



Republic of the Philippines  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA  
 Trunkline: 657-3300 | TeleFax No. 7354979

**PURCHASE ORDER NO. 2019-046**

Supplier: Luxtime Inc.	Date: April 17, 2019
Address: 01170 Robinsons Magnolia Town Center, Aurora Blvd, cor Doña Remedios and Domingo Street, New Manila, Marikina NCR, Second District Quezon City	Mode of Procurement: NP-Small Value Procurement
TIN: 006-814-438-00011	

Gentlemen:  
 Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Price Quotation, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery: DBM Building III	Delivery Term: C.O.D.
Date of Delivery: C.O.D.	Payment Term: C.O.D.

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
	piece	Retirement Award for Director Lorenzo C. Drapete	1	₱ 44,800.00	₱ 44,800.00
<b>C.O.D.</b>					

(Total Amount In Words) Forty Four Thousand Eight Hundred Pesos	₱ 44,800.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Very truly yours,

Conforme: *Anamay Bailisan*  
 Signature over Printed Name of Supplier  
APR 22 2019  
 Date

THEA MARIE CORINNET PALARCA  
 Director IV, Administrative Service MDD  
 Authorized Official  
 (Representing End User)

Funds Availability Certified by: <u><i>Esperanza Q. Ignacio</i></u> ESPERANZA Q. IGNACIO Chief Accountant	OS No : <u>02101012019-04-042</u> Amount : <u>₱ 44,800.00</u> Date : <u>4/17/2019</u>
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Distribution of Copies:

- Original copy for the Supplier's Conformance
- Agency's Central Supply and Property Section for file
- COA Auditor

**TERMS AND CONDITIONS  
(PURCHASE ORDER)**

1. ALL PRICES QUOTED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF QUOTATION.

2. AWARDEE shall be responsible for the source(s) of his supplies/materials/equipment and shall make deliveries in accordance with schedule, quality and specifications of the award and purchase order (PO). Failure by the AWARDEE to comply with the same shall be ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the Next Lowest Responsive Proposal, as determined by the DBM Bids and Awards Committee and approved by the Secretary of Budget and Management or his duly authorized representative.

3. The Goods shall only be delivered by the Supplier at the Property Section, General Services Division of the Procuring entity's Administrative Service located at Ground Floor, DBM Bldg. III, Gen. Solano St., San Miguel, Manila, not later than 10:00 am up to 3:00 pm on the date of delivery as indicated in PO.

Moreover, the delivery schedule as indicated in the PO may be modified at the option of the Procuring Entity, with prior due notice, written or verbal, to the Supplier.

4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but failed to deliver the required product(s) within the time called for in the same order, he shall be extended a maximum period of fifteen (15) calendar days to make good his delivery. Thereafter if AWARDEE has not completed delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance withdrawn from that AWARDEE, without prejudice to the imposition of liquidated damages. The DBM shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for his disqualification from future bids of the same or all items, without prejudice to the imposition of other sanctions as prescribed under R.A. 9184 and its IRR.

5. The Goods delivered are accepted by the Procuring Entity as to quantity only. However, inspection as to the Goods' compliance with the technical specifications, and its order and condition, will be done in the presence of the representatives of both Supplier and Procuring Entity within three (3) working days from the date of delivery upon prior due notice, written or verbal, to the authorize representative of the Supplier. The inspection will push through as scheduled even in the absence of the Supplier's representative, if the latter was duly notified. In which case, the results of the inspection conducted by the Procuring Entity shall be final and binding upon the Supplier.

6. Rejected deliveries shall be construed as non-delivery of product(s) /item(s) so ordered and shall be, if applicable, subject to liquidated damages and to the terms and conditions prescribed under item 4 hereof.

7. Supplier shall guarantee the deliveries to be free from defects. Any defective item(s)/product(s) that may be discovered by the DBM within seven (7) working days after acceptance of the same shall be replaced by the supplier within seven (7) working days or until stocks are available upon receipt of a written notice. Beyond the said time frame, defective units will be picked up by the supplier for assessment.

8. A penalty of one-tenth of one percent (0.001) of the cost of the unperformed portion for everyday of delay.


The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it. The Procuring Entity may also rescind the contract and impose 10% of the amount of the contract as liquidated damages, upon non-performance by the Supplier of any of its obligations under the contract

The imposition of liquidated damages in all instances shall be automatic, except upon prior request for extension and approval thereof by the Procuring Entity before the scheduled delivery date. Any request for extension not acted upon before delivery date shall be considered denied.

