



Republic of the Philippines  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA  
 TeleFax No. 7354979

**PURCHASE ORDER NO. 2019-035**

Supplier: <b>Marelco Trading Corporation</b>	Date: <b>March 18, 2019</b>
Address: <b>Room 206 Tres Hermanas Building, 967 Quezon Avenue, corner Roosevelt Avenue, Quezon City</b>	Mode of Procurement: <b>Small Value Procurement</b>
TIN: <b>007-431-571-000</b>	

Gentlemen:  
 Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Price Quotation, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery: <b>DBM Building III</b>	Delivery Term: <b>Twenty (20) calendar days from the receipt of Notice to Proceed (NTP)</b>
Date of Delivery: <b>Twenty (20) calendar days from the receipt of Notice to Proceed (NTP)</b>	Payment Term: <b>Upon completion of delivery and acceptance</b>

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
	lot	Maintenance Supplies for the 1st Quarter of 2019  <i>Please see attached: Technical Specification and Schedule of Requirements</i>	1	₱ 450,098.00	₱ 450,098.00

(Total Amount In Words)  
**Four Hundred Fifty Thousand Ninety Eight Pesos** ₱ **450,098.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Very truly yours,  
 THEA MARIE CORINNE F. PALARCA  
 Director IV, Administrative Service MAD  
 Authorized Official  
 (Representing End User)

Conforme: *[Signature]*  
 Signature over Printed Name of Supplier  
 Date: **MAR 27 2019**

Funds Availability Certified by: <i>[Signature]</i> ESPERANZA Q. IGNACIO Chief Accountant	OS No : <b>021011012019-03-494</b> Amount : <b>₱ 450,098</b> Date : <b>3/27/2019</b>
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Distribution of Copies:  
 / / Original copy for the Supplier's Conforme  
 / / Agency's Central Supply and Property Section for file  
 / / COA Auditor

**TERMS AND CONDITIONS  
(PURCHASE ORDER)**

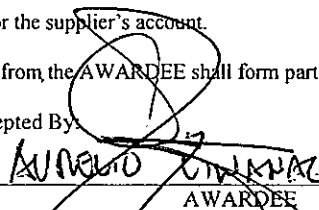
1. **ALL PRICES QUOTED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF QUOTATION.**
2. AWARDEE shall be responsible for the source(s) of his supplies/materials/equipment and shall make deliveries in accordance with schedule, quality and specifications of the award and purchase order (PO). Failure by the AWARDEE to comply with the same shall be ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the Next Lowest Responsive Proposal, as determined by the DBM Bids and Awards Committee and approved by the Secretary of Budget and Management or his duly authorized representative.
3. The Goods shall only be delivered by the Supplier at the Property Section, General Services Division of the Procuring entity's Administrative Service located at Ground Floor, DBM Bldg. III , Gen. Solano St., San Miguel, Manila , not later than 10:00 am up to 3:00 pm on the date of delivery as indicated in PO.  
  
Moreover, the delivery schedule as indicated in the PO may be modified at the option of the Procuring Entity, with prior due notice, written or verbal, to the Supplier.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but failed to deliver the required product(s) within the time called for in the same order, he shall be extended a maximum period of fifteen (15) calendar days to make good his delivery. Thereafter if AWARDEE has not completed delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance withdrawn from that AWARDEE, without prejudice to the imposition of liquidated damages. The DBM shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for his disqualification from future bids of the same or all items, without prejudice to the imposition of other sanctions as prescribed under R.A. 9184 and its IRR.
5. The Goods delivered are accepted by the Procuring Entity as to quantity only. However, inspection as to the Goods' compliance with the technical specifications, and its order and condition, will be done in the presence of the representatives of both Supplier and Procuring Entity within three (3) working days from the date of delivery upon prior due notice, written or verbal, to the authorize representative of the Supplier. The inspection will push through as scheduled even in the absence of the Supplier's representative, if the latter was duly notified. In which case, the results of the inspection conducted by the Procuring Entity shall be final and binding upon the Supplier.
6. Rejected deliveries shall be construed as non-delivery of product(s) /item(s) so ordered and shall be, if applicable, subject to liquidated damages and to the terms and conditions prescribed under item 4 hereof.
7. Supplier shall guarantee the deliveries to be free from defects. Any defective item(s)/product(s) that may be discovered by the DBM within seven (7) working days after acceptance of the same shall be replaced by the supplier within seven (7) working days or until stocks are available upon receipt of a written notice. Beyond the said time frame, defective units will be picked up by the supplier for assessment.
8. A penalty of one-tenth of one percent (0.001) of the cost of the unperformed portion for everyday of delay.

The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it. The Procuring Entity may also rescind the contract and impose 10% of the amount of the contract as liquidated damages, upon non-performance by the Supplier of any of its obligations under the contract

The imposition of liquidated damages in all instances shall be automatic, except upon prior request for extension and approval thereof by the Procuring Entity before the scheduled delivery date. Any request for extension not acted upon before delivery date shall be considered denied.

9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. The technical specifications, bid proposal and other documents required from the AWARDEE shall form part of this Purchase Order.

Accepted By:

  
AURELIO UMBRAL  
AWARDEE

MAR 27 2019

REPUBLIC OF THE PHILIPPINES)  
CITY OF MANILA ) S.S.

BEFORE ME, a Notary Public for and in the City of Manila, Philippines on this \_\_\_\_\_ day of \_\_\_\_\_, 2019, personally appeared \_\_\_\_\_ known to me to be the same person who accepted the foregoing Terms and Conditions of a Purchase Order and who acknowledged to me that the same is his free and voluntary act and deed and of the entity that he represents.

This Instrument refers to a \_\_\_\_\_ consisting of \_\_\_\_\_ (\_\_\_\_) pages including this page and its Annexes, signed by the parties and their material witnesses.

WITNESS MY HAND AND SEAL this \_\_\_\_\_ day of \_\_\_\_\_, 2019

Doc No \_\_\_\_\_;  
Page No \_\_\_\_\_;  
Book No \_\_\_\_\_;  
Series of 2019.



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**NOTICE TO PROCEED**

March 18, 2019

Mr. Aurelio R. Liwanag  
Marelco Trading Corporation  
Room 206 Tres Hermanas Building  
967 Quezon Avenue corner Roosevelt Avenue  
Quezon City

Dear Mr. Liwanag:

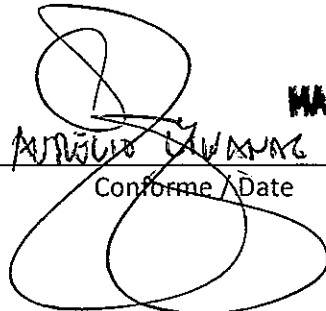
Per attached Purchase Order No. 2019-035, we hereby notify you that your Office may proceed with the delivery of the project "Maintenance Supplies for the 1<sup>st</sup> Quarter of 2019," upon receipt and acceptance of this Notice.

In this regard, your Office shall coordinate with our Procurement Management Division to ensure compliance with the item/service specification, and the terms stated at the back of the Purchase Order.

Thank you very much.

Very truly yours,

  
THEA MARIE CORINNE F. PALARCA  
Director IV, Administrative Service MAD

  
AURELIO LIWANAG  
Conforme / Date  
MAR 27 2019



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**NOTICE OF AWARD**

March 18, 2019

Mr. Aurelio R. Liwanag  
Marelco Trading Corporation  
Room 206 Tres Hermanas Building  
967 Quezon Avenue corner Roosevelt Avenue  
Quezon City

Dear Mr. Liwanag:

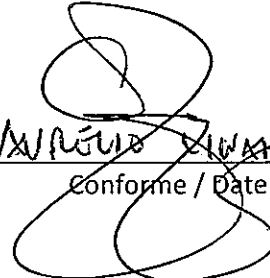
We are pleased to inform you that the Project, "Maintenance Supplies for the 1<sup>st</sup> Quarter of 2019," is hereby awarded to your company in the amount of Four Hundred Fifty Thousand Ninety Eight Pesos (Php450,098.00)

Based on evaluation of your submitted documents, the Administrative Service finds your submission as the single calculated and responsive quotation for the said project.

Thank you very much.

Very truly yours,

  
THEA MARIE CORINNE F. PALARCA  
Director IV, Administrative Service M&D

  
~~MARELCO TRADING CORPORATION~~ **MAR 22 2019**  
Conforme / Date





**OBLIGATION REQUEST AND STATUS**

Department of Budget and Management

Serial No. : 03-620 495  
 Date : March 27, 2019  
 Fund Cluster: 01

Payee : MARELCO TRADING CORPORATION

Office :

Address: Room 206 Tres Hermanas Building, 967 Quezon Avenue, corner Roosevelt Avenue, Quezon City

Responsibility Center	Particulars	MFO/PAP	UACS Object Code	Amount
AS	Payment for the Maintenance Supplies for the 1st Quarter of 2019 - Air Compressor as Capital Outlay assigned to AS-GSD.	<del>10000/0000</del>	50 6040 90-99	23,500.00

Purchase Order no. 2019-035 23,500.00

**A. Certified :** Charges to appropriation /allotment are necessary, lawful and under my direct supervision; and supporting documents valid, proper and legal

Signature : *[Signature]*  
 Printed Name : THEA MARIE CORINNE F. PALARCA  
 Position : Director IV, AS  
 Date : Mar 25, 2019

**B. Certified :** Allotment available and obligated for the purpose/adjustment necessary as indicated above

Signature : *[Signature]*  
 Printed Name : EDEN D. PANGILINAN  
 Position : Head, Budget Division/Unit/Authorized Representative  
 Date : 3-27-19

**C. STATUS OF OBLIGATION**

Date	Particulars	ORS/JEV/Check/ ADA/TRA No.	Obligation	Payable	Payment	Balance	
						(a)	(b)
						Not Yet Due	Due and Demandable
						(d)	(e)



Republic of the Philippines  
Department of Budget and Management (DBM)  
Office of the Secretary, Central Office  
**PURCHASE ORDER**

**Supplier:** MARELCO TRADING CORP. **PO No.:** 01-06001-PO-2019-03-00018  
**Address:** RM 206 TRES HERMANAS BLDG 967 QUEZON AVENUE CORNER ROOSEVELT, AVENUE, **PO Date:** March 26, 2019  
BRGY. STA. CRUZ, 1104  
**TIN:** 007431571000 **Bank Name:**  
**Tel.No.:** 02-3710580 **Bank/Branch:**  
**Fax No.:** **Bank A/C No.:**  
**Mode of Procurement:** Small Value Procurement **Account Type:**  
**Month:** March **PR No.:** 01-06001-PR-2019-03-00101  
**Fund Cluster:** 01 - Regular Agency Fund  
**Funding Source:** 01101101 - Specific Budgets of National Government Agencies

Sir/Madam:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

**Delivery Terms:** 10 working days upon receipt of the PO

**Payment Terms:** 30 days upon receipt / acceptance of Invoice

No	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	maintenance supplies for the 1st quarter of 2019	1.00	450,098.00	450,098.00
<b>Total</b>				<b>P</b>	<b>450,098.00</b>

**(Total Amount in Words)** \*\*FOUR HUNDRED FIFTY THOUSAND NINETY EIGHT PESOS AND 00/100\*\*

In case of failure to make the full delivery within the time specified below, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

Marco David

\_\_\_\_\_  
Signature over Printed Name of Supplier

\_\_\_\_\_  
Signature over Printed Name of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Designation

**Delivery Schedule**

No	Description	Delivery Date From	Delivery Date To	Place of Delivery	Quantity
1	maintenance supplies for the 1st quarter of 2019	03/01/2019	03/31/2019		1.00





**Republic of the Philippines**  
 Department of Budget and Management (DBM)  
 Office of the Secretary, Central Office  
**PURCHASE REQUEST**

**Fund Cluster:** 01 - Regular Agency Fund

**Funding Source:** 01101101 - Specific Budgets of National Government Agencies

**PR No.:** 01-06001-PR-2019-03-00101

**Date:** March 26, 2019

**Month:** March

No.	Unit	Responsibility Center		Item Description	Quantity	Unit Cost	Total Cost
		Code	Description				
1	Lot	075	DBM-General Services Division	maintenance supplies for the 1st quarter of 2019	1.00	450,098.00	450,098.00

**Total P 450,098.00**

**Amount In Words**    \*\*FOUR HUNDRED FIFTY THOUSAND NINETY EIGHT PESOS AND 00/100\*\*

**Description**    maintenance supplies for the 1st quarter of 2019

Requested By:	Approved By:
Signature :	
Printed Name :	
Designation :	

\_\_\_\_\_  
 ARGEE M. STA. BARBARA  
 OIC-Chief Administrative Officer

**ABSTRACT OF QUOTATIONS**

Project Title: "Maintenance Supplies for the 1st Quarter of 2019"  
 ABC: Four Hundred Eighty Thousand Pesos (Php480,000.00)  
 Date: March 18, 2019

Item/Description		Marelco Trading Corporation 371-0580   949-2446		Various Suppliers		
Qty	Unit	Unit Cost	Total Price	Unit Cost	Total Price	
1	lot	₱ 450,098.00	₱ 450,098.00	Luzon Sales Inc. - lsc1888@yahoo.com.ph M. Panganiban Trading - jervdeguzman@gmail.com Ken Tool Hardware - rholee.delara@gmail.com Ken Tool Hardware - rholeedelara@yahoo.com Ken Tool Hardware - kentoolhardwarecorp@gmail.com Ken Tool Hardware - kentoolhardwarecorp@yahoo.com.ph Three G Design Concepts - rickymanguba@gmail.com Yolou Construction - jayson.abelo@gmail.com Silver Rose Hardware - buy@silverrosehardware.com Handyman - info@handyman.com.ph Gold Peak Tools - sales@goldpeaktools.com.ph JOG Construction - jogconstructionph@yahoo.com PS Francisco Construction - psfrancisco.construction@gmail.com MF Ermita Trading - mfermitatrading@gmail.com MN Salazar Trading - mnsalazartrading@gmail.com Wilcon Sta. Mesa - stamesa@wilcon.com.ph Co Ban Kiat Hardware Inc. - info@cobankiat.com.ph		
	<b>Total Price</b>		₱ 450,098.00			
	Business Permit		09-011015			
	Validity Date		December 31, 2019			
	Philgeps Reg. No.		2010-60108			
	Omnibus Sworn Statement		Aurelio R. Liwanag			
	Signatory		Atty. Ruben M. Azanes Jr.			
	Notarized by:		March 15, 2019			
	Date:		✓ (All Complying)			
	Technical Specifications:		✓ (All Complying)			
	Schedule of Requirements:					
	Remarks		<b>Marelco Trading Corporation</b> , being the single calculated responsive quotation, considered as the awardee for the project "Maintenance Supplies for the 1st Quarter of 2019".		Invited through email but no submission	

Prepared by:

MARCO A. DAVID  
 Administrative Officer II

Reviewed by:

JOYCE D. LABAO  
 Chief Administrative Officer, PMD

Approved by:

THEA MARIE TORINME F. PALARCA  
 Director IV Administrative Service MAD



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
Malacañang, Manila

March 18, 2019

Date

REQUEST FOR PRICE QUOTATION

Company

Marelco Trading Corporation

Room 206 Tres Hermanas Bldg., 967 Quezon

Avenue corner, Roosevelt Avenue, Quezon City

Tel. No. 371-0580 | 949-2446

Fax No. 288-1549

Email: [marelcotrading.office@yahoo.com](mailto:marelcotrading.office@yahoo.com)

Please quote us your lowest price on the item/s listed below.

