



Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA
 Trunkline: 657-3300 | TeleFax No. 7354979

PURCHASE ORDER NO. 2019-037

Supplier: Next Generation Technologies Global Inc.	Date: March 26, 2019
Address: 2702 Corporate 88 Building, Sedenon corner Valero street, Makati City	Mode of Procurement: Small Value Procurement
TIN:	

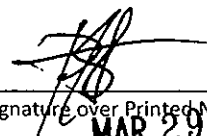
Gentlemen:
 Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Price Quotation, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery: DBM Building II	Delivery Term: 20 working days upon receipt of Notice to Proceed (NTP)
Date of Delivery: 20 working days upon receipt of Notice to Proceed (NTP)	Payment Term: Upon completion of delivery and acceptance

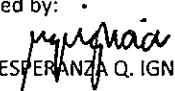
Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
	units	Supply and Delivery of IP Phone for the BTMS Helpdesk	5	₱ 3,700.48	₱ 18,502.40
			VAT 12%	₱ 2,220.29	₱ 2,220.29

(Total Amount in Words)
 Twenty Thousand Seven Hundred Twenty Two Pesos and 69/100

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Conforme: 
 Signature over Printed Name of Supplier
 Date: **MAR 29 2019**

Very truly yours,
THEA MARIE CORINNE F. PALARCA
 Director IV, Administrative Service
 Authorized Official
 (Representing End User)

Funds Availability Certified by:  ESPERANZA Q. IGNACIO Chief Accountant	OS No : 021021012019-03-102 Amount : ₱ 20,722.69 Date : 3/28/19
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Distribution of Copies:
 Original copy for the Supplier's Conformance
 Agency's Central Supply and Property Section for file
 COA Auditor

COA COPY

**TERMS AND CONDITION S
(PURCHASE ORDER)**

1. ALL PRICES QUOTED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF QUOTATION.
2. AWARDEE shall be responsible for the source(s) of his supplies/materials/equipment and shall make deliveries in accordance with schedule, quality and specifications of the award and purchase order (PO). Failure by the AWARDEE to comply with the same shall be ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the Next Lowest Responsive Proposal, as determined by the DBM Bids and Awards Committee and approved by the Secretary of Budget and Management or his duly authorized representative.
3. The Goods shall only be delivered by the Supplier at the Property Section, General Services Division of the Procuring entity's Administrative Service located at Ground Floor, DBM Bldg. III, Gen. Solano St., San Miguel, Manila, not later than 10:00 am up to 3:00 pm on the date of delivery as indicated in PO.

Moreover, the delivery schedule as indicated in the PO may be modified at the option of the Procuring Entity, with prior due notice, written or verbal, to the Supplier.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but failed to deliver the required product(s) within the time called for in the same order, he shall be extended a maximum period of fifteen (15) calendar days to make good his delivery. Thereafter if AWARDEE has not completed delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance withdrawn from that AWARDEE, without prejudice to the imposition of liquidated damages. The DBM shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for his disqualification from future bids of the same or all items, without prejudice to the imposition of other sanctions as prescribed under R.A. 9184 and its IRR.
5. The Goods delivered are accepted by the Procuring Entity as to quantity only. However, inspection as to the Goods' compliance with the technical specifications, and its order and condition, will be done in the presence of the representatives of both Supplier and Procuring Entity within three (3) working days from the date of delivery upon prior due notice, written or verbal, to the authorize representative of the Supplier. The inspection will push through as scheduled even in the absence of the Supplier's representative, if the latter was duly notified. In which case, the results of the inspection conducted by the Procuring Entity shall be final and binding upon the Supplier.
6. Rejected deliveries shall be construed as non-delivery of product(s) /item(s) so ordered and shall be, if applicable, subject to liquidated damages and to the terms and conditions prescribed under item 4 hereof.
7. Supplier shall guarantee the deliveries to be free from defects. Any defective item(s)/product(s) that may be discovered by the DBM within seven (7) working days after acceptance of the same shall be replaced by the supplier within seven (7) working days or until stocks are available upon receipt of a written notice. Beyond the said time frame, defective units will be picked up by the supplier for assessment.
8. A penalty of one-tenth of one percent (0.001) of the cost of the unperformed portion for everyday of delay.

