



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA
 Trunkline: 657-3300

PURCHASE ORDER NO. 2019-048

Supplier: FleetServ Inc.	Date: April 24, 2019
Address: 2nd Floor Chrisayson Building, No. 6, 12th Avenue, Barangay Socorro, Cubao, Quezon City	Mode of Procurement: Small Value Procurement
TIN: 008-902-419-000	

Gentlemen:
 Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Price Quotation, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery: DBM Building III	Delivery Term: Fifteen (15) calendar days from the receipt of Notice to Proceed (NTP)
Date of Delivery: Fifteen (15) calendar days from the receipt of Notice to Proceed (NTP)	Payment Term: Upon completion of delivery and acceptance

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
	lot	Supply and Delivery of 3SMF Batteries <i>Please see attached: Technical Specification and Schedule of Requirements</i>	1	P 62,000.00	P 62,000.00

(Total Amount In Words) Sixty Two Thousand Pesos	P 62,000.00
---	--------------------

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Very truly yours,
 THEA MARIE CORINNE F. PALARCA
 Director IV, Administrative Service
 Authorized Official
 (Representing End User)

Conforme: *Jay R. Tulod*
 Signature of Authorized Representative of Supplier
 Date: **APR 26 2019**

Funds Availability Certified by: <i>E. Ignacio</i> ESPERANZA Q. IGNACIO Chief Accountant	OS No : 021011012019-04-729 Amount : 62,000.00 Date : 4/24/19
---	--

Distribution of Copies:
 / / Original copy for the Supplier's Conformance
 / / Agency's Central Supply and Property Section for file
 / / COA Auditor

**TERMS AND CONDITIONS
(PURCHASE ORDER)**

1. ALL PRICES QUOTED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF QUOTATION.

2. AWARDEE shall be responsible for the source(s) of his supplies/materials/equipment and shall make deliveries in accordance with schedule, quality and specifications of the award and purchase order (PO). Failure by the AWARDEE to comply with the same shall be ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the Next Lowest Responsive Proposal, as determined by the DBM Bids and Awards Committee and approved by the Secretary of Budget and Management or his duly authorized representative.

3. The Goods shall only be delivered by the Supplier at the Property Section, General Services Division of the Procuring entity's Administrative Service located at Ground Floor, DBM Bldg. III, Gen. Solano St., San Miguel, Manila, not later than 10:00 am up to 3:00 pm on the date of delivery as indicated in PO.

Moreover, the delivery schedule as indicated in the PO may be modified at the option of the Procuring Entity, with prior due notice, written or verbal, to the Supplier.

4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but failed to deliver the required product(s) within the time called for in the same order, he shall be extended a maximum period of fifteen (15) calendar days to make good his delivery. Thereafter if AWARDEE has not completed delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance withdrawn from that AWARDEE, without prejudice to the imposition of liquidated damages. The DBM shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for his disqualification from future bids of the same or all items, without prejudice to the imposition of other sanctions as prescribed under R.A. 9184 and its IRR.

5. The Goods delivered are accepted by the Procuring Entity as to quantity only. However, inspection as to the Goods' compliance with the technical specifications, and its order and condition, will be done in the presence of the representatives of both Supplier and Procuring Entity within three (3) working days from the date of delivery upon prior due notice, written or verbal, to the authorize representative of the Supplier. The inspection will push through as scheduled even in the absence of the Supplier's representative, if the latter was duly notified. In which case, the results of the inspection conducted by the Procuring Entity shall be final and binding upon the Supplier.

6. Rejected deliveries shall be construed as non-delivery of product(s) /item(s) so ordered and shall be, if applicable, subject to liquidated damages and to the terms and conditions prescribed under item 4 hereof.

7. Supplier shall guarantee the deliveries to be free from defects. Any defective item(s)/product(s) that may be discovered by the DBM within seven (7) working days after acceptance of the same shall be replaced by the supplier within seven (7) working days or until stocks are available upon receipt of a written notice. Beyond the said time frame, defective units will be picked up by the supplier for assessment.

8. A penalty of one-tenth of one percent (0.001) of the cost of the unperformed portion for everyday of delay.

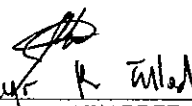
The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it. The Procuring Entity may also rescind the contract and impose 10% of the amount of the contract as liquidated damages, upon non-performance by the Supplier of any of its obligations under the contract

The imposition of liquidated damages in all instances shall be automatic, except upon prior request for extension and approval thereof by the Procuring Entity before the scheduled delivery date. Any request for extension not acted upon before delivery date shall be considered denied.

9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.

10. The technical specifications, bid proposal and other documents required from the AWARDEE shall form part of this Purchase Order.

Accepted By:



AWARDEE

APR 26 2019

REPUBLIC OF THE PHILIPPINES)
CITY OF MANILA) S.S.

BEFORE ME, a Notary Public for and in the City of Manila, Philippines on this _____ day of _____, 2019, personally appeared _____ known to me to be the same person who accepted the foregoing Terms and Conditions of a Purchase Order and who acknowledged to me that the same is his free and voluntary act and deed and of the entity that he represents.

This Instrument refers to a _____ consisting of _____ () pages including this page and its Annexes, signed by the parties and their material witnesses.

WITNESS MY HAND AND SEAL this _____ day of _____, 2019

Doc No _____;
Page No _____;
Book No _____;
Series of 2019.



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE TO PROCEED

April 24, 2019

Ms. Bernadette S. Celis
FleetServ Inc.
2nd Floor, Chrisayson Building, No. 6, 12th Avenue,
Barangay Socorro, Cubao, Quezon City

Dear Ms. Celis:

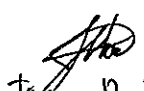
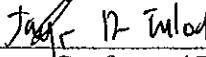
Per attached Purchase Order No. 2019-048, we hereby notify you that your Office may proceed with the delivery of the project "*Supply and Delivery of 3SMF Batteries,*" upon receipt and acceptance of this Notice.