Quantity	Unit	Item/s	Unit Price	Total Price
1	lot	Maintenance Supplies for the 1st Quarter of 2019	₱ 450,098.00	₱ 450,098.00
			Total	₱ 450,098.00

Very truly yours,

JOYCE D. LABAO

OIC-Chief Administrative Officer, PMD

Quoted by:

Aurelio R. Liwanag

Printed name & Signature

President

Position/Title

Remarks:

Quotation received through  
hardcopy. 9:39 AM of March  
18, 2019

Canvassed by: *W*

MARCO A. DAVID

Printed name & Signature

Administrative Officer II

Position/Title

657-3300 Loc. 3115 Fax: 735-4979



Rm. 206 Tres Hermanas Bldg., 967 Quezon Avenue corner Roosevelt Avenue, Quezon City  
Email address: marelcotrading.office@yahoo.com  
Tel. Nos. (02)-3710580/ (02) 949-2446

March 18, 2019

Ms. Thea Marie Corrine F. Palarca  
Director IV, Administrative Service  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
Administrative Service, Ground Floor, DBM Bldg.  
Gen. Solano St., San Miguel, Manila

Dear Madam,

Transmitted herewith in line with RFQ for the supply and delivery of **MAINTENANCE SUPPLIES FOR 1st QUARTER of 2019** under Negotiated Procurement --Small Value Procurement, Solicitation No. 2019-017 with PhilGEPS Reference No. 6095882

1. Price Quotation Form (Annex A)
2. Technical Specifications
3. Schedule of Requirements
4. Notarized Omnibus Sworn Statement ( with Secretary Certificate)
5. Valid Mayor's Permit
6. Latest Annual Income Tax
7. Philgeps Certificate

Kindly acknowledge receipt hereof.

Thank you very much.

Very truly yours,

  
**AURELIO R. LIVANAG, CPA, MBA**  
President

Received by: Mario D. Dand  
Date: 3/18/2019

9:03 AM

# PRICE QUOTATION FORM

Date: MARCH 18, 2019

The Administrative Service  
 Department of Budget and Management  
 Ground Floor, DBM Bldg. III, Gen. Solano Street,  
 San Miguel, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Description	Specification	Quantity	Unit Price	Total Price
Maintenance Supplies for the 1st Quarter of 2019	➤ Faucet, brass, 1/2" horizontal tap	20 pieces	600.00	12,000.00
	➤ Bidet with hose and holder, 1/2", brass-chrome handle, rubber hose, white	20 sets	950.00	19,000.00
	➤ 3-way angle valve, 1/2", brass-chrome coated	20 pieces	375.00	7,500.00
	➤ Teflon tape	100 rolls	16.00	1,600.00
	➤ Liquid sosa, 50 ml per bottle	50 bottles	120.00	6,000.00
	➤ 2-way angle valve 1/2"	20 pieces	295.00	5,900.00
	➤ Silicon sealant, clear	30 tubes	240.00	7,200.00
	➤ Black Screw, wood, 1 1/2" (100 pieces per box)	5 boxes	48.00	240.00
	➤ Black Screw, wood, 2" (100 pieces per box)	5 boxes	71.00	355.00
	➤ Black Screw, wood, 1/2" (100 pieces per box)	5 boxes	43.00	215.00
	➤ Black screw, metal, 1" (100 pieces per box)	5 boxes	43.00	215.00
	➤ Finishing nail 1 1/2"	5 kilos	115.00	575.00
	➤ Finishing nail 2"	5 kilos	110.00	550.00
	➤ Finishing Nail 3"	5 kilos	105.00	525.00
	➤ Solvent based general purpose construction adhesive (no-more-nails)	10 tubes	290.00	2,900.00
	➤ Liston wood, kiln dried, s4s, 1/2x1x10 feet	30 pieces	170.00	5,100.00
	➤ Cabinet handle, stainless steel	20 pieces	235.00	4,700.00
	➤ Concealed hinges, full overlay	16 pieces	95.00	1,520.00
	➤ Concealed hinges, half overlay	16 pieces	95.00	1,520.00
	➤ Concealed hinges, inset	16 pieces	95.00	1,520.00
➤ Air compressor - Maximum pressure: 85Psi - Tank capacity: 46 liters - 1/2 HP - 220V 50/60z - Complete set with tank	1 set/unit	23,500.00	23,500.00	
➤ Freon, R410a (minimum of 11kg)	10 tanks	7,200.00	72,000.00	
➤ Freon, R22 (minimum of 13kg)	5 tanks	6,000.00	30,000.00	
➤ Silver Rod (standard size)	100 pieces	25.00	2,500.00	

⓪	Map Gas	10 tanks	576.00	5,760.00
⓪	Miniature breaker, 32 ampere, 3-phase	10 pieces	598.00	5,980.00
⓪	Grinding disk, 6"	25 pieces	360.00	9,000.00
⓪	Cutting disk 6"	20 pieces	330.00	6,600.00
⓪	Cut off wheel, 14"	10 pieces	485.00	4,850.00
⓪	Welding rod 6011, 3/32	5 kilos	230.00	1,150.00
⓪	Welding rod 6013, 3/32	3 kilos	205.00	615.00
⓪	Electric wire, stranded, #12 THHN, black (150 meter per box)	5 boxes	4,490.00	22,450.00
⓪	Electric wire, #6, stranded, THHN, black (100 meter per box)	1 box	14,465.00	14,465.00
⓪	Flat cord, 2 pole, #14, stranded, white (150 meter per box)	3 rolls	3,050.00	9,150.00
⓪	Electric tape, big, black	50 rolls	45.00	2,250.00
⓪	Plug, male, heavy duty	50 pieces	65.00	3,250.00
⓪	Convenience outlet, 3 gang, 3 prong, surface type, white	50 pieces	195.00	9,750.00
⓪	Convenience outlet, 3 gang, 3 prong, flash type, white, includes plate and accessories	50 pieces	310.00	15,500.00
⓪	Amco Box, 2x2x4", white, plastic	25 pieces	65.00	1,625.00
⓪	Mica tube 1/2"	5 rolls	1,540.00	7,700.00
⓪	Royal cord #12, black, 3 pole, stranded	50 meters	185.00	9,250.00
⓪	Microphone cord, heavy duty (100 meter per roll)	1 roll	7,500.00	7,500.00
⓪	Speaker wire #12, heavy duty (100 meter per roll)	1 roll	3,500.00	3,500.00
⓪	XLR, male, heavy duty	20 pieces	75.00	1,500.00
⓪	XLR, female, heavy duty	20 pieces	65.00	1,300.00
⓪	TRS plug, 6.5 mm, plastic, heavy duty	20 pieces	27.00	540.00
⓪	TRS plug, 3.5mm, plastic, heavy duty	20 pieces	18.00	360.00
⓪	VGA male to male connector	20 pieces	120.00	2,400.00
⓪	Battery, 12V, maintenance free, 3SMF	2 units	7,500.00	15,000.00
⓪	Lacquer, clear, gloss	16 gallons	820.00	13,120.00
⓪	Sanding sealer, lacquer	12 gallons	780.00	9,360.00
⓪	Lacquer thinner	7 pails	2,100.00	14,700.00
⓪	Wood Filler, Lacquer type, Plastic wood, Natural shade	6 quarts	395.00	2,370.00
⓪	Oil wood stain (maple)	6 gallons	595.00	3,570.00
⓪	Boral powder (20 kilos per bag)	1 bag	955.00	955.00
⓪	Skim coat (20 kilos per bag)	3 bags	770.00	2,310.00
⓪	Tinting color, hanza yellow	6 quarts	140.00	840.00
⓪	Tinting color, venetian red	6 quarts	95.00	570.00
⓪	Tinting color, bulletin red	6 quarts	135.00	810.00
⓪	Tinting color, burnt sienna	6 quarts	87.00	522.00
⓪	Tinting color, lamp black	4 quarts	87.00	348.00
⓪	Acrycolor, hanza yellow	6 quarts	200.00	1,200.00
⓪	Acrycolor, venetian red	4 quarts	145.00	580.00
⓪	Acrycolor, raw sienna	6 quarts	145.00	870.00
⓪	Acrycolor, burnt sienna	4 quarts	152.00	608.00
⓪	Acrycolor, lamp black	3 quarts	133.00	399.00
⓪	Paint brush 1", heavy duty	6 pieces	28.00	168.00
⓪	Paint brush 3", heavy duty	6 pieces	105.00	630.00

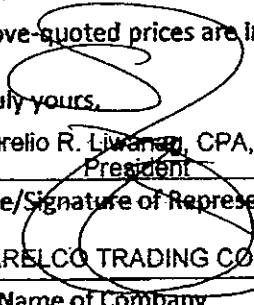
X

Paint roller 7"	8 pieces	75.00	600.00
Baby roller	8 pieces	56.00	448.00
Sand paper, water proof #220	24 pieces	25.00	600.00
Sand paper, water proof #400	24 pieces	25.00	600.00
Gypsum puffy	6 gallons	355.00	2,130.00
latex paint, semi-gloss, odorless	6 pails	2,805.00	16,830.00
2" padlock	4 pieces	395.00	1,580.00
600mm x 1x 1/2 chain, stainless steel	4 pieces	1,200.00	4,800.00
Total (inclusive of VAT)			450,098.00

(Amount in Words) Four hundred fifty thousand ninety eight pesos only.

The above quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

  
Aurelio R. Liwanag, CPA, MBA  
President

Name/Signature of Representative

MARELCO TRADING CORP.

Name of Company

Tel. No. 371-0580/ Telefax 949-2446

Contact No.



# TECHNICAL SPECIFICATIONS

Bidders/Suppliers must state "Comply" in the column "Statement of Compliance" against each of the individual parameters of each "Specification." Please do not just place check in the bidder's "Statement of Compliance."

Item	Technical Specifications	STATEMENT OF COMPLIANCE
	<b>Maintenance Supplies for the 1st Quarter of 2019</b>	
I.	<ul style="list-style-type: none"> <li>• <b>Maintenance Supplies for the 1st Quarter of 2019</b></li> <li>➤ 20 pieces of Faucet, brass, 1/2" horizontal tap</li> <li>➤ 20 sets of Bidet with hose and holder, 1/2", brass-chrome handle, rubber hose, white</li> <li>➤ 20 pieces of 3-way angle valve, 1/2", brass-chrome coated</li> <li>➤ 100 rolls of Teflon tape</li> <li>➤ 50 bottles of Liquid sosa, 50 ml per bottle</li> <li>➤ 20 pieces of 2-way angle valve 1/2"</li> <li>➤ 30 tubes of Silicon sealant, clear</li> <li>➤ 5 boxes of Black Screw, wood, 1 1/2" (100 pieces per box)</li> <li>➤ 5 boxes of Black Screw, wood, 2" (100 pieces per box)</li> <li>➤ 5 boxes of Black Screw, wood, 1/2" (100 pieces per box)</li> <li>➤ 5 boxes of Black screw, metal, 1" (100 pieces per box)</li> <li>➤ 5 kilos of Finishing nail 1 1/2"</li> <li>➤ 5 kilos of Finishing nail 2"</li> <li>➤ 5 kilos of Finishing Nail 3"</li> <li>➤ 10 tubes of Solvent based general purpose construction adhesive (no-more-nails)</li> <li>➤ 30 pieces of Liston wood, kiln dried, s4s, 1/2x1x10 feet</li> <li>➤ 20 pieces of Cabinet handle, stainless steel</li> <li>➤ 16 pieces of Concealed hinges, full overlay</li> <li>➤ 16 pieces of Concealed hinges, half overlay</li> <li>➤ 16 pieces of Concealed hinges, inset</li> <li>➤ 1 set/unit of Air compressor                             <ul style="list-style-type: none"> <li>- Maximum pressure: 85Psi</li> <li>- Tank capacity: 46 liters.</li> <li>- 1/2 HP</li> <li>- 220V 50/60z</li> <li>- Complete set with tank</li> </ul> </li> <li>➤ 10 tanks of Freon, R410a (minimum of 11kg)</li> <li>➤ 5 tanks of Freon, R22 (minimum of 13kg)</li> <li>➤ 100 pieces of Silver Rod (standard size)</li> <li>➤ 10 tanks of Map Gas</li> <li>➤ 10 pieces of Miniature breaker, 32 ampere, 3-phase</li> <li>➤ 25 pieces of Grinding disk, 6"</li> <li>➤ 20 pieces of Cutting disk 6"</li> <li>➤ 10 pieces of Cut off wheel, 14"</li> <li>➤ 5 kilos of Welding rod 6011, 3/32</li> <li>➤ 3 kilos of Welding rod 6013, 3/32</li> </ul>	<p>COMPLY COMPLY</p> <p>COMPLY COMPLY COMPLY COMPLY COMPLY COMPLY COMPLY COMPLY COMPLY COMPLY COMPLY COMPLY COMPLY COMPLY COMPLY</p> <p>COMPLY COMPLY COMPLY COMPLY COMPLY COMPLY COMPLY</p> <p>COMPLY COMPLY COMPLY COMPLY COMPLY COMPLY COMPLY COMPLY COMPLY</p>

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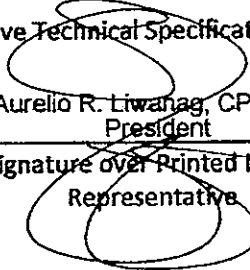




	within Seven (7) calendar days	
--	--------------------------------	--

I hereby certify to comply with all the above Technical Specifications.

MARELCO TRADING CORP.  
Name of Company/Bidder

  
Aurelio R. Liwanag, CPA, MBA  
President  
Signature over Printed Name of  
Representative

MARCH 18, 2019  
Date



## SCHEDULE OF REQUIREMENTS

Item	SCHEDULE OF REQUIREMENTS	Quantity	Contract Duration
	The Bidder/Supplier shall provide the following needed for the project:		
I	Maintenance Supplies for the 1st Quarter of 2019	1 lot	Twenty (20) calendar days from the receipt of Notice to Proceed (NTP)
II	Warranty		

I hereby certify to comply and deliver all the above requirements.

