



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA
Trunkline: 657-3300

PURCHASE ORDER NO. 2019-060

Supplier: Frigid Zone Auto Aircon Specialist Co.	Date: May 10, 2019
Address: 19 Congressional Extension, corner Visayas Avenue, Quezon City	Mode of Procurement: Small Value Procurement
TIN:	

Gentlemen:
Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your **Price Quotation, subject to the Terms and Conditions enumerated at the back hereof:**

Place of Delivery: DBM Building III	Delivery Term: Twenty (20) working days upon receipt of Purchase Order (P.O.)
Date of Delivery: Twenty (20) working days upon receipt of Purchase Order (P.O.)	Payment Term: Upon completion of delivery and acceptance

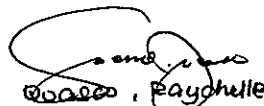
Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
	lots	Cleaning of Aircon and Replacement of Defective Parts for Toyota Innova ABE 1013 and ABE 1018	2	P 23,000.00	P 46,000.00

(Total Amount In Words)
Forty Six Thousand Pesos P 46,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Very truly yours,


Conforme:

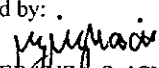

Waldo, Paychelle

Signature over Printed Name of Supplier

5-20-19

Date


THEA MARIE CORINNE F. PALARCA
Director IV, Administrative Service
Authorized Official
(Representing End User)

Funds Availability Certified by:  ESPERANZA Q. IGNACIO Chief Accountant	OS No : 02101102019-01-871 Amount : P 46,000.00 Date : 5/16/19
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Distribution of Copies:
/ / Original copy for the Supplier's Conforme
/ / Agency's Central Supply and Property Section for file
/ / COA Auditor

**TERMS AND CONDITIONS
(PURCHASE ORDER)**

1. **ALL PRICES QUOTED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF QUOTATION.**
2. AWARDEE shall be responsible for the source(s) of his supplies/materials/equipment and shall make deliveries in accordance with schedule, quality and specifications of the award and purchase order (PO). Failure by the AWARDEE to comply with the same shall be ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the Next Lowest Responsive Proposal, as determined by the DBM Bids and Awards Committee and approved by the Secretary of Budget and Management or his duly authorized representative.
3. The Goods shall only be delivered by the Supplier at the Property Section, General Services Division of the Procuring entity's Administrative Service located at Ground Floor, DBM Bldg. III , Gen. Solano St., San Miguel, Manila , not later than 10:00 am up to 3:00 pm on the date of delivery as indicated in PO.

Moreover, the delivery schedule as indicated in the PO may be modified at the option of the Procuring Entity, with prior due notice, written or verbal, to the Supplier.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but failed to deliver the required product(s) within the time called for in the same order, he shall be extended a maximum period of fifteen (15) calendar days to make good his delivery. Thereafter if AWARDEE has not completed delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance withdrawn from that AWARDEE, without prejudice to the imposition of liquidated damages. The DBM shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for his disqualification from future bids of the same or all items, without prejudice to the imposition of other sanctions as prescribed under R.A. 9184 and its IRR.
5. The Goods delivered are accepted by the Procuring Entity as to quantity only. However, inspection as to the Goods' compliance with the technical specifications, and its order and condition, will be done in the presence of the representatives of both Supplier and Procuring Entity within three (3) working days from the date of delivery upon prior due notice, written or verbal, to the authorize representative of the Supplier. The inspection will push through as scheduled even in the absence of the Supplier's representative, if the latter was duly notified. In which case, the results of the inspection conducted by the Procuring Entity shall be final and binding upon the Supplier.
6. Rejected deliveries shall be construed as non-delivery of product(s) /item(s) so ordered and shall be, if applicable, subject to liquidated damages and to the terms and conditions prescribed under item 4 hereof.
7. Supplier shall guarantee the deliveries to be free from defects. Any defective item(s)/product(s) that may be discovered by the DBM within seven (7) working days after acceptance of the same shall be replaced by the supplier within seven (7) working days or until stocks are available upon receipt of a written notice. Beyond the said time frame, defective units will be picked up by the supplier for assessment.
8. A penalty of one-tenth of one percent (0.001) of the cost of the unperformed portion for everyday of delay.

The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it. The Procuring Entity may also rescind the contract and impose 10% of the amount of the contract as liquidated damages, upon non-performance by the Supplier of any of its obligations under the contract

The imposition of liquidated damages in all instances shall be automatic, except upon prior request for extension and approval thereof by the Procuring Entity before the scheduled delivery date. Any request for extension not acted upon before delivery date shall be considered denied.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. The technical specifications, bid proposal and other documents required from the AWARDEE shall form part of this Purchase Order.

Accepted By:


AWARDEE

MAY 20 2019

REPUBLIC OF THE PHILIPPINES)
CITY OF MANILA) S.S.

BEFORE ME, a Notary Public for and in the City of Manila, Philippines on this _____ day of _____, 2019, personally appeared _____ known to me to be the same person who accepted the foregoing Terms and Conditions of a Purchase Order and who acknowledged to me that the same is his free and voluntary act and deed and of the entity that he represents.

This Instrument refers to a _____ consisting of _____ (_____) pages including this page and its Annexes. signed by the parties and their material witnesses.

WITNESS MY HAND AND SEAL this _____ day of _____, 2019

Doc No _____;
Page No _____;
Book No _____;
Series of 2019.



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE TO PROCEED

May 10, 2019

Ms. Tonet Murchante
Frigid Zone Auto Aircon Specialist Co.
19 Congressional Extension,
Corner Visayas Avenue, Quezon City

Dear Ms. Murchante:

Per attached Purchase Order No. 2019-060, we hereby notify you that your Office may proceed with the delivery of the project "*Cleaning of Aircon and Replacement of Defective Parts for Toyota Innova ABE 1013 and ABE 1018,*" upon receipt and acceptance of this Notice.

