



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA
Trunkline: 657-3300

PURCHASE ORDER NO. 2019-053

Supplier: Toyota Manila Bay Corporation	Date: May 3, 2019
Address: Roxas Boulevard corner EDSA extension, Barangay 76, Pasay City	Mode of Procurement: Small Value Procurement
TIN:	

Gentlemen:
Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your **Price Quotation, subject to the Terms and Conditions enumerated at the back hereof.**

Place of Delivery: DBM Building III	Delivery Term: Fifteen (15) working days upon receipt of Purchase Order (P.O.)
Date of Delivery: Fifteen (15) working days upon receipt of Purchase Order (P.O.)	Payment Term: Upon completion of delivery and acceptance

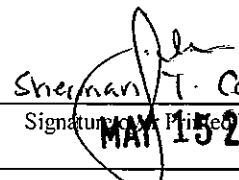
Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
	lot	Heavy Kilometer Check-up for Toyota Innova ABE 1016	1	₱ 28,242.18	₱ 28,242.18


(Total Amount In Words)
Twenty Eight Thousand Two Hundred Forty Two Pesos and 18/100 ₱ **28,242.18**

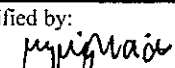
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Very truly yours,

Conforme:


Sherman T. Camacho
Signature of Purchaser of Supplier
Date: **MAY 15 2019**


THEA MARIE CORINNE F. PALARCA
Director IV, Administrative Service
Authorized Official
(Representing End User) **MAD**

Funds Availability Certified by:  ESPERANZA Q. IGNACIO Chief Accountant	OS No : 021011012019-01-862 Amount : ₱ 28,242.18 Date : 5/14/19
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Distribution of Copies:
/ / Original copy for the Supplier's Conforme
/ / Agency's Central Supply and Property Section for file
/ / COA Auditor



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DEPARTMENT OF BUDGET AND MANAGEMENT
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA
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	lot	Heavy Kilometer Check-up for Toyota Innova ABE 1016	1	P 28,242.18	P 28,242.18

(Total Amount In Words)
Twenty Eight Thousand Two Hundred Forty Two Pesos and 18/100 P 28,242.18

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Very truly yours,

Conforme:

Sheema T. Carabina

 Signature of Supplier
MAY 15 2019

 Date

Thea Marie Corinne F. Palarca
THEA MARIE CORINNE F. PALARCA
 Director IV, Administrative Service
 Authorized Official
 (Representing End User)

Funds Availability Certified by: <i>Esperanza Q. Ignacio</i> ESPERANZA Q. IGNACIO Chief Accountant	OS No : <u>021011012019-862</u> Amount : <u>28,242.18</u> Date : <u>5/14/19</u>
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**TERMS AND CONDITIONS
(PURCHASE ORDER)**

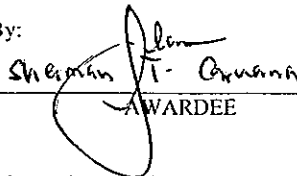
1. ALL PRICES QUOTED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF QUOTATION.
2. AWARDEE shall be responsible for the source(s) of his supplies/materials/equipment and shall make deliveries in accordance with schedule, quality and specifications of the award and purchase order (PO). Failure by the AWARDEE to comply with the same shall be ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the Next Lowest Responsive Proposal, as determined by the DBM Bids and Awards Committee and approved by the Secretary of Budget and Management or his duly authorized representative.
3. The Goods shall only be delivered by the Supplier at the Property Section, General Services Division of the Procuring entity's Administrative Service located at Ground Floor, DBM Bldg. III, Gen. Solano St., San Miguel, Manila, not later than 10:00 am up to 3:00 pm on the date of delivery as indicated in PO.

Moreover, the delivery schedule as indicated in the PO may be modified at the option of the Procuring Entity, with prior due notice, written or verbal, to the Supplier.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but failed to deliver the required product(s) within the time called for in the same order, he shall be extended a maximum period of fifteen (15) calendar days to make good his delivery. Thereafter if AWARDEE has not completed delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance withdrawn from that AWARDEE, without prejudice to the imposition of liquidated damages. The DBM shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for his disqualification from future bids of the same or all items, without prejudice to the imposition of other sanctions as prescribed under R.A. 9184 and its IRR.
5. The Goods delivered are accepted by the Procuring Entity as to quantity only. However, inspection as to the Goods' compliance with the technical specifications, and its order and condition, will be done in the presence of the representatives of both Supplier and Procuring Entity within three (3) working days from the date of delivery upon prior due notice, written or verbal, to the authorize representative of the Supplier. The inspection will push through as scheduled even in the absence of the Supplier's representative, if the latter was duly notified. In which case, the results of the inspection conducted by the Procuring Entity shall be final and binding upon the Supplier.
6. Rejected deliveries shall be construed as non-delivery of product(s) /item(s) so ordered and shall be, if applicable, subject to liquidated damages and to the terms and conditions prescribed under item 4 hereof.
7. Supplier shall guarantee the deliveries to be free from defects. Any defective item(s)/product(s) that may be discovered by the DBM within seven (7) working days after acceptance of the same shall be replaced by the supplier within seven (7) working days or until stocks are available upon receipt of a written notice. Beyond the said time frame, defective units will be picked up by the supplier for assessment.
8. A penalty of one-tenth of one percent (0.001) of the cost of the unperformed portion for everyday of delay.