MARELCO TRADING CORP.	Aurelio R. Liwanag, CPA, MBA President	MARCH 18, 2019
Name of Company/Bidder	Signature over Printed Name of Representative	Date

## Omnibus Sworn Statement

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REPUBLIC OF THE PHILIPPINES     )  
QUEZON CITY, METRO MANILA     ) S.S.

### AFFIDAVIT

I, AURELIO R. LIWANAG, of legal age, married, Filipino and residing at 52 Jaguar St. corner Malibu St. West Fairview, Quezon City, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the duly authorized and designated representative of MARELCO TRADING CORP. with office address at Room 206 Tres Hermanas Bldg. 967 Quezon Avenue corner Roosevelt Avenue, Quezon City;
2. I am granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the MARELCO TRADING CORP. in the bidding as shown in the attached duly notarized Secretary's Certificate;
3. MARELCO TRADING CORP. is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. MARELCO TRADING CORP. is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. None of the officers, directors, and controlling stockholders of MARELCO TRADING CORP. is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. MARELCO TRADING CORP. complies with existing labor laws and standards; and
8. MARELCO TRADING CORP. is aware of and has undertaken the following responsibilities as a Bidder:
  - a) Carefully examine all of the Bidding Documents;
  - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;

- c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
- d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the **Maintenance Supplies for the 1st Quarter of 2019.**

9. MARELCO TRADING CORP. did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this 15th day of March, 2019 at Quezon City, Philippines.


  
**AURELIO R. LIWANAG, CPA, MBA**  
 President

**SUBSCRIBED AND SWORN** to before me this **MAR 15 2019** day of \_\_\_\_\_ at Quezon City, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No.02-8-13-SC). Affiant/s exhibited to me his/her PRC ID with his/her photograph and signature appearing thereon, with no. 0065758 issued on February 20, 2017 valid until October 15, 2020, issued at Manila.

**MAR 15 2019**

Witness my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_.

Doc. No. 394  
 Page No. 79  
 Book No. II  
 Series of 7019

  
**ATTY. RUBEN M. AZAÑES JR.**  
**NOTARY PUBLIC**  
 UNTIL DECEMBER 31, 2020  
 ADM. MAT'ER. NO. 1087 (2019-2020)  
 PTR NO. 732 (2019-2020) Q.C.  
 IBP NO. 4 (2019-2020) Q.C.  
 ROLL NO. 40427  
 MCLE Compliance No. V-0024616  
 TIN: 140-394-856-000  
 Office Address: Agora, Camp Crame, Quezon City

Republic of the Philippines )  
Quezon City, Metro Manila )SS

**SECRETARY'S CERTIFICATE**

I, Elena G. Pumarada, of legal age, married, Filipino, hereby certify that:

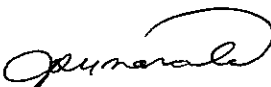
1. **MARELCO TRADING CORP.**, is a domestic corporation duly organized and existing under and by virtue of the laws of the Republic of the Philippines, with office address at Rm. 206 Tres Hermanas Bldg. 967 Quezon Avenue corner Roosevelt Avenue, Quezon City.
2. At the special meeting of the Board of Directors held on March 15, 2019 at its office at Rm. 206 Tres Hermanas Bldg. 967 Quezon Avenue corner Roosevelt Avenue, Quezon City wherein a quorum was present and acting throughout, the following resolutions were unanimously passed and approved:

**BOARD RESOLUTION No. 016-2019**

Resolved that, majority and unanimously voted by the Board of Directors as follows:


1. To participate in the Department of Budget and Management Invitation to Bid for Maintenance Supplies for the 1<sup>st</sup> Quarter of 2019.
2. Appointed Mr. Aurelio R. Liwanag the President to represent to such bidding and as authorized signatory for the company.

IN WITNESS WHEREOF, I have hereunto affixed my signature this 15th day of March 2019 at Quezon City.

  
**ELENA G. PUMARADA**  
Corporate Secretary

SUBSCRIBED AND SWORN TO before me this MAR 15 2019 day of \_\_\_\_\_  
affiant exhibiting to me his/her Voter's ID VIN 7404-0462A-  
D2370EGP20001-3 issued at Quezon City, NCR-Second District.

Doc. No. 393  
Page No. 79  
Book No. II  
Series of 2019

  
**ATTY. RUBEN M. AZANES JR.**  
NOTARY PUBLIC  
UNTIL DECEMBER 31, 2020  
ADM. MATTER NO. MF-053 (2019-2020)  
PTR NO. 7324198/01-04-2019/Q.C.  
IBP NO. A R4-00007611/01-07-2019/Q.C.  
ROLL NO. 46427  
MCLE Compliance No. V-0024816  
TIN:140-394-836-000  
Office Address: Agora, Camp Crane, Quezon City



REPUBLIC OF THE PHILIPPINES  
 QUEZON CITY, METROPOLITAN MANILA  
 BUSINESS PERMITS & LICENSING DEPARTMENT  
 Telephone No.: 988-4242 Loc. 8173



**BUSINESS PERMIT NO.** 09-011015  
**DATE ISSUED** FEBRUARY 28, 2019

\*\*\*RENEWAL\*\*\*

Nationality 100% FIL



This certifies that  
 with registered trade name as **MARELCO TRADING CORP.**  
 as represented by **MARELCO TRADING CORP.**  
 with business address at **AURELIO R. LIWANAG - PRESIDENT**  
**RM. 206 TRES HERMANAS BLDG. #967 ROOSEVELT AVE., STA. CRUZ, D1, QC**

has been granted a BUSINESS PERMIT to operate the following business/es under ordinance No. SP-91, S-93, otherwise known as the 1993 Quezon City Revenue Code, and the ordinance/s indicated at the back hereof, subject to such other pertinent ordinances, laws and related administrative implementary regulations.

<b>VALID UNTIL</b>	DECEMBER 31, 2019	<b>APPLICATION NO. : 281272</b>
<b>KIND OF BUSINESS</b>	<b>REMARKS</b>	
<b>CONTRACTOR</b> CO0069-CATERER <b>IMPORTER</b> IW0000-IMPORTER (FOR WHOLESALE) <b>WHOLESALE</b> WE0002- DEALER OF VEHICLES WD0075- CONSTRUCTION / HARDWARE SUPPLIES WB0043-MEDICAL SUPPLIES AND EQUIPMENT WDO089- LABORATORY EQUIPMENT RC0051-PHARMACEUTICAL PRODUCTS MC0081-SCHOOL SUPPLIES RF0113-APPAREL AND ACCESSORIES WC0075- OFFICE EQUIPMENT RC0021-CHEMICAL PRODUCTS WD0143- SAFETY DEVICES/SUPPLIES AND ACCESSORIES WC0082- JANITORIAL SUPPLIES WD0133- HOSPITAL SUPPLIES/ EQUIPMENT WD0100- COMPUTER SOFTWARE PACKAGES WE0011- EQUIPMENT/PARTS AND SUPPLIES WE0014- READY-TO-WEAR GARMENTS WE0015- CLOTHING ACCESSORIES	PRINCIPAL OFFICE LOC. AT 104 D. TUAZON ST., MAHARLIKA ** INDUSTRIAL EQUIP. & SPARE PARTS ** COND. 1, 2 & 16 AS CITED AT THE BACK **  Gross Receipts Year : P	
<b>TOTAL NO. OF EMPLOYEES</b>	<b>AREA OF ESTABLISHMENT</b>	1.50 sq. m.
<b>SSS No.</b> 03-01-00995-8	<b>TIN</b>	007-4-1 571-000
<b>SUBJECT TO THE CONDITIONS AT THE BACK HEREOF:</b>		
<b>PERMIT FEE &amp; CITY TAX TO BE PAID ON OR BEFORE:</b>		JANUARY 20, 2020

For and by the Authority of the City Mayor:  
**HERBERT M. BAUTISTA**

**GARY C. DOMINGO**  
 City Government Department Head III

**IMPORTANT**

Failure to renew this Business Permit/License within the prescribed period shall subject the taxpayer to a twenty-five percent (25%) surcharge of the permit fee. This permit shall be posted conspicuously at the place where the business is being conducted and shall be presented and/or surrendered to concerned authorities upon demand. Upon closure of business, surrender this permit within 20 days to avoid penalty.

PARTICULARS OF PAYMENT	
Official Receipt No.	076-0000942
Date of Payment	JANUARY 18, 2019
Period Covered	1-1/2019
Permit Fee	
City Tax	
Garbage Fee	41,665.07
Sanitary Fee	
Building Insp. Fee	
Electrical Insp. Fee	
Plumbing Insp. Fee	
Signboard Fee	
Fire Insp. Fee	
Penalty & Interest	
Plate / Sticker	
Zoning Fees	
Tourism Adjustment	
<b>Total Amount Paid</b>	<b>41,665.07</b>

**CERTIFIED TRUE COPY**

THIS PERMIT IS NON-TRANSFERABLE AND VALID ONLY WITH CORRESPONDING OFFICIAL RECEIPTS SHOWING PAYMENT OF PERMIT FEES AND CITY TAXES. ANY ERASURE/ALTERATIONS WILL INVALIDATE THIS PERMIT.

No. 2019-059100

Gina/Gina



Reference No : 121800024761652  
 Date Filed : April 15, 2018 07:22 PM  
 Batch Number : 1803871148

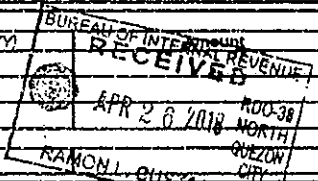


For BIR Use Only BCS/Item

1702-RT08/13P1

Republika ng Pilipinas Kagawaran ng Pananalapi Kawanihan ng Rentas Internas		<b>Annual Income Tax Return</b> For Corporation, Partnership and Other Non-Individual Taxpayer Subject Only to REGULAR Income Tax Rate <i>Enter all required information in CAPITAL LETTERS. Mark applicable boxes with an "X".          Two Copies MUST be filed with this BIR and one held by the taxpayer.</i>			BIR Form No. <b>1702-RT</b> June 2013 Page 1	
1 For Calendar Fiscal	3 Amended Return?	4 Short Period Return?	5 Alphanumeric Tax Code (ATC)			
2 Year Ended (MM/20YY)	Yes No	Yes No	ICD55 Minimum Corporate Income Tax (MCIT)			
12 2017						
<b>Part I - Background Information</b>						
6 Taxpayer Identification Number (TIN)		007 - 431 - 571 - 900			7 RDO Code 038	
8 Date of Incorporation/Organization (MM/DD/YYYY)						
9 Registered Name (Enter only 1 letter per box using CAPITAL LETTERS)						
MARELCO TRADING CORP.						
10 Registered Address (Indicate complete registered address)						
RM 206 TRES HERMANAS BLDG 967 QUEZON AVE COR ROOSEVELT AVE BRGY STA CRUZ QUEZON CITY						
11 Contact Number			12 Email Address			
3710580			marelcotrading.office@yahoo.com			
13 Main Line of Business					14 PSIC Code	
SALE OF MOTOR VEHICLE PARTS AND ACCESSORIES					5030	
15 Method of Deductions						
Itemized Deductions (Section 34 (A-J), NIRC)			Optional Standard Deduction (OSD) - 40% of Gross Income (Section 34(L), NIRC as amended by RA No. 9504)			
<b>Part II - Total Tax Payable (Do NOT enter Centavos)</b>						
16 Total Income Tax Due (Overpayment) (From Part IV Item 44)					482,978	
17 Less: Total Tax Credits/Payments (From Part IV Item 45)					410,182	
18 Net Tax Payable (Overpayment) (Item 16 Less Item 17) (From Part IV Item 45)					72,796	
19 Add: Total Penalties (From Part IV Item 50)					0	
20 TOTAL AMOUNT PAYABLE (Overpayment) (Sum of Item 18 and 19) (From Part IV Item 51)					72,796	
21 If Overpayment, mark "X" one box only (Once the choice is made, the same is irrevocable)						
To be refunded		To be issued a Tax Credit Certificate (TCC)		To be carried over as tax credit next year/quarter		
We declare under the penalty of perjury that this annual report has been made in good faith, verified by us, and to the best of our knowledge and belief, is true and correct pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. If Authorized Representative, attach authorization letter and indicate TIN.						
Signature over printed name of President/Principal Officer/Authorized Representative				Signature over printed name of Treasurer/Assistant Treasurer		
Title of Signatory				Number of pages filed		8
22 Community Tax Certificate (CTC) Number		SEC Reg No.		23 Date of issue (MM/DD/YYYY)		9/11/2018
00265118						
24 Place of Issue		25 Amount, if CTC		5,730		
QUEZON CITY						
<b>Part III - Details of Payment</b>						
Details of Payment		Drawee Bank/Agency		Number		Date (MM/DD/YYYY)
26 Cash/Bank Debit Memo						
27 Check						
28 Tax Debit Memo						
29 Others (Specify Below)						
Machine Validation/Revenue Official Receipts Details (if not filed with an Authorized Agent Bank)					Stamp of receiving Official Receipt and Date of Receipt (RO's Signature/Bank Teller's Initial)	

**CERTIFIED TRUE COPY**





Annual Income Tax Return Page 2		BIR Form No. 1702-RT June 2013	1702-RT06/13P2	
Taxpayer Identification Number (TIN)		Registered Name		
007	-431 -571 -000	MARELCO TRADING CORP.		
<b>Part IV - Computation of Tax</b>				(Do NOT enter Centavos)
30 Net Sales/Revenues/Receipts/Fees (From Schedule 1 Item 6)				13,075,924
31 Less: Cost of Sales/Services (From Schedule 2 Item 27)				10,392,713
32 Gross Income from Operation (Item 30 Less Item 31)				2,683,211
33 Add: Other Taxable Income Not Subjected to Final Tax (From Schedule 3 Item 4)				0
34 Total Gross Income (Sum of Items 32 & 33)				2,683,211
Less: Deductions Allowable under Existing Law				
35 Ordinary Allowable Itemized Deductions (From Schedule 4 Item 40)		0		
36 Special Allowable Itemized Deductions (From Schedule 5 Item 5)		0		
37 NOLCO (only for those taxable under Sec. 27(A to C); Sec. 28(A)(1) & (A)(6)(b) of the tax Code) (From Schedule 6A Item 8D)		0		
38 Total Itemized Deductions (Sum of Items 35 to 37)		0		
OR in case taxable under Sec 27(A) & 28(A)(1))				
39 Optional Standard Deduction (40% of Item 34)		1,073,284		
40 Net Taxable Income (Item 34 Less Item 38 OR 39)				1,609,927
41 Income Tax Rate				30.0%
42 Income Tax Due other than MCIT (Item 40 x Item 41)				482,978
43 Minimum Corporate Income Tax (MCIT) (2% of Gross Income in Item 34)				53,664
44 Total Income Tax Due (Normal Income Tax in Item 42 or MCIT in Item 43, whichever is higher) (To part II Item 10)				482,978
45 Less: Total Tax Credits/Payments (From Schedule 7 Item 12) (To Part II Item 17)				410,182
46 Net Tax Payable (Overpayment) (Item 44 Less Item 45) (To Part II Item 18)				72,796
<b>Add Penalties</b>				
47 Surcharge		0		
48 Interest		0		
49 Compromise		0		
50 Total Penalties (Sum of Items 47 to 49) (To part II Item 19)				0
51 Total Amount Payable (Overpayment) (Sum Item 46 & 50) (To Part II Item 20)				72,796
<b>Part V - Tax Relief Availment</b>				(Do NOT enter Centavos)
52 Special Allowable Itemized Deductions (30% of Item 36)				0
53 Add: Special Tax Credits (From Schedule 7 Item 9)				0
54 Total Tax Relief Availment (Sum of Items 52 & 53)				0
<b>Part VI - Information - External Auditor/Accredited Tax Agent</b>				
55 Name of External Auditor/Accredited Tax Agent				
MONICA L. NANCA				
		56 TIN	115 - 144 - 633 - 000	
57 Name of Signing Partner (If External Auditor is a Partnership)				
		58 TIN		
59 BIR Accreditation No.		60 Issue Date (MM/DD/YYYY)		61 Expiry Date (MM/DD/YYYY)
05	-004158 -001 -2017	11/20/2017		11/20/2020

  
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**Annual Income Tax Return**  
Page 3 - Schedules 1 & 2

BIR Form No.  
**1702-RT**  
June 2013



1702-RT06/13P3

Taxpayer Identification Number (TIN)				Registered Name	
007	431	-571	-000	MARELCO TRADING CORP.	