The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it. The Procuring Entity may also rescind the contract and impose 10% of the amount of the contract as liquidated damages, upon non-performance by the Supplier of any of its obligations under the contract

The imposition of liquidated damages in all instances shall be automatic, except upon prior request for extension and approval thereof by the Procuring Entity before the scheduled delivery date. Any request for extension not acted upon before delivery date shall be considered denied.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. The technical specifications, bid proposal and other documents required from the AWARDEE shall form part of this Purchase Order.

Accepted By:



AWARDEE

MAR 29 2019

REPUBLIC OF THE PHILIPPINES)
CITY OF MANILA) S.S.

BEFORE ME, a Notary Public for and in the City of Manila, Philippines on this _____ day of _____, 2019, personally appeared _____ known to me to be the same person who accepted the foregoing Terms and Conditions of a Purchase Order and who acknowledged to me that the same is his free and voluntary act and deed and of the entity that he represents.

This Instrument refers to a _____ consisting of _____ (____) pages including this page and its Annexes, signed by the parties and their material witnesses.

WITNESS MY HAND AND SEAL this _____ day of _____, 2019

Doc No _____;
Page No _____;
Book No _____;
Series of 2019.



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE TO PROCEED

March 26, 2019

Mr. Rhenz Galang
Next Generation Technologies Global Inc.
2702 Corporate 88 Building, Sedenon corner
Valero street, Makati City

Dear Mr. Galang:

Per attached Purchase Order No. 2019-037, we hereby notify you that your Office may proceed with the delivery of the Project, *"Supply and Delivery of IP Phone for the BTMS Helpdesk,"* upon receipt and acceptance of this Notice.

In this regard, your Office shall coordinate with our Procurement Management Division to ensure compliance with the item/service specification, and the terms stated at the back of the Purchase Order.

Thank you very much.

Very truly yours,


THEA MARIE CORINNE F. PALARCA
Director IV, Administrative Service MAD



Conforme / Date

MAR 29 2019



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE OF AWARD

March 26, 2019

Mr. Rhenz Galang
Next Generation Technologies Global Inc.
2702 Corporate 88 Building, Sedeno corner
Valero street, Makati City

Dear Mr. Galang:

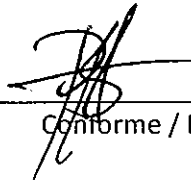
We are pleased to inform you that the Project, *"Supply and Delivery of IP Phone for the BTMS Helpdesk,"* is hereby awarded to your company in the amount of Twenty Thousand Seven Hundred Twenty Two Pesos and 69/100 (P 20,722.69).

Based on evaluation of your submitted documents, the Administrative Service finds your submission as the lowest calculated and responsive quotation for the said project.

Thank you very much.

Very truly yours,


THEA MARIE CORINNE F. PALARCA
Director IV, Administrative Service MAD


Conforme / Date **MAR 29 2019**



OBLIGATION REQUEST AND STATUS

Department of Budget and Management

Serial No. : 02-102101-2019-03-000 502

Date : March 28, 2019

Fund Cluster: 01

Payee :	NEXT GENERATION TECHNOLOGIES GLOBAL INC.			
Office :				
Address:	2702 Corporate 88 Building, Sedenon corner Valero street, Makati City			
Responsibility Center	Particulars	MFO/PAP	UACS Object Code	Amount
PFM	Payment for the Supply and Delivery of IP Phone for the BTMS Helpdesk assigned to OCIO.	2019020002	50203210 07	20,722.69

Purchase Order no. 2019-037	20,722.69
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A. Certified : Charges to appropriation /allotment are necessary, lawful and under my direct supervision; and supporting documents valid, proper and legal