In this regard, your Office shall coordinate with our Procurement Management Division to ensure compliance with the item/service specification, and the terms stated at the back of the Purchase Order.

Thank you very much.

Very truly yours,


THEA MARIE CORINNE F. PALARCA
Director IV, Administrative Service MAD 

 MAY 20 2019
Conforme / Date



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE OF AWARD

May 10, 2019

Ms. Tonet Murchante
Frigid Zone Auto Aircon Specialist Co.
19 Congressional Extension,
Corner Visayas Avenue, Quezon City

Dear Ms. Murchante:

We are pleased to inform you that the Project, "*Cleaning of Aircon and Replacement of Defective Parts for Toyota Innova ABE 1013 and ABE 1018,*" is hereby awarded to your company in the amount of Forty Six Thousand Pesos (Php46,000.00)

Based on evaluation of your submitted documents, the Administrative Service finds your submission as the lowest calculated and responsive quotation for the said project.

Thank you very much.

Very truly yours,


THEA MARIE CORINNE F. PALARCA
Director IV, Administrative Service MAD

 MAY 20 2019

Conforme / Date



OBLIGATION REQUEST AND STATUS

Department of Budget and Management

Serial No.: 22-1010-2019
05-000875
 Date: May 16, 2019
 Fund Cluster: 01

Payee : FRIGID ZONE AUTO AIRCON SPECIALIST CO.

Office :

Address: 19 Congressional extension, corner Visayas avenue, Quezon City

Responsibility Center	Particulars	MFO/PAP	UACS Object Code	Amount
BMB-C BMB-D	Payment for the service "Cleaning of Aircon and Replacement of Defective Parts for Toyota Innova ABE 1013 (BMB-C) and ABE 1018 (BMB-D)".	(3) 0200/0000/	00213060-01	23,000-
		(3) 0200/0000/		23,000-

Purchase Order no. 2019-060 46,000.00

A. Certified : Charges to appropriation /allotment are necessary, lawful and under my direct supervision; and supporting documents valid, proper and legal

Signature : [Signature]
 Printed Name : THEA MARIE CORINNE F. PALARCA
 Position : Director IV, AS MAD
 Date : May 10, 2019

B. Certified : Allotment available and obligated for the purpose/adjustment necessary as indicated above

Signature : [Signature]
 Printed Name : EDEN D. PANGILINAN
 Position : Head, Budget Division/Unit/Authorized Representative
 Date : 5-16-19

C. STATUS OF OBLIGATION

Reference			Amount				
Date	Particulars	ORS/JEV/Check/ ADA/TRA No.	Obligation (a)	Payable (b)	Payment (c)	Balance	
						Not Yet Due (d)	Due and Demandable (e)



Republic of the Philippines
Department of Budget and Management (DBM)
Office of the Secretary, Central Office
PURCHASE ORDER

Supplier: Frigid Zone Auto Aircon Specialist Co. **PO No.:** 01-06001-PO-2019-05-00021
Address: 52 Holy Spirit Drive, Don Antonio Heights, 0 **PO Date:** May 16, 2019
TIN: 003924236000 **Bank Name:**
Tel.No.: 0 **Bank/Branch:**
Fax No.: **Bank A/C No.:**
Mode of Procurement: Small Value Procurement **Account Type:**
Month: May **PR No.:** 01-06001-PR-2019-05-00032
Fund Cluster: 01 - Regular Agency Fund
Funding Source: 01101101 - Specific Budgets of National Government Agencies

Sir/Madam:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Delivery Terms: 10 working days upon receipt of the PO

Payment Terms: 30 days upon receipt / acceptance of Invoice

No	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	1 lot Cleaning of Aircon and Replacement of Defective Parts for Toyota Innova ABE 1018 assigned to Dir. Amanella D. Arevalo of BMB-D	1.00	23,000.00	23,000.00
2	Lot	Cleaning of Aircon and Replacement of Defective Parts for Toyota Innova, ABE1013, official car of Dir. Carmencita Mahinay	1.00	23,000.00	23,000.00
				Total	₱ 46,000.00

(Total Amount in Words) **FORTY SIX THOUSAND PESOS AND 00/100**

In case of failure to make the full delivery within the time specified below, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

Marco David

Signature over Printed Name of Supplier

Signature over Printed Name of Authorized Official

Date

Designation

Delivery Schedule					
No	Description	Delivery Date From	Delivery Date To	Place of Delivery	Quantity
1	1 lot Cleaning of Aircon and Replacement of Defective Parts for Toyota Innova ABE 1018 assigned to Dir. Amanella D. Arevalo of BMB-D	05/10/2019	05/31/2019		1.00
2	Cleaning of Aircon and Replacement of Defective Parts for Toyota Innova, ABE1013, official car of Dir. Carmencita Mahinay	05/01/2019	05/31/2019		1.00



Republic of the Philippines
 Department of Budget and Management (DBM)
 Office of the Secretary, Central Office
PURCHASE REQUEST

Fund Cluster: 01 - Regular Agency Fund

Funding Source: 01101101 - Specific Budgets of National Government Agencies

PR No.: 01-06001-PR-2019-05-00027

Date: May 10, 2019

Month: May

No.	Unit	Responsibility Center		Item Description	Quantity	Unit Cost	Total Cost
		Code	Description				
1	Lot	016	DBM-Budget and Management Bureau-D	1 lot Cleaning of Aircon and Replacement of Defective Parts for Toyota Innova ABE 1018 assigned to Dir. Amanella D. Arevalo of BMB-D	1.00	23,000.00	23,000.00