The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it. The Procuring Entity may also rescind the contract and impose 10% of the amount of the contract as liquidated damages, upon non-performance by the Supplier of any of its obligations under the contract

The imposition of liquidated damages in all instances shall be automatic, except upon prior request for extension and approval thereof by the Procuring Entity before the scheduled delivery date. Any request for extension not acted upon before delivery date shall be considered denied.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. The technical specifications, bid proposal and other documents required from the AWARDEE shall form part of this Purchase Order.

Accepted By:


AWARDEE

MAY 15 2019

REPUBLIC OF THE PHILIPPINES)
CITY OF MANILA) S.S.

BEFORE ME, a Notary Public for and in the City of Manila, Philippines on this _____ day of _____, 2019, personally appeared _____ known to me to be the same person who accepted the foregoing Terms and Conditions of a Purchase Order and who acknowledged to me that the same is his free and voluntary act and deed and of the entity that he represents.

This Instrument refers to a _____ consisting of _____ () pages including this page and its Annexes, signed by the parties and their material witnesses.

WITNESS MY HAND AND SEAL this _____ day of _____, 2019

Doc No _____;
Page No _____;
Book No _____;
Series of 2019.



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE TO PROCEED

May 03, 2019

Mr. Sherman Caruana
Toyota Manila Bay Corporation
Roxas Boulevard, corner EDSA extension
Barangay 76, Pasay City

Dear Mr. Caruana:

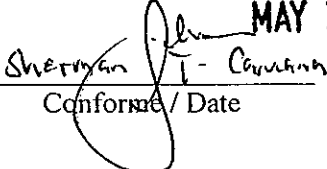
Per attached Purchase Order No. 2019-053, we hereby notify you that your Office may proceed with the delivery of the project "*Heavy Kilometer Check-up for Toyota Innova ABE 1016,*" upon receipt and acceptance of this Notice.

In this regard, your Office shall coordinate with our Procurement Management Division to ensure compliance with the item/service specification, and the terms stated at the back of the Purchase Order.

Thank you very much.

Very truly yours,


THEA MARIE CORINNE F. PALARCA
Director *W*, Administrative Service MAD


MAY 15 2019
Conforme / Date



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE OF AWARD

May 03, 2019

Mr. Sherman Caruana
Toyota Manila Bay Corporation
Roxas Boulevard, corner EDSA extension
Barangay 76, Pasay City

Dear Mr. Caruana:

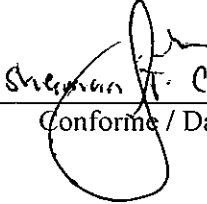
We are pleased to inform you that the Project, "*Heavy Kilometer Check-up for Toyota Innova ABE 1016,*" is hereby awarded to your company in the amount of Twenty Eight Thousand Two Hundred Forty Two Pesos and Eighteen Centavos (Php28,242.18)

Based on evaluation of your submitted documents, the Administrative Service finds your submission as the lowest calculated and responsive quotation for the said project.

Thank you very much.

Very truly yours,


THEA MARIE CORINNE F. PALARCA
Director IV, Administrative Service MAB


MAY 15 2019
Conforme / Date



Republic of the Philippines
Department of Budget and Management (DBM)
Office of the Secretary, Central Office
PURCHASE ORDER

Supplier: TOYOTA MANILA BAY CORPORATION **PO No.:** 01-06001-PO-2019-05-00016
Address: Roxas Boulevard corner Edsa Extension, Pasay City, 1300 **PO Date:** May 14, 2019
TIN: **Bank Name:**
Tel.No.: +632 581 6171 **Bank/Branch:**
Fax No.: **Bank A/C No.:**
Mode of Procurement: Shopping 52.1b **Account Type:**
Month: May **PR No.:** 01-06001-PR-2019-05-00006
Fund Cluster: 01 - Regular Agency Fund
Funding Source: 01101101 - Specific Budgets of National Government Agencies

Sir/Madam:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Delivery Terms: 10 working days upon receipt of the PO

Payment Terms: 30 days upon receipt / acceptance of Invoice

No	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	1 lot Heavy Kilometer Check-up for Toyota Innova ABE 1016	1.00	28,242.18	28,242.18
Total				₱	28,242.18

(Total Amount in Words) **TWENTY EIGHT THOUSAND TWO HUNDRED FORTY TWO PESOS AND 18/100**

In case of failure to make the full delivery within the time specified below, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