Signature : *[Signature]*

Printed Name : THEA MARIE CORINNE F. PALARCA

Position : Director IV, AS ^{MAD}

Date : Mar 26, 2019

B. Certified : Allotment available and obligated for the purpose/adjustment necessary as indicated above

Signature : *[Signature]*

Printed Name : EDEN D. PANGILINAN

Position : Head, Budget Division/Unit/Authorized Representative

Date : 3-28-19

C. STATUS OF OBLIGATION

Reference			Amount				
Date	Particulars	ORS/JEV/Check/ADA/TRA No.	Obligation	Payable	Payment	Balance	
			(a)	(b)	(c)	Not Yet Due (d)	Due and Demandable (e)

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OBLIGATION REQUEST AND STATUS

Department of Budget and Management

Serial No. : 02-102101-2019-03-000502

Date : March 28, 2019

Fund Cluster: 01

Payee : NEXT GENERATION TECHNOLOGIES GLOBAL INC.

Office :

Address: 2702 Corporate 88 Building, Sedeno corner Valero street, Makati City

Responsibility Center	Particulars	MFO/PAP	UACS Object Code	Amount
PFM	Payment for the Supply and Delivery of IP Phone for the BTMS Helpdesk assigned to OCIO. Five units	2411020002	5020321007	20,722.69

Purchase Order no. 2019-037 20,722.69

A. Certified : Charges to appropriation /allotment are necessary, lawful and under my direct supervision; and supporting documents valid, proper and legal

Signature : [Signature]
 Printed Name : THEA MARIE CORINNE F. PALARCA
 Position : Director IV, AS MAD
 Date : Mar 26, 2019

B. Certified : Allotment available and obligated for the purpose/adjustment necessary as indicated above

Signature : [Signature]
 Printed Name : EDEN D. PANGILINAN
 Position : Head, Budget Division/Unit/Authorized Representative
 Date : 3-28-19

C. STATUS OF OBLIGATION

Reference			Amount				
Date	Particulars	ORS/JEV/Check/ ADA/TRA No.	Obligation	Payable	Payment	Balance	
			(a)	(b)	(c)	Not Yet Due (d)	Due and Demandable (e)

OFFICE OF THE COMPTROLLER GENERAL OF THE REPUBLIC OF THE PHILIPPINES



Republic of the Philippines
Department of Budget and Management (DBM)
Office of the Secretary, Central Office

PURCHASE ORDER

Supplier:	NEXT GENERATION TECHNOLOGIES GLOBAL INC.	PO No.:	01-06001-PO-2019-03-00024
Address:	141 Sedeño corner Valero Street Salcedo Village,, NULL	PO Date:	March 27, 2019
TIN:	2147483647	Bank Name:	
Tel.No.:	2 5562828	Bank/Branch:	
Fax No.:		Bank A/C No.:	
Mode of Procurement:	Small Value Procurement	Account Type:	
Month:	March	PR No.:	01-06001-PR-2019-03-00099
Fund Cluster:	01 - Regular Agency Fund		
Funding Source:	01101101 - Specific Budgets of National Government Agencies		

Sir/Madam:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Delivery Terms: 10 working days upon receipt of the PO

Payment Terms: 30 days upon receipt / acceptance of Invoice

No	Unit	Description	Quantity	Unit Cost	Amount
1	Unit	Supply and Delivery of IP Phone for the BTMS Helpdesk (with VAT)	5.00	4,144.54	20,722.69
Total P					20,722.69

(Total Amount in Words) **TWENTY THOUSAND SEVEN HUNDRED TWENTY TWO PESOS AND 69/100**

In case of failure to make the full delivery within the time specified below, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

Marco David

Signature over Printed Name of Supplier

Signature over Printed Name of Authorized Official

Date

Designation

Delivery Schedule

No	Description	Delivery Date From	Delivery Date To	Place of Delivery	Quantity
1	Supply and Delivery of IP Phone for the BTMS Helpdesk (with VAT)	03/01/2019	03/31/2019		5.00



Republic of the Philippines
Department of Budget and Management (DBM)
Office of the Secretary, Central Office
PURCHASE REQUEST

Fund Cluster: 01 - Regular Agency Fund

Funding Source: 01101101 - Specific Budgets of National Government Agencies

PR No.: 01-06001-PR-2019-03-00099 **Date:** March 26, 2019 **Month:** March

No.	Quantity	Unit Cost	Total Cost
<p>1</p> <p><i>For approval PR</i></p> <p><i>01-06001-PR-2019-03-00099</i></p>	5.00	4,600.00	23,000.00