In this regard, your Office shall coordinate with our Procurement Management Division to ensure compliance with the item/service specification, and the terms stated at the back of the Purchase Order.

Thank you very much.

Very truly yours,


THEA MARIE CORINNE F. PALARCA
Director IV, Administrative Service MSP


APR 26 2019

Conforme / Date



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE OF AWARD

April 24, 2019

Ms. Bernadette S. Celis
FleetServ Inc.
2nd Floor, Chrisayson Building, No. 6, 12th Avenue,
Barangay Socorro, Cubao, Quezon City

Dear Ms. Celis:

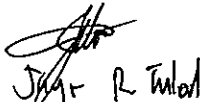
We are pleased to inform you that the Project, "*Supply and Delivery of 3SMF Batteries,*" is hereby awarded to your company in the amount of Sixty Two Thousand Pesos (Php62,000.00)

Based on evaluation of your submitted documents, the Administrative Service finds your submission as the single calculated and responsive quotation for the said project.

Thank you very much.

Very truly yours,


THEA MARIE CORINNE F. PALARCA
Director IV, Administrative Service MAAD



Conforme / Date

APR 26 2019

ABSTRACT OF QUOTATIONS

Project Title: "Supply and Delivery of 3SMF Batteries"
 ABC: Eighty Five Thousand Pesos (P85,000.00)
 Date: April 24, 2019

Item/Description		FleetServ Inc.		Various Suppliers	
Qty	Unit	Unit Cost	Total Price	Unit Cost	Total Price
1	lot	P 62,000.00	P 62,000.00		
Particulars Supply and Delivery of 3SMF Batteries Please see attached: Technical Specifications & Schedule of Requirements				GBR-GEN General Merchandise - bethdelacruz12@gmail.com Marelco Trading Corporation - liwanag_cpas@yahoo.com Marelco Trading Corporation - marelco@trading.office@yahoo.com MF Ermita Trading - mfermitatrading@gmail.com Nissan Commonwealth Inc. - jaye.manalit012186@gmail.com Nissan Commonwealth Inc. - mivasquez@nissan-smg.com Broadway Motor Sales Corporation - jo_entereso@yahoo.com Nissan Quezon Avenue - dtornio@autohubgroup.com MN Salazar Trading - mnsalazartrading@gmail.com Bat Parts Supply Company - batpartssupplyretail@gmail.com Whitehouse Enterprises - whitehouse.enterprises1125@yahoo.com.ph Lucky Tynes Trading - nikki.luckytynes@gmail.com	
Total Price			P 62,000.00		
Business Permit		14-013568			
Validity Date		December 31, 2019			
Philgeps Reg. No.		2014-132488			
Omnibus Sworn Statement		Bernadette S. Celis		Invited through email but no submission	
Signatory		Atty. Jovino R. Angel			
Notarized by:		April 22, 2019			
Date:					
Technical Specifications:		✓ (All Complying)			
Schedule of Requirements:		✓ (All Complying)			
Remarks		FleetServ Inc., being the single calculated responsive quotation, considered as the awardee for the project "Supply and Delivery of 3SMF Batteries."			

Prepared by:

MARCO A. DAVID
 Administrative Officer II

Reviewed by:

JOYCE R. LABRADOR
 OIC, Chief Administrative Officer, PMD

Approved by:

THELMA CORINNE F. PALARCA
 Director IV, Administrative Service



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA

April 17, 2019

Date

REQUEST FOR PRICE QUOTATION

Company

FleetServ Inc.

2nd Floor Chrisayson Building no. 6, 12th

Ave., Brgy. Socorro, Cubao, Quezon City

Tel. No. 585-4358 | 0917-537-8886

Fax No. 239-4340

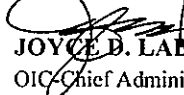
Email: fleetservinc@gmail.com

Please quote us your lowest price on the item/s listed below.

Quantity	Unit	Item/s	Unit Price	Total Price
1	lot	Supply and Delivery of 3SMF Batteries 10 pieces	P 62,000.00	P 62,000.00

Total P 62,000.00

Very truly yours,


JOYCE D. LABAO
 OIC-Chief Administrative Officer

Quoted by:


Bernadette S. Celis

Printed name & Signature

Account Director

Position/Title

Canvassed by:


MARCO A. DAVID

Printed name & Signature

Administrative Officer II

Position/Title

657-3300 local 3115 / 3117 Fax: 7354979

Email: mdavid@dbm.gov.ph

Remarks:

Quotation received through
 email. Please see attached.

PRICE QUOTATION FORM

Date: 4/17/2019

The Administrative Service
 Department of Budget and Management
 Ground Floor, DBM Bldg. III, Gen. Solano Street,
 San Miguel, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Description	Specification	Quantity	Unit Price	Total Price
Supply and Delivery of 3SMF Batteries	I. 3SMF Batteries MOTO LIFE GOLD 3SMF Specifications: > For heavy duty vehicle use > Recommended for popular Japanese, Korean, American & European vehicles > Built for hot climates (Tropicalized) > Maintenance Free	10 pieces	6200	62,000
	II. Warranty > Full 21-months warranty (minimum) ✓			
* Inclusive of Delivery				62,000
Total (inclusive of VAT)				62,000

(Amount in Words) SIXTY two thousand pesos only

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,



Name/Signature of Representative

Bernadette S. Celis
 Account Director
 FleetsERV Inc.

FleetsERV INC

Name of Company

685-4358/0917-537-8886

FAX 239 4340

Contact No.



TECHNICAL SPECIFICATIONS

Bidders/Suppliers must state "Comply" in the column "Statement of Compliance" against each of the individual parameters of each "Specification." Please do not just place check in the bidder's "Statement of Compliance."