Total P 23,000.00

Amount In Words **TWENTY THREE THOUSAND PESOS AND 00/100**

Description For 1 lot Leak Repair and System Reprocess of Air Conditioning Unit, Wall Mounted at BMB-D (Director Nell Arevalo's office)

Requested By: Signature : _____ Printed Name : AMANELLA AREVALO Designation : Director IV	Approved By: _____ _____ _____
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Republic of the Philippines
Department of Budget and Management (DBM)
Office of the Secretary, Central Office
PURCHASE REQUEST

Fund Cluster: 01 - Regular Agency Fund

Funding Source: 01101101 - Specific Budgets of National Government Agencies

PR No.: 01-06001-PR-2019-05-00032

Date: May 14, 2019

Month: May

No.	Unit	Responsibility Center		Item Description	Quantity	Unit Cost	Total Cost
		Code	Description				
1	Lot	015	DBM-Budget and Management Bureau-C	Cleaning of Aircon and Replacement of Defective Parts for Toyota Innova, ABE1013, official car of Dir. Carmencita Mahinay	1.00	23,000.00	23,000.00

Total P 23,000.00

Amount In Words **TWENTY THREE THOUSAND PESOS AND 00/100**

Description Cleaning of Aircon and Replacement of Defective Parts for Toyota Innova, ABE1013, official car of Dir. Carmencita Mahinay


Requested By:	Approved By:
Signature : _____	_____
Printed Name : CARMENCITA MAHINAY	_____
Designation : Director IV	_____

ABSTRACT OF QUOTATIONS


Project Title: "Cleaning of Aircon and Replacement of Defective Parts for Toyota Innova ABE 1013 and ABE 1018"
 ABC: 46,000
 Date: May 10, 2019

Qty	Unit	Item/Description Particulars	Frigid Zone Auto Aircon Specialist Co. 287-2930		Offered Specifications	Toyota Manila Bay Corporation 581-6168		FleetServ Inc. 585-4358 217-3829		Toyota Otis Inc. 564-1811 to 20	
			Unit	Total		Unit	Total	Unit	Total	Unit	Total
2	lots	Cleaning of Aircon and Replacement of Defective Parts for Toyota Innova ABE 1013 and ABE 1018	₱ 23,000.00	₱ 46,000.00	Cleaning of Aircon and Replacement of Defective Parts for Toyota Innova ABE 1013 and ABE 1018 - FleetServ Inc. and Toyota Otis Inc. quotations are non-compliant with the Scope of Work (Evaporator part)	₱ 38,582.00	₱ 77,164.00	₱ 12,974.00	₱ 25,948.00	₱ 20,032.51	₱ 40,065.02
Total Price				₱ 46,000.00		₱ 77,164.00		₱ 25,948.00		₱ 40,065.02	
Ranking				1		2		3		4	
Remarks			Frigid Zone Auto Aircon Specialist Co., having the lowest calculated responsive quotation, considered as the awardee.								


Prepared by:


MARCO A. DAVID
 Administrative Officer II

Reviewed by:


JOYCE D. LABAO
 OIC-Chief Administrative Officer, PMD

Approved by:


THEA MARIE CORINNE F. PALARCA
 Director IV, Administrative Service



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

May 7, 2019

Date

REQUEST FOR PRICE QUOTATION

Company

Frigid Zone Auto Aircon

Specialist Co.

Tel. No. 287-2930

Fax No.

Email frigidzone.visayas@gmail.com

Please quote us your lowest price on the item/s listed below.

Quantity	Unit	Item/s	Unit Price	Total Price
2	lots	Cleaning of Aircon and Replacement of Defective Parts for Toyota Innova ABE 1013 and ABE 1018	P 23,000.00	P 46,000.00
			Total:	P 46,000.00

Very truly yours,

JOYCE D. LABAO

CIC-Chief Administrative Officer, PMD

Quoted by:

Tonet Murchante

Printed name & Signature

Service Personnel

Position/Title

Canvassed by: W

MARCO A. DAVID

Printed name & Signature

Administrative Officer II

Position/Title

Telephone: 657-3300 Loc. 3115 Fax: 735-4979

email: mdavid@dbm.gov.ph

Remarks:

Quotation obtained through saturation, Please see attached.



FRIGID ZONE AUTO AIRCON SPECIALIST CO.

FRIGID ZONE AUTO AIRCON

JOB ESTIMATE

TEL.# 287-2930

CUSTOMER: DBM DATE: 04/03/2019
 ADDRESS: _____ TEL. NO.: _____
 VEHICLE: T. Luvora PLATE NO.: ABE-1013/1018

SCOPE OF WORKS	PARTS / MATERIALS (BREAKDOWN)	PRICE
Fill down evaporator - dual - or leak test & cleaning	}	
add Capilla oil. Valvacum		3.00
Recharge from Gas 134A.		
optical:		
Evaporator T. Luvora from Dan original -	7.00	}
Evaporator T. Luvora from Dan original -	7.00	
Expansion Valve spec. original -	4.00	
Disc T. Luvora	1.00	
Flushing of system	5.00	
	Parts & labor 1 year warranty	23.00
ESTIMATED BY: <u>[Signature]</u>		Customer's Signature

REMARKS (IF JOB DONE) _____
 JOB ORDER NO.: _____

CONFORME: [Signature]



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

May 2, 2019

Date

REQUEST FOR PRICE QUOTATION

Company

Toyota Manila Bay Corporation

Roxas Boulevard, corner EDSA extension

Pasay City

Tel. No. 581-6171

Fax No. 581-6123

Email s.caruana@toyotamanilabay.com.ph

Please quote us your lowest price on the item/s listed below.

