



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

Trunkline: 657-3300

PURCHASE ORDER NO. 2019-065

Supplier: Milouch Enterprises	Date: May 22, 2019
Address: B14, L9 Cordillera Street, Burgos, Rodriguez, Rizal	Mode of Procurement: Small Value Procurement
TIN: 106-358-710-000	

Gentlemen:
Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Price Quotation, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery: DBM Building III	Delivery Term: <small>Please see Schedule of Requirements, start date will be upon the receipt of Notice to Proceed (NTP)</small>
Date of Delivery: <small>Please see Schedule of Requirements, start date will be upon the receipt of Notice to Proceed (NTP)</small>	Payment Term: Upon completion of delivery and acceptance

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
	lot	Replacement of Floor Tiles and Repainting / Revarnishing All Interiors at the Office of Undersecretary Janet B. Abuel <i>Please see attached: Technical Specification and Schedule of Requirements</i>	1	P 434,200.00	P 434,200.00

(Total Amount in Words)
Four Hundred Thirty Four Thousand Two Hundred Pesos P 434,200.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Conforme: *MCS Ariza*
Signature over Printed Name of Supplier
JUN 07 2019
Date

Very truly yours,
Thea Marie Corinne F. Palarca
THEA MARIE CORINNE F. PALARCA
Director IV, Administrative Service **MAD**
Authorized Official
(Representing End User)

Funds Availability Certified by: <i>Espenanza Q. Ignacio</i> ESPERANZA Q. IGNACIO Chief Accountant	OS No : 02102102019-05 428 Amount : ₱434,200.00 Date : 5/24/19
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Distribution of Copies:
/ / Original copy for the Supplier's Conformance
/ / Agency's Central Supply and Property Section for file
/ / COA Auditor



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA
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(Total Amount In Words)
Four Hundred Thirty Four Thousand Two Hundred Pesos ₱ 434,200.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Conforme:
MCS Arias
Signature over Printed Name of Supplier
JUN 07 2019
Date

Very truly yours,

THEA MARIE CORINNE F. PALARCA
Director IV, Administrative Service
Authorized Official
(Representing End User)

Funds Availability Certified by: ESPERANZA Q. IGNACIO Chief Accountant	OS No : <u>021021012019-05-928</u> Amount : <u>₱ 434,200.00</u> Date : <u>5/24/19</u>
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Distribution of Copies:
/ / Original copy for the Supplier's Conforme
/ / Agency's Central Supply and Property Section for file
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**TERMS AND CONDITIONS
(PURCHASE ORDER)**

1. ALL PRICES QUOTED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF QUOTATION.

2. AWARDEE shall be responsible for the source(s) of his supplies/materials/equipment and shall make deliveries in accordance with schedule, quality and specifications of the award and purchase order (PO). Failure by the AWARDEE to comply with the same shall be ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the Next Lowest Responsive Proposal, as determined by the DBM Bids and Awards Committee and approved by the Secretary of Budget and Management or his duly authorized representative.

3. The Goods shall only be delivered by the Supplier at the Property Section, General Services Division of the Procuring entity's Administrative Service located at Ground Floor, DBM Bldg. III, Gen. Solano St., San Miguel, Manila, not later than 10:00 am up to 3:00 pm on the date of delivery as indicated in PO.

Moreover, the delivery schedule as indicated in the PO may be modified at the option of the Procuring Entity, with prior due notice, written or verbal, to the Supplier.

4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but failed to deliver the required product(s) within the time called for in the same order, he shall be extended a maximum period of fifteen (15) calendar days to make good his delivery. Thereafter if AWARDEE has not completed delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance withdrawn from that AWARDEE, without prejudice to the imposition of liquidated damages. The DBM shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for his disqualification from future bids of the same or all items, without prejudice to the imposition of other sanctions as prescribed under R.A. 9184 and its IRR.

5. The Goods delivered are accepted by the Procuring Entity as to quantity only. However, inspection as to the Goods' compliance with the technical specifications, and its order and condition, will be done in the presence of the representatives of both Supplier and Procuring Entity within three (3) working days from the date of delivery upon prior due notice, written or verbal, to the authorize representative of the Supplier. The inspection will push through as scheduled even in the absence of the Supplier's representative, if the latter was duly notified. In which case, the results of the inspection conducted by the Procuring Entity shall be final and binding upon the Supplier.

6. Rejected deliveries shall be construed as non-delivery of product(s) /item(s) so ordered and shall be, if applicable, subject to liquidated damages and to the terms and conditions prescribed under item 4 hereof.

7. Supplier shall guarantee the deliveries to be free from defects. Any defective item(s)/product(s) that may be discovered by the DBM within seven (7) working days after acceptance of the same shall be replaced by the supplier within seven (7) working days or until stocks are available upon receipt of a written notice. Beyond the said time frame, defective units will be picked up by the supplier for assessment.

8. A penalty of one-tenth of one percent (0.001) of the cost of the unperformed portion for everyday of delay.

The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it. The Procuring Entity may also rescind the contract and impose 10% of the amount of the contract as liquidated damages, upon non-performance by the Supplier of any of its obligations under the contract

The imposition of liquidated damages in all instances shall be automatic, except upon prior request for extension and approval thereof by the Procuring Entity before the scheduled delivery date. Any request for extension not acted upon before delivery date shall be considered denied.

9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.

10. The technical specifications, bid proposal and other documents required from the AWARDEE shall form part of this Purchase Order.

Accepted By:

Jhen G. Macs Arias
JUN 07 2019

AWARDEE

REPUBLIC OF THE PHILIPPINES)
CITY OF MANILA) S.S.

BEFORE ME, a Notary Public for and in the City of Manila, Philippines on this _____ day of _____, 2019, personally appeared _____ known to me to be the same person who accepted the foregoing Terms and Conditions of a Purchase Order and who acknowledged to me that the same is his free and voluntary act and deed and of the entity that he represents.

This Instrument refers to a _____ consisting of _____ (____) pages including this page and its Annexes, signed by the parties and their material witnesses.

WITNESS MY HAND AND SEAL this _____ day of _____, 2019

Doc No _____;
Page No _____;
Book No _____;
Series of 2019.



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE TO PROCEED

May 22, 2019

Ms. Maria Consuelo S. Arias
Milouch Enterprises
B14, L9 Cordillera Street, Burgos
Rodriguez, Rizal

Dear Ms. Arias:

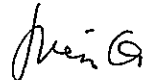
Per attached Purchase Order No. 2019-065, we hereby notify you that your Office may proceed with the delivery of the project "*Replacement of Floor Tiles and Repainting / Revarnishing All Interiors at the Office of Undersecretary Janet B. Abuel,*" upon receipt and acceptance of this Notice.

In this regard, your Office shall coordinate with our Procurement Management Division to ensure compliance with the item/service specification, and the terms stated at the back of the Purchase Order.

Thank you very much.

Very truly yours,


THEA MARIE CORINNE F. PALARCA
Director IV, Administrative Service MAD


MCS Arias

Conforme / Date JUN 07 2019



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE OF AWARD

May 22, 2019

Ms. Maria Consuelo S. Arias
Milouch Enterprises
B14, L9 Cordillera Street, Burgos
Rodriguez, Rizal

Dear Ms. Arias:

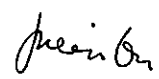
We are pleased to inform you that the Project, "*Replacement of Floor Tiles and Repainting / Revarnishing All Interiors at the Office of Undersecretary Janet B. Abuel,*" is hereby awarded to your company in the amount of Four Hundred Thirty Four Thousand Two Hundred Pesos (Php434,200.00)

Based on evaluation of your submitted documents, the Administrative Service finds your submission as the single calculated and responsive quotation for the said project.

Thank you very much.