**Schedule 1 - Sales/Revenues/Receipts/Fees (Attach additional sheet/s, if necessary)**

1 Sale of Goods/Properties	13,075,924
2 Sale of Services	0
3 Lease of Properties	0
4 Total (Sum of Items 1 to 3)	13,075,924
5 Less: Sales Returns, Allowances and Discounts	0
6 Net Sales/Revenues/Receipts/Fees (Item 4 Less Item 5) (To Part IV Item 30)	13,075,924

**Schedule 2 - Cost of Sales (Attach additional sheet/s, if necessary)**

**Schedule 2A - Cost of Sales (For those Engaged in Trading)**

1 Merchandise Inventory - Beginning	0
2 Add: Purchases of Merchandise	10,392,713
3 Total Goods Available for Sale (Sum of Items 1 & 2)	10,392,713
4 Less: Merchandise Inventory, Ending	0
5 Cost of Sales (Item 3 Less Item 4) (To Schedule 2 Item 27)	10,392,713

**Schedule 2B - Cost of Sales (For those Engaged in Manufacturing)**


6 Direct Materials, Beginning	0
7 Add: Purchases of Direct Materials	0
8 Materials Available for Use (Sum of Items 6 & 7)	0
9 Less: Direct Materials, Ending	0
10 Raw Materials Used (Item 8 Less Item 9)	0
11 Direct Labor	0
12 Manufacturing Overhead	0
13 Total Manufacturing Cost (Sum of Items 10, 11 & 12)	0
14 Add: Work in Process, Beginning	0
15 Less: Work in Process, Ending	0
16 Cost of Goods Manufactured (Sum of Items 13 & 14 Less Item 15)	0
17 Finished Goods, Beginning	0
18 Less: Finished Goods, Ending	0
19 Cost of Goods Manufactured and Sold (Sum of Items 16 & 17 Less Item 18) (To Sched. 2 Item 27)	0

**Schedule 2C - Cost of Services**

(For those Engaged in Services, indicate only those directly incurred or related to the gross revenue from rendition of services)

20 Direct Charges - Salaries, Wages and Benefits	0
21 Direct Charges - Materials, Supplies and Facilities	0
22 Direct Charges - Depreciation	0
23 Direct Charges - Rental	0
24 Direct Charges - Outside Services	0
25 Direct Charges - Others	0
26 Total Cost of Services (Sum of Items 20 to 25) (To Item 27)	0

27 Total Cost of Sales/Services (Sum of Items 5, 19 & 26, if applicable) (To Part IV Item 31)	10,392,713
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**Annual Income Tax Return**  
Page 4 - Schedules 3 & 4

BIR Form No.  
**1702-RT**  
June 2013



1702-RT06/13P4


Taxpayer Identification Number (TIN)				Registered Name	
007	431	571	000	MARELCO TRADING CORP.	

**Schedule 3 - Other Taxable Income Not Subjected to Final Tax (Attach additional sheet/s, if necessary)**

1	0
2	0
3	0
<b>4 Total Other Taxable Income Not Subjected to Final Tax (Sum of Items 1 to 3) (To Part IV Item 33)</b>	<b>0</b>

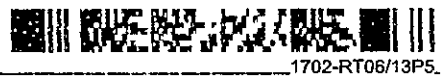
**Schedule 4 - Ordinary Allowable Itemized Deductions (Attach additional sheet/s, if necessary)**

1 Advertising and Promotions	0
Amortizations (Specify on Items 2, 3 & 4)	
2	0
3	0
4	0
5 Bad Debts	0
6 Charitable Contributions	0
7 Commissions	0
8 Communication, Light and Water	0
9 Depletion	0
10 Depreciation	0
11 Director's Fees	0
12 Fringe Benefits	0
13 Fuel and Oil	0
14 Insurance	0
15 Interest	0
16 Janitorial and Messengerial Services	0
17 Losses	0
18 Management and Consultancy Fee	0
19 Miscellaneous	0
20 Office Supplies	0
21 Other Services	0
22 Professional Fees	0
23 Rental	0
24 Repairs and Maintenance - (Labor or Labor & Materials)	0
25 Repairs and Maintenance - (Materials/Supplies)	0
26 Representation and Entertainment	0
27 Research and Development	0
28 Royalties	0
29 Salaries and Allowances	0

  
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TRUE COPY**

**Annual Income Tax Return**  
Page 5 - Schedules 4, 5 & 6

BIR Form No.  
**1702-RT**  
June 2013



Taxpayer Identification Number (TIN)				Registered Name	
007	-431	-571	-000	MARELCO TRADING CORP.	

Schedule 4 - Ordinary Allowable Itemized Deductions (Continued from Previous Page)	
30 Security Services	0
31 SSS, GSIS, Philhealth, HDMF and Other Contributions	0
32 Taxes and Licenses	0
33 Tolling Fees	0
34 Training and Seminars	0
35 Transportation and Travel	0
Others [Specify below; Add additional sheet(s), if necessary]	
36	0
37	0
38	0
39	0
<b>40 Total Ordinary Allowable Itemized Deductions (Sum of Items 1 to 39) (To Part IV Item 35)</b>	<b>0</b>

Schedule 5 - Special Allowable Itemized Deductions (Attach additional sheet/s, if necessary)			
Description	Legal Basis	Amount	
1			0
2			0
3			0
4			0
<b>5 Total Special Allowable Itemized Deductions (Sum of Items 1 to 4) (To Part IV Item 36)</b>			<b>0</b>

Schedule 6 - Computation of Net Operating Loss Carry Over (NOLCO)	
1 Gross Income (From Part IV Item 34)	0
2 Less: Total Deductions Exclusive of NOLCO & Deduction Under Special Law	0
<b>3 Net Operating Loss (To Schedule 6A)</b>	<b>0</b>

Schedule 6A - Computation of Available Net Operating Loss Carry Over (NOLCO)		
Net Operating Loss		B) NOLCO Applied Previous Year
Year Incurred	A) Amount	
4	0	0
5	0	0
6	0	0
7	0	0

Continuation of Schedule 6A (Item numbers continue from the table above)			
C) NOLCO Expired	D) NOLCO Applied Current Year	E) Net Operating Loss (Unapplied)	
4	0	0	0
5	0	0	0
6	0	0	0
7	0	0	0
<b>8 Total NOLCO (Sum of Items 4D to 7D) (To Part IV Item 37)</b>		<b>0</b>	

  
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**Annual Income Tax Return**  
Page 6 - Schedules 7, 8 & 9

BIR Form No.  
**1702-RT**  
June 2013



1702-RT06/13P6

Taxpayer Identification Number (TIN) Registered Name  
007 -431 -571 -000 MARELCO TRADING CORP.

**Schedule 7 - Tax Credits/Payments (attach proof)** *(Attach additional sheets, if necessary)*

1	Prior Year's Excess Credits Other Than MCIT	0
2	Income Tax Payment under MCIT from Previous Quarter/s	0
3	Income Tax Payment under Regular/Normal Rate from Previous Quarter/s	267,111
4	Excess MCIT Applied this Current Taxable Year (From Schedule 8 Item 4F)	0
5	Creditable Tax Withheld from Previous Quarter/s per BIR Form No. 2307	124,241
6	Creditable Tax Withheld per BIR Form No. 2307 for the 4th Quarter	15,830
7	Foreign Tax Credits, if applicable	0
8	Tax Paid in Return Previously Filed, if this is an Amended Return	0
9	Special Tax Credits (To Part V Item 53)	0
	Other Credits/Payments (Specify)	0
10		0
11		0
12	<b>Total Tax Credits/Payments</b> (Sum of Items 1 to 11) (To Part IV Item 45)	410,162

**Schedule 8 - Computation of Minimum Corporate Income Tax (MCIT)**

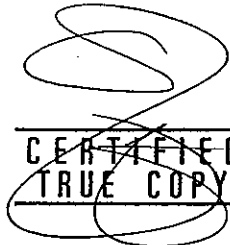
Year	A) Normal Income Tax as Adjusted	B) MCIT	C) Excess MCIT over Normal Income Tax
1	0	0	0
2	0	0	0
3	0	0	0

Continuation of Schedule 8 (Line numbers continue from table above)

	D) Excess MCIT Applied/Used for Previous Years	E) Expired Portion of Excess MCIT	F) Excess MCIT Applied this Current Taxable Year	G) Balance of Excess MCIT Allowable as Tax Credit for Succeeding Year/s
1	0	0	0	0
2	0	0	0	0
3	0	0	0	0
4	<b>Total Excess MCIT</b> (Sum of Column for Items 1F to 3F) (To Schedule 7 Item 4)			0

**Schedule 9 - Reconciliation of Net Income per Books Against Taxable Income** *(Attach additional sheets, if necessary)*

1	Net income/(Loss) per books	1,382,492
	Add: Non-deductible Expenses/Taxable Other Income	
2	PROVISION FOR INCOME TAX	482,978
3	NON DEDUCTIBLE EXPENSES	817,741
4	<b>Total</b> (Sum of Items 1 to 3)	2,683,211
	Less: A) Non-taxable Income and Income Subjected to Final Tax	
5		0
6		0
	B) Special Deductions	
7	OPTIONAL STANDARD DEDUCTIONS	1,073,284
8		0
9	<b>Total</b> (Sum of Items 5 to 8)	1,073,284
10	<b>Net Taxable Income (Loss)</b> (Item 4 Less Item 9)	1,609,927

  
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<b>Annual Income Tax Return</b> Page 7 - Schedules 10 & 11		BIR Form No. <b>1702-RT</b> June 2013	
Taxpayer Identification Number (TIN) 007 431 571 000		Registered Name MARELCO TRADING CORP.	

1702-RT06/13P7

**Schedule 10 - BALANCE SHEET**

Assets	
1 Current Assets	5,240,535
2 Long-Term Investment	0
3 Property, Plant and Equipment - Net	59,297
4 Long-Term Receivables	0
5 Intangible Assets	0
6 Other Assets	0
<b>7 Total Assets (Sum of Items 1 to 6)</b>	<b>5,299,832</b>
Liabilities and Equity	
8 Current Liabilities	72,796
9 Long-Term Liabilities	0
10 Deferred Credits	0
11 Other Liabilities	0
<b>12 Total Liabilities (Sum of Items 8 to 11)</b>	<b>72,796</b>
13 Capital Stock	1,000,000
14 Additional Paid-in Capital	0
15 Retained Earnings	4,227,036
<b>16 Total Equity (Sum of Items 13 to 15)</b>	<b>5,227,036</b>
<b>17 Total Liabilities and Equity (Sum of Items 12 &amp; 16)</b>	<b>5,299,832</b>

**Schedule 11- Stockholders Partners Members Information (Top 20 Stockholders, partners or Members)**

(On column 3 enter the amount of capital contribution and on the last column enter the percentage this represents on the entire ownership)

REGISTERED NAME	TIN	Capital Contribution	% to Total
AURELIO R. LIWANAG	146 - 172 - 583 - 000	780,000	78
EDGARDO C. DE LEON	119 - 972 - 820 - 000	37,500	3.75
MARIETA O. INOCENCIO	119 - 972 - 754 - 000	2,500	0.25
ELENA G. PUMARADA	160 - 268 - 518 - 000	30,000	3
NESTOR P. MENDOZA	119 - 972 - 797 - 000	150,000	15
	- - - -		
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	- - - -		
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<b>Annual Income Tax Return</b> Page 8 - Schedules 12 & 13		BIR Form No. <b>1702-RT</b> June 2013	
Taxpayer Identification Number (TIN) 007 -431 -571 -000		Registered Name MARELCO TRADING CORP.	