Marco David

Signature over Printed Name of Supplier

Signature over Printed Name of Authorized Official

Date

Designation

Delivery Schedule

No	Description	Delivery Date From	Delivery Date To	Place of Delivery	Quantity
1	1 lot Heavy Kilometer Check-up for Toyota Innova ABE 1016	05/01/2019	05/31/2019		1.00



Republic of the Philippines
 Department of Budget and Management (DBM)
 Office of the Secretary, Central Office
PURCHASE REQUEST

Fund Cluster: 01 - Regular Agency Fund

Funding Source: 01101101 - Specific Budgets of National Government Agencies

PR No.: 01-06001-PR-2019-05-00006

Date: May 03, 2019

Month: May

No.	Unit	Responsibility Center		Item Description	Quantity	Unit Cost	Total Cost
		Code	Description				
1	Lot	032	DBM-Office Asec- Org&Systems Imprvt Group /Internal Mgt Group	1 lot Heavy Kilometer Check-up for Toyota Innova ABE 1016	1.00	28,242.18	28,242.18

Total P 28,242.18

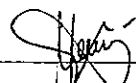
Amount In Words ****TWENTY EIGHT THOUSAND TWO HUNDRED FORTY TWO PESOS AND 18/100****

Description 1 Lot Heavy Kilometer Check-up for Toyota Innova ABE 1016

Requested By:

Approved By:

Signature :





Printed Name :

ROMEO P. FERRER

MYRNA S. CHUA

Designation :

ADMINISTRATIVE AIDE III


ASSISTANT SECRETARY

ABSTRACT OF QUOTATIONS


Project Title: Heavy Kilometer Check-up for Toyota Innova ABE 1016
 ABC: 29,000
 Date: May 3, 2019


Item/Description		Toyota Manila Bay Corporation 581-6168		Offered Specifications		Toyota Otis Inc. 564-1811 to 20		Various Suppliers		
Qty	Unit	Unit	Total			Unit	Total	Unit	Total	
1	lot	Heavy Kilometer Check-up for Toyota Innova ABE 1016	P 28,242.18	Heavy Kilometer Check-up for Toyota Innova ABE 1016 - Toyota Otis Inc. quotation is lacking in scope of work and at the same time more expensive.	P 22,283.28	P 22,283.28	22,283.28	Toyota Global City - service@toyotaglobalcity.com Toyota Makati - gblegado@toyotamakati.com.ph Toyota Makati - nmambo@toyotamakati.com.ph Toyota Pasig - tpg.servicedepartment@gmail.com Toyota Abad Santos - svc.reminder@toyotaabadsantos.com.ph Toyota Abad Santos - a.datunin@toyotaabadsantos.com.ph Toyota Quezon Avenue - service@toyotaqa.com.ph Toyota Commonwealth Inc. - mrs@tcmi.ph Toyota Pasong Tamo - lisette.ballesteros_1@toyotapasongtamo.com Toyota Cubao - 1.dayrit@toyotacubao.com.ph		
Total Price			P 28,242.18				P 22,283.28			
Ranking			1				2			
Remarks		Invited suppliers through email but no submission								

Approved by:


THEA MARIE CORINNE F. PALARCA
 Director IV, Administrative Service N-1AP

Reviewed by:


JOYCE B. LABAO
 OIC-Chief Administrative Officer, PMD


MARCO A. DAVID
 Administrative Officer II



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA

April 29, 2019

Date

REQUEST FOR PRICE QUOTATION

Company

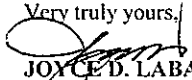
Toyota Manila Bay Corporation
Roxas Boulevard, cor EDSA extnsn,
Brgy 76, Pasay City
 Tel. No. 581-6168
 Fax No. _____
 Email s.caruana@toyotamanilabay.com.ph

Please quote us your lowest price on the item/s listed below.

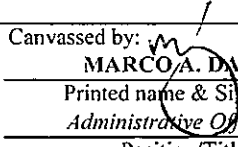
Quantity	Unit	Item/s	Unit Price	Total Price
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1	lot	Heavy Kilometer Check-up for Toyota Innova ABE 1016	P 28,242.18	P 28,242.18
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Total: P 28,242.18

Very truly yours,

JOYCE D. LABAO
 OIC, Chief Administrative Officer, PMD

Quoted by:
Sherman Caruana
 Printed name & Signature
Service Advisor
 Position/Title

Canvassed by:

MARCO A. DAVID
 Printed name & Signature
Administrative Officer II
 Position/Title

Remarks:
Quotation obtained through email.
Please see attached.