Very truly yours,


THEA MARIE CORINNE F. PALARCA
Director IV, Administrative Service MAD


MCS Arias

Conforme / Date

JUN 07 2019



Republic of the Philippines
 Department of Budget and Management (DBM)
 Office of the Secretary, Central Office
PURCHASE REQUEST

Fund Cluster: 01 - Regular Agency Fund

Funding Source: 01101101 - Specific Budgets of National Government Agencies

PR No.: 01-06001-PR-2019-05-00063

Date: May 23, 2019

Month: May

No.	Unit	Responsibility Center		Item Description	Quantity	Unit Cost	Total Cost
		Code	Description				
1	Lot	075	DBM-General Services Division	Replacement of Floor Tiles and Repainting/Revarnishing of all interiors at the Office of Undersecretary Janet B. Abuel	1.00	434,200.00	434,200.00

Total P 434,200.00

Amount In Words ****FOUR HUNDRED THIRTY FOUR THOUSAND TWO HUNDRED PESOS AND 00/100****

Description Replacement of Floor Tiles and Repainting/Revarnishing of all interiors at the Office of Undersecretary Janet B. Abuel

<p>Requested By:</p> <p>Signature : _____</p> <p>Printed Name : _____</p> <p>Designation : _____</p>	<p>Approved By:</p> <p>_____</p> <p>_____</p> <p>_____</p>
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ABSTRACT OF QUOTATIONS

Project Title: "Replacement of Floor Tiles and Repainting / Revarnishing All Interiors at the Office of Undersecretary Janet B. Abuel"
 ABC: Four Hundred Thirty Eight Thousand Pesos (Php438,000.00)
 Date: May 22, 2019


Item/Description		Milouch Enterprises		Various Suppliers	
Qty	Unit	Particulars	Unit Cost	Total Price	Total Price
1	lot	Replacement of Floor Tiles and Repainting / Revarnishing All Interiors at the Office of Undersecretary Janet B. Abuel Please see attached: Technical Specifications & Schedule of Requirements	₱ 434,200.00	₱ 434,200.00	JOG Construction - jogconstructionph@yahoo.com Three G Design Concepts - rickymangibata@gmail.com Jecamis Inc. - alacon.loveby@jecamis.com.ph PS Francisco Construction - psfrancisco.construction@gmail.com Yolout Construction - jayson.abelo@gmail.com
Total Price				₱ 434,200.00	
Business Permit				2019-00575	
Validity Date				December 31, 2019	
Philgeps Reg. No.				2003-6825	
Omnibus Sworn Statement					
Signatory				Maria Consuelo S. Arias	
Notarized by:				Atty. Rholie C. Besoña	
Date:				May 15, 2019	
Technical Specifications:				✓ (All Complying)	
Schedule of Requirements:				✓ (All Complying)	
Remarks		Milouch Enterprises, being the single calculated responsive quotation, considered as the awardee for the project "Replacement of Floor Tiles and Repainting / Revarnishing All Interiors at the Office of Undersecretary Janet B. Abuel."			

Invited through email but no submission

Prepared by:


MARCO A. DAVID
 Administrative Officer II

Reviewed by:


JOSE D. LABAO
 OIC, Chief Administrative Officer, PMD

Approved by:


THEA MARIE CORINNE F. PALARCA
 Director IV, Administrative Service **MAD**



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

May 15, 2019

Date

REQUEST FOR PRICE QUOTATION

Company

Milouch Enterprises

B14, L9 Cordillera Street, Burgos

Rodriguez, Rizal

Tel. No. 997-8980 | 212-3914 | 401-8719

Fax No. -

Email: milouchent@gmail.com || milouchent@yahoo.com

Please quote us your lowest price on the item/s listed below.

Quantity	Unit	Item/s	Unit Price	Total Price
1	lot	Replacement of Floor Tiles and Repainting / Revarnishing All Interiors at the Office of Undersecretary Janet B. Abuel	P 434,200.00	P 434,200.00

Total P 434,200.00

Very truly yours,

JOYCE D. LABAO

OIC-Chief Administrative Officer

Quoted by:

Maria Consuelo S. Arias

Printed name & Signature

Representative

Position/Title

Canvassed by:

MARCO A. DAVID

Printed name & Signature

Administrative Officer II

Position/Title

657-3300 local 3115 / 3117 Fax: 7354979

Email: mdavid@dbm.gov.ph

Remarks:

Quotation received through

email. Please see attached.

Annex "A"

PRICE QUOTATION FORM

Date: May 15, 2019

The Administrative Service
Department of Budget and Management
Ground Floor, DBM Building III, General Solano Street,
San Miguel, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the Item/s as follows:

Description	Specification	Quantity	Unit Price	Total Price
Replacement of Floor Tiles and Repainting/Re-vernishing of All Interiors at the Office of Undersecretary Janet B. Abuel	<i>Please see Technical Specifications and Schedule of Requirements;</i>	1 Lot	434,200.00	434,200.00
Total (inclusive of VAT)				434,200.00

(Amount in Words) Four Hundred Thirty Four Thousand Two Hundred Pesos Only

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours, *Maria Consuelo S. Arias*

Maria Consuelo S. Arias

Name/Signature of Representative

MILOUCH ENTERPRISES

Name of Company

997-8980 / 212-3914 / 401-8719

Contact No.

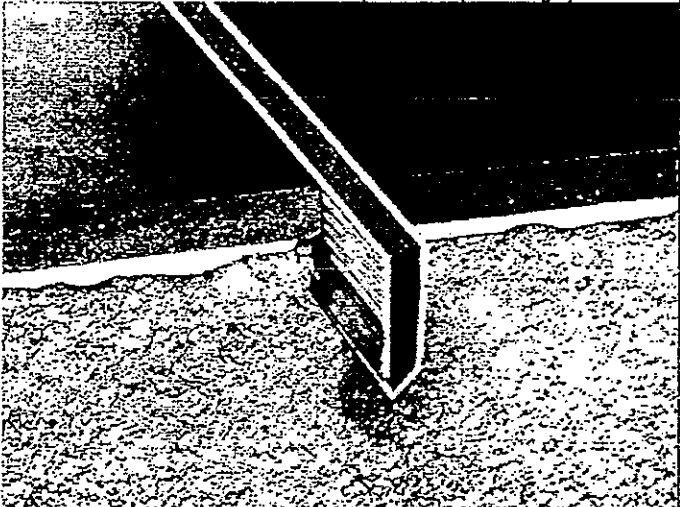
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SECTION I. TECHNICAL SPECIFICATIONS

Bidders/Suppliers must state "Comply" in the column "Statement of Compliance" against each of the individual parameters of each "Specification." Please do not just place check in the bidder's "Statement of Compliance."

Item	Technical Specifications	STATEMENT OF COMPLIANCE
	Replacement of Floor Tiles and Repainting/Re-varnishing of All Interiors at the Office of Undersecretary Janet B. Abuel	Comply
I.	<p><u>General Conditions / Specifications:</u></p> <ul style="list-style-type: none"> > <u>Conditions:</u> <ul style="list-style-type: none"> a) Survey of actual site conditions affecting normal working procedure and submitting the same in writing for determination and approval of the Administrative Service-General Services Division (AS-GSD). b) Confinement of all works within areas designated by AS-GSD, following strictly the local and National Building Code, national laws for public safety, Workmen's compensation act, and proper working conditions. c) Maintain an adequate number of workers and appropriate equipment at all times to ensure realistic program of work. d) Provide temporary barricades, railings, fencing, warning signs and lights, as construction includes protection for the duration of the construction. e) Cleaning from time to time during construction; removing rubbish, dirt, etc., caused by or results from the work. f) Protect all adjoining property from any damage. g) Protect construction from any untoward incident within its control. h) Execute all the works indicated or shown in the plans and property described in the accompanying specifications to complete the whole project to its details for all purposes intended. i) Cleaning and clearing of any debris, construction wastes, refuse, junk, etc. > <u>General Conditions of the Contract:</u> <ul style="list-style-type: none"> a) The plans and specifications shall be interpreted only by the AS-GSD. No excuses shall be entertained for misinterpretation on the plans and specifications after the award of the contract. All work as deemed provided by the AS-GSD user shall be carried out properly by the contractor. b) The plans and specifications are complementary with each other. Whatever is not mentioned in one but mentioned in the other shall be considered as if mentioned in both and shall be carried out properly by the contractor. c) Any inconsistency or discrepancy existing between the Plans 	<p style="text-align: center;">Comply</p> <p style="text-align: center;">Comply</p> <p style="text-align: center;">Comply</p> <p style="text-align: center;">Comply</p> <p style="text-align: center;">Comply</p> <p style="text-align: center;">Comply</p> <p style="text-align: center;">Comply</p> <p style="text-align: center;">Comply</p> <p style="text-align: center;">Comply</p> <p style="text-align: center;">Comply</p> <p style="text-align: center;">Comply</p> <p style="text-align: center;">Comply</p> <p style="text-align: center;">Comply</p>