9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.

10. The technical specifications, bid proposal and other documents required from the AWARDEE shall form part of this Purchase Order.

Accepted By:

  
Anamay Dailisa APR 22 2019  
AWARDEE

REPUBLIC OF THE PHILIPPINES)  
CITY OF MANILA ) S.S.

BEFORE ME, a Notary Public for and in the City of Manila, Philippines on this \_\_\_\_\_ day of \_\_\_\_\_, 2019, personally appeared \_\_\_\_\_ known to me to be the same person who accepted the foregoing Terms and Conditions of a Purchase Order and who acknowledged to me that the same is his free and voluntary act and deed and of the entity that he represents.

This Instrument refers to a \_\_\_\_\_ consisting of \_\_\_\_\_ (\_\_\_\_\_) pages including this page and its Annexes, signed by the parties and their material witnesses.

WITNESS MY HAND AND SEAL this \_\_\_\_\_ day of \_\_\_\_\_, 2019

Doc No \_\_\_\_\_;  
Page No \_\_\_\_\_;  
Book No \_\_\_\_\_;  
Series of 2019.



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**NOTICE TO PROCEED**

April 17, 2019

Ms. Cherry A. Genita  
Luxtime Inc.  
01170 Robinsons Magnolia Town Center,  
Aurora Blvd, cor. Doña Hemady and Domingo Street  
New Manila, Mariana NCR, Second District Quezon City

Dear Ms. Genita:

Per attached Purchase Order No. 2019-046, we hereby notify you that your Office may proceed with the delivery of the Project, "*Retirement Award for Director Lorenzo C. Drapete*," upon receipt and acceptance of this Notice.

In this regard, your Office shall coordinate with our Procurement Management Division to ensure compliance with the item/service specification, and the terms stated at the back of the Purchase Order.

Thank you very much.

Very truly yours,

  
THEA MARIE CORINNE F. PALARCA  
Director *W*, Administrative Service MAD

 APR 22 2019  
Anamay Dalisan  
\_\_\_\_\_  
Conforme / Date



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**NOTICE OF AWARD**

April 17, 2019

Ms. Cherry A. Genita  
Luxtime Inc.  
01170 Robinsons Magnolia Town Center,  
Aurora Blvd, cor. Doña Hemady and Domingo Street  
New Manila, Mariana NCR, Second District Quezon City

Dear Ms. Genita:

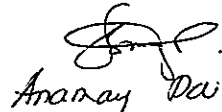
We are pleased to inform you that the Project, "*Retirement Award for Director Lorenzo C. Drapete,*" is hereby awarded to your company in the amount of Thirty Four Thousand Four Hundred Ninety Six Pesos (P 34,496.00).

Based on evaluation of your submitted documents, the Administrative Service finds your submission as the lowest calculated and responsive quotation for the said project.

Thank you very much.

Very truly yours,

  
THEA MARIE CORINNE F. PALARCA  
Director IV, Administrative Service MND

 APR 22 2019  
Anamay Devilan  
Conforme / Date





Republic of the Philippines

Department of Budget and Management (DBM)

Office of the Secretary, Central Office

**OBLIGATION REQUEST**

ORS No.: 01-06001-OBL-2019-04-00258

ORS Date: April 22, 2019

Month: April

PO No.:

Fund Cluster: 01 - Regular Agency Fund

Funding Source: 01101101 - Specific Budgets of National Government Agencies

Payee		Luxtime Inc.			
Office		01170 Robinsons Magnolia Town Center, Aurora Blvd, QC			
Address					
Particulars		Retirement Award for Director Lorenzo C. Drapete			
Responsibility Center		UACS	PAP	UACS	Amount
Code	Description	Description		Object Code	
007	DBM-Administrative Service	Other MOOE-Other Maintenance and Operating Expenses	100000100001000	5029999099	44,800.00

**Total P 44,800.00**

Amount in Words: \*\*FORTY FOUR THOUSAND EIGHT HUNDRED PESOS AND 00/100\*\*

<b>A.</b>	<b>Certified :</b>  Charges to appropriation/allotment are necessary, lawful and under my direct supervision; and supporting documents valid, proper and legal	<b>B.</b>	<b>Certified :</b>  Allotment available and obligated for the purpose/adjustment necessary as indicated above
Signature :	_____	Signature :	_____
Printed Name :	_____	Printed Name :	_____
Position :	_____	Position :	_____
	Head, Requesting Office/Authorized Representative		Head, Budget Division/Unit/Authorized Representative
Date :	04/22/2019	Date :	_____

