1	56.00	56.00
OTDRAKECLEANER-(RAPID CLEANER SPRAY	1	300.00	300.00
NWURTH-EPSTE-02 BRAKE PASTE 5.5 ML	1	170.00	170.00
N16546-02H01-01 AIR CLEANER DRY TYPE	1	2,491.00	2,491.00
	Sub total		10,608.00

Service Notes : JOB DONE:
 CHANGED OIL AND FILTER(FULLY SYNTHETIC OIL)
 REPLACED DRAIN PLUG WASHER, AND AIR FILTER
 CLEANED AND ADJUST ALL BRAKES USED BRAKE CLEANER AND BRAKE PASTE
 CHECKED ALL LIGHTS, BELTS, HOSES, AND TOP UP ALL FLUIDS
 RETIGHTENING BODY BOLTS AND NUTS AND LUBRICATED ALL DOORS
 TECH: SOLOMON
 PERFORMED ENGINE AND BODY WASH AND VACUUM
 CARWASHER: WILSON

TECH: SOLOMON
 DC TECH: TOM SARMENTO
 "THIS DOCUMENT IS NOT VALID FOR CLAIM OF INPUT TAX." **GRAND TOTAL**

Received above listed goods in good order and condition. Price to be paid, without need of demand, at Seller's office address with 2% interest and another 1% penalty both computed monthly on overdue accounts. Until price is fully paid, title to goods remains with Seller which has option to repossess same or demand payments of agreed price, although risk of loss is always vested in Buyer. Seller's responsibility ceases upon acceptance in writing hereof. Goods shipped at Buyer's risk and claims for loss or damage to be addressed to carrier. In case of suit hereon, Seller's address to be the premier courts of the place indicated in the invoice shall include 20% of Principal as attorney's fees plus 20% of principal as liquidated damages.

RECEIVED BY:
 PRINTED NAME & SIGNATURE

BILLING CLERK
 07/27/18

BILLING STATEMENT

GENERAL SOLANO ST SAN MIGUEL BUELA

BROADWAY MOTOR SALES CORP.
 1232 U.N. Avenue, Brgy. 672 Paco, NCR,
 City of Manila, First District, Philippines 1007
 Tel. Nos. 492-8882 / 525-6171 / 525-9061 Telefax: 400-1521
 VAT Reg. TIN: 900-343-464-00000

SOLD TO (Name & Address) DEPT To: DEPARTMENT OF BUDGET AND MANAGEMENT	R.O. NO. / RIS. NO.	No 0008996
	MODEL	PLATE NO. 07 JJA 2018
TIN	BUS. STYLE	

Advisor CORDEVILLA, AARON	Km Reading 16,447	Next Svc Date 27 Jul 2018	Next Svc Km 20,000	Year/Make 2017/N	Model No. E26NY30010STT	Color AW
LOA No	Make No 6673300 LOC3118	Tel No (Home) 08218770395	Tel No (Bus) 7912000 LOC3115	VIN/Chassis No JN1TCE2E26Z0016537	Engine No YD250044488	
LOA Date	Representative Name ED FORTUNA	Contact No(s)		Selling Dealer Nissan Commonwealth	Delivery Date 14 Sep 2017	
Policy No	Time Received 09:00	Date/Time Promised 27 Jul 2018 16:00	Date/Time Completed 27 Jul 2018 11:31	Wdy Date 14 Sep 2020	Ext Wdy Date	Wdy Exp Date

PAID
 O.R. NO. **7032**
 DATE: **7/27/18**

Total Labor : 1,414.00
 Total Parts : 8,844.00
 Total Others : 800.00

VATable	9,873.21
VAT Exempt Sale	0.00
VAT Zero-Rated Sale	0.00
Discount	
Freight	
Value-Added Tax	1,184.78

*** RECOMMENDATIONS ***
 THANK YOU AND SEE YOU IN YOUR NEXT SERVICE IN 20,000 KMS CHECK UP

11,308.00

"THIS DOCUMENT IS NOT VALID FOR CLAIM OF INPUT TAX." **GRAND TOTAL**

<p>Received above listed goods in good order and condition. Price to be paid, without need of demand, at Seller's office address with 2% interest and another 1% penalty both computed monthly on overdue accounts. Unit price is fully paid, title to goods remains with Seller which has option to repossess same or demand payments of signed price, although risk of loss is always vested in Buyer. Seller's responsibility ceases upon acceptance in signing hereof. Goods shipped at Buyer's risk and claims for loss or damage to be addressed to carrier. In case of suit hereon, venue shall be in the proper courts of the place indicated in the above Seller's address to the exclusion of other places. Recovery by Seller shall include 20% of Principal as attorney's fees plus 20% of principal as liquidated damages.</p>	RECEIVED BY:	BILLING CLERK
	PRINTED NAME & SIGNATURE	<i>A 7/27/18</i>