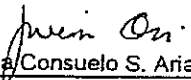
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	<p>meters on both ways.</p> <p>j) Aluminum movement strips shall be of the same depth/thickness as the floor tile (See sample image)</p>  <p>k) Expansion joints shall be installed on all corners such as walls, partitions, columns, etc.</p> <p>l) Tiles shall be installed using mortar bed method.</p> <p>> <u>Additions and Repairs:</u></p> <p>a) In case of additions not shown in the plans and not specified herein, the Contractor shall be paid as additional amount corresponding to the work added.</p> <p>b) Demolitions and repairs due to Contractor's fault shall be done by the Contractor without extra compensation to the Owner.</p>	<p>Comply</p> <p>Comply</p> <p>Comply</p> <p>Comply</p>
<p>II.</p>	<p><u>Scope of Works:</u></p> <p>a) Mobilization</p> <p>b) Clearing and Cleaning of Site</p> <p>c) Removal of existing floor tiles including grouts and mortars using power tools</p> <p>d) Hauling of debris, usable tiles shall be retained. The contractor shall be responsible for the hauling site not within the DBM compound</p> <p>e) Wheeled equipment/tools shall be used for hauling to prevent damage to the existing floor tiles.</p> <p>f) Elevators can be used to haul the debris during Sundays only</p> <p>g) Floor preparations prior to installation of tiles and mortars.</p> <p>h) Dismantling and reassembling of office cubicles shall only be done by the supplier - Design and Function Inc. Hence, prospective bidders should coordinate with the mentioned cubicle supplier for schedules, costing, etc.</p> <p>i) Installation of floor tiles</p> <p>j) Movement strips shall be of the same depth of the floor tiles</p> <p>k) Movement strips shall be installed every 3 meters both ways</p> <p>l) Movement strips shall be installed on all corners such as walls, columns, partitions</p> <p>m) Grouts shall be of colored elastic tile joint sealant.</p>	<p>Comply</p> <p>Comply</p> <p>Comply</p> <p>Comply</p> <p>Comply</p> <p>Comply</p> <p>Comply</p> <p>Comply</p> <p>Comply</p> <p>Comply</p> <p>Comply</p> <p>Comply</p>

	<ul style="list-style-type: none"> n) Mortar shall be of cement based material o) Finish floor line shall be of the same level as the existing. p) Testing and Commissioning q) Demobilization r) All other works necessary to finish the project; s) All work shall be done on standard engineering procedures and workmanship. t) The contractor shall pay Design and Function Inc. (supplier of work stations) for the following work: 	<ul style="list-style-type: none"> Comply Comply Comply Comply Comply Comply
III.	<p>Additional Requirements:</p> <ul style="list-style-type: none"> a) No drilling shall be made on the floors; and b) Post tensioned slab shall not be damaged in any way. In case of damage, the contractor shall be held liable for all damages incurred as a result thereof 	<ul style="list-style-type: none"> Comply Comply
IV.	<p>Warranty:</p> <ul style="list-style-type: none"> a) Warranty: one (1) year 	<ul style="list-style-type: none"> Comply

I hereby certify to comply with all the above Technical Specifications.

MILOUCH ENTERPRISES
Name of Company/Bidder


Maria Consuelo S. Arias
Signature over Printed Name
of Representative

May 15, 2019
Date

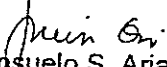
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SECTION II. SCHEDULE OF REQUIREMENTS

Item	SCHEDULE OF REQUIREMENTS	Quantity	Contract Duration
	The Bidder/Supplier shall provide the following needed for the project:		
	Replacement of Floor Tiles and Repainting/Re-varnishing of All Interiors at the Office of Undersecretary Janet B. Abuel		
I	Dismantling of existing work stations	1 Lot	Two (2) calendar days upon receipt of NTP (Saturday and Sunday only)
II	Removal of existing floor tiles and hauling of debris		20 calendar days after relocation of workstation
III	Installation of new floor tiles *Estimated floor area: 117 sqm.		
IV	Repainting/Re-varnishing of All interior finishes (Walls, doors, door jambs, ceilings, wood cladding, etc.) the same color as existing		
V	Re-installation of work stations		
VI	Supply of all necessary materials to complete the project		
VII	Warranty		One (1) year

I hereby certify to comply and deliver all the above requirements.

MILOUCH ENTERPRISES
Name of Company/Bidder


Maria Consuelo S. Arias
Signature over Printed Name
of Representative

May 15, 2019
Date

AR

BUSINESS PERMIT



Business Permits and Licensing Office

Pursuant to the Revenue Code of Rodriguez, Rizal and the Local Government Code of 1991, after payment of taxes, fees and charges, etc., and compliance with existing requirements, Permit is hereby granted to herein Taxpayer.

Taxpayer Name

MARIA CONSUELO S. ARIAS

OR No. | Status | Ownership | OR No. | OR Date | Renew Date | Permit No. | Plate No.

021-08-2017-0000917 | REN | SINGLE | 11155520 | 01/11/2019 | 01/11/2019 | 2019-00575 | 62555

Owner Address

B14 L9 CORDILLERA ST, BURGOS, RODRIGUEZ

Commercial Name | Jur No. | Dist No. | SSS No. | CE No.

MILOUCH ENTERPRISES

Commercial Address

B14 L9 CORDILLERA ST, BURGOS, RODRIGUEZ

Year | Capital | Gross | No. of Employees | Date Issued | Date Expire

50.00 | 100,000.00 | 500,000.00 | | January 11, 2019 | December 31, 2019

Year	Particulars	Due	Surcharge	Interest	Total
2019	RETAILER (CLAMPS)	2,100.00	0.00	0.00	2,100.00
2019	INSTALLATION SERVICES	2,287.00	0.00	0.00	2,287.00
2019	MFTR (IRON WORKS/FABRICATION)	6,352.00	0.00	0.00	6,352.00
2019	MAYOR'S PERMIT FEE	500.00	0.00	0.00	500.00
2019	MAYOR'S PERMIT FEE	1,000.00	0.00	0.00	1,000.00
2019	MAYOR'S PERMIT FEE	500.00	0.00	0.00	500.00
2019	GARBAGE FEE	700.00	0.00	0.00	700.00
2019	SANITARY INSPECTION FEE	300.00	0.00	0.00	300.00
2019	BUSINESS PLATE/STICKER	40.00	0.00	0.00	40.00
TOTAL		13,779.00	0.00	0.00	13,779.00

CONDITIONS FOR THE VALIDITY

- Exhibit this Permit in Your Establishment.
- This Permit is only a privilege and not a right, subject to revocation and closure of Business Establishment for any violation of existing Laws and Ordinances and conditions set forth in the Permit.
- This Permit must be renewed on or before January 20 of the following year unless sooner revoked for cause. Failure to renew within the time required shall subject the Taxpayer to a surcharge of 25% of the amount of taxes, fees or charges due, plus an interest of 2% per month of the unpaid taxes, fees or charges including surcharges.
- Your business Establishment is subject to final inspection on regulatory compliance
- Surrender this Permit upon retirement to your Establishment.

Recommending Approval by:

ANDREA P. LINCO

OIC BPLO 8/11/19

Approved by:

HON. CECILIO C. HERNANDEZ

MUNICIPAL MAYOR

Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE

CERTIFICATE OF PHILGEPS REGISTRATION (Platinum Membership)

THIS IS TO CERTIFY THAT

MILOUCH ENTERPRISES
Espiritu Street corner Marang Road, Burgos
Rodriguez (Montalban) Rizal

is registered in the Philippine Government Electronic Procurement System (PhilGEPS) on 17-Feb-2003 pursuant to Section 8.5 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.

*This further certifies that **MILOUCH ENTERPRISES** has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof. The Procuring Entity reserves the right to verify, validate and ascertain the authenticity, completeness and truthfulness of all the submitted documents during the post-qualification process.*

This Certificate is valid until 19-Jul-2019.

Issued this 16th day of July, 2018.