Total P 23,000.00

Amount In Words ****TWENTY THREE THOUSAND PESOS AND 00/100****

Description Payment for 5 IP Phones for BTMS Helpdesk

<p>Requested By:</p> <p>Signature : _____</p> <p>Printed Name : CLARITO ALEJANDRO MAGSINO</p> <p>Designation : Assistant Secretary</p>	<p>Approved By:</p> <p>_____</p> <p>_____</p> <p>_____</p>
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ABSTRACT OF QUOTATIONS

Project Title: Supply and Delivery of IP Phone for the BTMS Helpdesk

ABC: 23,000


Date: March 26, 2019

Item/Description		Next Generation Technologies Global Inc. 556-2828		Offered Specifications	Digital CCTV and Electronics 913-4848 439-3038		TELNOVO Communications Inc. 224-2181 09178841188		
Qty	Unit	Unit	Total		Unit	Unit	Unit	Total	
5	units IP Phone	₱ 3,700.48	₱ 18,502.40	IP Phone	₱ 4,600.00	₱ 4,326.00	₱	21,630.00	
		VAT	₱ 2,220.29			*delivery fee	₱	250.00	
						VAT	₱	2,625.60	
Total Price			₱ 20,722.69				₱	24,505.60	
Ranking			1					3	
Remarks		Next Generation Technologies Global Inc., having the lowest calculated responsive quotation, considered as the awardee.							

Prepared by:

MARCO A. DAVID
Administrative Officer II

Reviewed by:


JOYCE D. LABAO
OIC-Chief Administrative Officer, PMD

Approved by:


THEA MARIE CORINNE F. PALARCA
Director IV, Administrative Service ^{MAD}



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
Malacañang, Manila

March 7, 2019

Date

REQUEST FOR PRICE QUOTATION

Company

Next Generation Technologies Global Inc.
2702 Corporate 88 Building, Sedeno corner
Valero Street, Makati City
Tel. No. 556-2828
Fax No.
Email rgalang@ngtglobal.com.ph

Please quote us your lowest price on the item/s listed below.

Quantity	Unit	Item/s	Unit Price	Total Price
5	units	Supply and Delivery of IP Phone for the BTMS Helpdesk	₱ 3,700.48	₱ 18,502.40

Subtotal: ₱ 18,502.40
VAT ₱ 2,220.29
Total: ₱ 20,722.69

Very truly yours,

JOYCED LABAO
OIC-Chief Administrative Officer, PMD

Quoted by:

Rhenz Galang

Printed name & Signature

Senior Accounts Manager

Position/Title

Canvassed by:

MARCO A. DAVID

Printed name & Signature

Administrative Officer II

Position/Title

Telephone: 657-3300 Loc. 3115 Fax: 735-4979

email: mdavid@dbm.gov.ph

Remarks:

Quotation obtained through email.

Please see attached.



2702 Corporate 88 Building, Sedeno cor Valero St
Makati City, Philippines

Client: DBM
Contact: Marco A. David
Date: March 7, 2019

Project ID: ITCM-2019-DBMX-01
Quotation:

SOLUTION PROPOSAL					
ITEM NO.	PART NO.	Description	Qty	Unit Price	Total Price
1	SIP - T21P E2	2.3" 132 X 64-pixel graphic LCD with backlight - 2 LINES & HD Voice /Audio - 2 SIP, up to 2 call appearances - With TLS and SRTP security encryption technology - 3-way audio conferencing for easy conference calls - Includes built-in PoE support also supports a local power supply - Two-port 10/100M Ethernet switch - Handset with cord, base stand, universal power supply, network cable, Quick installation guide, brochure, and license - With phone features: call hold, mute, DND, call forwarding, call waiting, call transfer, local 3-way conferencing - Dual switched auto-sensing 10/100 Mbps Ethernet ports - With Warranty for parts and service	5	PHP 3,700.48	PHP 18,502.40
Subtotal					PHP 18,502.40
VAT					PHP 2,220.29
TOTAL(VATINC)					PHP 20,722.69

Terms and Conditions:

PRICE

Price quoted are in PHP and inclusive of 12% VAT.