Item	TECHNICAL SPECIFICATIONS	STATEMENT OF COMPLIANCE
	Supply and Delivery of 3SMF Batteries	
10 pieces	I. 3SMF Batteries <u>Specifications:</u> <ul style="list-style-type: none"> ➤ For heavy duty vehicle use ➤ Recommended for popular Japanese, Korean, American & European vehicles ➤ Built for hot climates (Tropicalized) ➤ Maintenance Free 	<i>Comply</i>
	II. Warranty ➤ Full 21-months warranty (minimum)	<i>Comply</i>
	MOTO LITE GOLD * Inclusive of Delivery	<i>Comply</i>

I hereby certify to comply with all the above Technical Specifications.

FleetSERV INC

Name of Company/Bidder

Bernadette S. Celis

Signature over Printed Name of Representative

4/17/2019

Date

Bernadette S. Celis
 Account Director
 FleetSERV Inc.
 585-4358/0917-537-8886

AA

SCHEDULE OF REQUIREMENTS

Item	SCHEDULE OF REQUIREMENTS	Quantity	Contract Duration
The Bidder/Supplier shall provide the following needed for the project:			
	Supply and Delivery of 3SMF Batteries		Fifteen (15) calendar days from the receipt of Notice to Proceed (NTP)
I	3SMF Batteries	10 pieces	
II	Warranty		

I hereby certify to comply and deliver all the above requirements.

FleetSERV INC

Bernadette Celis

4/17/2019

Name of Company/Bidder

Signature over Printed Name of Representative

Date

Bernadette S. Celis
Account Director
FleetSERV Inc.
585-4358/0917-537-8888

Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE

CERTIFICATE OF PHILGEPS REGISTRATION (Platinum Membership)

THIS IS TO CERTIFY THAT

FLEETSERV INC.


2nd Floor Chrisayson Bldg., No. 6, 12th Avenue, Brgy. Socorro, Cubao,
Quezon City Metro Manila

*is registered in the **Philippine Government Electronic Procurement System (PhilGEPS)** on 13-Nov-2014 pursuant to Section 8.5 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.*

*This further certifies that **FLEETSERV INC.** has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof. The Procuring Entity reserves the right to verify, validate and ascertain the authenticity, completeness and truthfulness of all the submitted documents during the post-qualification process.*

This Certificate is valid until 10-Apr-2020.

Issued this 10th day of April, 2019.


ROSA MARIA M. CLEMENTE
Director IV, PhilGEPS

Documentary Stamp Tax Paid Php 30.00

PhilGEPS Registration No: 2014-132488
Certificate Reference No: 2019012546A

REMINDERS ¹

- *The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.*
- *A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.*
- *The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.*

PhilGEPS Registration No: 2014-132488
Certificate Reference No: 2019012546A

¹ Refer to Section 4 of the Guidelines for the Use of the Government of the Philippines - Official Merchant's Registry

List of Eligibility Documents

of

FLEETSERV INC.

2nd Floor Chrisayson Bldg., No. 6, 12th Avenue, Brgy. Socorro, Cubao,
Quezon City Metro Manila

SEC Certificate	Registration Date : 10-Nov-2014 SEC Certificate Number : CS201421928
Mayor's Permit	Expiration Date : 31-Dec-2019 Permit Number : 14-013568 Place of Issue : Quezon City Signatory : Garry C. Domingo Issuance Date : 02-Mar-2019
Tax Clearance	Expiration Date : 18-Dec-2019 TCC Number : 07-040-12-18-RO457-2018 Signatory : Marivic G Tulio Issuance Date : 18-Dec-2018
Audited Financial Statement	Date of Filing : 12-Feb-2019 Current Asset : Php 976,812.38 Total Asset : Php 1,640,986.38 Current Liabilities : Php 1,571,284.00 Total Liabilities : Php 1,571,284.00 Name of Auditor : Victoria Castillo Mangrubang BIR RDO Code : RDO 40
PCAB License	Expiration Date : APRIL 10, 2020 Issued By : ROSA MARA CLEMENTE Issuance Date : 4/10/2019 License Number : 2014-132488 License First Issue Date : 2014-132488 Principal Classification : Category : PLATINUM


PhilGEPS Registration No: 2014-132488
Certificate Reference No: 2019012546A

AFFIDAVIT

I, [BERNADETTE CELIS], of legal age, [Filipino], and residing at [297 Bonny Serrano Avenue Quezon City], after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the duly authorized and designated representative of [FLEETSERV INC] with office address at [2nd Floor AJ Building 149 Ermin Garcia Street Barangay E. Rodriguez Cubao Quezon City];
2. I am duly authorized to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project: Supply and Delivery of 3SMF Batteries for the Department of Budget and Management];
3. [FLEETSERV INC] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [FLEETSERV INC] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. None of the officers, directors, and controlling stockholders of [FLEETSERV INC] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. [FLEETSERV INC] complies with existing labor laws and standards; and
8. [FLEETSERV INC] is aware of and has undertaken the following responsibilities as a Bidder:
 - a. Carefully examine all of the Bidding Documents;
 - b. Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquire or secure Supplemental/Bid Bulletin(s) issued for the said project: Supply and Delivery of 3SMF Batteries for the Department of Budget and Management;
9. [FLEETSERV INC] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

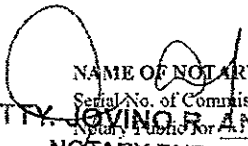
IN WITNESS WHEREOF, I have hereunto set my hand this 20 day of APRIL 2019 at PASAY CITY, Philippines.


BERNADETTE S. CELIS
 Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this 23 day of APRIL 2019 [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. SSS No 3330801714 and his/her Community Tax Certificate No.CCC201700207207 issued on Jan 15, 2019 at Quezon City Hall.

Witness my hand and seal this ___ day of [month] [year].