ROSA MARIA M. CLEMENTE
Director IV, PhilGEPS

Documentary Stamp Tax Paid Php 30.00

PhilGEPS Registration No: 2003-6825
Certificate Reference No: 2018039367
Amended Date as of March 07, 2019 09:03 AM

REMINDERS ¹

- *The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.*
- *A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.*
- *The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.*

¹ Refer to Section 4 of the Guidelines for the Use of the Government of the Philippines - Official Merchant's Registry

List of Eligibility Documents

of

MILOUCH ENTERPRISES

Espiritu Street corner Marang Road, Burgos
Rodriguez (Montalban) Rizal

DTI Certificate	Expiration Date : 23-Aug-2022 DTI Certificate Number : 4902741 Signatory : Ramon M. Lopez Registration Date : 23-Aug-2017
Mayor's Permit	Expiration Date : 31-Dec-2019 Permit Number : 2019-00575 Place of Issue : Rodriguez, Rizal Signatory : Hon. Cecilio C. Hernandez Issuance Date : 11-Jan-2019
Tax Clearance	Expiration Date : 30-Apr-2019 TCC Number : 07-045-04-30-R0057-2018 Signatory : Grace Evelyn A. Lacerna Issuance Date : 30-Apr-2018
Audited Financial Statement	Date of Filing : 12-Apr-2018 Current Asset : Php 13,087,796.00 Total Asset : Php 17,152,010.00 Current Liabilities : Php 10,719,300.00 Total Liabilities : Php 10,719,300.00 Name of Auditor : Amelita A. Garcia BIR RDO Code : 45
PCAB License	Expiration Date : Issued By : Issuance Date : License Number : License First Issue Date : Principal Classification : Category :

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF RODRIGUEZ, RIZAL) S.S.

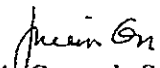
AFFIDAVIT

I, Maria Consuelo S. Arias, of legal age, Married, Filipino and residing at B14 L9, Cordillera St., Metro Montaña Subd., Burgos, Montalban, Rizal, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the sole proprietor of Milouch Enterprises with office address at Espiritu St. cor. Marang Rd., Burgos, Rodriguez, Rizal;
2. As the owner and sole proprietor of Milouch Enterprises, I have full power and authority to do, execute and perform any and all acts necessary to represent it in the REQUEST FOR QUOTATON for 1 Lot Replacement of Floor Tiles and Repainting/ Re-varnishing of All Interiors at the Office of Undersecretary Janet B. Abuel at Department of Budget and Management.;
3. Milouch Enterprises is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institutions whose blacklisting rules have been recognized by the Government Procurement Policy Board;
4. Each of the documents submitted in satisfaction of the requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. Milouch Enterprises is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. I am not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. Milouch Enterprises complies with existing labor laws and standards; and
8. Milouch Enterprises is aware of and has undertaken the following responsibilities as a Supplier:
 - a. Carefully examine all of the Documents;
 - b. Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Made an estimate of the facilities available and needed for the contract to be bid, if any; and all acts necessary to represent it in the REQUEST FOR QUOTATON for 1 Lot Replacement of Floor Tiles and Repainting/Re-varnishing of All Interiors at the Office of Undersecretary Janet B. Abuel at Department of Budget and Management.;


9. Milouch Enterprises did not give or pay directly or indirectly, any commission, amount, fee or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this MAY 15 2019 day of May, 2019 at RODRIGUEZ, RIZAL Philippines.


Maria Consuelo S. Arias
Bidder's Representative/Authorize Signatory

SUBSCRIBED AND SWORN to me before this MAY 15 2019 day of May at RODRIGUEZ, RIZAL Philippines. Affiant is personally known to me and was identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M No. 02-8-13-SC). Affiant exhibited to me her *Driver's License* with her photograph and signature appearing thereon, with ID no N04-93-255804 at DLRC Sm North Edsa, Quezon City issued on January 9, 2016

Witness my hand and seal this MAY 15 2019 day of May


ATTY. RHOIE C. BESORA
Notary Public
Notary Public
Until December 31, 2020
Serial No. of Commission _____
Atty's Roll No. 57518 / Tin No. 236-416-701 _____
Notary Public for 01-10-19 / Rodriguez, Rizal _____
R&M 06 Attorneys No5-19 / Pasig City _____
PIC No. Compliance No. IV-C025151 _____
IBP No. _____

Doc. No. 41 ;
Page No. 84 ;
Book No. XVII ;
S. of 2019



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA

May 9, 2019

Date

REQUEST FOR PRICE QUOTATION

Company

Various Suppliers

Tel. No. - _____

Fax No. - _____

Email: - _____

Please quote us your lowest price on the item/s listed below.

Quantity	Unit	Item/s	Unit Price	Total Price
1	lot	Replacement of Floor Tiles and Repainting / Revarnishing All Interiors at the Office of Undersecretary Janet B. Abuel	P -	P -

Total P _____

Very truly yours,

J. Labao
JOYCE D. LABAO
 OIC-Chief Administrative Officer

Quoted by:

Various Suppliers

Printed name & Signature

Position/Title

Canvassed by:

MARCO A. DAVID

Printed name & Signature

Administrative Officer II

Position/Title

657-3300 local 3115 / 3117 Fax: 7354979

Email: mdavid@dbm.gov.ph

Remarks:

Invited through email but no
 submission.



Invitation to Bid - Replacement of Floor Tiles and Repainting / Re-varnishing of all interiors at the Office of Undersecretary Janet B. Abuel

MARCO A. DAVID <mdavid@dbm.gov.ph>

Thu, May 9, 2019 at 4:00 PM

Bcc: OJING <jqgconstructionph@yahoo.com>, Ricky Manguba <rickybmanguba@gmail.com>, Milouch <milouchent@yahoo.com>, alacon.lovely@jecams.com.ph, psfrancisco.construction@gmail.com, Jayson Abelo <jayson.abelo@gmail.com>

Greetings!

We are inviting you to join the bidding for Small Value Procurement on the following project:

Replacement of Floor Tiles and Repainting / Re-varnishing of all interiors at the Office of Undersecretary Janet B. Abuel

ABC: P 438,000

Deadline of submission: **on or before 3:00 PM on May 15, 2019**

Delivery Term: Please see Schedule of Requirements, the start date will be upon the receipt of Notice to Proceed (NTP)

Interested bidders/suppliers are required to submit their:

- Current Mayor's Permit / Business Permit
- Latest Income/Business Tax Return (for ABCs above P 500,000)
- Philgeps Registration Certificate Number
- Omnibus Sworn Statement (for ABCs above P 50,000) (ATTACHED TO THIS EMAIL)
- Authority of the Signatory (Secretary Certificate)
- Price Quotation Form (Annex "A") (ATTACHED TO THIS EMAIL)

Should you have questions please don't hesitate to call us 657-3300 local 3115 / 3117 or email me mdavid@dbm.gov.ph. If you are unable to access through PHILGEPS you may check our website www.dbm.gov.ph to download documents needed or email me at mdavid@dbm.gov.ph

Thank you,

--



Marco A. David

Public Servant

Procurement Management Division

Department of Budget and Management

General Solano St., San Miguel, Malacañang, Manila


Trunkline: 657-3300 local 3115


Mobile: Smart - 0999-8733-136 || Globe - 0997-5222-524


Website: www.dbm.gov.ph

Email: mdavid@dbm.gov.ph || davidmarcodbm@gmail.com

4 attachments

 05092019134720.pdf
780K

 Omnibus Sworn Statement.docx
16K

 Omnibus Sworn Statement.pdf
239K

 RFQ Replacement of Floor Tiles and RepaintingRe-varnishing of All Interiors at the O.doc



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

REQUEST FOR QUOTATION

The Department of Budget and Management (DBM), through its Administrative Service (AS), will undertake a Small Value Procurement for the "Replacement of Floor Tiles and Repainting/Re-varnishing of All Interiors at the Office of Undersecretary Janet B. Abuel," in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : "Replacement of Floor Tiles and Repainting/Re-varnishing of All Interiors at the Office of Undersecretary Janet B. Abuel"

Approved Budget for the Contract : "Four Hundred Thirty Eight Thousand Pesos (P 438,000.00)

Specifications : See the attached Annex "A" for specifications

Location : G/F DBM Building III, General Solano Street, San Miguel, Manila

Delivery Term : Please see Schedule of Requirements, start date will be upon the receipt of Notice to Proceed (NTP)

Interested suppliers are required to submit their valid and current or latest Mayor's or Business Permit, Income/Business Tax Return for ABC's above 500,000, PhilGEPS Registration Number, Omnibus Sworn Statement for ABC's above 50,000, and Price Quotation Form (Annex "A") during submission of offer/quotation.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Submission of quotation and eligibility documents is on or before 3:00 PM. of **May 15, 2019** at the Administrative Service, Ground Floor, DBM Building III, General Solano Street, San Miguel, Manila. Open submission may be submitted, manually or through facsimile at fax no. 735-1957.