Quantity	Unit	Item/s	Unit Price	Total Price
2	lots	Cleaning of Aircon and Replacement of Defective Parts for Toyota Innova ABE 1013 and ABE 1018	P 38,582.00	P 77,164.00
			Total:	P 77,164.00

Very truly yours,

JOYCE D. LABAO
OIC-Chief Administrative Officer, PMD

Quoted by:

Sherman Caruana

Printed name & Signature

Service Advisor

Position/Title

Canvassed by:

MARCO A. DAVID

Printed name & Signature

Administrative Officer II

Position/Title

Telephone: 657-3300 Loc. 3115 Fax: 735-4979

email: mdavid@dbm.gov.ph

Remarks:

Quotation obtained through email.

Please see attached.

TOYOTA MANILA BAY CORP.
 ROXAS BLVD. COR: EDSA EXTN. BLVD. 2000, PASAY CITY
 TEL. # 5816171 FAX # 5816123

JOB ESTIMATE SHEET

<i>Customer Details</i>		<i>Vehicle Details</i>	
Registered Owner:	DEPT. OF BUDGET	Vehicle Model:	INNOVA
Contact Number:		Plate Number:	ABE1013
Address:		Delivery Date:	
Contact Person:		Model & Color Code:	
Contact Number:		Frame Number:	
Date Estimated:	Thursday, May 02, 2019	Engine Number:	

JOB DESCRIPTION

	Parts Price	Materials Price	Labor Price
<i>AIRCON MAINTENANCE / CLEANING</i>			Php5,200.00

PARTS TO BE REPLACE:

FRONT EVAPORATOR (upon inspection)	5237
EXPANSION VALVE	3388
REAR EXPANSION VALVE	1471
CABIN FILTER	1100
R. DRIER TANK	3233
ORING BIG	612
ORING MEDIUM	558
ORING SMALL	396
REAR EVAPORATOR (upon inspection)	5237

MATERIALS:

BACKTAKLEEN	Php1,132.00
FREON R134A	Php2,688.00
PAG OIL	Php1,600.00
COILWASH	Php600.00
NITROGEN	Php200.00
CORKTAPE	Php600.00
MISC. SANDPAPER. RAGS	Php360.00
GLOSSY WASH	Php1,545.00
INTERIOR DETAILING	Php2,440.00
E/G DETAILING	Php985.00

NOTE: EVAPORATOR AND AIRCON COMPRESSOR IS UPON INSPECTION

ESTIMATED TIME OF WORK 5-7 DAYS

COST OF REPAIRS

REMINDER

- ≡ This estimate is not valid in court.
- ≡ All old materials & replaced parts not claimed in 7 days after completion of work will be disposed off by managemnet
- ≡ All hidden damaged portion and parts additional are not included in this estimate
- ≡ Price Quote herin are subject to change without prior notice

Total Labor	Php5,200.00
Total Parts	Php21,232.00
Total Materials	Php12,150.00

Total Cost of Repair Php38,582.00

All prices are inclusive of 12% vat

SHERMAN "BOB" CARUANA

Estimator

Customer Approval

TOYOTA MANILA BAY CORP.
 ROXAS BLVD. COR. EDSA EXTN. BLVD. 2000, PASAY CITY
 TEL. # 5816171 FAX # 5816123

JOB ESTIMATE SHEET

Customer Details		Vehicle Details	
Registered Owner:	DEPT. OF BUDGET	Vehicle Model:	INNOVA
Contact Number:		Plate Number:	ABE1018
Address:		Delivery Date:	
Contact Person:		Model & Color Code:	
Contact Number:		Frame Number:	
Date Estimated:	Thursday, May 02, 2019	Engine Number:	

JOB DESCRIPTION

	Parts Price	Materials Price	Labor Price
<i>AIRCON MAINTENANCE / CLEANING</i>			Php5,200.00

PARTS TO BE REPLACE:

FRONT EVAPORATOR	(UPON INSPECTION)	5237
EXPANSION VALVE		3388
REAR EXPANSION VALVE		1471
CABIN FILTER		1100
R. DRIER TANK		3233
ORING BIG		612
ORING MEDIUM		558
ORING SMALL		396
REAR EVAPORATOR	(UPON INSPECTION)	5237

MATERIALS:

BACKTAKLEEN	Php1,132.00
FREON R134A	Php2,688.00
PAG OIL	Php1,600.00
COILWASH	Php600.00
NITROGEN	Php200.00
CORKTAPE	Php600.00
MISC. SANDPAPER, RAGS	Php360.00
GLOSSY WASH	Php1,545.00
INTERIOR DETAILING	Php2,440.00
E/G DETAILING	Php985.00

NOTE: EVAPORATOR AND AIRCON COMPRESSOR IS UPON INSPECTION

ESTIMATED TIME OF WORK 5-7 DAYS

COST OF REPAIRS

REMINDER

- ≡ This estimate is not valid in court.
- ≡ All old materials & replaced parts not claimed in 7 days after completion of work will be disposed off by management
- ≡ All hidden damaged portion and parts additional are not included in this estimate
- ≡ Price Quote herein are subject to change without prior notice

Total Labor	Php5,200.00
Total Parts	Php21,232.00
Total Materials	Php12,150.00

Total Cost of Repair Php38,582.00

All prices are inclusive of 12% vat


 SHERMAN "BOB" CARUANA
 Estimator

 Customer Approval



**REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA**

May 2, 2019

Date

REQUEST FOR PRICE QUOTATION

Company

FleetServ Inc.