"THIS BILLING STATEMENT SHALL BE VALID FOR ORIGINAL



DEPARTMENT OF BUDGET AND MANAGEMENT
PRE-INSPECTION REPORT

06-13-19-218

Date 06/13/2019 Vehicle / Plate No. Nissan NV 350 SAA 1140
Requisitioning Office/Dept. OSEC

Nature and Scope of Last Repair , if any :
30,000 km check up, replacement of battery

Complaints/Defects :
Warranty claim for Power Steering Pump

Parts /components to be Repaired / Replaced:
Power Steering Pump

FINDINGS / OBSERVATIONS:
For maintenance

ROBERT B. MARASIGAN
Property Inspector

Date : June 13, 2019

DEPARTMENT OF BUDGET AND MANAGEMENT

Vehicle Record

Vehicle Price: Php 1,315,182.86
 Unit Description: NISSAN NV 350 DIESEL
 Date Aquired: November 09, 2017
 End-User: NILO ARUTA

Red Plate: OY 7787 SAA 1140
 Security Plate:
 Engine No. YD25004448B
 Chassis No. JN1TC2E26Z0016537

Date	Work / Repair Done	Amount	Total
2018			
12-Jan	1000 km check-up	no cost	
27-Jul	10,000 check up	11,058.00	
2019			
	30,000km check up	14,284.00	
	battery	6,200.00	

31,542.00

ADMINISTRATIVE SERVICE (PROCUREMENT MANAGEMENT DIVISION and GENERAL SERVICES DIVISION)

Name of Payee: NISSAN COMMONWEALTH INC.
 Title of Project: WARRANTY REPAIR AND SERVICES FOR NISSAN NV350 SAA 1140
 Contract Cost: 8,461

CHECKLIST OF DOCUMENTS

REMARKS

Checklist of documents forwarded to Finance Service for:

A. FUNDING (OBLIGATION AND CAF)

- | | | |
|-----|---------------------------------------------------------------------------|--------|
| 1. | <input checked="" type="checkbox"/> Purchase Request/ APP | 19-258 |
| 2. | <input checked="" type="checkbox"/> Pre-Inspection Report | |
| 3. | <input checked="" type="checkbox"/> Obligation Request and Status | |
| 4. | <input checked="" type="checkbox"/> Eligibility Documents of Suppliers | |
| 5. | <input checked="" type="checkbox"/> Purchase Order/Contract | 19-092 |
| 6. | <input checked="" type="checkbox"/> Request for Price Quotation HP | |
| 7. | <input checked="" type="checkbox"/> Abstract of Quotation | |
| 8. | <input checked="" type="checkbox"/> Notice of Award | |
| 9. | <input checked="" type="checkbox"/> Notice to Proceed | |
| 10. | <input checked="" type="checkbox"/> Distribution List | |
| 11. | <input checked="" type="checkbox"/> Other Documents, if any. | |

Handwritten mark: a circle containing '1/2' with a checkmark.

Received checked items:

Print Name & Signature

Date and Time

B. PROCESSING OF PAYMENT (DV)

- | | | |
|-----|-------------------------------------------------------------------------|--|
| 1. | <input type="checkbox"/> Obligation Request and Status | |
| 3. | <input type="checkbox"/> Pre-Inspection Report | |
| 4. | <input type="checkbox"/> Inspection and Acceptance Report | |
| 5. | <input type="checkbox"/> Delivery Receipt | |
| 6. | <input type="checkbox"/> Sales Invoice/Statement of Account | |
| 7. | <input type="checkbox"/> Warranty/Guaranty Certificate | |
| 8. | <input type="checkbox"/> Purchase Request / APP | |
| 9. | <input type="checkbox"/> Purchase Order/Contract | |
| 10. | <input type="checkbox"/> Request for Price Quotation | |
| 11. | <input type="checkbox"/> Abstract of Quotation | |
| 12. | <input type="checkbox"/> Notice of Award | |
| 13. | <input type="checkbox"/> Notice to Proceed | |
| 14. | <input type="checkbox"/> Distribution List | |
| 15. | <input type="checkbox"/> Certificate of Acceptance from End-user | |
| 16. | <input type="checkbox"/> RSMI (Report of Supplies and Materials Issued) | |
| 17. | <input type="checkbox"/> RIS (Requisition and Issue Slip) | |
| 18. | <input type="checkbox"/> ICS (Inventory Custodian Slip) | |
| 19. | <input type="checkbox"/> PAR (Property Acknowledgement Receipt) | |
| 20. | <input type="checkbox"/> WMR (Waste Material Report) | |
| 21. | <input type="checkbox"/> Other Documents, if any. | |

Received checked items:

Print Name & Signature

Date and Time

C. ADDITIONAL DOCUMENTS, if any

Received checked items:

Print Name & Signature

Date and Time