For inquiry, you may contact us at tel. no. 657-3300 local 3115, fax no. 735-4979 and email mdavid@dbm.gov.ph

Very truly yours,


THEA MARIE CORINNE F. PALARCA
Director IV, Administrative Service MAD

Annex "A"

PRICE QUOTATION FORM

Date: _____

The Administrative Service
Department of Budget and Management
Ground Floor, DBM Building III, General Solano Street,
San Miguel, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Description	Specification	Quantity	Unit Price	Total Price
Replacement of Floor Tiles and Repainting/Re-varnishing of All Interiors at the Office of Undersecretary Janet B. Abuel	<i>Please see Technical Specifications and Schedule of Requirements;</i>	1 Lot		
Total (inclusive of VAT)				

(Amount in Words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Signature of Representative

Name of Company

Contact No.



SECTION I. TECHNICAL SPECIFICATIONS

Bidders/Suppliers must state "Comply" in the column "Statement of Compliance" against each of the individual parameters of each "Specification." Please do not just place check in the bidder's "Statement of Compliance."

Item	Technical Specifications	STATEMENT OF COMPLIANCE
	Replacement of Floor Tiles and Repainting/Re-varnishing of All Interiors at the Office of Undersecretary Janet B. Abuel	
I.	<p><u>General Conditions / Specifications:</u></p> <ul style="list-style-type: none"> ➤ <u>Conditions:</u> <ul style="list-style-type: none"> a) Survey of actual site conditions affecting normal working procedure and submitting the same in writing for determination and approval of the Administrative Service-General Services Division (AS-GSD). b) Confinement of all works within areas designated by AS-GSD; following strictly the local and National Building Code, national laws for public safety, Workmen's compensation act, and proper working conditions. c) Maintain an adequate number of workers and appropriate equipment at all times to ensure realistic program of work. d) Provide temporary barricades, railings, fencing, warning signs and lights, as construction includes protection for the duration of the construction. e) Cleaning from time to time during construction; removing rubbish, dirt, etc., caused by or results from the work. f) Protect all adjoining property from any damage. g) Protect construction from any untoward incident within its control. h) Execute all the works indicated or shown in the plans and property described in the accompanying specifications to complete the whole project to its details for all purposes intended. i) Cleaning and clearing of any debris, construction wastes, refuse, junk, etc. ➤ <u>General Conditions of the Contract:</u> <ul style="list-style-type: none"> a) The plans and specifications shall be interpreted only by the AS-GSD. No excuses shall be entertained for misinterpretation on the plans and specifications after the award of the contract. All work as deemed provided by the AS-GSD user shall be carried out properly by the contractor. b) The plans and specifications are complementary with each other. Whatever is not mentioned in one but mentioned in the other shall be considered as if mentioned in both and shall be carried out properly by the contractor. c) Any inconsistency or discrepancy existing between the Plans 	

A

and Specifications shall be brought immediately to the attention of AS-GSD who shall decide the correct version of the two.

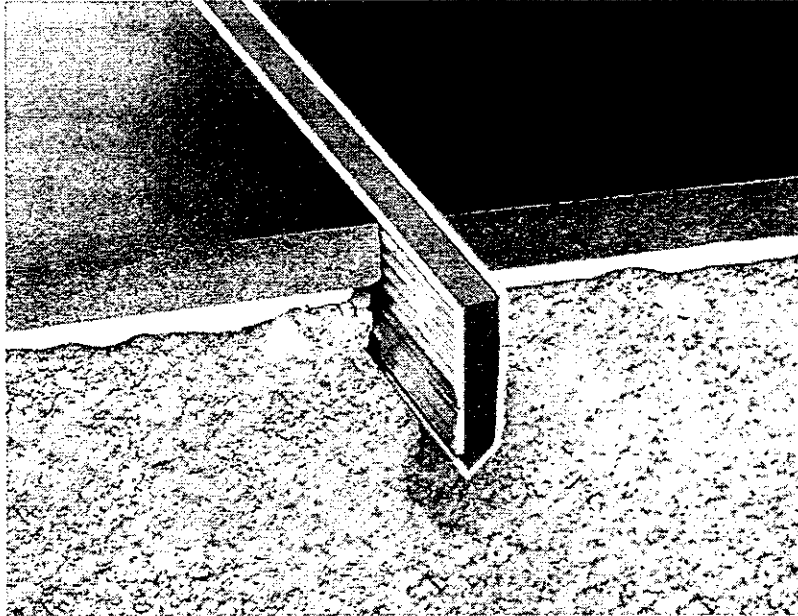
- d) The Contractor is required to make mock-up of details in doubt before implementation of the same to eliminate the need for change order and site errors. Furthermore, the contractor is required to re-verify with the AS-GSD all details, may it be for architectural, electrical and plumbing, before implementation of works.
- e) Correction of work before final payment: The contractor shall promptly remove from the premises all work condemned by the AS-GSD as failing to conform to the contract and the contract shall promptly replace and re-execute his own work in accordance with the contract and without expense to the DBM.
- f) Correction of work after Final Payment: Neither the final certificate nor payment nor any provision in the bidding documents shall relieve the contractor of responsibility for faulty materials or workmanship and he shall remedy any defects due thereto and pay for any damage to other work resulting therefrom, which shall appear within a period of one (1) year from the date of acceptance of work by the owner.
- g) The contractor shall at all times keep the premises free from accumulation of waste materials or rubbish caused by the works. At the completion of the work, he shall remove all his rubbish from and about the building and all his tools, scaffolding and surplus materials.
- h) The contractor shall verify all grades, lines, levels and dimensions as indicated on the drawings. He shall report any error or inconsistency to AS-GSD before commencing work.
- i) DBM shall not be responsible for (a) death or injury to the contractor or any of his employees or laborers; and (b) any damage to the contractor's equipment or materials.
- j) One set of clean plans and specifications shall always be kept at the job site to be available to AS-GSD upon request during the repair period.

➤ Homogeneous Tiles:

- a) Floor Tiles shall be glazed granite finish 600mm x 600mm (24"x24") homogeneous tiles. Color and design shall be the same as the existing. In case the tiles are already obsolete, the replacement design shall be for prior approval of AS-GSD.
- b) Lay tile to pattern as indicated on the plans.
- c) Standard spacers shall be installed in between tiles.
- d) Place tile joints uniform in width, subject to variance in tolerance allowed in tile size. Make joints watertight, without voids, cracks, excess mortar or excess grout.
- e) Sounding of tile after setting. Replace hollow sounding units.
- f) Keep expansion control joints free of mortar or grout.
- g) Allow tiles to set for a minimum of 48 hours prior to grouting.
- h) Grouts shall be made of colored elastic tile joint sealant. Color is for approval of AS-GSD.
- i) Aluminum movement strips shall be installed every 3.00

meters on both ways.

- j) Aluminum movement strips shall be of the same depth/thickness as the floor tile (See sample image)



- k) Expansion joints shall be installed on all corners such as walls, partitions, columns, etc.
- l) Tiles shall be installed using mortar bed method.

➤ Additions and Repairs:

- a) In case of additions not shown in the plans and not specified herein, the Contractor shall be paid as additional amount corresponding to the work added.
- b) Demolitions and repairs due to Contractor's fault shall be done by the Contractor without extra compensation to the Owner.

II. **Scope of Works:**

- a) Mobilization
- b) Clearing and Cleaning of Site
- c) Removal of existing floor tiles including grouts and mortars using power tools
- d) Hauling of debris, usable tiles shall be retained. The contractor shall be responsible for the hauling site not within the DBM compound
- e) Wheeled equipment/tools shall be used for hauling to prevent damage to the existing floor tiles.
- f) Elevators can be used to haul the debris during Sundays only
- g) Floor preparations prior to installation of tiles and mortars.
- h) Dismantling and reassembling of office cubicles shall only be done by the supplier - Design and Function Inc. Hence, prospective bidders should coordinate with the mentioned cubicle supplier for schedules, costing, etc.
- i) Installation of floor tiles
- j) Movement strips shall be of the same depth of the floor tiles
- k) Movement strips shall be installed every 3 meters both ways
- l) Movement strips shall be installed on all corners such as walls, columns, partitions
- m) Grouts shall be of colored elastic tile joint sealant.