2/F Chrisayson Building, No. 6, 12th Ave.,

Brgy. Socorro, Cubao, Quezon City

Tel. No. 585-4358 | 217-3829

Fax No. 239-4340

Email fleetservinc@gmail.com

Please quote us your lowest price on the item/s listed below.

Quantity	Unit	Item/s	Unit Price	Total Price
2	lots	Cleaning of Aircon and Replacement of Defective Parts for Toyota Innova ABE 1013 and ABE 1018	P 12,974.40	P 25,948.80
			Total:	P 25,948.80

Very truly yours,

Joyce D. Labao
JOYCE D. LABAO
OIC-Chief Administrative Officer, PMD

Quoted by:

Bernadette Celis

Printed name & Signature

Account Director

Position/Title

Canvassed by:

Marco A. David
MARCO A. DAVID

Printed name & Signature

Administrative Officer II

Position/Title

Telephone: 657-3300 Loc. 3115 Fax: 735-4979
email: mdavid@dbm.gov.ph

Remarks:

No evaporator on quotation received.

Please see attached.

FleetSERV

Providing a Safety Net for your Fleet.

Commitment Performance Savings

FLEETSERV INC.

2/F Chrisayson Building
No. 6 12th Avenue
Barangay Socorro
Cubao, Quezon City

Phone +63 2 5854358; +63 2 2173829;
+63 2 3460115; +63 2 5867325; +63 2 2748268
Fax +63 2 2394340
Mobile +63 922 8268886; +632 9088217992
+639228671620; +63 917 8132695;
+63 9178132719
Email: fleetservinc@gmail.com

May 2, 2019

Mr Marco A. David
Procurement Management Division
Department of Budget and Management
General Solano Street San Miguel Malacanang Manila
Landline 6573300 loc 3115 Email mdavid@dbm.gov.ph

FleetSERV Inc Philgeps Certificate No: 2014 132488 /Business Permit No-2014-13568

Dear Sir,

May we submit the best quote for your immediate requirements:

Quantity	Unit	Item	Brand	Vehicle	ABC	Price Offer Per Unit	Total Price Offer	
1.00	lot	Pull down dashboard, remove and check evaporator assembly, leak test of cooling coil front and rear, general cleaning, inclusive of materials used: freon charging, silicon oil, etc		Toyota Innova Diesel 2014 ABE 1013	54,479.20	9,540.00	9,540.00	
1.00	pc	Receiver/filter drier				1,017.60	1,017.60	
1.00	pc	Expansion Valve Front				890.40	890.40	
1.00	pc	Expansion Valve Rear				890.40	890.40	
1.00	pc	Assorted O Ring				636.00	636.00	
							12,974.40	

Terms and Conditions:

1. Delivery is within 1-7 calendar days upon receipt of Company's approved Purchased Order.
2. Our Trading Term is (30) days.
3. The price quoted is VAT Inclusive.
4. Validity of price 30 days from the date of quote.
5. Warranty: 3 months
6. Terms of Payment: Through check payment addressed to FLEETSERV INC.
Through bank to bank payment:
Account Name: FLEETSERV INC.
Account No.: 000-552-1068-73
Name of Bank: Landbank of the Philippines
Branch: Landbank EDSA-Greenhills Branch

Thank you for your patronage. Looking forward to being of service!

Sincerely yours,

Bernadette S. Celis

BERNADETTE S. CELIS
Account Director

Brand New Tires, OTR Tires, Motorcycle Tires, Recapping, Rims, Batteries, Spare Parts, Car Accessories
Tire Safety Accessories:
Valves, Valve Caps, Valve Extensions, Wheel Balancing Weights, Wheel Safety Indicators, Tire Pressure Gauge Tread Depth Gauge, Tire Branding Machine, Tire Safety Cage
Fleet Outsourcing Services:

* NO EVAPORATOR QUOTATION
y

FleetSERV

Providing a Safety Net for your Fleet.

Commitment Performance Savings

FLEETSERV INC.
 2/F AJ Building
 149 Ermin Garcia Street
 Barangay E. Rodriguez St.
 Cubao, Quezon City

Phone 585 4358; 217 3829; 346 0115, 274 8268
 Fax 720 9568
 Mobile 0922 8268886, 0908 8217992, 0917 6299662
 0922 8671620
 Email: fleetservinc@gmail.com

May 2, 2019

Mr Marco A. David
 Procurement Management Division
 Department of Budget and Management
 General Solano Street San Miguel Malacanang Manila
 Landline 6573300 loc 3115 Email mdavid@dbm.gov.ph

FleetSERV Inc Philgeps Certificate No: 2014 132488 /Business Permit No-2014-13568

Dear Sir,

May we submit the best quote for your immediate requirements:

Quantity	Unit	Item	Brand	Vehicle	ABC	Price Offer Per Unit	Total Price Offer	
1.00	lot	Pull down dashboard, remove and check evaporator assembly, leak test of cooling coil front and rear, general cleaning, inclusive of materials used: freon charging, silicon oil, etc		Toyota Innova Diesel 2014 ABE 1018	54,479.20	9,540.00	9,540.00	
1.00	pc	Receiver/filter drier				1,017.60	1,017.60	
1.00	pc	Expansion Valve Front				890.40	890.40	
1.00	pc	Expansion Valve Rear				890.40	890.40	
1.00	pc	Assorted O Ring				636.00	636.00	
							12,974.40	

Terms and Conditions:

1. Delivery is within 1-7 calendar days upon receipt of Company's approved Purchased Order.
2. Our Trading Term is (30) days.
3. The price quoted is VAT Inclusive.
4. Validity of price 30 days from the date of quote.
5. Warranty: 3 months
6. Terms of Payment: Through check payment addressed to FLEETSERV INC.
 Through bank to bank payment:
 Account Name: FLEETSERV INC.
 Account No.: 000-552-1068-73
 Name of Bank: Landbank of the Philippines
 Branch: Landbank Edsa-Greenhills Branch

Thank you for your patronage. Looking forward to being of service!