Telephone: 657-3300 Loc. 3115 Fax: 735-4979
 email: mdavid@dbm.gov.ph



ABE1016

SHERMAN T CARUANA

TOYOTA MANILA BAY CORPORATION

Roxas Boulevard, Corner Edsa Extension Barangay 76
Pasay City, NCR, Fourth District,
Philippines, 1300
Tel:(02) 581-6168
Fax:(02) 581-6122
Website: www.toyotamanilabay.com.ph
VAT Reg. TIN: 004-676-716-00000
Business Style: Sales of Passenger Motor Vehicle

D3DA003778

- Repeat Repair
- Appointment
- Walk-In
- Waiting
- Non Waiting

SERVICE QUOTATION

Page 1 of 2	Business Style:		Appointment		Z700 Service Quotation	
Customer No. 1000989792	Customer Name & Address DEPARTMENT OF BUDGET AND MANAGEMENT		Home Phone No.	Cust. Appt. Time (Rec. Time)	Year/Make/Model 2012/Innova 2.5E Dsl M/T - AA - 050	
Date Received 04/29/2019	MABINI HALL MALACANANG		Business Phone No.	Date: / / Time: : : am/pm	Chassis No./VIN/Serial No. KUN405102915	
Time Received 04:36:06PM	Email Address davidmarcodbm@gmail.com		Mobile No. +639299642990	Production Time	Colour LIGHT BLUE MICA	CS No TZ4463
Purchase Order No.	Assignee's Name Mr. ROMEO P. FERRER		TIN 449-457-018-00000	Date: / / Time: : : am/pm	Kilometers KM 47.889	Selling Dealer TMI
Payment Method <input type="checkbox"/> Cash <input type="checkbox"/> Credit Card <input type="checkbox"/> Cheque <input type="checkbox"/> Charge Account	Driver's Name		Assignee's Contact No. +639157575152	Appointment Reconfirmation	Warr Exp KM 100,000	Delivery Date 12/13/2013
			Driver's Contact No.	Date Made: / / Time Made: : : am/pm	Engine No. 2KDS279688	Warr Exp Date.

JOB INSTRUCTION			QTY	UNIT PRICE	TOTAL
JOB NO.	OPERATION CODE/PART NO.	DESCRIPTION			
0		EM	0 000	0.00	0 00
1	X00040	40,000 KM CHECK-UP	5.100	450.00	2 295 00
1	08823-80002	BRAKE FLUID	2	192.86	365 72
1	17601-YZZA1	ELEMENT SUB-ASSY.	1	1,333.93	1,333 93
1	90915-YZZD2	OIL FILTER 75*85	1	436.16	436 16
1	90430-12031	GASKET	1	33.04	33 04
1	08814-80090	DIESEL ENGINE FLUSH	1	654.46	654 46
1	08813-00860	DSL INJECTOR CLEANER	1	716.96	716 96
1	08880-83860	TGFS SN/CF 5W-30 1L	7	632.14	4,424 98
1	23390-YZZA1	MVP ELEMENT FUEL FIL	1	850.00	850 00
1	08386-81016	TATF	1	507 14	507 14
1	08885-81510	TGDG GL-5 85W-90	3	279.46	838 38
1	08889-80071	TSLC (2 LITERS)	2	353.57	707 14
1	08808-80004	TWWF W765	1	95 54	95 54
1	08885-81520	TGMG GL-4 75W-90	3	298.21	894 63
1	TMB-OCTANE BOOST	OCTANE BOOST	1	716.96	716 96
1	TMB-TBC2	Toyota Brake Cleaner 2	1	317.00	317 00
1	TMB-AGE	AMALIE GREASE 15oz	0.500	569.46	284.73
1	TMB-ASS	AMALIE SILICON SPRAY 100Z	0.250	579.48	144 87
1	TMB-SSO	STOP SQUEAL BOTTLE	1	677 49	677 49
1	TMB-RAGS	RAGS	1	14.00	14 00
1	TMB-SPR	SANDPAPER 120	0.500	14.00	7 00
1	TMB-HGS	HAND GLOVES	1	22 00	22 00
1	TMB-SUB_ET2	SM ENGINE TREATMENT 2	1	1,687.50	1,687 50
1	TMB-SUB_NT1	NITROGEN TIRE INFLATION	1	491.07	491 07
1	TMB-FIS	GAT FRESH INTERIOR SANITIZER	1	1,010.71	1,010 71
1	TMB-SUB_GW	GLOSSY WASH	1	1,379 46	1,379 46
1	TMB-SUB_ED4	ENGINE DECARBONIZE 4 CYLINDER	1	3,211.61	3,211 61
1	TMB-SUB_ED1	ENGINE DETAILING	1	879 46	879 46
			Total Labor		2,295 00
			Total Part		11,878 00
			Total Sublet		8,659 10

Software Provider: Toyota Motor Philippines Corporation
Address: Toyota Special Economic Zone, Santa Rosa - Tagaytay Highway, Santa Rosa City, Laguna, 4026
Tax Identification No.: 000-415-713-00000

Software Name: SAP ECC-Dealer Business Management
Software Version: Version 6/EHP 7 0/SP39
Permit-to-Use (PTU) No.: 1803_0124_PTU_CAS_000294
Date Issued: 03/06/2018
Valid Until: 02/28/2023
Series Range: D3DA00001 - D3D299999

"THIS DOCUMENT IS NOT VALID FOR CLAIM OF INPUT TAX."
"THIS SERVICE QUOTATION SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF THE PERMIT TO USE."