1702-RT06/13P8

**Schedule 12 - Supplemental Information (Attach additional sheets, if necessary)**

I) Gross Income/Receipts Subjected to Final Withholding	A) Exempt	B) Actual Amount/Fair Market Value/Net Capital Gains	C) Final Tax Withheld/Paid
1 Interests	0	0	0
2 Royalties	0	0	0
3 Dividends	0	0	0
4 Prizes and Winnings	0	0	0

II) Sale/Exchange of Real properties	A) Sale/Exchange #1	B) Sale/Exchange #2
5 Description of Property (e.g. land, improvement, etc.)		
6 OCT/TCT/CCT/Tax Declaration No.		
7 Certificate Authorizing Registration (CAR) No.		
8 Actual Amount/Fair Market Value/Net Capital Gains		
9 Final Tax Withheld/Paid		

III) Sale/Exchange of Shares of Stock	A) Sale/Exchange #1	B) Sale/Exchange #2
10 Kind (PS/CS)/Stock Certificate Series No.		
11 Certificate Authorizing Registration (CAR) No.		
12 Number of Shares		
13 Date of Issue (MM/DD/YYYY)		
14 Actual Amount/Fair Market Value/Net Capital Gains		
15 Final Tax Withheld/Paid		

IV) Other Income (Specify)	A) Other Income #1	B) Other Income #2
16 Other Income Subject to Final Tax Under Sections 57(A)/127/others of the Tax Code, as amended (Specify)		
17 Actual Amount/Fair Market Value/Net Capital Gains		
18 Final Tax Withheld/Paid		

19 Total Final Tax Withheld Paid (Sum of Items 1C to 4C, 9A, 9B, 15A, 15B, 18A & 18B) 0

**Schedule 13 - Gross Income/Receipts Exempt from Income Tax**

1 Return of Premium (Actual Amount/Fair Market Value) 0

I) Personal/Real Properties Received thru Gifts, Bequests, and Devices	A) Personal/Real Properties #1	B) Personal/Real Properties #2
2 Description of Property (e.g. land, improvement, etc.)		
3 Modes of Transfer (e.g. Donation)		
4 Certificate Authorizing Registration (CAR) No.		
5 Actual Amount/Fair Market Value		

II) Other Exempt Income/Receipts	A) Other Exempt Income #1	B) Other Exempt Income #2
6 Other Exempt Income/Receipts Under Sec. 32 (B) of the Tax Code, as amended (Specify)		
7 Actual Amount/Fair Market Value/Net Capital Gains		

8 Total Income Receipts Exempt From Income Tax (Sum of Items 1, 5A, 5B, 7A & 7B) 0

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Republika ng Pilipinas  
Kagawaran ng Pananalapi  
Kawanihan ng Rentas Internas

### eFPS Payment Details

TIN : 007 - 431 - 571 - 000  
Name : MARELCO TRADING CORP.  
Tax Period : 12/31/2017  
Reference Number : 121800024761652  
Tax Type : IT - Annual income Tax Return for Corporation and Partnerships

Payment Transaction Number : 182548224  
Date : 04/16/2018  
Cash Amount Paid : 72,796.00  
Bank : 010000 - UCPB

Origin	Bank Code	Amount	Number	Date	Status	Message	CBR BCS No.
Online Confirmation	010000	72,796.00	802046	04/16/2018	Authorized	0 - Successful	57321
Batch Confirmation	010000	72,796.00	0000000000000602048	04/16/2018	Authorized	0 - Successful	57321
Batch Acknowledgment	010000	72,796.00	0300000000000602048	04/16/2018	Authorized	0 - Successful	57321

Payment Transaction Number : 182547985  
Date : 04/16/2018  
Cash Amount Paid : 72,796.00  
Bank : 010000 - UCPB

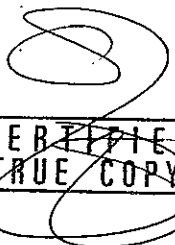
Origin	Bank Code	Amount	Number	Date	Status	Message	CBR BCS No.
Pending Online Confirmation	010000	72,796.00	-	-	Unknown	60 - Details of Payment were redirected to the corresponding Bank. Please verify with your Bank.	0

No Available Batch Confirmation  
No Available Batch Acknowledgement

Total Payments (Successful/Unsuccessful): 145,592.00  
Total Payments (Successful) : 72,796.00

Print

Close

  
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Subject: BIR Email Notification (eFiling of Tax Return)

From: no-reply@bir.gov.ph  
To: marelcotrading.office@yahoo.com  
Date: Sunday, 15 April 2018, 7:36:00 PM GMT+8

Good Day MARELCO TRADING CORP.,

Thank you for filing your Return through eFPS.

This email indicates that the eFiled Return has been submitted to BIR, see below the summary details of your tax filing transaction for your reference. To ensure that the said transaction was successfully submitted, please inquire your eReturn Details through the eFPS Tax Inquiry.

From,

Bureau of Internal Revenue

REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
BUREAU OF INTERNAL REVENUE

**FILING REFERENCE NO.**

TIN	: 007-431-571-000
Name	: MARELCO TRADING CORP.
RDO	: 038
Form Type	: 1702
Reference No.	: 21800024761652
Amount Payable / (Over Remittance)	: 72796.00
Accounting Type	: C - Calendar
For Tax Period	: 2/31/2017
Date Filed	: 04/15/2018
Tax Type	: IT

BUREAU OF INTERNAL REVENUE  
**RECEIVED**  
APR 26 2018  
RAMON L. CUSTODIA

\*\*\*PLEASE DO NOT REPLY TO THIS E-MAIL\*\*\*

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Subject: eSubmission Validation Report

From: esubmission@bir.gov.ph

To: marelcotrading.office@yahoo.com

Date: Tuesday, 17 April 2018, 11:38:26 PM GMT+8

ACKNOWLEDGEMENT RECEIPT NUMBER: 20180417-F986224

This is to confirm receipt of the file(s) as stated below:

Total attachment/file(s) received : 1

No. of valid file(s) : 1

No. of invalid file(s) : 0

We have validated your submission in compliance with existing BIR regulations.

Find below the details of your submission:

Date of Submission: 04/16/2018 12:29:14 PM

Filename(s):

1. Attachment : 00743157100001220171702.ZIP

A. 00743157100001220171702.DAT - VALID

CONFIRMATION RECEIPT NUMBER - 2018-0001702023

VALIDATION REPORT:

1. Attachment : 00743157100001220171702.ZIP

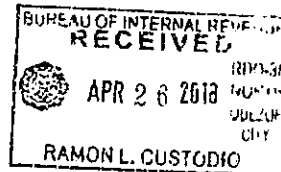
A. Attachment (zipped): 00743157100001220171702.DAT

TIN of Withholding Agent TIN: 007431571-0000

Alphalist Form : 1702

Taxable Month : 12/2017

LINE NUM	SCHEDULE	ERROR DESCRIPTION
0000000000		No Errors Encountered



Thank You.

This is a system generated report. For inquiries, please email us at [contact\\_us@bir.gov.ph](mailto:contact_us@bir.gov.ph) or call us at 981-7020 / 981-7030 / 981-7046 / 981-7040 / 981-7003.

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A large, stylized handwritten signature in black ink. Below the signature is a rectangular stamp that reads "CERTIFIED TRUE COPY".

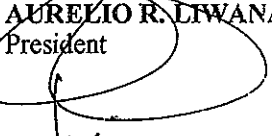
**STATEMENT OF MANAGEMENT'S RESPONSIBILITY FOR  
ANNUAL INCOME TAX RETURN**

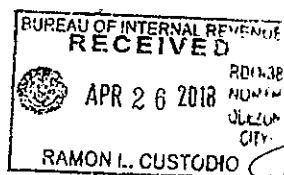
The Management of **MARELCO TRADING CORP.** is responsible for all information and representations contained in the Annual Income Tax Return for the year ended December 31, 2017. Management is likewise responsible for all information and representations contained in the financial statements accompanying the (Annual Income Tax Return or Annual Information Return) covering the same reporting period. Furthermore, the Management is responsible for all information and representations contained in all the other tax returns filed for the reporting period, including, but not limited, to the value added tax and/ or percentage tax returns, withholding tax returns, documentary stamp tax returns, and any and all other tax returns.

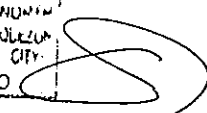
In this regard, the Management affirms that the attached audited financial statements for the year ended December 31, 2017 and the accompanying Annual Income Tax Return are in accordance with the books and records of **MARELCO TRADING CORP.**, complete and correct in all material respects. Management likewise affirms that:

- (a) the Annual Income Tax Return has been prepared in accordance with the provisions of the National Internal Revenue Code, as amended, and pertinent tax regulations and other issuances of the Department of Finance and the Bureau of Internal Revenue;
- (b) any disparity of figures in the submitted reports arising from the preparation of financial statements pursuant to financial accounting standards and the preparation of the income tax return pursuant to tax accounting rules has been reported as reconciling items and maintained in the company's books and records in accordance with the requirements of Revenue Regulations No. 8-2007 and other relevant issuances;
- (c) the **MARELCO TRADING CORP.** has filed all applicable tax returns, reports and statements required to be filed under Philippine tax laws for the reporting period, and all taxes and other impositions shown thereon to be due and payable have been paid for the reporting period, except those contested in good faith.

  
**AURELIO R. LIWANAG**  
President

  
**MARIETA O. INOCENCIO**  
Treasurer



  
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**MARELCO TRADING CORP.**  
Rm. 206 Tres Hermanas Bldg.,  
967 Quezon Avenue corner Roosevelt Avenue, Quezon City

**SECURITIES AND EXCHANGE COMMISSION**  
Secretariat Building, PICC Complex  
Roxas Boulevard, Metro Manila

**STATEMENT OF MANAGEMENT RESPONSIBILITY  
FOR FINANCIAL STATEMENTS**

The management of **MARELCO TRADING CORP** is responsible for the preparation and fair presentation of the financial statements including the schedules attached therein, for the years ended December 31, 2017 and 2016, in accordance with the prescribed financial reporting framework indicated therein, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.


In preparing the financial statements, management is responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Company or to cease operations, or has no realistic alternative but to do so.

The Board of Directors is responsible for overseeing the Company's financial reporting process.

The Board of Directors reviews and approves the financial statements including the schedules attached therein, and submits the same to the stockholders or members.

**MONICA L. NANCA** the independent auditor appointed by the stockholders has audited the financial statements of the company in accordance with Philippine Standards on Auditing, and in its report to the stockholders or members, has expressed its opinion on the fairness of presentation upon completion of such audit.

  
**AURELIO R. LIWANAG**  
President and Chairman of the Board

  
**MARIETA O. INOCENCIO**  
Chief Financial Officer

  
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Signed this \_\_\_\_\_ day of \_\_\_\_\_

*George B. Ibay*

Certified Public Accountant *Beverly Hills St. South 2, San Marino Subdivision*

*Salawog, Dasmariñas City, Cavite, Philippines 4114*

*Email Address: georgelbay@yahoo.com*

*CP# 0917-630-9086*

*BOA Accreditation No. 2362*

**CERTIFICATE ON THE COMPILATION SERVICES FOR THE PREPARATION OF  
THE FINANCIAL STATEMENTS AND  
NOTES TO THE FINANCIAL STATEMENTS**

**To the Stockholders  
MARELCO TRADING CORP.**

Rm 206 Tres Hermanas Bldg. Quezon Avenue cor. Roosevelt Avenue  
Quezon City

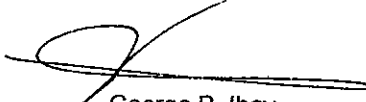
I have compiled the accompanying financial statements of Marelco Trading Corp. based on information you have provided. These financial statements comprise the statement of financial position of Marelco Trading Corp. as of December 31, 2017, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the calendaryear then ended, and a summary of significant accounting policies and other explanatory information.

I performed this compilation engagement in accordance with Philippine Standard on Related Services 4410 (Revised), *Compilation Engagements*.

I have applied my expertise in accounting and financial reporting to assist you in the preparation and presentation of these financial statements in accordance with Philippine Financial Reporting Standards for Small and Medium-sized Entities (PFRS for SMEs). I have complied with relevant ethical requirements, including principles of integrity, objectivity, professional competence and due care.

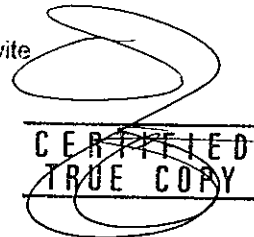
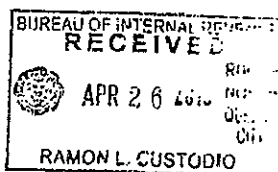
These financial statements and the accuracy and completeness of the information used to compile them are your responsibility.

Since a compilation engagement is not an assurance engagement, I am not required to verify the accuracy or completeness of the information you provided to me to compile these financial statements. Accordingly, I do not express an audit opinion or a review conclusion on whether these financial statements are prepared in accordance with PFRS for SMEs.



George B. Ibay  
CPA Certificate No 49580  
BOA Accreditation No. 2362, valid until June 22, 2020  
SEC Accreditation No. 1674-A, Group C, valid until March 26, 2021  
Tax Identification No. 123-444-371  
PTR No. CD-1904057, issued January 10, 2018 at Dasmariñas City, Cavite

April 02, 2018  
Dasmariñas City, Cavite



**MONICA L. NANCA**  
CERTIFIED PUBLIC ACCOUNTANT

Board Cert. No. 075952

95E E. Jacinto St. Brgy. 5 Zone 1 Dist. II, Sangandaan, Caloocan City

---

*Report of Independent Auditors*

To the Board of Directors and Stockholders  
**MARELCO TRADING CORP.**  
RM 206 Tres Hermanas Blag, Roosevelt Ave.  
cor. Quezon Ave., Quezon City

Report on the Audit of the Financial Statements

Opinion

I have audited the accompanying comparative financial statements of **MARELCO TRADING CORP.** which comprise the statement of financial position as of **December 31, 2017 and 2016**, and the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In my opinion, the accompanying comparative financial statements present fairly, in all material respects, the financial position **MARELCO TRADING CORP.** as of **December 31, 2017 and 2016**, and of its financial performance and its cash flows for the year then ended in accordance with Philippine Financial Reporting Standards (PFRS).

Basis for Opinion

I conducted an audit in accordance with Philippine Standards on Auditing (PSAs). My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am independent of the Corporation in accordance with the Code of Ethics for Professional Accountants in the Philippines, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with PFRS, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

  
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In preparing the financial statements, management is responsible for assessing the Corporation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Corporation or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Corporation's financial reporting process.

*Auditor's Responsibilities for the Audit of the Financial Statements*

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with PSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with PSAs, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Corporation's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Corporation's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Corporation to cease to continue as a going concern.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

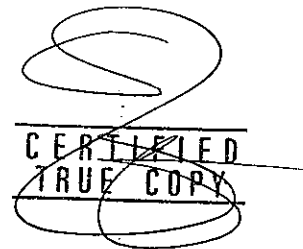
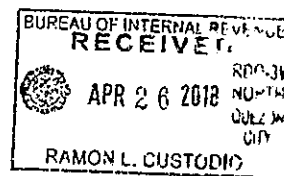
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Report on the Supplementary Information Required Under Revenue Regulations 15-2010

My audits were conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplementary information on taxes, duties and license fees in Note 13 to the financial statements is presented for purposes of filing with the Bureau of Internal Revenue and is not a required part of the basic financial statements. Such information is the responsibility of management. The information has been subjected to the auditing procedures applied in my audit of the basic financial statements. In my opinion, the information is fairly stated in all material respects in relation to the basic financial statements taken as whole.

*Monica L. Nanca*  
**MONICA L. NANCA**  
CPA Certificate No. 075952  
PTR No. 9542703 issued at Caloocan City on January 26, 2018  
TIN: 115-144-633-000  
BIR Accreditation No. 05-004158-1-2017  
BOA Accreditation No. 2991  
Valid until May 3, 2021

April 4, 2018  
Caloocan City





**MONICA L. NANCA**  
CERTIFIED PUBLIC ACCOUNTANT  
Board Cert. No. 075952

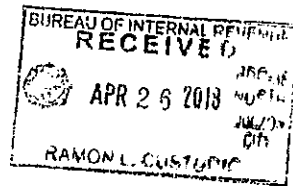
95E E. Jacinto St. Brgy. 5 Zone 1 Dist. II, Sangandaan, Caloocan City

*Supplemental Written Statement to  
Accompany Report of Independent Auditor*

*To the Board of Directors and Stockholders  
**MARELCO TRADING CORP.**  
RM 206 Tres Hermanas Bldg. Roosevelt Ave.  
cor. Quezon Ave., Quezon City*


I have examined the financial statements of **MARELCO TRADING CORP.** for the year ended December 31, 2017 on which I have rendered the attached report dated April 4, 2018

In compliance with SRC Rule 68, I am stating that the said company has a total number of 4 stockholders owning one hundred (100) or more shares each.