Sincerely yours,

Bernadette S. Celis

BERNADETTE S. CELIS
 Account Director

* NO EVAPORATOR QUOTATION



**REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA**

May 02, 2019

Date

REQUEST FOR PRICE QUOTATION

Company

Toyota Otis Inc.

1770 P.M. Guazon Street,

Barangay 831, Paco, Manila

Tel. No. 564-1811 to 20

Fax No. _____

Email falcesomichael02@gmail.com

Please quote us your lowest price on the item/s listed below.

Quantity	Unit	Item/s	Unit Price	Total Price
2	lots	Cleaning of Aircon and Replacement of Defective Parts for Toyota Innova ABE 1013 and ABE 1018	P 20,032.51	P 40,065.02
			Total:	P 40,065.02

Very truly yours,

JOYCE D. LABAO

OIC-Chief Administrative Officer, PMD

Quoted by:

Michael Falceso

Printed name & Signature

Service Advisor

Position/Title

Canvassed by:

MARCO A. DAVID

Printed name & Signature

Administrative Officer II

Position/Title

Telephone: 657-3300 Loc. 3115 Fax: 735-4979

email: mdavid@dbm.gov.ph

Remarks:

No evaporator on quotation received.

Please see attached.



ABE1013

Michael Falceso

TOYOTA OTIS, INC.
 1770 P.M. Guazon St., Barangay 831, Paco, NCR,
 City of Manila, First District, 1007
 Tel:(02) 564-1811 to 20
 Fax:(02) 564-0436/(02) 338-5933
 Website: www.toyotaotis.com.ph
 VAT Reg. TIN: 003-498-557-00000
 Business Style: Sale of Passenger Motor Vehicles

- Repeat Repair
- Appointment
- Walk-In
- Waiting
- Non Waiting

SERVICE QUOTATION

B1DA003286

Page 1 of 1	Business Style:				
Customer No 1000989792	Customer Name & Address DEPARTMENT OF BUDGET AND MANAGEMENT	Home Phone No +6327359225	Appointment	7700 Service Quotation	
Date Received 05/02/2019		Business Phone No. +6327359225	Cust. Appt. Time (Rec. Time) Date: / / Time: : am/pm	Year/Make/Model 2012/Innova 2.5E Dsl MIT - AA - 050	
Time Received 11:59:16AM	757 SOLANO ST.	Mobile No +639267851684	Production Time	Chassis No./VIN/Serial No. KUN405102754	
Purchase Order No	Email Address a@o	TIN 449-457-018-00000	Date: / / Time: : am/pm	Colour THERMALYTE	CS No TZ3535
Payment Method <input type="checkbox"/> Cash <input type="checkbox"/> Credit Card <input type="checkbox"/> Cheque <input type="checkbox"/> Charge Account	Assignee's Name	Assignee's Contact No.	Appointment Reconfirmation Date Made: / / Time Made: : am/pm	Kilometers KM 20,651	Selling Dealer TMI
	Driver's Name	Driver's Contact No.		Warr Exp KM 100,000	Delivery Date 11/30/2013
				Engine No. 2KDS284703	Warr Exp Date:

JOB INSTRUCTION

JOB NO.	OPERATION CODE/PART NO.	DESCRIPTION	QTY	UNIT PRICE	TOTAL
1	12099	✓ AIRCON CLEANING	14	500.00	7,000.00
1	TOT-FREON	✓ FREON 134A	1	1,170.00	1,170.00
1	TOT-PAGOIL	✓ PAG OIL (EMKARATE)	1	1,365.00	1,365.00
1	88515-0K100	✓ VALVE, EXPANSION, NO	1	3,757.14	3,757.14
1	88515-0K050	✓ VALVE, EXPANSION #1	1	1,386.61	1,386.61
1	88474-17010-LP	✓ DRYER KIT	1	1,412.50	1,412.50
1	PZ074-0D004	✓ FILTER & ACC ASSY. A	1	905.80	905.80
1	90099-14119	✓ O-RING	4	41.07	164.28
1	90099-14120	✓ O-RING	4	58.04	232.16
1	90099-14121	✓ O-RING	4	63.39	253.56
1	TOT-MISC-M	✓ MISCELLANEOUS-M	1	378.05	378.05
				Total Labor	7,000.00
				Total Part	8,112.05
				Total Sublet	378.05
				Total Oil/Lubricant	0.00
				Total MISC/Material	2,535.00
				Subtotal	18,025.10
				Less Discount	0.00
				VAT	2,007.41
				GRAND TOTAL	20,032.51

* NO EVAPORATOR QUOTATION



ABE1018

Michael Falceso

TOYOTA OTIS, INC.
 1770 P.M. Guazon St., Barangay 831, Paco, NCR.
 City of Manila, First District, 1007
 Tel: (02) 564-1811 to 20
 Fax: (02) 564-0436 / (02) 338-5933
 Website: www.toyotaotis.com.ph
 VAT Reg. TIN: 003-498-557-00000
 Business Style: Sale of Passenger Motor Vehicles

