

**REPUBLIC OF THE PHILIPPINES**  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA  
 Trunkline: 657-3300

**PURCHASE ORDER NO. 2019-082**

<b>Supplier:</b> BPF PRINTING SERVICES	<b>Date:</b> June 26, 2019
<b>Address:</b> 662 San Marcelino St. Ermita, Manila	<b>Mode of Procurement:</b> Small Value Procurement
<b>TIN:</b>	

**Gentlemen:** Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Price Quotation, subject to the Terms and Conditions enumerated at the back hereof:

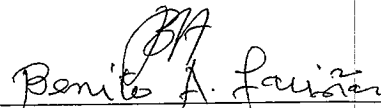
<b>Place of Delivery:</b> n/a (For pick-up)	<b>Delivery Term:</b> Check on Delivery (C.O.D)
<b>Date of Delivery:</b> Check on Delivery (C.O.D)	<b>Payment Term:</b> Check on Delivery (C.O.D)


Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
<b>BOOK BINDING SERVICES</b>					
-Hardbound, Gold Text, See attached for cover layout					
<b>1. Cover Color: Green</b>					
	books	Size: 1 1/2 inch	39	P230.00	P8,970.00
	books	Size: 1 inch	5	P210.00	P1,050.00
	books	Size: 1/2 inch	41	P210.00	P8,610.00
<b>2. Cover color: Red</b>					
	books	Size: 1/2 inch	2	P210.00	P420.00
	book	Size: 1 inch	1	P210.00	P210.00
	book	Size: 2 1/2 inch	1	P260.00	P260.00
<b>3. Cover color: Gray</b>					
	book	Size: 1/2 inch	1	P210.00	P210.00
<b>4. Cover color: Brown</b>					
	books	Size: 1/2 inch	4	P210.00	P840.00
<b>5. Cover color: Blue</b>					
	books	Size: 1/2 inch	2	P210.00	P420.00
<b>6. Cover color: Black</b>					
	books	Size: 1 inch	2	P210.00	P420.00
<b>7. Cover color: Orange</b>					
	books	Size: 1 inch	2	P210.00	P420.00

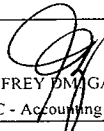
**(Total Amount In Words)**  
 Twenty One Thousand Eight Hundred and Thirty Pesos only **P21,830.00**

C.O.D.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Conforme:   
 Signature over Printed Name of Supplier  
 7-3-19  
 Date

Very truly yours,  
  
**THEA MARIE CORINA F. PALARCA**  
 Director IV, Administrative Service  
 Authorized Official  
 (Representing End User)

Funds Availability Certified by:   
 JEFFREY D. GALARPE  
 OIC - Accounting Division

OS No : 02/02/012019-07-1804  
 Amount : P21,830.00  
 Date : 07/01/19

**Distribution of Copies:**  
 // Original copy for the Supplier's Conforme  
 // Agency's Central Supply and Property Section for file  
 // COA Auditor



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**NOTICE TO PROCEED**

June 26, 2019

**MR. BENITO A. FARIÑAZ**

BPF Printing Services  
662 San Marcelino St.  
Ermita, Manila

Dear Mr. Fariñaz:

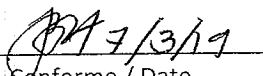
Per attached Purchase Order No. 2019-082, we hereby notify you that your Office may proceed with the delivery of the project "Binding of Various Issuances", upon receipt and acceptance of this Notice.

In this regard, your Office shall coordinate with our Procurement Management Division to ensure compliance with the item/service specification, and the terms stated at the back of the Purchase Order.

Thank you very much.

Very truly yours,

  
THEA MARIE CORINNE F. PALARCA  
Director IV, Administrative Service *BP*

  
Conforme / Date



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**NOTICE OF AWARD**

June 26, 2019

**MR. BENITO A. FARIÑAZ**

BPF Printing Services  
662 San Marcelino St.  
Ermita, Manila

Dear Mr. Fariñaz:

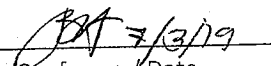
We are pleased to inform you that the project "Binding of Various Issuances", is hereby awarded to your company in the amount of Twenty One Thousand Eight Hundred and Thirty Pesos only (Php 21,830.00).

Based on evaluation of your submitted documents, the Administrative Service finds your submission as the lowest calculated and responsive quotation for the said project.

Thank you very much.

Very truly yours,

  
THEA MARIE CORINNE F. PALARCA  
Director IV, Administrative Service

  
Conforme / Date