*Monica L. Nanca*  
**MONICA L. NANCA**  
CPA Certificate No. 075952  
PTR No. 9542703 issued at Caloocan City on January 26, 2018  
TIN: 115-144-633-000  
BIR Accreditation No. 05-004158-1-2017  
BOA Accreditation No. 2991  
Valid until May 3, 2021

April 4, 2018  
Caloocan City

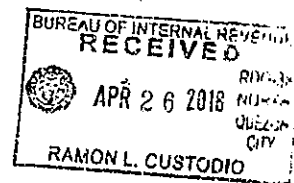
  
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## MARELCO TRADING CORP.

Rm 206 Tres Hermanas Bldg 967 Quezon Ave. cor Roosevelt Ave., Q.C.  
COMPARATIVE BALANCE SHEET  
As of December 31

	Notes	<u>2017</u>	<u>2016</u>
<b><u>ASSETS</u></b>			
<b>Current Assets</b>			
Cash on hand and in bank	3	2,170,124	918,994
Trade and other receivables	4	3,070,410	2,986,979
Total Current Assets		<u>5,240,534</u>	<u>3,905,973</u>
<b>Noncurrent Assets</b>			
Property and equipment-Net	5	<u>59,297</u>	<u>71,328</u>
Total Noncurrent Assets		<u>59,297</u>	<u>71,328</u>
Total Assets		<u>5,299,832</u>	<u>3,977,301</u>
<b><u>LIABILITIES AND STOCKHOLDERS' EQUITY</u></b>			
<b>Current Liabilities</b>			
Trade and other payables	6	<u>72,796</u>	<u>132,756</u>
Total Current Liabilities		<u>72,796</u>	<u>132,756</u>
<b>Stockholders' Equity</b>			
Share capital	7	1,000,000	1,000,000
Retained Earnings	8	<u>4,227,036</u>	<u>2,844,544</u>
Total		<u>5,227,036</u>	<u>3,844,544</u>
Total Liabilities and stockholders' equity		<u>5,299,832</u>	<u>3,977,301</u>

See Notes to Financial Statements



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**MARELCO TRADING CORP.**

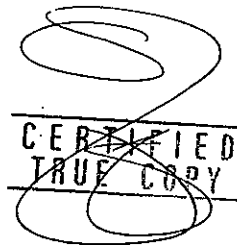
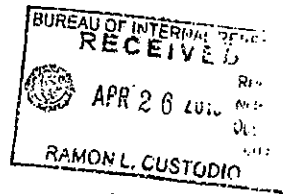
Rm 206 Tres Hermanas Bldg 967 Quezon Ave. cor Roosevelt Ave., Q.C.

**COMPARATIVE STATEMENT OF INCOME**

For the years ending December 31

	Notes	<u>2017</u>	<u>2016</u>
Revenue	9	13,075,924	14,892,373
Cost of Sales	10	<u>10,392,713</u>	<u>12,104,388</u>
Gross Profit		2,683,211	2,787,985
Distribution Costs	11	282,011	315,161
Administrative expenses	12	<u>535,730</u>	<u>550,051</u>
Total Expenses		817,741	865,213
Profit before tax		1,865,470	1,922,773
Income tax expense		<u>482,979</u>	<u>501,837</u>
Profit for the year		<u>1,382,492</u>	<u>1,420,935</u>

See Notes to Financial Statements

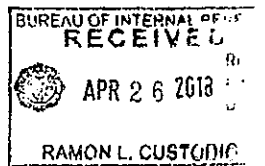


**MARELCO TRADING CORP.**

Rm 206 Tres Hermanas Bldg 967 Quezon Ave. cor Roosevelt Ave., Q.C.  
**COMPARATIVE STATEMENT OF CHANGES IN STOCKHOLDERS' EQUITY**  
For the years ending December 31

	Notes	<u>2017</u>	<u>2016</u>
Authorized shares - 20,000 shares P/ 100.00 par value per share			
Share capital	7	<u>1,000,000</u>	<u>1,000,000</u>
Retained Earnings at the start of the year		2,844,544	1,423,609
Profit for the year		1,362,492	1,420,935
Retained Earnings at the end of the year			
Appropriated	8	3,500,000	2,000,000
Unappropriated		<u>727,036</u>	<u>844,544</u>
		<u>4,227,036</u>	<u>2,844,544</u>
<b>Stockholders' Equity</b>		<u><b>5,227,036</b></u>	<u><b>3,844,544</b></u>

*See Notes to Financial Statements*



## MARELCO TRADING CORP.

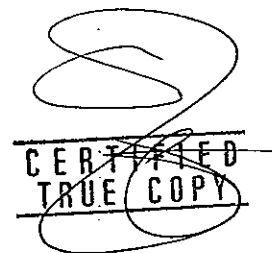
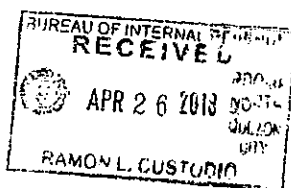
Rm 206 Tres Hermanas Bldg 967 Quezon Ave. cor Roosevelt Ave., Q.C.

### COMPARATIVE STATEMENT OF CASH FLOWS

For the years ending December 31

	Notes	2017	2016
<b>Cash flows from operating activities</b>			
Profit after tax		1,382,492	1,420,935
Adjustments for non-cash income and expense			
Depreciation		16,450	7,056
Amortization- organizational cost			
Operating income before working capital		1,398,942	1,427,991
<b>Decrease (increase) in:</b>			
Trade and other receivables	4	(83,432)	(1,952,976)
<b>Increase (decrease) in:</b>			
Trade and other payables	6	(59,961)	69,692
Net cash provided by (used in ) operating activities		1,255,550	(455,292)
<b>Cash flows from investing activities</b>			
Acquisition of office equipments	5	(4,420)	(78,384)
Net cash provided by (used in) investing activities		(4,420)	(78,384)
<b>Cash flows from financing activities</b>			
Additional paid up capital	7	-	-
Net cash provided by (used in ) financing activities		-	-
<b>Net Increase (decrease) in cash</b>		1,251,130	(533,676)
<b>Cash at the beginning of the year</b>		918,994	1,452,670
<b>Cash at the end of the year</b>	3	2,170,124	918,994

See Notes to Financial Statements



**MARELCO TRADING CORP.**

**ACCOUNTING POLICIES AND EXPLANATORY NOTES TO THE FINANCIAL STATEMENTS FOR THE YEARS ENDED DECEMBER 31, 2017 AND 2016**

**1. COMPANY INFORMATION**

Marelco Trading Corp was incorporated and registered with the Philippine Securities and Exchange Commission (SEC) on October 29, 2009. The primary purpose of the company is to engage in, conduct and carry on the business of buying, selling, distributing, marketing at wholesale or retail insofar as may be permitted by law, all kinds of goods, equipments, machineries and implements and spare parts thereof and commodities, wares and merchandise of every kind and description: to enter into all kinds of contracts for the export, import, purchase, acquisition, sale at wholesale or retail and other disposition for its own account, as principal or representative capacity as manufacturer's representative, merchandise broker, indentor, commission merchant, factors or agents upon consignment of all kinds of goods, equipments, machineries and implements and spare parts thereof, wares, merchandise or products whether natural or artificial. (As Amended on July 29, 2017). The secondary purpose of the company is to engage in lease of container van (As Amended on July 29, 2017)

The registered office address of the Company is at Rm. 206 Tres Hermanas Bldg. 967 Quezon Avenue corner Roosevelt Avenue, Quezon City.

**BASIS OF PREPARATION**

*Statement of Compliance*

The financial statements have been prepare in compliance with Philippine Financial Reporting Standards (PFRS) for Small and Medium-sized Entities issued by Philippine Financial Reporting Standards Council.

*Basis of Measurement*

The financial statements have been prepared on historical cost basis.

*Functional and Presentation Currency*

The financial statements are presented on Philippine pesos, which is the Company's functional currency.

*Use of Judgements and Estimates*

The preparation of the financial statements in Philippine Financial Reporting Standards for SMEs requires the management of the Company to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Future events may occur which will cause the assumption used in arriving at the statements to change. The effects of changes in estimates will be reflected in the financial statements as they become reasonably determinable.

**2. SIGNIFICANT ACCOUNTING POLICIES**

*Revenue Recognition*

Revenue is recognized to the extent that it is probable that economic benefits will flow to the Company and revenue can be reliably measured. Revenue is measured at fair value of the consideration received, excluding discounts, rebates, and other sales taxes or duty. The following specific recognition criteria must also be met before revenue is recognized:

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### Sale of Goods

Revenue is recognized when risks and rewards of ownership of goods have passed to the buyer that is upon delivered of goods to customer.

### *Cash and Cash Equivalents*

Cash includes cash on hand and in banks. Cash equivalents are short-term, highly liquid investments that are readily convertible to known amounts of cash with maturities of three (3) months or less from the date of acquisition and that are subject to an insignificant risk of changes in value.

### *Trade and other receivables*

Most sales are made on the basis of normal credit terms, and the receivables do not bear interest. Where credit is extended beyond normal credit terms, receivables are measured at amortized cost using the effective interest method. At the end of each reporting period, the carrying amounts of trade and other receivables are reviewed to determine whether there is any objective evidence that the amounts are not recoverable. If so, an impairment loss is recognized immediately in profit or loss.

### *Property and Equipment*

Property and Equipment are initially measured at cost less any subsequent accumulated depreciation, amortization and impairment losses. The cost of an asset consists of its purchase price and costs directly attributable to bringing the asset to its working condition for its intended use.

Subsequent expenditures relating to an item of property and equipment that have already been recognized are added to the carrying amount of the asset if it is probable that future economic benefits, in excess of the originally assessed standard of performance of the existing asset, will flow to the Company. All other subsequent expenditures are recognized as expenses in the period in which those are incurred.

Major spare parts and stand-by equipment qualify as property equipment if the Company expects to use them during more than one period. Similarly, if the spare parts and servicing equipment can be used only in connection with an item of property equipment, they are accounted for as property equipment.

Estimated future dismantlement costs of items of property equipment arising from legal or constructive obligations are recognized as part of property, plant and equipment and are measured at present value at the time the obligation was incurred.

Depreciation are computed on a straight-line method based on the estimated useful lives of the assets as follows:

	Useful Life
Office equipment	5 years

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Fully depreciated assets are retained in the accounts until they are no longer in use and no further charge for depreciation is made in respect of those assets.

When assets are sold or retired, their cost and the related accumulated depreciation, amortization and impairment losses, if any, are eliminated from the accounts and any gain or loss resulting from their disposal is properly recognized or charged to operations.

If there is an indication that there has been a significant change in useful life or residual value of an asset, the depreciation of the asset is revised prospectively to reflect the new expectations.

### *Trade and other payables*

Trade and other payables are obligations on the basis of normal credit terms and do not bear interest.

### *Employee Benefits*

#### *Short-term benefits*

The Company recognizes a liability net of amounts already paid and an expense for services rendered by employees during the accounting period. Short-term benefits given by the Company to its employees include salaries and wages and bonuses.

#### *Income Taxes*

Income tax expense represents the sum of the tax currently payable and deferred tax if any.

The tax currently payable is based on taxable profit for the year.

Deferred tax is recognized for all temporary differences that are expected to affect taxable profit in the future, and any unused tax losses or unused tax credits. The net carrying amount of deferred tax assets is reviewed at each reporting date and is adjusted to reflect the current assessment of future taxable profits. Any adjustments are recognized in profit or loss.

Deferred tax is calculated at the tax rates that are expected to apply to the taxable profit (tax loss) of the periods in which it expects the deferred tax assets to be realized or then deferred tax liability to be settled, on the basis of tax rates that have been enacted or substantively enacted by the end of the reporting period.

### 3. CASH AND CASH EQUIVALENTS

	2017	2016
Cash on hand and in bank	2,170,124	918,994

### 4. TRADE AND OTHER RECEIVABLES

	2017	2016
Accounts Receivable	1,792,813	2,050,000
Retention receivable	230,000	
Bid security	-	7,135
Performance security	213,979	426,626
Advances to supplier	430,000	303,600
Advances to Officers & Employees	403,618	199,618
<b>TOTAL</b>	<b>3,070,410</b>	<b>2,986,979</b>

### 5. PROPERTY, PLANT AND EQUIPMENT

	January 01, 2017	Additions	December 31, 2017
<b>Cost</b>			
Office equipment	110,430	4,420	114,850
<b>Total Cost</b>	<b>110,430</b>	<b>4,420</b>	<b>114,850</b>
<b>Accumulated Depreciation</b>			
Office equipment	39,102	16,450	55,552
<b>Total Accumulated Depreciation</b>	<b>39,102</b>	<b>16,450</b>	<b>55,552</b>
<b>NET</b>	<b>71,328</b>		<b>59,297</b>

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6. **TRADE AND OTHER PAYABLES**

	2017	2016
Income tax payable	72,796	132,756
<b>TOTAL</b>	<b>72,796</b>	<b>132,756</b>

7. **SHARE CAPITAL**

The Authorized capital of the company is Php 2,000,000 with 20,000 shares at par value of Php 100.00 per share. Balance as of December 31, 2017 of Php 1,000,000.00 comprises 10,000 ordinary shares with par value of 100.00 issued and fully paid.

8. **APPROPRIATION OF RETAINED EARNINGS**

Retained earnings of Php 2,000,000.00 was appropriated for improvements and acquisition of delivery equipment.

9. **REVENUE**

	2017	2016
Local sales	13,075,924	14,892,373

10. **COST OF GOODS SOLD**

	2017	2016
Purchase of merchandise	10,392,713	12,104,388

11. **DISTRIBUTION COST**

	2017	2016
Fuel and oil	55,074	97,567
Transpo & travel	85,183	87,469
Repairs	12,417	2,441
Representation & entertainment	129,336	121,685
	<b>282,011</b>	<b>315,162</b>

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12. ADMINISTRATIVE EXPENSES

	2017	2016
Salaries & allowances		87,542
13th month pay/bonus		7,295
Rental		74,782
Christmas giveaways	87,513	68,653
Taxes, licenses & permit	120,237	70,225
Printing & reproduction	4,968	8,370
Professional fee	5,000	5,000
Depreciation	16,450	7,056
Office supplies	7,580	10,795
Bidding expense	28,073	34,075
Legal/Notarial expense	14,600	5,650
Penalties & Bank charges	23,630	5,265
Miscellaneous	227,680	165,343
	<b>535,730</b>	<b>550,051</b>

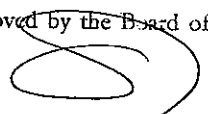
13. TAXES AND LICENSES

Incompliance with the requirements set forth by RR 15-2010 hereunder are the information on taxes, duties and license fees paid or accrued during the taxable year.