**Supporting Documents**


No.	Document Date	Document No.	Title	Description

ABSTRACT OF QUOTATIONS

Project Title: Retirement Award for Director Lorenzo C. Drapete  
 ABC: 49,000  
 Date: April 17, 2019

Item/Description		Luxtime Inc. 442-6882		Offered Specifications	Alexis Watch Store 9488733853		Citizen Emporium SM Manila 522-8855		Tagheuer Mail of Asia Branch 9175542955	
Qty	Unit	Particulars	Unit		Total	Unit	Total	Unit	Total	Unit
1	pc	Retirement Award for Director Lorenzo C. Drapete	Retirement Award for Director Lorenzo C. Drapete	Retirement Award for Director Lorenzo C. Drapete	Retirement Award for Director Lorenzo C. Drapete	Retirement Award for Director Lorenzo C. Drapete	Retirement Award for Director Lorenzo C. Drapete	Retirement Award for Director Lorenzo C. Drapete	Retirement Award for Director Lorenzo C. Drapete	Retirement Award for Director Lorenzo C. Drapete
			₱ 44,800.00	₱ 44,800.00	₱ 51,600.00	₱ 51,600.00	₱ 56,096.00	₱ 56,096.00	₱ 57,100.00	₱ 57,100.00
			1	2	3	4				
<b>Total Price</b>			₱ 44,800.00	₱ 51,600.00	₱ 56,096.00	₱ 57,100.00				
<b>Ranking</b>			1	2	3	4				
<b>Remarks</b>		Luxtime Inc., having the lowest calculated responsive quotation, considered as the awardee.								

Prepared by:

  
**MARCO A. DAVID**  
 Administrative Officer II

Reviewed by:

  
**JOYCE DALABAO**  
 OIC-Chief Administrative Officer, PMD

Approved by:

  
**THEA MARIE CORINNE F. PALARCA**  
 Director IV, Administrative Service



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
Malacañang, Manila

April 16, 2019

Date

REQUEST FOR PRICE QUOTATION

Company

LUXTIME Inc. (Philip Stein

Robinsons Magnolia)

Tel. No. 442-6882

Fax No.

Email cherry\_abat@yahoo.com

Please quote us your lowest price on the item/s listed below.

Quantity	Unit	Item/s	Unit Price	Total Price
----------	------	--------	------------	-------------

1	piece	Retirement Award for Director Lorenzo C. Drapete	₱ 44,800.00	₱ 44,800.00
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Total: ₱ 44,800.00

Very truly yours/

*Joyce D. Labao*  
JOYCE D. LABAO

OIC Chief Administrative Officer, PMD

Quoted by:

Reggie Serrano / Cherry Abat

Printed name & Signature

VP for Operations / Store Head

Position/Title

Canvassed by:

*Marco A. David*  
MARCO A. DAVID

Printed name & Signature

Administrative Officer II

Position/Title

Telephone: 657-3300 Loc. 3115 Fax: 735-4979

email: mdavid@dbm.gov.ph

Remarks:

Quotation confirmed 4/16 based

on quote given last 4/6/2019





REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
Malacañang, Manila

April 17, 2019

Date

REQUEST FOR PRICE QUOTATION

Company

Alexis Watch Store

Tel. No. 9488733853

Fax No.

Email

Please quote us your lowest price on the item/s listed below.

Quantity	Unit	Item/s	Unit Price	Total Price
----------	------	--------	------------	-------------

1	piece	Retirement Award for Director Lorenzo C. Drapete	₱ 51,600.00	₱ 51,600.00
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Total: ₱ 51,600.00

Very truly yours,

JOYCE D. LABAO

OIC-Chief Administrative Officer, PMD

Quoted by:

Sherilyn

Printed name & Signature

Sales

Position/Title

Canvassed by:

MARCO A. DAVID

Printed name & Signature

Administrative Officer II

Position/Title

Telephone: 657-3300 Loc. 3115 Fax: 735-4979

email: mdavid@dbm.gov.ph

Remarks:

Quotation obtained through

saturation.