- Repeat Repair
- Appointment
- Walk-In
- Waiting
- Non Waiting

SERVICE QUOTATION

B1DA003285

Page 1 of 1	Business Style:				
Customer No. 1000989792	Customer Name & Address DEPARTMENT OF BUDGET AND MANAGEMENT	Home Phone No +6327359225	Appointment	Z700 Service Quotation	
Date Received 05/02/2019		Business Phone No. +6327359225	Cust Appt. Time (Rec. Time) Date: ___/___/___ Time: ___:___am/pm	Year/Make/Model 2012/Innova 2.5E Dsl M/T - AA - 050	
Time Received 11:41:35AM	757 SOLANO ST.	Mobile No +639267851684	Production Time Date: ___/___/___ Time: ___:___am/pm	Chassis No./VIN/Serial No. KUN405102887	
Purchase Order No	Email Address a@o	TIN 449-457-018-00000	Appointment Reconfirmation Date Made: ___/___/___ Time Made: ___:___am/pm	Colour LIGHT BLUE MICA	CS No TZ4190
Payment Method <input type="checkbox"/> Cash <input type="checkbox"/> Credit Card <input type="checkbox"/> Cheque <input type="checkbox"/> Charge Account	Assignee's Name	Assignee's Contact No	Warr Exp KM 100.000	Kilometers KM 6,522	Selling Dealer TMI
	Driver's Name	Driver's Contact No	Engine No. 2KDS285089	Delivery Date 12/13/2013	Warr Exp Date

JOB INSTRUCTION					
JOB NO.	OPERATION CODE/PART NO.	DESCRIPTION	QTY	UNIT PRICE	TOTAL
1	12099	✓ AIRCON CLEANING	14	500.00	7 000 00
1	TOT-FREON	✓ FREON 134A	1	1 170.00	1 170 00
1	TOT-PAGOIL	✓ PAG OIL (EMKARATE)	1	1,365.00	1 365 00
1	88515-0K100	✓ VALVE, EXPANSION, NO	1	3,757.14	3 757 14
1	88515-0K050	✓ VALVE, EXPANSION #1	1	1,386.61	1 386 61
1	88474-17010-LP	✓ DRYER KIT	1	1,412.50	1,412 50
1	PZ074-0D004	✓ FILTER & ACC ASSY. A	1	905 80	905.80
1	90099-14121	✓ O-RING	4	63.39	253.56
1	90099-14120	✓ O-RING	4	58.04	232.16
1	90099-14119	O-RING	4	41.07	164.28
1	TOT-MISC-M	✓ MISCELLANEOUS-M	1	378.05	378.05
			Total Labor		7,000 00
			Total Part		8,112.05
			Total Sublet		378 05
			Total Oil/Lubricant		0.00
			Total MISC/Material		2,535.00
			Subtotal		18,025.10
			Less Discount		0.00
			VAT		2 007 41
			GRAND TOTAL		20,032.51

* NO EVAPORATOR QUOTATION

REPUBLIC OF THE PHILIPPINES
 Department of Budget and Management
 General Solano Street, San Miguel, Manila

REQUISITION AND ISSUE SLIP

Entity Name : Department of Budget and Management
 Division/Unit :
 Office : **BMB-C**
 Requisition

Fund Cluster :
 Responsibility Center Code :
 RIS No. :
 Stock Available? Issue

Stock No.	Unit	Description	Quantity	Yes	No	Quantity	Remarks
		Cleaning of Aircon Unit & replacement of defective parts from Aircon System of <i>matn vehicle</i> .	1				
					-		
					-		
					-		
					-		
					-		
					-		
					-		
					-		
					-		

Purpose: Cleaning of Aircon & replacement of defective parts from Aircon System of *matn vehicle*.

Signature :
 Printed Name : **MARISSA H. MATA**
 Designation : **Admin. Officer V**
 Date :

Requested by:
 Approved by: *Cpw*
CARMENCITA P. MAHINAY
 Director, BMB-C

Issued by: Received by:



DEPARTMENT OF BUDGET AND MANAGEMENT
PRE-INSPECTION REPORT

04-24-19-187

Date 04/24/2019 Vehicle / Plate No. Toyota Innova ABE-1013
Requisitioning Office/Dept. BMB-C Dir. Mahinay

Nature and Scope of Last Repair , if any :
Last cleaning of aircon, Aug 1, 2018

Complaints/Defects :
Aircon

Parts /components to be Repaired / Replaced:

FINDINGS / OBSERVATIONS:
For maintenance

ROBERT B. MARASIGAN
Property Inspector

Date : April 24, 2019

DEPARTMENT OF BUDGET AND MANAGEMENT

Vehicle Record

Vehicle Price: P1,001,027.79
Unit Description: TOYOTA INNOVA 2.5 E DLS / 2014
Date Acquired: January 23,2014
End-User: Director Mahinay

Red Plate: SHR 889
Security Plate: ABE 1013
Engine No. 2KDS284703
Chassis No. KUN405102754

Date	Work / Repair Done	Amount	Total
2014			
27-Jan	Installation of Rain Gutter	2,000.00	
27-Jan	Installation of Alarm	5,900.00	
23-Apr	Repair front bumper	5,096.40	
07-May	1,000 km check-up	5,079.98	
05-Jun	5,000 km check-up	5,080.01	
01-Oct	10,000 complete engine service	4,183.00	
2015			
10-Mar	20000 km check-up	11,571.00	
01-Jul	complete engine service	5,318.00	
28-Sep	aircon cleaning	5,500.00	
07-Dec	change oil	3,633.00	
2016			
11-Jul	replacement of 4 tires w/ camber and wheel alignment	20,600.00	
02-Dec	Change oil and oil filter	4,282.00	
20-Sep	Replacement of 2smf battery	6,172.00	
2017			
19-Jun	Emergency replacement of defective alternator pulley and rectifier diode	4,800.00	
29-Sep	65000 km check-up brake pad and aircon cleaning	25,391.15	
2018			
27-Mar	complete engine service	5,619.00	
24-May	replacement of defective alternator pulley	4,450.00	
02-Jul	replacement of defective battery	6,690.00	
01-Aug	Gen. cleaning of aircon, evaporator F/R, expansion valve F, receiver drier,. Micro filter	21,800.00	
28-Sep	change oil	4,369.00	
04-Dec	wiper front and rear	850.00	
2019			
07-Jan	Replacement of busted headlight of Toyota Innova ABE 1013	130.00	