JOC # 435
 PAGE # 89
 BOOK # 91
 SERIES OF 2019


 NAME OF NOTARY PUBLIC
 Serial No. of Commission
ATTY. JOVINO R. ANGEL
 Notary Public for PHILIPPINES
NOTARY PUBLIC
 NOTARIAL COMMISSION [Serial No.], [place issued]
 UNTIL **DECEMBER 31, 2022**, [place issued]
 PTR NO. 6397931 ISSUED IN PASAY CITY ON JAN. 3, 2015
 IBP NO. 150111 ISSUED IN PASIG CITY ON JAN. 3, 2015
 MULTIPLE ENTRY VOUCHER NO. V-0024151-10125145
 REG. OF. NO. 101-PEYPS/NO. 25731



REPUBLIC OF THE PHILIPPINES
QUEZON CITY, METROPOLITAN MANILA
 BUSINESS PERMITS & LICENSING DEPARTMENT
 Telephone No.: 882-0242 Loc. 8173



BUSINESS PERMIT NO. 19-063911

DATE ISSUED March 02, 2019

This certifies that
 with registered trade name as
 as represented by
 with business address at

FLEETSERV INC.
 FLEETSERV INC.
 BERNADETTE R. DELIN - PRESIDENT
 24 CHRISTYON BLVD. #5 11TH FLOOR, SOCCERO 3

Nationality

00% FILIPINO



2019-05295

has been granted a **BUSINESS PERMIT** to operate the following business es under ordinance No. SP-91, S-93, otherwise known as the 1993 Quezon City Revenue Code, and the ordinance/s indicated at the back hereof, subject to such other pertinent ordinances, laws and related administrative implementary regulations.

VALID UNTIL		DECEMBER 31, 2019	
KIND OF BUSINESS		REMARKS	
CONTRACTOR REPAIR OF VEHICLES IMPORTER IMPORTER FOR RETAILER NOTHING FOLLOWS...		(TIRE SAFETY ACCESSORIES) TREAD #1, 2 X 16 AS CITED AT THE BACK (WITH DTI-CERT OF APPROV) FTSB 1143 IS MV VALID UNTIL DEC. 31, 2019...	
TOTAL NO. OF EMPLOYEES	2	AREA OF ESTABLISHMENT	34.04
SSS No.		TIN	009-902-219
SUBJECT TO THE CONDITIONS AT THE BACK HEREOF:			
PERMIT FEE & CITY TAX TO BE PAID ON OR BEFORE:			

For and by the Authority of the City Mayor:

HERNAN M. BAUTISTA

GARRY C. DOMINGO
 City Government Department Head III

6/3/20

IMPORTANT

Failure to renew this Business Permit/License within the prescribed period shall subject the taxpayer to a twenty-five percent (25%) surcharge of the permit fee.
 This permit shall be posted conspicuously at the place where the business is being conducted and shall be presented and/or surrendered to concerned authorities upon demand. Upon closure of business, surrender this permit within 20 days to avoid penalty.

PARTICULARS OF PAYMENT

Official Receipt No.	B-2019-010-017-0000882
Date of Payment	01/05/2019
Period Covered	1-1-2019
Permit Fee	25,000.00
City Tax	
Garbage Fee	
Sanitary Fee	
Building Insp. Fee	
Electrical Insp. Fee	
Plumbing Insp. Fee	
Signboard Fee	
Fire Insp. Fee	
Penalty & Interest	
Plate / Sticker	

Total Amount Paid

THIS PERMIT IS NON-TRANSFERABLE AND VALID ONLY WITH CORRESPONDING OFFICIAL RECEIPTS SHOWING PAYMENT OF PERMIT FEES AND CITY TAXES. ANY ERASURE/ALTERATIONS WILL INVALIDATE THIS PERMIT.

No. 2019-063911

EYES: 48



**REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA**

April 16, 2019

Date

REQUEST FOR PRICE QUOTATION

Company

Various Suppliers

Tel. No. - _____
Fax No. - _____
Email: - _____

Please quote us your lowest price on the item/s listed below.

Quantity	Unit	Item/s	Unit Price	Total Price
1	lot	Supply and Delivery of 3SMF Batteries 10 pieces	P -	P -

Total P _____

Very truly yours,

JOYCE D. LABAO
OIC-Chief Administrative Officer

Quoted by:

Various Suppliers

Printed name & Signature

Position/Title

Canvassed by:

MARCO A. DAVID

Printed name & Signature

Administrative Officer II

Position/Title

657-3300 local 3115 / 3117 Fax: 7354979

Email: mdavid@dbm.gov.ph

Remarks:

Invited through email but no
submission.



Invitation to Bid - Supply and Delivery of 3SMF Batteries

MARCO A. DAVID <mdavid@dbm.gov.ph>

Tue, Apr 16, 2019 at 4:23 PM

Bcc: Beth Dela Cruz <bethdelacruz12@gmail.com>, liwanag_cpas@yahoo.com, Marelco Trading <marelcotrading.office@yahoo.com>, Manuel Ermita <mfermitatrading@gmail.com>, Jaye Manalili <jaye.manalili012186@gmail.com>, "Melvin T. Vasquez" <mtvasquez@nissan-smg.com>, JOEBERT ENTERESO <jo_entereso@yahoo.com>, dtormo@autohubgroup.com, Manuel Salazar <mnsalazartrading@gmail.com>, batpartsupply.retail@gmail.com, whitehouse.enterprises1125@yahoo.com.ph, Lucky Tynes <nikki.luckytynes@gmail.com>

Greetings!