ABE1016

SHERMAN T CARUANA

TOYOTA MANILA BAY CORPORATION

Roxas Boulevard, Corner Edsa Extension, Barangay 76, Pasay City, NCR, Fourth District, Philippines, 1300
 Tel. (02) 581-6166
 Fax (02) 581-6122
 Website: www.toyotamanilabay.com.ph
 VAT Reg. TIN: 004-676-716-00000
 Business Style: Sales, Passenger Motor Vehicle

D3DA003778

- Repeat Repair
- Appointment
- Walk-In
- Waiting
- Non Waiting

SERVICE QUOTATION

Page 2 of 2	Business Style:				Z700 Service Quotation	
Customer No 1000989792	Customer Name & Address DEPARTMENT OF BUDGET AND MANAGEMENT		Home Phone No.	Appointment		Year/Make/Model
Date Received 04/29/2019			Business Phone No.	Cust Appt. Time (Rec. Time)		2012/Innova 2.5E Dsl M/T - AA - 050
Time Received 04:36:06PM	MABINI HALL MALACANANG		Mobile No. +639299642990	Date: / / Time: : am/pm		Chassis No./VIN/Serial No. KUN405102915
Purchase Order No.	Email Address davidmarcodbm@gmail.com		TIN 449-457-018-00000	Production Time		Colour LIGHT BLUE MICA
Payment Method	Assignee's Name Mr. ROMEO P. FERRER		Assignee's Contact No. +639157575152	Date: / / Time: : am/pm		CS No. TZ4463
<input type="checkbox"/> Cash	Driver's Name		Driver's Contact No.	Appointment Reconfirmation		Kilometers KM 47,889
<input type="checkbox"/> Credit Card				Date Made: / /		Warr Exp KM 100.000
<input type="checkbox"/> Cheque				Time Made: : am/pm		Delivery Date 12/13/2013
<input type="checkbox"/> Charge Account						Engine No 2KDS279688
						Warr Exp Date

JOB NO.	OPERATION CODE/PART NO.	DESCRIPTION	QTY	UNIT PRICE	TOTAL
1	TMB-SUB_MISC	MISCELLANEOUS	1	199.29	199.29
				Total Labor	2,295.00
				Total Part	11,878.08
				Total Sublet	8,859.10
				Total Oil/Lubricant	0.00
				Total MISC/Material	2,184.05
				Subtotal	25,216.23
				Less Discount	0.00
				VAT	3,025.95
				GRAND TOTAL	28,242.18

Software Provider : Toyota Motor Philippines Corporation
 Address : Toyota Special Economic Zone Santa Rosa - Tagaytay Highway, Santa Rosa City Laguna 4026
 Tax Identification No. : 000-415-713-00000

Software Name : SAP ECC-Dealer Business Management
 Software Version : Version 6/EHP 7 0/SP09
 Permit-to-Use (PTU) No. : 1803_0*24_PTU_CAS_000294
 Date Issued : 03/06/2018
 Valid Until : 02/28/2023
 Series Range : D3DA000001 - D3DZ999999

"THIS DOCUMENT IS NOT VALID FOR CLAIM OF INPUT TAX."
 "THIS SERVICE QUOTATION SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF THE PERMIT TO USE."



REPUBLIC OF THE PHILIPPINES
 DEPARTMENT OF BUDGET AND MANAGEMENT
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA

May 2, 2019

Date

REQUEST FOR PRICE QUOTATION

Company

Toyota Otis Inc.

1770 P.M. Guazon Street, Brgy. 831
Paco, Manila

Tel. No. 564-1811 to 20

Fax No. _____

Email falcesomichael02@gmail.com

Please quote us your lowest price on the item/s listed below.

Quantity	Unit	Item/s	Unit Price	Total Price
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1	lot	Heavy Kilometer Check-up for Toyota Innova ABE 1016	P 22,283.28	P 22,283.28
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Total: P 22,283.28

Very truly yours,


 JOYCE D. LABAO
 OIC, Chief Administrative Officer, PMD

Quoted by:

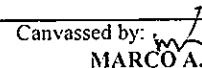
Michael Falceso

Printed name & Signature

Service Advisor

Position/Title

Canvassed by:


 MARCO A. DAVID

Printed name & Signature

Administrative Officer II

Position/Title

Telephone: 657-3300 Loc. 3115 Fax: 735-4979

email: mdavid@dbm.gov.ph

Remarks:

Quotation obtained through email.

Please see attached.