PAYMENT

As Agreed Payment Terms

Payable to: Next Generation Technologies Global Inc.

VALIDITY

Price quoted is valid until April 5, 2019 and are subject to change without prior notice.

CANCELLATION:

Cancellation of orders will not be honored upon issuance of purchase order.

Note: Prices is subject to change, depending on the quantity of the items.

Thank you for giving us the opportunity to quote.

Prepared by:

Rhenz Galang
Senior Accounts Manager
Next Generation Technologies Global Inc.

Conforme:

Marco A. David
DBM



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
Malacañang, Manila

March 9, 2019

Date

REQUEST FOR PRICE QUOTATION

Company

Digital CCTV and Electronics

123 10th Avenue, Cubao, Quezon City

Tel. No. 913-4848 | 439-3038

Fax No. 439-3040

Email customercare@digital-cctv.biz

Please quote us your lowest price on the item/s listed below.

Quantity	Unit	Item/s	Unit Price	Total Price
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5	units	Supply and Delivery of IP Phone for the BTMS Helpdesk	₱ 4,600.00	₱ 23,000.00
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Total: ₱ 23,000.00

Very truly yours,

JOYCE D. LABAO

OIC, Chief Administrative Officer, PMD

Quoted by:

Coleen Chavez

Printed name & Signature

Sales

Position/Title

Canvassed by:

MARCO A. DAVID

Printed name & Signature

Administrative Officer II

Position/Title

Telephone: 657-3300 Loc. 3115 Fax: 735-4979

email: mdavid@dbm.gov.ph

Remarks:

Quotation obtained through

email. Please see attached.

March 9, 2019

Attn: **Sir Marco A. David**
Department of Budget and Management
Procurement Management Division

PROPOSAL FOR SUPPLY OF IP PHONE

Item	DESCRIPTION	Qty	Unit	Unit Price	Amount
A					
1	T21P-E2 - Entry-level IP phone with 2 Lines & HD voice. > Yealink HD Voice > 132 x 64-pixel graphical LCD with backlight > Two-port 10/100M Ethernet Switch > PoE support (T21P E2) > Opus codec support > Up to 2 SIP accounts > Headset support > Wall mountable (Order basis)	5	Unit	4,600.00	23,000.00
TOTAL PACKAGE COST					23,000.00



Note: Labor, Piping and Wiring not included in this quote.

TERMS OF PURCHASE

1. Unit Warranty - 12 months against manufacturing defects
2. Validity of Quotation – 30 Days
3. Mode of Payment – Cash or Bank Deposit
4. Confirm by signing this quotation or by sending PO
5. VAT Ex

Submitted by:

CONFORME: _____

Print Name & Signature

Coleen Chavez
 Digital CCTV & Electronics



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
Malacañang, Manila

March 11, 2019

Date

REQUEST FOR PRICE QUOTATION

Company

TELNOVO Communications Inc.

10-1 Fort Legend Tower 31st Street abd 3rd,

BGC, Taguig

Tel. No. 224-2181 | 09178841188

Fax No.

Email donnick.dumpit@telново.net

Please quote us your lowest price on the item/s listed below.

Quantity	Unit	Item/s	Unit Price	Total Price
5	units	Supply and Delivery of IP Phone for the BTMS Helpdesk	₱ 4,326.00	₱ 21,630.00
		*delivery fee	₱ 250.00	₱ 250.00

Subtotal: ₱ 21,880.00

VAT ₱ 2,625.60

Total: ₱ 24,505.60

Very truly yours,

JOYCE D. LABAO

OIC, Chief Administrative Officer, PMD

Quoted by:

Leonardo Nicolas S. Dumpit

Printed name & Signature

Account Manager

Position/Title

Canvassed by:

MARCO A. DAVID

Printed name & Signature

Administrative Officer II

Position/Title

Telephone: 657-3300 Loc. 3115 Fax: 735-4979

email: mdavid@dbm.gov.ph

Remarks:

Quotation obtained email. Please

see attached.