# CITIZEN EMPORIUM



SM CITY MANILA UPPER GROUND FLOOR  
CONCEPCION CORNER SAN MARCELINO  
MANILA



668 9088  
522 8855  
522 8844 (telefax)



0917 736 7998 TIN#



yaopo@yahoo.com

Paas

113-252-744-000



**TAGHeuer**  
SWISS AVANT-GARDE SINCE 1860

TAGHeuer Boutiques

C/F Glorietta 4, Ayala Center, Makati City  
Tel. No: 723 - 7878  
Mobile No: +63 917 554 2880

2/F Main Mall, SM Mall of Asia, Pasay City  
Tel. No: 558 - 0328  
Mobile No: +63 917 554 2655

2/F Trinoma, North Avenue corner EDSA,  
Pasaya, Quezon City  
Tel. No: 943 - 2432  
Mobile No: +63 917 554 2881



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGE  
Malacañang, Manila

JOEY

Date \_\_\_\_\_

**REQUEST FOR PRICE QUOTATION**

Company \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
Tel. No. \_\_\_\_\_  
Fax No. \_\_\_\_\_  
Email \_\_\_\_\_

Please quote us your lowest price on the item/s listed below.

Quantity	Unit	Item/s	Unit Price	Total Price
----------	------	--------	------------	-------------

FORMULA I WAZ IIII BARJC

1 piece Retirement Award for Director Lorenzo C. Drapete

P 57,100 CASH P \_\_\_\_\_

Total: P \_\_\_\_\_

Very truly yours,

JOYCE D. LABAO

OIC-Chief Administrative Officer, PMD

Quoted by: \_\_\_\_\_

Printed name & Signature

Position/Title

Remarks: \_\_\_\_\_

Canvassed by: \_\_\_\_\_

MARCO A. DAVID

Printed name & Signature

Administrative Officer II

Position/Title

Telephone: 657-3300 Loc. 3115 Fax: 735-4979

email: mdavid@dbm.gov.ph

**ADMINISTRATIVE SERVICE (PROCUREMENT MANAGEMENT DIVISION and GENERAL SERVICES DIVISION)**

Name of Payee: LUXTIME INC.  
 Title of Project: RETIREMENT AWARD FOR DIRECTOR LORENZO C. DRAPETA  
 Contract Cost: 44,800

**CHECKLIST OF DOCUMENTS**

**REMARKS**

Checklist of documents forwarded to Finance Service for:

**A. FUNDING (OBLIGATION AND CAF)**

- |     |                                     |                                    |         |          |
|-----|-------------------------------------|------------------------------------|---------|----------|
| 1.  | <input checked="" type="checkbox"/> | Purchase Request/ APP              | SAPP H7 |          |
| 2.  | <input checked="" type="checkbox"/> | Pre-Inspection Report              | }       |          |
| 3.  | <input checked="" type="checkbox"/> | Obligation Request and Status      |         |          |
| 4.  | <input checked="" type="checkbox"/> | Eligibility Documents of Suppliers |         |          |
| 5.  | <input checked="" type="checkbox"/> | Purchase Order/Contract            |         | 19-046   |
| 6.  | <input checked="" type="checkbox"/> | Request for Price Quotation        |         |          |
| 7.  | <input checked="" type="checkbox"/> | Abstract of Quotation              |         |          |
| 8.  | <input checked="" type="checkbox"/> | Notice of Award                    |         |          |
| 9.  | <input checked="" type="checkbox"/> | Notice to Proceed                  |         |          |
| 10. | <input checked="" type="checkbox"/> | Distribution List                  |         |          |
| 11. | <input checked="" type="checkbox"/> | Other Documents, if any.           |         | BTMC ODR |

*Handwritten initials*

Received checked items:

\_\_\_\_\_  
 Print Name & Signature Date and Time

**B. PROCESSING OF PAYMENT (DV)**

- |     |                          |  |       |
|-----|--------------------------|--|-------|
| 1.  | <input type="checkbox"/> | Obligation Request and Status                  | _____ |
| 3.  | <input type="checkbox"/> | Pre-Inspection Report                          | _____ |
| 4.  | <input type="checkbox"/> | Inspection and Acceptance Report               | _____ |
| 5.  | <input type="checkbox"/> | Delivery Receipt                               | _____ |
| 6.  | <input type="checkbox"/> | Sales Invoice/Statement of Account             | _____ |
| 7.  | <input type="checkbox"/> | Warranty/Guaranty Certificate                  | _____ |
| 8.  | <input type="checkbox"/> | Purchase Request / APP                         | _____ |
| 9.  | <input type="checkbox"/> | Purchase Order/Contract                        | _____ |
| 10. | <input type="checkbox"/> | Request for Price Quotation                    | _____ |
| 11. | <input type="checkbox"/> | Abstract of Quotation                          | _____ |
| 12. | <input type="checkbox"/> | Notice of Award                                | _____ |
| 13. | <input type="checkbox"/> | Notice to Proceed                              | _____ |
| 14. | <input type="checkbox"/> | Distribution List                              | _____ |
| 15. | <input type="checkbox"/> | Certificate of Acceptance from End-user        | _____ |
| 16. | <input type="checkbox"/> | FSMI (Report of Supplies and Materials Issued) | _____ |
| 17. | <input type="checkbox"/> | RIS (Requisition and Issue Slip)               | _____ |
| 18. | <input type="checkbox"/> | ICS (Inventory Custodian Slip)                 | _____ |
| 19. | <input type="checkbox"/> | PAR (Property Acknowledgement Receipt)         | _____ |
| 20. | <input type="checkbox"/> | WMR (Waste Material Report)                    | _____ |
| 21. | <input type="checkbox"/> | Other Documents, if any.                       | _____ |

Received checked items:

\_\_\_\_\_  
 Print Name & Signature Date and Time

**C. ADDITIONAL DOCUMENTS, if any**

\_\_\_\_\_  
 \_\_\_\_\_

Received checked items:

\_\_\_\_\_  
 Print Name & Signature Date and Time



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
Malacañang, Manila

April 17, 2019

Date

REQUEST FOR PRICE QUOTATION

Company

Citizen Emporium SM Manila

Tel. No. 522-8855

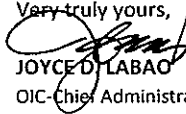
Fax No. 522-8844

Email [yaoepo@yahoo.com](mailto:yaoepo@yahoo.com)

Please quote us your lowest price on the item/s listed below.

Quantity	Unit	Item/s	Unit Price	Total Price
1	piece	Retirement Award for Director Lorenzo C. Drapete	₱ 56,096.00	₱ 56,096.00
			<b>Total:</b>	<b>₱ 56,096.00</b>

Very truly yours,

  
JOYCE D. LABAO

OIC-Chief Administrative Officer, PMD

Quoted by:

Eryll Salvania

Printed name & Signature

Sales

Position/Title

Canvassed by:

MARCO A. DAVID

Printed name & Signature

Administrative Officer II

Position/Title

Telephone: 657-3300 Loc. 3115 Fax: 735-4979

email: [mdavid@dbm.gov.ph](mailto:mdavid@dbm.gov.ph)

Remarks:

Quotation obtained through verbal communication.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
 Malacanang, Manila  
**SUPPLEMENTAL ANNUAL PROCUREMENT PLAN No. 7, CY 2019**

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (Php)			Remarks (Brief Description of Program/Project) Provision of what watch pursuant to Department Order No. 1908.7 (ESIAS)	
				Advs/Post of IB/BREI	Sub/Open of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO		
100010001	Retirement Award for Director Lorenzo C. Drapate	AS	NP-Small Value Procurement	12-Apr-19	16-Apr-19	22-Apr-19	24-Apr-19	COP	49,000.00	49,000.00			
<b>GRAND TOTAL:</b>									<b>49,000.00</b>	<b>49,000.00</b>			<b>49,000.00</b>

Prepared by: **RAE-SECRETARIAT**

*Joyce D. Lapero*  
**JOYCE D. LAPERO**

RECOMMENDING APPROVAL

*Virgilio A. Napagan, Jr.*  
**WIRGLIO A. NAPAGAN, JR.**  
 BUDGET E.I. Representative

*Aaron Alserito Escalona*  
**AARON ALSERITO ESCALONA**

*Eden D. Pangilinan*  
**EDEN D. PANGILINAN**  
 Member

not present  
**YOLANDA A. REYES**  
 Member

*Rosemarie D. Pagala*  
**ROSEMARIE D. PAGALA**  
 Alternate Member

not present  
**RYAN S. LITA**  
 Vice Chairperson

*Clarito Alejandro D. Magbino*  
**CLARITO ALEJANDRO D. MAGBINO**  
 Chairperson

Approved  
 Disapproved

*Jamie B. Abuel*  
**JAMIE B. ABUEL**  
 Officer-in-Charge, DBM  
 Date: April 10, 2019