	<ul style="list-style-type: none"> n) Mortar shall be of cement based material o) Finish floor line shall be of the same level as the existing. p) Testing and Commissioning q) Demobilization r) All other works necessary to finish the project; s) All work shall be done on standard engineering procedures and workmanship. t) The contractor shall pay Design and Function Inc. (supplier of work stations) for the following work: 	
III.	<p>Additional Requirements:</p> <ul style="list-style-type: none"> a) No drilling shall be made on the floors; and b) Post tensioned slab shall not be damaged in any way. In case of damage, the contractor shall be held liable for all damages incurred as a result thereof 	
IV.	<p>Warranty:</p> <ul style="list-style-type: none"> a) Warranty: one (1) year 	

I hereby certify to comply with all the above Technical Specifications.

Name of Company/Bidder

Signature over Printed Name
of Representative

Date

SECTION II. SCHEDULE OF REQUIREMENTS

Item	SCHEDULE OF REQUIREMENTS	Quantity	Contract Duration
	The Bidder/Supplier shall provide the following needed for the project:		
	Replacement of Floor Tiles and Repainting/Re-varnishing of All Interiors at the Office of Undersecretary Janet B. Abuel		
I	Dismantling of existing work stations	1 Lot	Two (2) calendar days upon receipt of NTP (Saturday and Sunday only)
II	Removal of existing floor tiles and hauling of debris		20 calendar days after relocation of workstation
III	Installation of new floor tiles *Estimated floor area: 117 sqm.		
IV	Repainting/Re-varnishing of All interior finishes (Walls, doors, door jambs, ceilings, wood cladding, etc.) the same color as existing		
V	Re-installation of work stations		Two (2) calendar days after completion of item 4 , (Saturday and Sunday only)
VI	Supply of all necessary materials to complete the project		
VII	Warranty		

I hereby certify to comply and deliver all the above requirements.

Name of Company/Bidder

Signature over Printed Name
of Representative

Date

Ar



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6185845
Procuring Entity DEPARTMENT OF BUDGET AND MANAGEMENT
Title Replacement of Floor Tiles and Repainting / Re-Varnishing of all interiors at the Office of Undersecretary Janet B. Abuel
Area of Delivery Metro Manila

Solicitation Number:	2019-034	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	General Repair and Maintenance Services	Date Published	10/05/2019
Approved Budget for the Contract:	PHP 438,000.00	Last Updated / Time	09/05/2019 14:19 PM
Delivery Period:	24 Day/s	Closing Date / Time	15/05/2019 15:00 PM
Client Agency:			
Contact Person:	Marco David Administrative Officer II Mabini Hall, Malacañang Manila Metro Manila Philippines 1005 63-2-6573300 Ext.3115 mdavid@dbm.gov.ph		

Description

TECHNICAL SPECIFICATIONS

I. General Conditions / Specifications:

Conditions:

- Survey of actual site conditions affecting normal working procedure and submitting the same in writing for determination and approval of the Administrative Service-General Services Division (AS-GSD).
- Confinement of all works within areas designated by AS-GSD; following strictly the local and National Building Code, national laws for public safety, Workmen's compensation act, and proper working conditions.
- Maintain an adequate number of workers and appropriate equipment at all times to ensure realistic program of work.
- Provide temporary barricades, railings, fencing, warning signs and lights, as construction includes protection for the duration of the construction.
- Cleaning from time to time during construction; removing rubbish, dirt, etc., caused by or results from the work.
- Protect all adjoining property from any damage.
- Protect construction from any untoward incident within its control.
- Execute all the works indicated or shown in the plans and property described in the accompanying specifications to complete the whole project to its details for all purposes intended.
- Cleaning and clearing of any debris, construction wastes, refuse, junk, etc.

General Conditions of the Contract:

- The plans and specifications shall be interpreted only by the AS-GSD. No excuses shall be entertained for misinterpretation on the plans and specifications after the award of the contract. All work as deemed provided by the AS-GSD user shall be carried out properly by the contractor.
- The plans and specifications are complementary with each other. Whatever is not mentioned in one but mentioned in the other shall be considered as if mentioned in both and shall be carried out properly by the contractor.

- c) Any inconsistency or discrepancy existing between the Plans and Specifications shall be brought immediately to the attention of AS-GSD who shall decide the correct version of the two.
- d) The Contractor is required to make mock-up of details in doubt before implementation of the same to eliminate the need for change order and site errors. Furthermore, the contractor is required to re-verify with the AS-GSD all details, may it be for architectural, electrical and plumbing, before implementation of works.
- e) Correction of work before final payment: The contractor shall promptly remove from the premises all work condemned by the AS-GSD as failing to conform to the contract and the contractor shall promptly replace and re-execute his own work in accordance with the contract and without expense to the DBM.
- f) Correction of work after Final Payment: Neither the final certificate nor payment nor any provision in the bidding documents shall relieve the contractor of responsibility for faulty materials or workmanship and he shall remedy any defects due thereto and pay for any damage to other work resulting therefrom, which shall appear within a period of one (1) year from the date of acceptance of work by the owner.
- g) The contractor shall at all times keep the premises free from accumulation of waste materials or rubbish caused by the works. At the completion of the work, he shall remove all his rubbish from and about the building and all his tools, scaffolding and surplus materials.
- h) The contractor shall verify all grades, lines, levels and dimensions as indicated on the drawings. He shall report any error or inconsistency to AS-GSD before commencing work.
- i) DBM shall not be responsible for (a) death or injury to the contractor or any of his employees or laborers; and (b) any damage to the contractor's equipment or materials.
- j) One set of clean plans and specifications shall always be kept at the job site to be available to AS-GSD upon request during the repair period.

□ Homogeneous Tiles:

- a) Floor Tiles shall be glazed granite finish 600mm x 600mm (24"x24") homogeneous tiles. Color and design shall be the same as the existing. In case the tiles are already obsolete, the replacement design shall be for prior approval of AS-GSD.
 - b) Lay tile to pattern as indicated on the plans.
 - c) Standard spacers shall be installed in between tiles.
 - d) Place tile joints uniform in width, subject to variance in tolerance allowed in tile size. Make joints watertight, without voids, cracks, excess mortar or excess grout.
 - e) Sounding of tile after setting. Replace hollow sounding units.
 - f) Keep expansion control joints free of mortar or grout.
 - g) Allow tiles to set for a minimum of 48 hours prior to grouting.
 - h) Grouts shall be made of colored elastic tile joint sealant. Color is for approval of AS-GSD.
 - i) Aluminum movement strips shall be installed every 3.00 meters on both ways.
 - j) Aluminum movement strips shall be of the same depth/thickness as the floor tile (See sample image)
- k) Expansion joints shall be installed on all corners such as walls, partitions, columns, etc.
 - l) Tiles shall be installed using mortar bed method.

□ Additions and Repairs:

- a) In case of additions not shown in the plans and not specified herein, the Contractor shall be paid as additional amount corresponding to the work added.
- b) Demolitions and repairs due to Contractor's fault shall be done by the Contractor without extra compensation to the Owner.