We are inviting you to join the bidding for Small Value Procurement on the following project:

Supply and Delivery of 3SMF Batteries

ABC: P 85,000

Deadline of submission: on or before 10:00 AM of April 22, 2019

Delivery Term: Fifteen (15) calendar days from the receipt of Notice to Proceed (NTP)

Interested bidders/suppliers are required to submit their:

- Current Mayor's Permit / Business Permit
- Latest Income/Business Tax Return (for ABCs above P 500,000)
- Philgeps Registration Certificate Number
- Omnibus Sworn Statement (for ABCs above P 50,000) (ATTACHED TO THIS EMAIL)
- Authority of the Signatory (Secretary Certificate)
- Price Quotation Form (Annex "A") (ATTACHED TO THIS EMAIL)

Should you have questions please don't hesitate to call us 657-3300 local 3115 / 3117 or email me mdavid@dbm.gov.ph. If you are unable to access through PHILGEPS you may check our website www.dbm.gov.ph to download documents needed or email me at mdavid@dbm.gov.ph

Thank you,



Marco A. David

Public Servant

Procurement Management Division

Department of Budget and Management

General Solano St., San Miguel, Malacañang, Manila

Trunkline: 657-3300 local 3115

Mobile: Smart - 0999-8733-136 || Globe - 0997-5222-524

Website: www.dbm.gov.ph

Email: mdavid@dbm.gov.ph || davidmarcodbm@gmail.com

4 attachments



04162019160711.pdf

540K



SVP RFQ Supply and Delivery of 3SMF Batteries.doc

103K



Omnibus Sworn Statement.docx

16K



Omnibus Sworn Statement.pdf



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6153880
Procuring Entity DEPARTMENT OF BUDGET AND MANAGEMENT
Title Supply and Delivery of 3SMF Batteries
Area of Delivery Metro Manila

Solicitation Number:	2019-028	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	2
Classification:	Goods	Bid Supplements	0
Category:	Vehicle Parts and Accessories		
Approved Budget for the Contract:	PHP 85,000.00	Document Request List	0
Delivery Period:	15 Day/s		
Client Agency:		Date Published	17/04/2019
Contact Person:	Marco David Administrative Officer II Mabini Hall, Malacañang Manila Metro Manila Philippines 1005 63-2-6573300 Ext.3115 mdavid@dbm.gov.ph	Last Updated / Time	16/04/2019 16:14 PM
		Closing Date / Time	22/04/2019 10:00 AM

Description

TECHNICAL SPECIFICATIONS

I. 3SMF Batteries (10 pieces)

Specifications:

- For heavy-duty vehicle use
- Recommended for popular Japanese, Korean, American & European vehicles
- Built for hot climates (Tropicalized)
- Maintenance Free

II. Warranty

- Full 21-months warranty (minimum)

SCHEDULE OF REQUIREMENTS

1 lot 3SMF Batteries

Warranty

Delivery Term: Fifteen (15) calendar days from the receipt of Notice to Proceed (NTP)

Interested suppliers are required to submit their valid and current Mayor's Permit, 2017 Income/Business Tax Return for ABC's above P 500,000, PhilGEPS Registration Number, Omnibus Sworn Statement for ABC's above P 50,000, and price quotation form (Annex "A") during submission of offer/quotation.

Should you have questions please don't hesitate to email mdavid@dbm.gov.ph or call us 657-3300 local 3115.

Created by Marco David

Date Created 16/04/2019

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

© 2004-2019 DBM Procurement Service. All rights reserved.

[Help](#) | [Contact Us](#) | [Sitemap](#)



Start a conversation

Sign in



dbm-acthelpeask.kayla.com

Subject: dbm-acthelpeask.kayla.com

Conversation ID: 7534

Status: Open



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

REQUEST FOR QUOTATION

The Department of Budget and Management (DBM), through its Administrative Service (AS), will undertake a Small Value Procurement for the **"Supply and Delivery of 3SMF Batteries"** in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

- Name of Project** : "Supply and Delivery of 3SMF Batteries"
- Approved Budget for** : Eighty Five Thousand Pesos (Php85,000)
- Specifications** : See the attached Annex "A" for specifications
- Location** : G/F DBM Building III, General Solano Street, San Miguel, Manila
- Delivery Term** : Fifteen (15) calendar days from the receipt of Notice to Proceed (NTP)

Interested suppliers are required to submit their valid and current Mayor's Permit, 2017 Income/Business Tax Return for ABC's above P 500,000, PhilGEPs Registration Number, Omnibus Sworn Statement for ABC's above P 50,000, and price quotation form (Annex "A") during submission of offer/quotation.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Submission of quotation and eligibility documents is on or before 10:00 AM of **April 22, 2019** at the Administrative Service, Ground Floor, DBM Bldg. III, Gen. Solano St., San Miguel, Manila. Open submission may be submitted, manually or through facsimile at fax no. 735-1957.

For inquiry, you may contact us at tel. nos. 657-3300 local 3115 / 3117.

Very truly yours,


THEA MARIE CORINNE F. PALARCA
Director IV, Administrative Service MADP

PRICE QUOTATION FORM

Date: _____

The Administrative Service
 Department of Budget and Management
 Ground Floor, DBM Bldg. III, Gen. Solano Street,
 San Miguel, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Description	Specification	Quantity	Unit Price	Total Price
Supply and Delivery of 3SMF Batteries	I. 3SMF Batteries <u>Specifications:</u> <ul style="list-style-type: none"> ➤ For heavy duty vehicle use ➤ Recommended for popular Japanese, Korean, American & European vehicles ➤ Built for hot climates (Tropicalized) ➤ Maintenance Free 	10 pieces		
	II. Warranty <ul style="list-style-type: none"> ➤ Full 21-months warranty (minimum) 			
* Inclusive of Delivery				
Total (inclusive of VAT)				

(Amount in Words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

 Name/Signature of Representative

 Name of Company

 Contact No.



TECHNICAL SPECIFICATIONS

Bidders/Suppliers must state "Comply" in the column "Statement of Compliance" against each of the individual parameters of each "Specification." Please do not just place check in the bidder's "Statement of Compliance."