TELNOVO Communications, Inc
 10-1 Fort Legend Tower 31st St & 3rd, BGC
 Taguig
 Metro Manila
 PHILIPPINES 1632

Quote

Valid Till: 04/07/2019
 Quote Number : 949889000014931153

BILL TO:

**Department of Budget and Management
 General Solano St., San Miguel, Malacañang,
 Manila**

SHIP TO:

**Department of Budget and Management
 General Solano St., San Miguel, Malacañang,
 Manila**

Account Name: **DBM**
 Contact Name: **Marco A. David**

Quote Stage: **Negotiation**

S.No.	Product Details	Qty	List Price	Total
1.	Grandstream GXP1625 GXP1625 HD PoE IP Phone 132x48 LCD, 2 lines, Dual Fast Ethernet Ports, 3 program keys, EHS	5	Php4,326.00	Php21,630.00
2.	delivery fee	1	Php250.00	Php250.00
			Sub Total	Php21,880.00
			Tax	Php2,625.60
			Adjustment	Php0.00
			Grand Total	Php24,505.60

Terms and Conditions

*50% Downpayment upon acceptance, 50% upon complete delivery. *All price are quoted in Php *One (1) Year Warranty on Gateways IP Phones and Digital/Analog card, Two(2) Years Warranty on IP-PBX *Delivery:15 to 35 business days upon issuance of confirm P.O. Counting days on the delivery date will start once the 50% downpayment has been received or remitted. *For Cancellation of Purchase Order after 24 hours but not later than 48 hours, 20% of the Total Cost will be charged. And for cancellation after 48 hours, the total amount of purchase order will be charged

REPUBLIC OF THE PHILIPPINES
Department of Budget and Management
General Solano Street, San Miguel, Manila


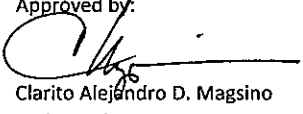
REQUISITION AND ISSUE SLIP

Entity Name : Department of Budget and Management
Division/Unit : Office the Assistant Secretary
Office : Office of ASEC Magsino

Fund Cluster :
Responsibility Center Code :
RIS No. :

Requisition				Stock Available?		Issue	Remarks
Stock No.	Unit	Description	QTY	Yes	No	QTY	
Stock No.	Unit	Description	Quantity	Yes	No	Quantity	Remarks
	Unit	IP Phones for the BTMS Helpdesk	5		-		

Purpose: To be used by the BTMS Helpdesk staff

Requested by:	Approved by:	Issued by:	Received by:
			
Printed Name : Joyce Ann C. Tan	Clarito Alejandro D. Magsino	David B. Mateo	Joyce Ann C. Tan
Designation : Administrative Assistant V	Assistant Secretary	Property Custodian	Administrative Assistant V
Date : March 26, 2019	March 26, 2019	March 26, 2019	March 26, 2019

BTMS Code :
01-06001-PR-2019-03-00699

DEPARTMENT OF BUDGET AND MANAGEMENT
 Malacanang, Manila
SUPPLEMENTAL ANNUAL PROCUREMENT PLAN No. 2, CY 2019

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity			Estimated Budget PNP		Brief Description	
				Adel/Post of (BREM)	Sub/Open of Bids	Notice of Award	Contract Signing	Total		CO
100010001	Professional Services - Reproduction of ISO 9001:2015 Standard Certificates	CPMS	Direct Contracting					34,496.00	34,496.00	Reproduction of ISO 9001:2015 Standard Certificates for the Certification Body Management System International Philippines adequately cover the Bureau/Service/Office
100010001	Information Technology - Supply and Delivery of IP Phone for the BTMS Helpdesk	CCIO	NP-Small Value					23,000.00	23,000.00	IP Phones to be used - 2 lines & HD Voice/ - 2 SIP up to 2 call ap - with TLS and SRTP technology - 3 way audio conferer - includes built-in PoE - wa-port 10/100/10E - handset with cord, b power supply, network - with phone features: - conferencing - dual switched auto-s ports
								TOTAL	57,496.00	57,496.00
								GRAND TOTAL	57,496.00	57,496.00