PAYEE	NATURE	2017	2016
Bureau of Fire Protection	Fire Cert fee		472
Brgy. Sta. Cruz	Brgy. Clearance	550	550
City Treasurer-Quezon City	Business tax /Mayor's Permit	113,017	64,490
City Treasurer-Quezon City	locational clearance	150	
Philgeps	registration	3,000	3,000
Commonwealth Insurance corp	DST for surety bond		478
Bureau of Internal Revenue	Certification fee CTC of ITR & COR & Tax Clr	390	
Bureau of Internal Revenue	DST for tax clearance, CTC of ITR/FS & ATF	630	735
Bureau of Internal Revenue	Annual registration fee	500	500
		<b>120,237</b>	<b>70,225</b>

14. APPROVAL OF FINANCIAL STATEMENTS

The financial statements of the Company have been approved by the Board of Directors and authorized for issue on April 4, 2018.

  
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Republic of the Philippines  
Department of Budget and Management  
**PROCUREMENT SERVICE**

# CERTIFICATE OF PHILGEPS REGISTRATION (Platinum Membership)

*THIS IS TO CERTIFY THAT*

**MARELCO TRADING CORP.**


RM 206 TRES HERMANAS BLDG 967 QUEZON AVENUE CORNER ROOSEVELT AVENUE,  
BRGY. STA. CRUZ  
Quezon City Metro Manila

*is registered in the Philippine Government Electronic Procurement System (PhilGEPS) on 11-Jan-2010 pursuant to Section 8.5 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.*

*This further certifies that MARELCO TRADING CORP. has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof. The Procuring Entity reserves the right to verify, validate and ascertain the authenticity, completeness and truthfulness of all the submitted documents during the post-qualification process.*

*This Certificate is valid until 18-Feb-2020.*

Issued this 18th day of February, 2019.

  
**ROSA MARIA M. CLEMENTE**  
Director IV, PhilGEPS

Documentary Stamp Tax Paid Php 30.00

PhilGEPS Registration No: 2010-60108  
Certificate Reference No: 2019003745A  
Amended Date as of February 18, 2019 08:30 AM

  
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## REMINDERS <sup>1</sup>

- *The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.*
- *A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.*
- *The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.*

  
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**PhilGEPS Registration No: 2010-60108**  
**Certificate Reference No: 2019003745A**  
Amended Date as of February 18, 2019 08:30 AM

Page 2 of 3

<sup>1</sup> Refer to Section 4 of the Guidelines for the Use of the Government of the Philippines - Official Merchant's Registry

# List of Eligibility Documents

of

## MARELCO TRADING CORP.

RM 206 TRES HERMANAS BLDG 967 QUEZON AVENUE CORNER ROOSEVELT AVENUE,  
BRGY. STA. CRUZ  
Quezon City Metro Manila

<b>SEC Certificate</b>	Registration Date : 28-Sep-2017 SEC Certificate Number : CS200916953
<b>Mayor's Permit</b>	Expiration Date : 31-Dec-2019 Permit Number : 09-011015 Place of Issue : QUEZON CITY Signatory : GARRY C. DOMINGO Issuance Date : 18-Jan-2019
<b>Tax Clearance</b>	Expiration Date : 13-Dec-2019 TCC Number : 07-038-12-13-R0403-2018 Signatory : MARIVIC G. TULIO Issuance Date : 13-Dec-2018
<b>Audited Financial Statement</b>	Date of Filing : 26-Apr-2018 Current Asset : Php 5,240,534.00 Total Asset : Php 5,299,832.00 Current Liabilities : Php 72,796.00 Total Liabilities : Php 72,796.00 Name of Auditor : MONICA L. NANCA BIR RDO Code : RDO 038
<b>PCAB License</b>	Expiration Date : Issued By : N/A Issuance Date : License Number : License First Issue Date : Principal Classification : N/A Category :

PhilGEPS Registration No: 2010-60108  
Certificate Reference No: 2019003745A  
Amended Date as of February 18, 2019 08:30 AM

  
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REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
Malacañang, Manila

March 15, 2019

Date

REQUEST FOR PRICE QUOTATION

Company

Various Suppliers

Tel. No.

-

Fax No.

-

Email:

-

Please quote us your lowest price on the item/s listed below.

Quantity	Unit	Item/s	Unit Price	Total Price
----------	------	--------	------------	-------------

1	lot	Maintenance Supplies for the 1st Quarter of 2019	₱ -	₱ -
---	-----	--	-----	-----

Total ₱ -

Very truly yours,

JOYCE D. LABAO

OIC-Chief Administrative Officer, PMD

Quoted by:

Various Suppliers

Printed name & Signature

Position/Title

Remarks:

Invited suppliers through email but no submission.

Canvassed by:

MARCO A. DAWID

Printed name & Signature

Administrative Officer II

Position/Title

657-3300 Loc. 3115 Fax: 735-4979

## Invitation to Bid - Maintenance Supplies for the 1st Quarter of 2019 (Revised ABC)

MARCO A. DAVID <mdavid@dbm.gov.ph>

Fri, Mar 15, 2019 at 10:54 AM

Bcc: lsci888@yahoo.com.ph, jervdeguzman@gmail.com, rholee.delara@gmail.com, rholeedelara@yahoo.com, ken tool <kentoolhardwarecorp@gmail.com>, kentoolhardwarecorp@yahoo.com.ph, Ricky Manguba <rickybmanguba@gmail.com>, Jayson Abelo <jayson.abelo@gmail.com>, Silver Rose Hardware <buy@silverrosehardware.com>, info@handyman.com.ph, sales@goldpeaktools.com.ph, info@cobankiat.com.ph, support@crshydroponics.com, liwanag\_cpas@yahoo.com, OJING <jggconstructionph@yahoo.com>, psfrancisco.construction@gmail.com, stamesa@wilcon.com.ph, Manuel Ermita <mfermitatrading@gmail.com>, Manuel Salazar <mnsalazartrading@gmail.com>

Greetings!

We are inviting you to join the bidding for Small Value Procurement on the following project:

### Maintenance Supplies for the 1st Quarter of 2019

ABC: P 480,000

Deadline of submission: on or before 10:00 AM of March 18, 2019

Delivery Term: Twenty (20) calendar days from the receipt of Notice to Proceed (NTP)

### Interested bidders/suppliers are required to submit their:

- Current / Latest Mayor's Permit / Business Permit
- Latest Income/Business Tax Return (for ABCs above P 500,000)
- Philgeps Registration Certificate Number
- Omnibus Sworn Statement (for ABCs above P 50,000) (ATTACHED TO THIS EMAIL)
- Authority of the Signatory (Secretary Certificate)
- Price Quotation Form (Annex "A") (ATTACHED TO THIS EMAIL)

Should you have questions please don't hesitate to call us 657-3300 local 3115 / 3117 or email me mdavid@dbm.gov.ph. If you are unable to access through PHILGEPs you may check our website www.dbm.gov.ph to download documents needed or email me at mdavid@dbm.gov.ph

Thank you,

--



**Marco A. David**

Public Servant

Procurement Management Division

Department of Budget and Management

General Solano St., San Miguel, Malacañang, Manila

Trunkline: 657-3300 local 3115


Mobile: Smart - 0999-8733-136 || Globe - 0997-5222-524


Website: www.dbm.gov.ph

Email: mdavid@dbm.gov.ph || davidmarcodbm@gmail.com

### 4 attachments

 **Omnibus Sworn Statement.docx**  
16K

 **Omnibus Sworn Statement.pdf**  
239K

 **Maintenance Supplies for the 1st Quarter of 2019.pdf**  
645K

 **RFQ Maintenance Supplies for the 1st Quarter.doc**  
113K



DEPARTMENT OF BUDGET AND MANAGEMENT  
Malacanan, Manila  
ANNUAL PROCUREMENT PLAN, CY 2019

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget PHP			Remarks (Brief Description of Program/Project)
				Add/Post of IBREI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MDOE	CO	
<b>A. Professional Services</b>												
100010001	Additional Consulting Services for the Arcade Renovation, Structural Integrity Assessment of CBM Central Office	AS	Agency to Agency	N/A	N/A	1-Jan-19	1-Jan-19	GoP	1,500,000.00	1,500,000.00		Additional consultancy services to the renovation of the DBM Arcade Station.
100010001	Consulting Services for the LLDA and DENR permits of the DBM Central Office	AS	Agency to Agency	N/A	N/A	1-Jan-19	1-Jan-19	GoP	4,000,000.00		4,000,000.00	Engagement of professional services to determine the structural integrity of the DBM Central Office Building.
100010001	Consulting Services for the LLDA and DENR permits of the DBM Central Office	AS	Public Bidding	11-Nov-18	2-Dec-18	12-Dec-18	1-Jan-19	GoP	1,500,000.00	1,500,000.00		Engagement of a consultant for the LLDA and DENR permits.
100010001	Consulting Services for the LLDA and DENR permits of the DBM Central Office	CPMS	NP-Small Value	18-Aug-19	25-Aug-19	25-Aug-19	1-Sep-19	GoP	105,000.00	105,000.00		Facilitator for the 2019 mid-term review of strategic plans.
100010001	Development of an Audio Video Production for the Budget Reform Program Communication Campaign and Trainings and the Budget Reform Bill	FPRB	Agency to Agency	N/A	N/A	1-Jan-19	1-Jan-19	GoP	1,800,000.00	1,800,000.00		Development and full production of an audio visual presentation for the Budget Reform Program Communication Campaign and Trainings and the Budget Reform Bill.
100310001	OGP Planner	FPRB (PH-OGP and PCC Secretariat)	NP-Small Value	15-Dec-18	22-Dec-18	22-Dec-18	1-Jan-19	GoP	400,000.00	400,000.00		Engagement of a consultant for the OGP activities.
100010001	Engagement of a Multimedia Production Artist	FPRB (PH-OGP and PCC Secretariat)	NP-Small Value	27-Dec-18	30-Dec-18	2-Jan-19	9-Jan-19	GoP	476,000.00	476,000.00		Engagement of a Multimedia Artist who shall create a promotional video on the Department of Budget and Management's Appropriations.
<b>B. Printing and Binding Expenses</b>												
100010001	Binding of Various Issuances	AS	NP-Small Value	18-Jan-19	25-Jan-19	25-Jan-19	1-Feb-19	GoP	36,000.00	36,000.00		Binding requirements for the various issuances of the DBM.
100010001	Printing of FY 2020 Budget Documents	AS	Agency to Agency		As the need arises			GoP	29,456,708.34	29,456,708.34		Printing of the FY 2020 Budget Documents.
100010001	Printing and Delivery of Various DBM Publications and Print Materials							GoP	2,574,000.00	2,574,000.00		This supersedes the indicative Annual Procurement Plan, dated July 20, 2018, to reflect the change in the mode of procurement for each small value project and the ABC.
100010001	2019 DBM Bulletin							GoP				The DBM's official newsletter released every quarter which features articles on budget/PPM reforms, among others.
100010001	2019 People's Budget (English and Filipino) with Quick Glance version (English, Filipino, and Bisaya)							GoP				The 2019 People's Budget booklet presents the enacted National Budget in a non-technical manner that is understandable by the layman, while the three (3) Quick Glance versions summarize the booklet further into a one-page brochure that highlights key budget priority expenditures.
100010001	2020 People's Proposed Budget							GoP				A publication that summarizes the proposed expenditure priorities and financing based on the National Expenditure Plan (NEP) for 2020. It presents the NEP in a non-technical manner and designed to be citizen friendly.
100010001	2020 Philippine Government Directory of Agencies and Officials							GoP				Printing of the 2020 Government Directory which includes an English version and a Filipino version, and comes with a 2-piece gift box.
100010001	2018 DBM Annual Report							GoP				Printing of the 2018 DBM Annual Report.
100010001	Development and Publication of Information-Education Campaign (IEC) Materials on Budget Reform Program (BRP) and Budget Reform Bill (BREB)	FPRB	NP-Small Value	15-Dec-18	22-Dec-18	22-Dec-18	1-Jan-19	GoP	240,000.00	240,000.00		Provision of brochures, posters and flyers for the BRB and BRP.
100010001	Supply and Delivery of Print Materials	FPRB (PH-OGP and PCC Secretariat)	NP-Small Value	17-Jun-19	24-Jun-19	24-Jun-19	1-Jul-19	GoP	160,000.00	160,000.00		Procurement of 3,000 pcs of OGP brochures, 3000 pcs of OGP folders and 400 pcs of OGP program brochures.