ABE1016

Michael Falceso

TOYOTA OTIS, INC.
 1770 P.M. Guazon St., Barangay 831, Paco, NCR
 City of Manila, First District, 1007
 Tel: (02) 564-1811 to 20
 Fax: (02) 564-0436 / (02) 338-5933
 Website: www.toyotaotis.com.ph
 VAT Reg. TIN: 003-498-557-00000
 Business Style: Sale of Passenger Motor Vehicles

- Repeat Repair
- Appointment
- Walk-In
- Waiting
- Non Waiting

SERVICE QUOTATION

B1DA003278

Page 1 of 1	Business Style:			2700 Service Quotation	
Customer No. 1000989792	Customer Name & Address DEPARTMENT OF BUDGET AND MANAGEMENT	Home Phone No +6327359225	Appointment Cust: Appl Time (Rec. Time) Date: ___/___/___ Time: ___:___ am/pm	Year/Make/Model 2012/Innova 2.5E Dsl M/T - AA - 050	
Date Received 05/02/2019		Business Phone No +6327359225		Chassis No /VIN/Serial No KUN405102915	
Time Received 05:32:33AM	757 SOLANO ST.	Mobile No +639267851684	Production Time Date: ___/___/___ Time: ___:___ am/pm	Colour LIGHT BLUE MICA	CS No TZ4463
Purchase Order No	Email Address a@o	TIN 449-457-018-00000		Kilometers KM 47,890	Selling Dealer TMI
Payment Method <input type="checkbox"/> Cash <input type="checkbox"/> Credit Card <input type="checkbox"/> Cheque <input type="checkbox"/> Charge Account	Assignee's Name	Assignee's Contact No	Appointment Reconfirmation Date Made: ___/___/___	Warr Exp KM 100,000	Delivery Date 12/13/2013
	Driver's Name	Driver's Contact No	Time Made: ___:___ am/pm	Engine No 2KDS279688	Warr Exp Date:

JOB INSTRUCTION					
JOB NO.	OPERATION CODE/PART NO.	DESCRIPTION	QTY	UNIT PRICE	TOTAL
1	X00040	40,000 KM CHECK-UP	5 100	450 00	2,295 00
1	17801-YZZA1	ELEMENT SUB-ASSY.	1	1,333 93	1,333.93
1	90915-YZZD2	OIL FILTER 75*85	1	436 16	436 16
1	90430-12031	GASKET	1	33 04	33 04
1	TOTEN-GINEF-LUSNT	ENGINE FLUSH	1	500 00	500 00
1	TOTBR-AKECL-EANNT	BRAKE CLEANER	1	177 68	177 68
1	TOTLM-BRAKE-PSNT	BRAKE PASTE	1	267 86	267 86
1	TOTSM-R3120-000NT	SILICON MOULD	1	334 82	334 82
1	TOTDE-CARB4-CYLNT	ENG DECARB 4 CYLIND	1	3,660 71	3,660.71
1	TOT MISC M	MISCELLANEOUS M	1	378 05	378 05
1	08880-83880	TGFS SN/CF 5W-30 1L	7	632 14	4,424 98
2	08823-80002	BRAKE FLUID	2	192 86	385 72
2	08885-80918	TGDG (GL-5 85W-90)	2	279 46	558 92
2	12099	REPLACE ALL FLUID	6	500 00	3,000.00
2	08886-81016	TATF	1	507 14	507 14
2	08865-80917	TCMG(GL-4 80W-90)	3	298 21	894 63
2	08869-80071	TSLC (2 LITERS)	2	353 57	707 14
			Total Labor		5,295 00
			Total Part		14,222 73
			Total Sublet		378 05
			Total Oil/Lubricant		0 00
			Total MISC/Material		0 00
			Subtotal		19,895.78
			Less Discount		0 00
			VAT		2,387 50
			GRAND TOTAL		22,283.28



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA

April 29, 2019

Date

REQUEST FOR PRICE QUOTATION

Company

Various Suppliers

Tel. No. _____

Fax No. _____

Email _____

Please quote us your lowest price on the item/s listed below.

Quantity	Unit	Item/s	Unit Price	Total Price
----------	------	--------	------------	-------------

1	lot	Heavy Kilometer Check-up for Toyota Innova ABE 1016	P _____ -	P _____ -
---	-----	--	-----------	-----------

Total: P _____ -

Very truly yours,

Joyce D. Labao
JOYCE D. LABAO

OIC-Chief Administrative Officer, PMD

Quoted by:

Various Suppliers

Printed name & Signature

Position/Title

Canvassed by:

Marco A. David
MARCO A. DAVID

Printed name & Signature

Administrative Officer II
 Administrative Officer II

Position/Title

Telephone: 657-3300 Loc. 3115 Fax: 735-4979

email: mdavid@dbm.gov.ph

Remarks:

Invited suppliers through email

but no submission.