Prepared by BAO SECRETARIAT:

Joyce G. Labao
 JOYCE G. LABAO

RECOMMENDING APPROVAL:

Maria Joannita Dela Pena
 MARIA JOANNITA DELA PENA
 B.U.D. S.E.T. Representative

AARON ALBERTO ESCALONA

Eden D. Pangilinan
 EDEN D. PANGILINAN
 Member

ROSAMARIE D. PAGALA
 Rosamarie D. Pagala
 Member

RYAN S. LITA
 Ryan S. Lita
 Vice Chairperson

CLARITO ALEJANDRO D. MAGSINO
 Clarito Alejandro D. Magsino
 Chairperson

Approved
 Disapproved

C.C.

BENJAMIN E. DIOKIN
 Benjamin E. Diokin
 Secretary, DBM
 Date: February 19, 2019

ADMINISTRATIVE SERVICE (PROCUREMENT MANAGEMENT DIVISION and GENERAL SERVICES DIVISION)

Name of Payee: NEXT GENERATION TECHNOLOGIES GLOBAL INC.
 Title of Project: SUPPLY AND DELIVERY OF IP PHONE FOR THE BTMS HELPDESK
 Contract Cost: 20,722.69

CHECKLIST OF DOCUMENTS

REMARKS

Checklist of documents forwarded to Finance Service for:

A. FUNDING (OBLIGATION AND CAF)

1.	<input checked="" type="checkbox"/>	Purchase Request/APP	SAPP #2
2.	<input checked="" type="checkbox"/>	Pre-Inspection Report	
3.	<input checked="" type="checkbox"/>	Obligation Request and Status	
4.	<input checked="" type="checkbox"/>	Eligibility Documents of Suppliers	
5.	<input checked="" type="checkbox"/>	Purchase Order/Contract	19-037
6.	<input checked="" type="checkbox"/>	Request for Price Quotation	
7.	<input checked="" type="checkbox"/>	Abstract of Quotation	
8.	<input checked="" type="checkbox"/>	Notice of Award	
9.	<input checked="" type="checkbox"/>	Notice to Proceed	
10.	<input checked="" type="checkbox"/>	Distribution List	
11.	<input checked="" type="checkbox"/>	Other Documents, if any.	BTMS PO

WV
3/26

Received checked items:

 Print Name & Signature Date and Time

B. PROCESSING OF PAYMENT (DV)

1.	<input type="checkbox"/>	Obligation Request and Status	
3.	<input type="checkbox"/>	Pre-Inspection Report	
4.	<input type="checkbox"/>	Inspection and Acceptance Report	
5.	<input type="checkbox"/>	Delivery Receipt	
6.	<input type="checkbox"/>	Sales Invoice/ Statement of Account	
7.	<input type="checkbox"/>	Warranty/Guaranty Certificate	
8.	<input type="checkbox"/>	Purchase Request / APP	
9.	<input type="checkbox"/>	Purchase Order/Contract	
10.	<input type="checkbox"/>	Request for Price Quotation	
11.	<input type="checkbox"/>	Abstract of Quotation	
12.	<input type="checkbox"/>	Notice of Award	
13.	<input type="checkbox"/>	Notice to Proceed	
14.	<input type="checkbox"/>	Distribution List	
15.	<input type="checkbox"/>	Certificate of Acceptance from End-user	
16.	<input type="checkbox"/>	F/SMI (Report of Supplies and Materials Issued)	
17.	<input type="checkbox"/>	RIS (Requisition and Issue Slip)	
18.	<input type="checkbox"/>	ICS (Inventory Custodian Slip)	
19.	<input type="checkbox"/>	PAR (Property Acknowledgement Receipt)	
20.	<input type="checkbox"/>	WMR (Waste Material Report)	
21.	<input type="checkbox"/>	Other Documents, if any.	

Received checked items:

 Print Name & Signature Date and Time

C. ADDITIONAL DOCUMENTS, if any

Received checked items:

 Print Name & Signature Date and Time