Item	TECHNICAL SPECIFICATIONS	STATEMENT OF COMPLIANCE
	Supply and Delivery of 3SMF Batteries	
10 pieces	I. 3SMF Batteries <u>Specifications:</u> <ul style="list-style-type: none"> ➤ For heavy duty vehicle use ➤ Recommended for popular Japanese, Korean, American & European vehicles ➤ Built for hot climates (Tropicalized) ➤ Maintenance Free 	
	II. Warranty <ul style="list-style-type: none"> ➤ Full 21-months warranty (minimum) 	
	* Inclusive of Delivery	

I hereby certify to comply with all the above Technical Specifications.

Name of Company/Bidder	Signature over Printed Name of Representative	Date
------------------------	---	------



SCHEDULE OF REQUIREMENTS

Item	SCHEDULE OF REQUIREMENTS	Quantity	Contract Duration
	The Bidder/Supplier shall provide the following needed for the project:		
	Supply and Delivery of 3SMF Batteries		Fifteen (15) calendar days from the receipt of Notice to Proceed (NTP)
I	3SMF Batteries	10 pieces	
II	Warranty		

I hereby certify to comply and deliver all the above requirements.

Name of Company/Bidder

Signature over Printed Name of Representative

Date

PR-2019-03-0092

PURCHASE REQUEST

Department of Budget and Management

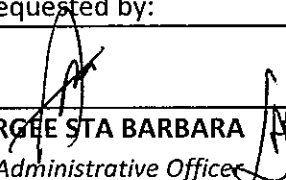

Agency

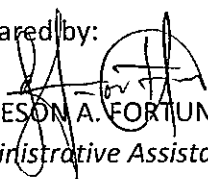
190149

Department: Administrative Service PR No.: _____ Date: March 20, 2019
 Section: General Service Division SAI No.: _____ Date: _____

Stock No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	pcs	Replacement of battery 35mf for various Nissan NV350	9		67,500.00
		1. SAA 1132 <i>R. ESTRELLADO</i>			
		2. SAA 1133 Dante Español			
		3. SAA 1134 Rogelio Calinao			
		4. SAA 1135 Arturo Calabia			
		5. SAA 1136 Jude Navarro			
		6. SAA 1137 Rodolfo Ignacio			
		7. SAA 1138 Jessie Borja			
		8. SAA 1140 Nilo Aruta			
		9. SAA 1141 Jimmy Atanacio			

Purpose: For the use of DBM various Nissan NV 350 shuttle service assigned to Motorpool


	Requested by:	Approved by:
Signature:		
Printed Name:	ENGR. ARGEE STA BARBARA	THEA MARIE CORINNE F. PALARCA
Designation	<i>OIC Chief Administrative Officer</i>	<i>Director, AS</i>

Prepared by: 
EDDIESON A. FORTUNA
Administrative Assistant V

Department of Budget and Management

RECEIVED
 MAR 26 2019

PROCUREMENT DIVISION

BY:  CONTROL NO. _____



DEPARTMENT OF BUDGET AND MANAGEMENT
PRE-INSPECTION REPORT

03-20-19-174


Date 03/20/2019 Vehicle / Plate No. Nissan NV SAA 1132
Requisitioning Office/Dept. AS-GSD Motorpool, Driver R. Estrellado

Nature and Scope of Last Repair , if any :
10,000 km check up

Complaints/Defects :
Low battery per nissan recommendation

Parts /components to be Repaired / Replaced:
Battery

FINDINGS / OBSERVATIONS:
For maintenance


ROBERT B. MARASIGAN
Property Inspector

Date : March 20 2019



DEPARTMENT OF BUDGET AND MANAGEMENT
PRE-INSPECTION REPORT

03-20-19-175

Date 03/20/2019

Vehicle / Plate No.

Nissan NV SAA 1133

Requisitioning Office/Dept.

AS-GSD Motorpool, Driver D. Espanol

Nature and Scope of Last Repair , if any :

10,000 km check up

Complaints/Defects :

Low battery per nissan recommendation

Parts /components to be Repaired / Replaced:

Battery

FINDINGS / OBSERVATIONS:

For maintenance

ROBERT B. MARASIGAN
Property Inspector

Date : March 20, 2019



DEPARTMENT OF BUDGET AND MANAGEMENT
PRE-INSPECTION REPORT

03-20-19-176

Date 03/20/2019 Vehicle / Plate No. Nissan NV SAA 1134
Requisitioning Office/Dept. AS-GSD Motorpool, Driver R. Calinao

Nature and Scope of Last Repair , if any :
10,000 km check up

Complaints/Defects :
Low battery per nissan recommendation

Parts /components to be Repaired / Replaced:
Battery

FINDINGS / OBSERVATIONS:
For maintenance

ROBERT B. MARASIGAN
Property Inspector

Date : March 20, 2019



DEPARTMENT OF BUDGET AND MANAGEMENT
PRE-INSPECTION REPORT

03-20-19-177

Date 03/20/2019 Vehicle / Plate No. Nissan NV SAA 1135
Requisitioning Office/Dept. AS-GSD Motorpool, Driver A. Calabria

Nature and Scope of Last Repair, if any :
10,000 km check up

Complaints/Defects :
Low battery per nissan recommendation

Parts /components to be Repaired / Replaced:
Battery

FINDINGS / OBSERVATIONS:
For maintenance

ROBERT B. MARASIGAN
Property Inspector

Date : March 20, 2019



DEPARTMENT OF BUDGET AND MANAGEMENT
PRE-INSPECTION REPORT

03-20-19-178

Date 03/20/2019 Vehicle / Plate No. Nissan NV SAA 1136
Requisitioning Office/Dept. AS-GSD Motorpool, Driver J. Navvaro