II. Scope of Works:

- a) Mobilization
- b) Clearing and Cleaning of Site
- c) Removal of existing floor tiles including grouts and mortars using power tools
- d) Hauling of debris, usable tiles shall be retained. The contractor shall be responsible for the hauling site not within the DBM compound
- e) Wheeled equipment/tools shall be used for hauling to prevent damage to the existing floor tiles.
- f) Elevators can be used to haul the debris during Sundays only.
- g) Floor preparations prior to installation of tiles and mortars.
- h) Dismantling and reassembling of office cubicles shall only be done by the supplier - Design and Function Inc. Hence, prospective bidders should coordinate with the mentioned cubicle supplier for schedules, costing, etc.
- i) Installation of floor tiles
- j) Movement strips shall be of the same depth of the floor tiles
- k) Movement strips shall be installed every 3 meters both ways
- l) Movement strips shall be installed on all corners such as walls, columns, partitions
- m) Grouts shall be of colored elastic tile joint sealant.
- n) Mortar shall be of cement based material
- o) Finish floor line shall be of the same level as the existing.
- p) Testing and Commissioning
- q) Demobilization
- r) All other works necessary to finish the project;
- s) All work shall be done on standard engineering procedures and workmanship.
- t) The contractor shall pay Design and Function Inc. (supplier of work stations) for the following work:

III. Additional Requirements:

- a) No drilling shall be made on the floors; and
- b) Post tensioned slab shall not be damaged in any way. In case of damage, the contractor shall be held liable for all damages incurred as a result thereof

Warranty:

- a) Warranty: one (1) year

SCHEDULE OF REQUIREMENTS

- I. Dismantling of existing work stations - Two (2) calendar days upon receipt of NTP (Saturday and Sunday only)
- II. Removal of existing floor tiles and hauling of debris - 20 calendar days after relocation of workstation
- III. Installation of new floor tiles -20 calendar days after relocation of workstation
*Estimated floor area: 117 sqm
- IV. Repainting/Re-varnishing of All interior finishes (Walls, doors, door jambs, ceilings, wood cladding, etc.) the same color as existing - 20 calendar days after relocation of workstation
- V. Re-installation of work stations - Two (2) calendar days after completion of item 4 , (Saturday and Sunday only)
- VI. Supply of all necessary materials to complete the project - 100%
- VII. Warranty - One (1) year

Interested suppliers are required to submit their valid and current or latest Mayor's or Business Permit, Income/Business Tax Return for ABC's above 500,000, PhilGEPS Registration Number, Omnibus Sworn Statement for ABC's above 50,000, and Price Quotation Form (Annex "A") during submission of offer/quotation.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.
Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Submission of quotation and eligibility documents is on or before 3:00 PM. of May 15, 2019 at the Administrative Service, Ground Floor, DBM Building III, General Solano Street, San Miguel, Manila. Open submission may be submitted, manually or through facsimile at fax no. 735-1957.

Created by Marco David
Date Created 09/05/2019

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

For DBM Website Posting under Request for Quotation

MARCO A. DAVID <mdavid@dbm.gov.ph>
To: ICTSS HELPDESK <ictsshelpdesk@dbm.gov.ph>

Thu, May 9, 2019 at 2:27 PM

Greetings!

May we request for DBM Website Posting for the following Project:

Title: Replacement of Floor Tiles and Repainting / Re-Varnishing of All Interiors at the Office of Undersecretary Janet B. Abuel

Requested by:
Marco A. David
Administrative Officer II
657-3300 local 3115
mdavid@dbm.gov.ph

Please see attached files.

Thank you,

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Marco A. David

Public Servant
Procurement Management Division
Department of Budget and Management
General Solano St., San Miguel, Malacañang, Manila
Trunkline: 657-3300 local 3115
Mobile: Smart - 0999-8733-136 || Globe - 0997-5222-524
Website: www.dbm.gov.ph
Email: mdavid@dbm.gov.ph || davidmarcodbm@gmail.com

2 attachments

 **Omnibus Sworn Statement.pdf**
239K

 **05092019134720.pdf**
780K



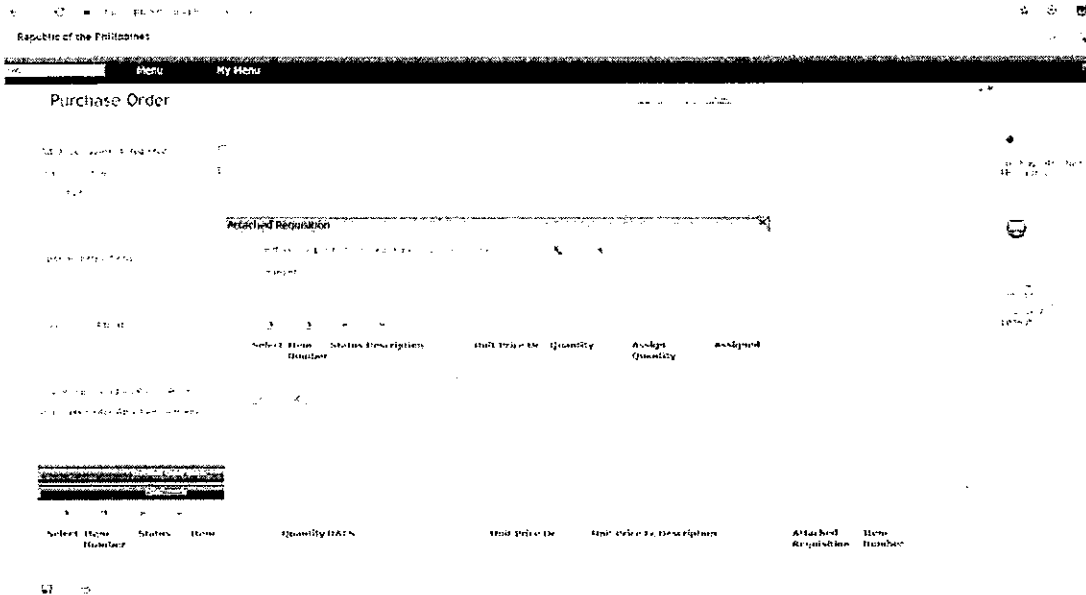
Purchase Request cannot be attached upon creation of Purchase Order

MARCO A. DAVID <m david@dbm.gov.ph>
 To: BTMS Helpdesk <helpdesk@btms.gov.ph>

Thu, May 23, 2019 at 4:54 PM

Greetings!

Please see attached screenshot below, Purchase Request cannot be attached upon creation of Purchase Order even though the Purchase Request is fully approved already. (BTMS PR 01-06001-PR-2019-05-00063).



Thank you in advance,



Marco A. David
 Public Servant
 Procurement Management Division
 Department of Budget and Management
 General Solano St., San Miguel, Malacañang, Manila
 Trunkline: 657-3300 local 3115
 Mobile: Smart - 0999-8733-136 || Globe - 0997-5222-524
 Website: www.dbm.gov.ph
 Email: m david@dbm.gov.ph || davidmarcodbm@gmail.com



Republic of the Philippines
Department of Budget and Management (DBM)
Office of the Secretary, Central Office
PURCHASE ORDER

Supplier:	MILOUCH ENTERPRISES	PO No.:	01-06001-PO-2019-05-00030
Address:	Espiritu Street corner Marang Road, Burgos, 0	PO Date:	May 28, 2019
TIN:	186699663000	Bank Name:	
Tel.No.:	111-1111111	Bank/Branch:	
Fax No.:		Bank A/C No.:	
Mode of Procurement:	Small Value Procurement	Account Type:	
Month:	May	PR No.:	01-06001-PR-2019-05-00080
Fund Cluster:	01 - Regular Agency Fund		
Funding Source:	01101101 - Specific Budgets of National Government Agencies		

Sir/Madam:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Delivery Terms: 10 working days upon receipt of the PO

Payment Terms: 30 days upon receipt / acceptance of Invoice

No	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	replacement of floor tiles and repainting /revarnishing of all interiors at the office of Undersecretary Janet B. Abuel	1.00	434,200.00	434,200.00
Total					P 434,200.00

(Total Amount in Words) **FOUR HUNDRED THIRTY FOUR THOUSAND TWO HUNDRED PESOS AND 00/100**

In case of failure to make the full delivery within the time specified below, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

Marco David

Signature over Printed Name of Supplier

Signature over Printed Name of Authorized Official

Date

Designation

Delivery Schedule

No	Description	Delivery Date From	Delivery Date To	Place of Delivery	Quantity
1	replacement of floor tiles and repainting /revarnishing of all interiors at the office of Undersecretary Janet B. Abuel	05/01/2019	05/31/2019		1.00



Republic of the Philippines
 Department of Budget and Management (DBM)
 Office of the Secretary, Central Office
PURCHASE REQUEST

Fund Cluster: 01 - Regular Agency Fund

Funding Source: 01101101 - Specific Budgets of National Government Agencies

PR No.: 01-06001-PR-2019-05-00080

Date: May 28, 2019

Month: May

No.	Unit	Responsibility Center		Item Description	Quantity	Unit Cost	Total Cost
		Code	Description				
1	Lot	075	DBM-General Services Division	replacement of floor tiles and repainting /revarnishing of all interiors at the office of Undersecretary Janet B. Abuel	1.00	434,200.00	434,200.00

For approval please.