REPUBLIC OF THE PHILIPPINES
 Department of Budget and Management
 General Solano Street, San Miguel, Manila

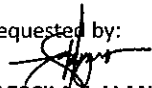
REQUISITION AND ISSUE SLIP


Entity Name : Department of Budget and Management
 Division/Unit : **Budget and Management Bureau-D**
 Office : **Budget and Management Bureau-D**

Fund Cluster :
 Responsibility Center Code :
 RIS No. :

Requisition				Stock Available?		Issue	Remarks
Stock No.	Unit	Description	QTY	Yes	No	QTY	Remarks
Stock No.	Unit	Description	Quantity	Yes	No	Quantity	Remarks
	set	cleaning of aircon and	1		-		
		replacement of defective			-		
		parts from aircon system			-		
					-		
					-		
					-		
					-		
					-		
					-		

Purpose: For the cleaning of aircon and replacement of defective parts from aircon system of Dir. Nel Arevalo's vehicle: Toyota Innova ABE 1018. Please see attached Motorpool Job Request Form.

Signature : 
 Printed Name : **BLESILDA E. LLANZANA**
 Designation : **AO V**
 Date : **April 29, 2019**

Approved by: 
AMANELLA D. AREVALO
 Director IV
 April 29, 2019

Issued by: _____ Received by: _____



DEPARTMENT OF BUDGET AND MANAGEMENT
PRE-INSPECTION REPORT

04-24-19-186

Date 04/24/2019 Vehicle / Plate No. Toyota Innova ABE-1018
Requisitioning Office/Dept. BMB-D Dir. Arevalo

Nature and Scope of Last Repair, if any :
Last cleaning of aircon, June 3, 2018

Complaints/Defects :
Aircon

Parts /components to be Repaired / Replaced:

FINDINGS / OBSERVATIONS:
For maintenance

ROBERT B. MARASIGAN
Property Inspector

Date : April 24, 2019

ADMINISTRATIVE SERVICE (PROCUREMENT MANAGEMENT DIVISION and GENERAL SERVICES DIVISION)

Name of Payee: FRIGID ZONE AUTO AIRCON SPECIALIST CO.

Title of Project: CLEANING OF AIRCON AND REPLACEMENT OF DEFECTIVE PARTS FOR TOYOTA INNOVA ABC 1013

Contract Cost: 46,000

ABC 1018

CHECKLIST OF DOCUMENTS

REMARKS

Checklist of documents forwarded to Finance Service for:

A. FUNDING (OBLIGATION AND CAF)

1.	<input checked="" type="checkbox"/>	Purchase Request/ APP	19-181-182
2.	<input checked="" type="checkbox"/>	Pre-Inspection Report	
3.	<input checked="" type="checkbox"/>	Obligation Request and Status	
4.	<input checked="" type="checkbox"/>	Eligibility Documents of Suppliers	
5.	<input checked="" type="checkbox"/>	Purchase Order/Contract	19-060
6.	<input checked="" type="checkbox"/>	Request for Price Quotation	
7.	<input checked="" type="checkbox"/>	Abstract of Quotation	
8.	<input checked="" type="checkbox"/>	Notice of Award	
9.	<input checked="" type="checkbox"/>	Notice to Proceed	
10.	<input checked="" type="checkbox"/>	Distribution List	
11.	<input checked="" type="checkbox"/>	Other Documents, if any.	

5/10

Received checked items:

[Signature]
Print Name & Signature

5/10
Date and Time

B. PROCESSING OF PAYMENT (DV)

1.	<input type="checkbox"/>	Obligation Request and Status	
3.	<input type="checkbox"/>	Pre-Inspection Report	
4.	<input type="checkbox"/>	Inspection and Acceptance Report	
5.	<input type="checkbox"/>	Delivery Receipt	
6.	<input type="checkbox"/>	Sales Invoice/Statement of Account	
7.	<input type="checkbox"/>	Warranty/Guaranty Certificate	
8.	<input type="checkbox"/>	Purchase Request / APP	
9.	<input type="checkbox"/>	Purchase Order/Contract	
10.	<input type="checkbox"/>	Request for Price Quotation	
11.	<input type="checkbox"/>	Abstract of Quotation	
12.	<input type="checkbox"/>	Notice of Award	
13.	<input type="checkbox"/>	Notice to Proceed	
14.	<input type="checkbox"/>	Distribution List	
15.	<input type="checkbox"/>	Certificate of Acceptance from End-user	
16.	<input type="checkbox"/>	RSMI (Report of Supplies and Materials Issued)	
17.	<input type="checkbox"/>	RIS (Requisition and Issue Slip)	
18.	<input type="checkbox"/>	ICS (Inventory Custodian Slip)	
19.	<input type="checkbox"/>	PAR (Property Acknowledgement Receipt)	
20.	<input type="checkbox"/>	WMR (Waste Material Report)	
21.	<input type="checkbox"/>	Other Documents, if any.	

Received checked items:

Print Name & Signature

Date and Time

C. ADDITIONAL DOCUMENTS, if any

Received checked items:

Print Name & Signature

Date and Time