Request for Quotation

MARCO A. DAVID <mdavid@dbm.gov.ph>

Mon, Apr 29, 2019 at 2:32 PM

Bcc: Michael Falceso <falcesomichael02@gmail.com>, servicetoyotaotis@gmail.com, Jonathan Culla <jonathan.culla@toyotaotis.com.ph>, michael.falceso@toyotaotis.com.ph, Toyota Global City Service <service@toyotaglobalcity.com>, Toyota Makati Service <gbllegado@toyotamakati.com.ph>, "Toyota Makati Inc." <nmambo@toyotamakati.com.ph>, Service Department Toyota Pasig <tpg.servicedepartment@gmail.com>, svc.reminder@toyotaabadsantos.com.ph, a.datuin@toyotaabadsantos.com.ph, Bong Salcedo <v.salcedo@toyotacubao.com.ph>, Toyota Quezon Avenue <service@toyotaqa.com.ph>, Sherman Bob Caruana <s.caruana@toyotamanilabay.com.ph>, Toyota Commonwealth Service <mrs@tcmi.ph>, Lisette Ballesteros <lisette.ballesteros_1@toyotapasongtamo.com>, Timothy Dayrit <t.dayrit@toyotacubao.com.ph>

Greetings!

May I request for quotation on the following:

Heavy Kilometer Check-up and Preventive Maintenance Check-up for Toyota Innova ABE 1016 (either 40,000km or 50,000km which is considered heavy kilometer check-up)

Model: Toyota Innova 2.5 E DLS / 2014

Engine number: 2KDS279688

Chassis number: KUN405102915

Thank you,

--



Marco A. David

Public Servant

Procurement Management Division

Department of Budget and Management

General Solano St., San Miguel, Malacañang, Manila

Trunkline: 657-3300 local 3115

Mobile: Smart - 0999-8733-136 || Globe - 0997-5222-524

Website: www.dbm.gov.ph

Email: mdavid@dbm.gov.ph || davidmarcodbm@gmail.com

PURCHASE REQUEST


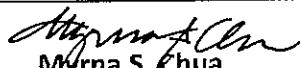
Department of Budget and Management

Agency: Department of Budget and Management PR No.: **190178** Date: APRIL 26 2019

Section: Office of The Assistant Secretary SAI No.: _____ Date: _____

Stock No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
		HEAVY KILOMETER CHECK-UP AND PREVENTIVE MAINTENANCE.			

Purpose: For the Official Service Vehicle Assigned to Asec. Myrna S. Chua W/ Plate No.ABE 1016.

	Requested by:	Approved by:
Signature:		
Printed Name:	Romeo R. Ferrer	Myrna S. Chua
Designation	Admin. Aide IV	Assistant Secretary

REPUBLIC OF THE PHILIPPINES
 Department of Budget and Management
 General Solano Street, San Miguel, Manila

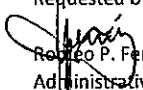
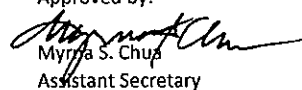
REQUISITION AND ISSUE SLIP

Entity Name : Department of Budget and Management
 Division/Unit:
 Office : Office of Assistant Secretary Myrna S. Chua

Fund Cluster :
 Responsibility Center Code :
 RIS No. :

Requisition				Stock Available?		Issue	Remarks
Stock No.	Unit	Description	QTY	Yes	No	QTY	Remarks
Stock No.	Unit	Description	Quantity	Yes	No	Quantity	Remarks
		Heavy Kilometer Check-Up and Preventive Maintenance			-		
					-		
					-		
					-		
					-		
					-		
					-		
					-		
					-		

Purpose: For the Official Service Vehicle Assigned to Assistant Secretary Myrna S. Chua with Plate no. ABE-1016

Signature :		Requested by:		Approved by:	Issued by:	Received by:
Printed Name :	Romeo P. Ferrer		Myrna S. Chua			Romeo P. Ferrer
Designation :	Administrative Aide IV		Assistant Secretary			Administrative Aide IV
Date :	26-Apr-19		26-Apr-19			



DEPARTMENT OF BUDGET AND MANAGEMENT
 ADMINISTRATIVE SERVICE
 MOTORPOOL JOB REQUEST FORM

ABE1016
 TOYOTA INNOVA

JRF No: 065

Date: APR - 24, 2019

MOTOR VEHICLE ASSIGNED TO

ASEC. M-CHUA

NATURE OF REQUEST:

- | | | |
|---|--|---|
| <input type="checkbox"/> Complete Service | <input type="checkbox"/> Change Tire | <input type="checkbox"/> Others (specify) |
| <input type="checkbox"/> Aircon Cleaning | <input type="checkbox"/> Aircon Repair | HEAVY KILOMETERS |
| <input type="checkbox"/> Change Battery | <input type="checkbox"/> Engine Repair | CHECK-UP AND PREVENTIVE MAINTENANCE |

Requested by:

[Signature]
 ROBERT P. FERRER
 Administrative Officer / Driver

Approved by:

[Signature]
 MYRNA S. CHUA
 ASSISTANT SECRETARY
 Bureau/Service/Office Head

To be filled by Motorpool Unit:

Date of Motor Vehicle Evaluation:

INITIAL FINDINGS/WORKS TO BE DONE:

HEAVY PREVENTIVE MAINTENANCE
 (15266)