Nature and Scope of Last Repair , if any :
10,000 km check up

Complaints/Defects :
Low battery per nissan recommendation

Parts /components to be Repaired / Replaced:
Battery

FINDINGS / OBSERVATIONS:
For maintenance

ROBERT B. AARASIGAN
Property Inspector

Date : March 20, 2019



DEPARTMENT OF BUDGET AND MANAGEMENT
PRE-INSPECTION REPORT

03-20-19-179


Date 03/20/2019 Vehicle / Plate No. Nissan NV SAA 1137
Requisitioning Office/Dept, AS-GSD Motorpool, Driver R, ignacio

Nature and Scope of Last Repair , if any :
25,000 km check up

Complaints/Defects :
Low battery per nissan recommendation

Parts /components to be Repaired / Replaced:
Battery

FINDINGS / OBSERVATIONS:
For maintenance


ROBERT B. MARASIGAN
Property inspector

Date : March 20, 2019



DEPARTMENT OF BUDGET AND MANAGEMENT
PRE-INSPECTION REPORT

03-20-19-180

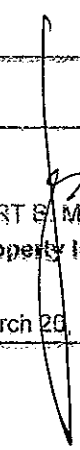
Date 03/20/2019 Vehicle / Plate No. Nissan NV SAA 1138
Requisitioning Office/Dept. AS-GSD Motorpool, Driver J. Borja

Nature and Scope of Last Repair, if any :
25,000 km check up

Complaints/Defects :
Low battery per nissan recommendation

Parts /components to be Repaired / Replaced:
Battery

FINDINGS / OBSERVATIONS:
For maintenance


ROBERT B. MARASIGAN
Property Inspector

Date : March 20, 2019



DEPARTMENT OF BUDGET AND MANAGEMENT
PRE-INSPECTION REPORT

03-20-19-182

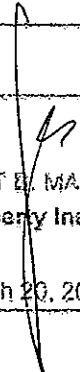
Date 03/20/2019 Vehicle / Plate No. Nissan NV SAA 1140
Requisitioning Office/Dept. AS-GSD Motorpool, Driver N. Aruta

Nature and Scope of Last Repair, if any :
10,000 km check up

Complaints/Defects :
Low battery per nissan recommendation

Parts /components to be Repaired / Replaced:
Battery

FINDINGS / OBSERVATIONS:
For maintenance


ROBERT B. MARASIGAN
Property Inspector

Date : March 20, 2019



DEPARTMENT OF BUDGET AND MANAGEMENT
PRE-INSPECTION REPORT

03-20-19-181


Date 03/20/2019 Vehicle / Plate No. Nissan NV SAA 1141
Requisitioning Office/Dept. AS-GSD Motorpool, Driver J. Atanacio

Nature and Scope of Last Repair , if any :
10,000 km check up

Complaints/Defects :
Low battery per nissan recommendation

Parts /components to be Repaired / Replaced:
Battery

FINDINGS / OBSERVATIONS:
For maintenance


ROBERT B. MARASIGAN
Property Inspector

Date : March 20, 2019

PURCHASE REQUEST

Department of Budget and Management
Agency

11 2019 02-0001

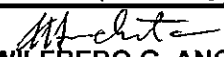
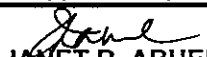
Department: OFFICE OF USEC. ABUEL
Section: _____

PR No: 190154
SAI No: _____

Date: _____
Date: March 22, 2019

Requisition				Issuance	
Stock No.	Unit	Description	Quantity	Unit Cost	Total Cost
		Battery for Montero Sport with Plate No. ABE 1023	1	7,000.00	7,000.00
				Total	7,000.00

Purpose: For official vehicle of Usec. Abuel

Signature Printed Name Designation	Requested by:	Approved by:
	 WILFREDO G. ANCHETA Administrative Aide V	 JANET B. ABUEL Undersecretary

REPUBLIC OF THE PHILIPPINES
 Department of Budget and Management
 General Solano Street, San Miguel, Manila

REQUISITION AND ISSUE SLIP

Entity Name Department of Budget and Management

Fund Cluster :

Division/Unit :

Responsibility Center Code :

Office : Office of Usec. Abuel

RIS No. : AS

Requisition

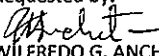
Stock Available?

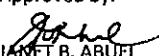
Issue

Stock No.	Unit	Description	QTY	Yes	No	QTY	Remarks
Stock No.	Unit	Description	Quantity	Yes	No	Quantity	Remarks

		Battery for Mitsubishi Montero with	1		-		
		Plate No. ABE 1023			-		
					-		
					-		
					-		
					-		
					-		
					-		

Purpose: For office use

Requested by:
 Signature : 
 Printed Name : WILFREDO G. ANCHETA
 Designation : Administrative Aide V

Approved by:
 Signature : 
 JANET B. ABUEL
 Undersecretary

Issued by:

Received by:
 WILFREDO G. ANCHETA
 Administrative Aide V

ABE 1023



DEPARTMENT OF BUDGET AND MANAGEMENT
ADMINISTRATIVE SERVICE
MOTORPOOL JOB REQUEST FORM

MITS MONTEZ

JRF No: 055
Date: MAR. 22, 2019

MOTOR VEHICLE ASSIGNED TO DIC SEC. ABUEL

NATURE OF REQUEST:

- | | | |
|--|--|---|
| <input type="checkbox"/> Complete Service | <input type="checkbox"/> Change Tire | <input type="checkbox"/> Others (specify) <u>38MF</u> |
| <input type="checkbox"/> Aircon Cleaning | <input type="checkbox"/> Aircon Repair | <u>BATTERY</u> |
| <input checked="" type="checkbox"/> Change Battery | <input type="checkbox"/> Engine Repair | |

Requested by:
WILFRED ANCHETA
Administrative Officer / Driver

Approved by:
JANET B. ABUEL
Bureau Service / Office Head

To be filed by Motorpool Unit:

Date of Motor Vehicle Evaluation: 3/22/2019

INITIAL FINDINGS/WORKS TO BE DONE:
REPLACEMENT OF DEFECTIVE BATTERY (38MF)

Part(s) Recommended to be replaced, if any:

Quantity	Parts Name / Description

EVALUATED BY:
EDDIESON A. FORTUNA
Administrative Assistant V

APPROVED BY:
ENGR. ARGEE M. STA. BARBARA
OIC-Chief Administrative Officer, GSD

Revised March 2018



DEPARTMENT OF BUDGET AND MANAGEMENT
PRE-INSPECTION REPORT

03-29-19-183

Date 03/29/2019 Vehicle / Plate No. Mitsubishi Montero ABE 1023
Requisitioning Office/Dept. OSEC- OIC Sec. Abuel

Nature and Scope of Last Repair, if any:

Last replacement of Battery, January 16, 2017

Complaints/Defects:

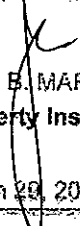
Low battery per Mitsubishi recommendation

Parts /components to be Repaired / Replaced:

Battery

FINDINGS / OBSERVATIONS:

For maintenance


ROBERT B. MARASIGAN
Property Inspector

Date: March 29, 2019



REPUBLIC OF THE PHILIPPINES
 DEPARTMENT OF BUDGET AND MANAGEMENT
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA

PO 2019-048
 FleetScan Inc.

1 Rm of MV

Administrative Service (AS) and Finance Service (FS)
 TRANSMITTAL AND ACTION SLIP
 "Please do not detach from the request form"

Subject: SUPPLY AND DELIVERY OF 3MF BATTERIES
 End User: AS-GTD, CEC

Date & Time Received	FROM	TO	Date & Time Forwarded	REMARKS
4/16	PMD	DIR. PALARA		FOR SIGNATURE
			4/16	POSTED, WEBSITE, PHILCEPS, EMAIL DEADLINE: 4/22 10:00 AM
	PMD	DIR. THEA	4/24	FOR SIGNATURE OF PO INOA + NTP
			4/26	FOR DELIVERY
	PMD	COA		

No. of Day/s Completed:

ADMINISTRATIVE SERVICE (PROCUREMENT MANAGEMENT DIVISION and GENERAL SERVICES DIVISION)

Name of Payee: FLEETSERV INC.
 Title of Project: SUPPLY AND DELIVERY OF 35MF BATTERIES
 Contract Cost: C2,000

CHECKLIST OF DOCUMENTS

REMARKS

Checklist of documents forwarded to Finance Service for:

A. FUNDING (OBLIGATION AND CAF)

- | | | | |
|-----|-------------------------------------|------------------------------------|---------------------|
| 1. | <input checked="" type="checkbox"/> | Purchase Request/ APP | <u>19-154/19/49</u> |
| 2. | <input checked="" type="checkbox"/> | Pre-Inspection Report | |
| 3. | <input checked="" type="checkbox"/> | Obligation Request and Status | |
| 4. | <input checked="" type="checkbox"/> | Eligibility Documents of Suppliers | |
| 5. | <input checked="" type="checkbox"/> | Purchase Order/Contract | <u>2019-048</u> |
| 6. | <input checked="" type="checkbox"/> | Request for Price Quotation | |
| 7. | <input checked="" type="checkbox"/> | Abstract of Quotation | |
| 8. | <input checked="" type="checkbox"/> | Notice of Award | |
| 9. | <input checked="" type="checkbox"/> | Notice to Proceed | |
| 10. | <input checked="" type="checkbox"/> | Distribution List | |
| 11. | <input checked="" type="checkbox"/> | Other Documents, if any. | |

M
4/24

48

Received checked items:

<i>Print Name & Signature</i>	<i>Date and Time</i>
-----------------------------------	----------------------

B. PROCESSING OF PAYMENT (DV)

- | | | | |
|-----|--------------------------|---|--|
| 1. | <input type="checkbox"/> | Obligation Request and Status | |
| 3. | <input type="checkbox"/> | Pre-Inspection Report | |
| 4. | <input type="checkbox"/> | Inspection and Acceptance Report | |
| 5. | <input type="checkbox"/> | Delivery Receipt | |
| 6. | <input type="checkbox"/> | Sales Invoice/Statement of Account | |
| 7. | <input type="checkbox"/> | Warranty/Guaranty Certificate | |
| 8. | <input type="checkbox"/> | Purchase Request / APP | |
| 9. | <input type="checkbox"/> | Purchase Order/Contract | |
| 10. | <input type="checkbox"/> | Request for Price Quotation | |
| 11. | <input type="checkbox"/> | Abstract of Quotation | |
| 12. | <input type="checkbox"/> | Notice of Award | |
| 13. | <input type="checkbox"/> | Notice to Proceed | |
| 14. | <input type="checkbox"/> | Distribution List | |
| 15. | <input type="checkbox"/> | Certificate of Acceptance from End-user | |
| 16. | <input type="checkbox"/> | F/SMI (Report of Supplies and Materials Issued) | |
| 17. | <input type="checkbox"/> | RIS (Requisition and Issue Slip) | |
| 18. | <input type="checkbox"/> | ICS (Inventory Custodian Slip) | |
| 19. | <input type="checkbox"/> | PAR (Property Acknowledgement Receipt) | |
| 20. | <input type="checkbox"/> | WMR (Waste Material Report) | |
| 21. | <input type="checkbox"/> | Other Documents, if any. | |

Received checked items:

<i>Print Name & Signature</i>	<i>Date and Time</i>
-----------------------------------	----------------------

C. ADDITIONAL DOCUMENTS, if any

Received checked items:

<i>Print Name & Signature</i>	<i>Date and Time</i>
-----------------------------------	----------------------