Total P 434,200.00

Amount In Words **FOUR HUNDRED THIRTY FOUR THOUSAND TWO HUNDRED PESOS AND 00/100**

Description replacement of floor tiles and repainting /revarnishing of all interiors at the office of Undersecretary Janet B. Abuel

Requested By: Signature : _____ Printed Name : <u>ARGEE M. STA. BARBARA</u> Designation : <u>OIC-Chief Administrative Officer</u>	Approved By: _____ _____ _____
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Republic of the Philippines
 Department of Budget and Management (DBM)
 Office of the Secretary, Central Office
PURCHASE REQUEST

Fund Cluster: 01 - Regular Agency Fund

Funding Source: 01101101 - Specific Budgets of National Government Agencies

PR No.: 01-06001-PR-2019-05-00063

(VOID)

Date: May 23, 2019

Month: May

No.	Unit	Responsibility Center		Item Description	Quantity	Unit Cost	Total Cost
		Code	Description				
1	Lot	075	DBM-General Services Division	Replacement of Floor Tiles and Repainting/Revarnishing of all interiors at the Office of Undersecretary Janet B. Abuel	1.00	434,200.00	434,200.00
				05-00070			

Total P 434,200.00

Amount In Words **FOUR HUNDRED THIRTY FOUR THOUSAND TWO HUNDRED PESOS AND 00/100**

Description Replacement of Floor Tiles and Repainting/Revarnishing of all interiors at the Office of Undersecretary Janet B. Abuel

Requested By:

Approved By:

Name:

ARGEE M. STA. BARBARA


JOYCE D. LABAO


OIC-Chief Administrative Officer


OIC-Chief Administrative Officer


DEPARTMENT OF BUDGET AND MANAGEMENT
 Malacanang, Manila
SUPPLEMENTAL ANNUAL PROCUREMENT PLAN No. 10, CY 2019

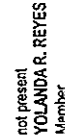
Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget PHP			R (Brief Description)	
				Advs/Post of IBIREI	Sub/Open of Bids	Notice of Award	Contract Signing	Total	MOOE	CO		
100010001	Replacement of Floor Tiles and Repainting/ Re-varnishing of All Interiors at the Office of Undersecretary Janet B. Abuel	AS	MP-Small Value Procurement	6-May-19	9-May-19	12-May-19	15-May-19	438,000.00	438,000.00	438,000.00	438,000.00	Replacement of the dar (repainting and re-varnish Office of Undersecretary)
TOTAL:								438,000.00	438,000.00	438,000.00	438,000.00	
GRAND TOTAL:								438,000.00	438,000.00	438,000.00	438,000.00	

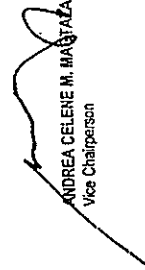
Prepared by BAC SECRETARIAT:

 JOYCEL ESCALONA

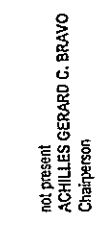
RECOMMENDING APPROVAL:

 VIRGLIO A. UMPALISAN, JR.
 B.U.D.G.E.T. Representative

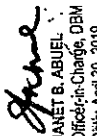

 THEA MARIE CORINNE F. PALARCA
 Member


 EDEN D. PANGILINAN
 Member


 YOLANDA R. REYES
 Member


 ANDREA CELESTE M. MAGTIBAS
 Vice Chairperson


 not present
 ACHILLES GERARDO C. BRAVO
 Chairperson


 JANET B. ABUEL
 Office-in-Charge, DBM
 Date: April 30, 2019

Approved
 Disapproved

ASAP
 THIS WEEK !!

RUSH!



Rm 08

REPUBLIC OF THE PHILIPPINES
 DEPARTMENT OF BUDGET AND MANAGEMENT
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA

PO 2019-065

MILLOUGH ENTERPRISES

Administrative Service (AS) and Finance Service (FS)
 TRANSMITTAL AND ACTION SLIP

"Please do not detach from the request form"

Subject: REPLACEMENT OF FLOOR TILES AND REPAINTING/RE-VARNISHING OF ALL INTERIORS AT THE OFFICE OF
 End User: AS UNDERSECRETARY JANET B. ABUEL

Date & Time Received	FROM	TO	Date & Time Forwarded	REMARKS
5/7	PMD	ENGR.	5/8	FOR INITIAL OF SPECS.
5/8	ENGR.	PMD	5/8	DONE
			5/9	WEBSITE POSTING ✓ PHILCEPT POSTING ✓ INVITED EXISTING SUPPLIER ✓
			5/15	DEADLINE : 3:00 PM
			5/23	BTMS ERROR IN PO ATTACHED EMAIL TO BTMS
5/24	AS-OP	FS		
	PMD	SUPPLIER	5/28	CALL FOR SUPPLIER - ENV MEETING, PO, NOA, NTP EMAILED (for Delivery)
			6/3	PO, NOA-NTP RECEIVED

JOY JOY TRINIDAD

No. of Day/s Completed:

ADMINISTRATIVE SERVICE (PROCUREMENT MANAGEMENT DIVISION and GENERAL SERVICES DIVISION)

Name of Payee: MILDOUCH ENTERPRISES
 Title of Project: REPLACEMENT OF FLOOR TILES AND REPAIRING / REFURNISHING ALL INTERIORS AT THE OFFICE OF UNDERSECRETARY JONET B. ABUEL
 Contract Cost: 434,200

CHECKLIST OF DOCUMENTS

REMARKS

Checklist of documents forwarded to Finance Service for:

A. FUNDING (OBLIGATION AND CAF)

- | | | | |
|-----|-------------------------------------|------------------------------------|------------------|
| 1. | <input checked="" type="checkbox"/> | Purchase Request/ APP | <u>SAPP H.10</u> |
| 2. | <input checked="" type="checkbox"/> | Pre-Inspection Report | |
| 3. | <input checked="" type="checkbox"/> | Obligation Request and Status | |
| 4. | <input checked="" type="checkbox"/> | Eligibility Documents of Suppliers | |
| 5. | <input checked="" type="checkbox"/> | Purchase Order/Contract | <u>2019-065</u> |
| 6. | <input checked="" type="checkbox"/> | Request for Price Quotation | |
| 7. | <input checked="" type="checkbox"/> | Abstract of Quotation | |
| 8. | <input checked="" type="checkbox"/> | Notice of Award | |
| 9. | <input checked="" type="checkbox"/> | Notice to Proceed | |
| 10. | <input checked="" type="checkbox"/> | Distribution List | |
| 11. | <input checked="" type="checkbox"/> | Other Documents, if any. | |

my
5/22

Received checked items:

<i>Print Name & Signature</i>	<i>Date and Time</i>
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B. PROCESSING OF PAYMENT (DV)

- | | | | |
|-----|--------------------------|---|--|
| 1. | <input type="checkbox"/> | Obligation Request and Status | |
| 3. | <input type="checkbox"/> | Pre-Inspection Report | |
| 4. | <input type="checkbox"/> | Inspection and Acceptance Report | |
| 5. | <input type="checkbox"/> | Delivery Receipt | |
| 6. | <input type="checkbox"/> | Sales Invoice/Statement of Account | |
| 7. | <input type="checkbox"/> | Warranty/Guaranty Certificate | |
| 8. | <input type="checkbox"/> | Purchase Request / APP | |
| 9. | <input type="checkbox"/> | Purchase Order/Contract | |
| 10. | <input type="checkbox"/> | Request for Price Quotation | |
| 11. | <input type="checkbox"/> | Abstract of Quotation | |
| 12. | <input type="checkbox"/> | Notice of Award | |
| 13. | <input type="checkbox"/> | Notice to Proceed | |
| 14. | <input type="checkbox"/> | Distribution List | |
| 15. | <input type="checkbox"/> | Certificate of Acceptance from End-user | |
| 16. | <input type="checkbox"/> | F/SMI (Report of Supplies and Materials Issued) | |
| 17. | <input type="checkbox"/> | RIS (Requisition and Issue Slip) | |
| 18. | <input type="checkbox"/> | ICS (Inventory Custodian Slip) | |
| 19. | <input type="checkbox"/> | PAR (Property Acknowledgement Receipt) | |
| 20. | <input type="checkbox"/> | WMR (Waste Material Report) | |
| 21. | <input type="checkbox"/> | Other Documents, if any. | |

Received checked items:

<i>Print Name & Signature</i>	<i>Date and Time</i>
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C. ADDITIONAL DOCUMENTS, if any

Received checked items:

<i>Print Name & Signature</i>	<i>Date and Time</i>
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