Part(s) Recommended to be replaced, if any:

Quantity	Parts Name / Description

EVALUATED BY:

[Signature]
 EDDISON A. FORTUNA
 Administrative Assistant V

APPROVED BY:

[Signature]
 ENGR. ARBEE M. STA. BARBARA
 OIC-Chief Administrative Officer, GSD



DEPARTMENT OF BUDGET AND MANAGEMENT
PRE-INSPECTION REPORT

04-24-19-190

Date 04/24/2019 Vehicle / Plate No. Toyota Innova ABE 1016
Requisitioning Office/Dept. OSEC - Asec Chua

Nature and Scope of Last Repair, if any :
Last Engine check up, Feb 15, 2018

Complaints/Defects :
Change Oil

Parts /components to be Repaired / Replaced:
Oil , Oil filter

FINDINGS / OBSERVATIONS:
For maintenance

ROBERT B. MARASIGAN
Property Inspector

Date : April 24, 2019



RM OF MV

REPUBLIC OF THE PHILIPPINES
 DEPARTMENT OF BUDGET AND MANAGEMENT
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA

PO 2019-053

Administrative Service – Procurement Management Division
 TRANSMITTAL AND ACTION SLIP
 "Please do not detach from the request form"

Subject: PR No. 190178 Heavy Km Check up Toyota Innova ABE 1016
 End User: Alec Chua

Date & Time Received	FROM	TO	Date & Time Forwarded	REMARKS
29 April	Joyce	Marco	29 April	29 May
	MARCO	SUPPLIERS	4/29	EMAILED SUPPLIERS
	PMD	EUR	5/6	FOR APPROVAL OF BTMS PR
				FOR BTMS PD
	PMD	AS-OD	5/14	FOR OBR
	PMD	MOTORPOOL	5/5	FOR SIGNATURE OF PD, NOR, NTP

No. of Day/s Completed:

ADMINISTRATIVE SERVICE (PROCUREMENT MANAGEMENT DIVISION and GENERAL SERVICES DIVISION)

Name of Payee: TOYOTA MANILA BAY CORPORATION
 Title of Project: HEAVY KILOMETER CHECK-UP FOR TOYOTA INNOVA ABE 1016
 Contract Cost: 28,242.18

CHECKLIST OF DOCUMENTS		REMARKS
Checklist of documents forwarded to Finance Service for:		
A. FUNDING (OBLIGATION AND CAF)		
1. <input checked="" type="checkbox"/>	Purchase Request/ APP	19-178
2. <input checked="" type="checkbox"/>	Pre-Inspection Report	
3. <input checked="" type="checkbox"/>	Obligation Request and Status	
4. <input checked="" type="checkbox"/>	Eligibility Documents of Suppliers	
5. <input checked="" type="checkbox"/>	Purchase Order/Contract	PO 2019-053
6. <input checked="" type="checkbox"/>	Request for Price Quotation	
7. <input checked="" type="checkbox"/>	Abstract of Quotation	
8. <input checked="" type="checkbox"/>	Notice of Award	
9. <input checked="" type="checkbox"/>	Notice to Proceed	
10. <input checked="" type="checkbox"/>	Distribution List	
11. <input checked="" type="checkbox"/>	Other Documents, if any.	BIMS

Received checked items:

J. Lopez 5/16/19
 Print Name & Signature Date and Time

B. PROCESSING OF PAYMENT (DV)		
1. <input type="checkbox"/>	Obligation Request and Status	
3. <input type="checkbox"/>	Pre-Inspection Report	
4. <input type="checkbox"/>	Inspection and Acceptance Report	
5. <input type="checkbox"/>	Delivery Receipt	
6. <input type="checkbox"/>	Sales Invoice/Statement of Account	
7. <input type="checkbox"/>	Warranty/Guaranty Certificate	
8. <input type="checkbox"/>	Purchase Request / APP	
9. <input type="checkbox"/>	Purchase Order/Contract	
10. <input type="checkbox"/>	Request for Price Quotation	
11. <input type="checkbox"/>	Abstract of Quotation	
12. <input type="checkbox"/>	Notice of Award	
13. <input type="checkbox"/>	Notice to Proceed	
14. <input type="checkbox"/>	Distribution List	
15. <input type="checkbox"/>	Certificate of Acceptance from End-user	
16. <input type="checkbox"/>	FSMI (Report of Supplies and Materials Issued)	
17. <input type="checkbox"/>	RIS (Requisition and Issue Slip)	
18. <input type="checkbox"/>	ICS (Inventory Custodian Slip)	
19. <input type="checkbox"/>	PAR (Property Acknowledgement Receipt)	
20. <input type="checkbox"/>	WMR (Waste Material Report)	
21. <input type="checkbox"/>	Other Documents, if any.	

Received checked items:

 Print Name & Signature Date and Time

C. ADDITIONAL DOCUMENTS, if any

 Received checked items:

 Print Name & Signature Date and Time