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PIP)		Remarks
				Advs/Post of IBREI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	
100010001	Printing and Delivery of Display Materials	FRPB (PH, OCP and POC Secretariat)	NP-Small Value	18-Mar-19	25-Mar-19	25-Mar-19	1-Apr-19	GoP	26,000.00	26,000.00	Supply and Delivery of 15 pcs of put-up tarpaulins and 30 pcs of A2 extra boards
100010001	C. Supplies, Materials, and Tools Expenses	AS	NP-Small Value	15-Dec-19	22-Dec-19	22-Dec-19	1-Jan-19	GoP	83,160.00	83,160.00	For the day-to-day DMG Operations
100010001	Supply and Delivery of Colored Paper	AS	NP-Small Value	18-Jan-19	25-Jan-19	25-Jan-19	1-Feb-19	GoP	357,500.00	357,500.00	For storing and filing of official DBM Files
100010001	Supply and Delivery of Comogated Box	AS	NP-Small Value					GoP	575,000.00	575,000.00	Provision of maintenance supplies
100010001	1st Quarter Maintenance Supplies for CY 2019	AS	NP-Small Value					GoP	575,000.00	575,000.00	This supersedes the Indicative Annual Procurement Plan, dated July 20, 2018, to reflect the change in the mode of procurement as the Direct Lis. on need basis.
100010001	2nd Quarter Maintenance Supplies for CY 2019	AS	NP-Small Value					GoP	575,000.00	575,000.00	This supersedes the Indicative Annual Procurement Plan, dated July 20, 2018, to reflect the change in the mode of procurement as the Direct Lis. on need basis.
100010001	3rd Quarter Maintenance Supplies for CY 2019	AS	NP-Small Value					GoP	575,000.00	575,000.00	This supersedes the Indicative Annual Procurement Plan, dated July 20, 2018, to reflect the change in the mode of procurement as the Direct Lis. on need basis.
100010001	4th Quarter Maintenance Supplies for CY 2019	AS	NP-Small Value					GoP	575,000.00	575,000.00	This supersedes the Indicative Annual Procurement Plan, dated July 20, 2018, to reflect the change in the mode of procurement as the Direct Lis. on need basis.
100010001	Aircon Supplies	AS	NP-Small Value					GoP	1,000,000.00	1,000,000.00	Provision of airconditioning supplies, as the need arises.
100010001	Other Hardware Supplies	AS	NP-Small Value					GoP	900,000.00	900,000.00	For various day to day expenses of hardware supplies.
100010001	Common Use Supplies and Materials available at Procurement Service	AS	Agency Value					GoP	7,345,000.00	7,345,000.00	Procurement of office supplies and materials that are available at Procurement Service
100010001	Common Use Supplies and Materials not available at Procurement Service for the 1st Quarter	AS	NP-Small Value					GoP	500,000.00	500,000.00	Procurement of office supplies and materials that are not available at Procurement Service
100010001	Common Use Supplies and Materials not available at Procurement Service for the 2nd Quarter	AS	NP-Small Value					GoP	500,000.00	500,000.00	Procurement of office supplies and materials that are not available at Procurement Service
100010001	Common Use Supplies and Materials not available at Procurement Service for the 3rd Quarter	AS	NP-Small Value					GoP	500,000.00	500,000.00	Procurement of office supplies and materials that are not available at Procurement Service
100010001	Common Use Supplies and Materials not available at Procurement Service for the 4th Quarter	AS	NP-Small Value					GoP	500,000.00	500,000.00	Procurement of office supplies and materials that are not available at Procurement Service
100010001	Supply and Delivery of Kyocera Consumables	AS	Direct Contracting	17-Mar-19	24-Mar-19	24-Mar-19	31-Mar-19	GoP	5,200,000.00	5,200,000.00	For one (1) year requirement of Kyocera consumables of various offices based on the consolidated APP-CSE, not available at the Procurement Service.
100010001	DBM Anniversary Souvenir Items	AS	NP-Small Value					GoP	935,000.00	935,000.00	2019 DBM Anniversary souvenir items for DBM employees
100010001	Supply and Delivery of Office Supplies for the Conduct of Trainings and Briefings	BITS	NP-Small Value	15-Dec-18	22-Dec-18	22-Dec-18	1-Jan-19	GoP	224,190.00	224,190.00	Supply and delivery of various office supplies.
100010001	Supply and Delivery of Conference Kits/Collaterals							GoP	2,420,500.00	2,420,500.00	This supersedes the Indicative Annual Procurement Plan, dated July 20, 2018, to reflect the change in the mode of procurement for each Small value contract and the ABC.
100010001	Public Financial Management (PFM) Collaterals for Distribution during Forum/Workshop/ Briefings and Conflab	FFRB	Public Bidding					GoP			Provision of PFM collaterals like folders, notebooks, ballpens, USBs, Conference/ laptop Bags with PFM & DBM Logo

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget FWP			Remarks (Brief Description of Program/Project)	
				Advt/Post of (BIRE)	Sub/Open of Bids	Notice of Award	Contract Signing	Total	MOOE	CO		
	Supply and Delivery of Conference Bags											Procurement of 2,300 pcs of Conference/Laptop Bags
	Supply and Delivery of Notebooks and Pens											Procurement of 3,000 pcs of notebooks and ball pens
	Supply and Delivery of Collar Pins											Procurement of 250 pcs of collar pins
	Supply and Delivery of Powerbanks											Procurement of 250 pcs of powerbanks
100010001	Supply and Delivery of Jackets	FRRI (PR: CGP and PCC Secretariat)	NP-Small Value	14-Feb-19	8-Feb-19	9-Feb-19	15-Feb-19	965,000.00	965,000.00			Procurement of 1,300 pcs of jackets
<b>D. Utilities</b>												
100010001	Petroleum, Oil and Lubricants	AS	NP 2 Failed Bidding	29-Nov-19	5-Dec-18	9-Dec-18	19-Dec-18	6,439,000.00	6,439,000.00			Supply of petroleum, oil and lubricants of the DBM Central Office and Regional Offices. This reflects the change in the mode of procurement as a result of 2 failed bids.
100010001	Supply and Delivery of Drinking Water	AS	NP-Small Value	15-Dec-18	22-Dec-18	22-Dec-18	1-Jan-19	700,000.00	700,000.00			Supply and Delivery of Drinking Water with Hot and Cold Dispenser for CY 2019
<b>E. Telecommunication Services</b>												
100010001	Telecommunication Services	ICTSS	Public Bidding	18-Feb-19	2-Mar-19	12-Mar-19	1-Apr-19	10,000,000.00	10,000,000.00			Provision for Telecommunication Link Services (data, network, voice internet) among DBM Offices (DBM-CO and DBM-ROs) for 2019-2020. Based on the current contract price with upgrade on the MPLS and internet with add on for the backup internet of ROs.
100010001	Data Plan with Tablet for DBM Senior Officials	AS	NP-Small Value	24-Mar-19	27-Mar-19	1-Apr-19	1-Apr-19	570,000.00	570,000.00			This supersedes the Indicative Annual Procurement Plan, dated July 20, 2018, to reflect the change in the schedule of procurement for Unlimited wireless broadband connections for DBM officials
<b>F. Advertising Expenses</b>												
100010001	Publication/Posting of Notices to Newspapers/Gazettes for the 1st Quarter	AS	NP-Small Value					687,500.00	687,500.00			Publication requirements of the DBM Central Office
100010001	Publication/Posting of Notices to Newspapers/Gazettes for the 2nd Quarter	AS	NP-Small Value					687,500.00	687,500.00			Publication requirements of the DBM Central Office
100010001	Publication/Posting of Notices to Newspapers/Gazettes for the 3rd Quarter	AS	NP-Small Value					687,500.00	687,500.00			Publication requirements of the DBM Central Office
100010001	Publication/Posting of Notices to Newspapers/Gazettes for the 4th Quarter	AS	NP-Small Value					687,500.00	687,500.00			Publication requirements of the DBM Central Office
<b>G. Subscription Expenses</b>												
100010001	Subscription of Newspapers	AS	NP-Small Value	18-Mar-19	25-Mar-19	25-Mar-19	1-Apr-19	400,000.00	400,000.00			Daily subscription of newspapers
100010001	Subscription of Magazine Including Online Subscription	AS	NP-Small Value	18-Mar-19	25-Mar-19	25-Mar-19	1-Apr-19	200,000.00	200,000.00			Subscription of magazines including online subscription
100010001	Magazine Subscription	BITS	NP-Small Value	15-Dec-18	22-Dec-18	22-Dec-18	1-Jan-19	31,070.00	31,070.00			Subscription of magazines for the DBM Library
<b>H. Repair and Maintenance</b>												
100010001	Preventive Maintenance for Kodak Scanners	AS	Direct Contracting	N/A	N/A	1-May-19	1-May-19	204,380.00	204,380.00			Preventive maintenance for the Kodak Scanners 4550 and 5200 series
100010001	Preventive Maintenance of Fire Sprinkler	AS	NP-Small Value	11-Nov-18	2-Dec-18	12-Dec-18	1-Jan-19	900,000.00	900,000.00			Maintenance of the fire sprinkler system in the DBM Central Office. This reflects the changes in the project file and the mode of procurement as this project is stated for 'Comprehensive Maintenance of Fire Safety System (Automatic Fire Sprinkler System, Fire Detection and Alarm System and Fire Extinguishers)' in the Indicative Annual Procurement Plan, dated July 20, 2018.

Code (PAP)	Procurement Program/Project	PW/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget PHP		Remarks (Brief Description of Program/Project)
				Adapt of (IBRE)	Sub/Opn of Bids	Notice of Award	Contract Signing	Total	MOOE	
100010001	Preventive Maintenance of Fire Detection and Alarm System	AS	NP-Small Value	11-Nov-18	2-Dec-18	12-Dec-18	1-Jan-19	500,000.00	500,000.00	Maintenance of the fire alarm system in the DBM Central Office.  This reflects the changes in the project title and the mode of procurement, as this project is stated as "Comprehensive Maintenance of Fire Safety System (Automatic Fire Sprinkler System, Fire Detection and Alarm System and Fire Extinguishers)" in the Indicative Annual Procurement Plan dated July 20, 2018.  Pest and termite control services for the DBM-Central Office.  Cleaning of DBM-Central Office air conditioning units.  As needed repair and replacement of defective parts of office equipment, furniture and fixtures.  As needed repair and maintenance of various DBM-Central Office ICT equipment.  As needed repair and maintenance of various DBM-Central Office ICT equipment.  As needed repair and maintenance of various DBM-Central Office ICT equipment.  As needed repair and maintenance of various DBM-Central Office ICT equipment.  As needed repair and maintenance of various DBM-Central Office ICT equipment.  As needed repair and maintenance of various DBM-Central Office ICT equipment.  As needed repair and maintenance of DBM motor vehicles.  As needed repair and maintenance of DBM motor vehicles.  As needed repair and maintenance of DBM motor vehicles.  As needed repair and maintenance of DBM motor vehicles.  Maintenance of the two (2) units of passenger elevator in DBM Building II.  Renovation of the DBM Central Office Rooftop.  Replacement of the delapidated floor tiles and repairing of interior walls and finishes at BMB-B.  Improvement of furnitures, fixtures and materials at DBM Baguio Cottage.  Improvement of the DBM-Central Office Executive Lounge.  This supersedes the Indicative Annual Procurement Plan, dated July 20, 2018, to reflect the change in the schedule of procurement.  Improvement of the DBM-Central Office Multi-Purpose Hall.  This supersedes the Indicative Annual Procurement Plan, dated July 20, 2018, to reflect the change in the schedule of procurement.  As needed repair and replacement of defective parts of motor vehicles, office equipment, furniture and fixtures.  As needed repair and replacement of defective parts of motor vehicles, office equipment, furniture and fixtures.  As needed repair and replacement of defective parts of motor vehicles, office equipment, furniture and fixtures.  As needed repair and replacement of defective parts of motor vehicles, office equipment, furniture and fixtures.
100010001	Annual Pest and Termite Management	AS	NP-Small Value	18-Mar-19	25-Mar-19	25-Mar-19	1-Apr-19	500,000.00	500,000.00	
100010001	Cleaning of Air-conditioning units	AS	Public Bidding	11-Nov-18	2-Dec-18	12-Dec-18	1-Jan-19	1,500,000.00	1,500,000.00	
100010001	Repair and Replacement of Defective Parts for Office Equipment, Furniture, Fixtures	AS	NP-Small Value			As the need arises		1,000,000.00	1,000,000.00	
100010001	Repair and Maintenance of ICT Equipment for the 1st Quarter	AS	NP-Small Value			As the need arises		325,000.00	325,000.00	
100010001	Repair and Maintenance of ICT Equipment for the 2nd Quarter	AS	NP-Small Value			As the need arises		325,000.00	325,000.00	
100010001	Repair and Maintenance of ICT Equipment for the 3rd Quarter	AS	NP-Small Value			As the need arises		325,000.00	325,000.00	
100010001	Repair and Maintenance of ICT Equipment for the 4th Quarter	AS	NP-Small Value			As the need arises		325,000.00	325,000.00	
100010001	Repair and Maintenance of Sports Equipment	AS	NP-Small Value			As the need arises		500,000.00	500,000.00	
100010001	Repair and Maintenance of DBM Motor Vehicles for the 1st Quarter	AS	NP-Small Value			As the need arises		325,000.00	325,000.00	
100010001	Repair and Maintenance of DBM Motor Vehicles for the 2nd Quarter	AS	NP-Small Value			As the need arises		325,000.00	325,000.00	
100010001	Repair and Maintenance of DBM Motor Vehicles for the 3rd Quarter	AS	NP-Small Value			As the need arises		325,000.00	325,000.00	
100010001	Repair and Maintenance of DBM Motor Vehicles for the 4th Quarter	AS	NP-Small Value			As the need arises		325,000.00	325,000.00	
100010001	Preventive Maintenance of Passenger Elevator	AS	Direct Contracting	N/A	N/A			325,000.00	325,000.00	
100010001	Renovation of Rooftop	AS	Public Bidding	11-May-19	1-Jun-19	11-Jun-19	1-Jan-19	500,000.00	500,000.00	15,000,000.00
100010001	Replacement of BMB-B Floor Tiles and Repairing of Interior Walls and Finishes	AS	Public Bidding	11-Jun-19	2-Jul-19	12-Jul-19	1-Aug-19	2,000,000.00	2,000,000.00	
100010001	Improvement of Baguio Cottage Furnitures, Fixtures and other Interiors	AS	Public Bidding	9-Feb-19	2-Mar-19	12-Mar-19	1-Apr-19	1,000,000.00	1,000,000.00	
100010001	Improvement of Executive Lounge including Furnitures, Fixture, and Equipment	AS	Public Bidding	18-Feb-19	2-Mar-19	12-Mar-19	1-Apr-19	3,000,000.00	3,000,000.00	
100010001	Improvement of DBM Multi-Purpose Hall	AS	Public Bidding	18-Feb-19	2-Mar-19	12-Mar-19	1-Apr-19	6,000,000.00	6,000,000.00	
100010001	Replacement of Defective Parts of Motor Vehicle, Office Equipment, Furniture and Fixtures for the 1st Quarter	AS	NP-Small Value			As the need arises		500,000.00	500,000.00	
100010001	Replacement of Defective Parts of Motor Vehicle, Office Equipment, Furniture and Fixtures for the 2nd Quarter	AS	NP-Small Value			As the need arises		500,000.00	500,000.00	
100010001	Replacement of Defective Parts of Motor Vehicle, Office Equipment, Furniture and Fixtures for the 3rd Quarter	AS	NP-Small Value			As the need arises		500,000.00	500,000.00	
100010001	Replacement of Defective Parts of Motor Vehicle, Office Equipment, Furniture and Fixtures for the 4th Quarter	AS	NP-Small Value			As the need arises		500,000.00	500,000.00	

Code (PAP)	Procurement Program/Project	PHO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget PHP			Remarks
				Adspost of (BPRE)	Sub/Open of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	
<b>I. General Services</b>											
100010001	Outsourcing of Multi-skilled Workers	AS	Public Bidding	11-Apr-19	2-May-19	12-May-19	1-Jan-19	GoP	5,865,000.00	5,865,000.00	Provision for six (6) skilled workers including one (1) over all supervisor or DBM building facilities maintenance.
<b>J. Rent Expenses</b>											
100010001	Rental of Photocopying Machines	AS	Public Bidding	11-Mar-19	1-Apr-19	11-Apr-19	1-May-19	GoP	4,200,000.00	4,200,000.00	Rental of thirty three (33) units of photocopying machines.
<b>K. Lease of Venue</b>											
100010001	Lease of Venue for the Forum on the FY 2020 Budget Preparation and FY 2019 Budget Execution Guidelines	AS	Agency to Agency		1st Quarter			GoP	2,700,000.00	2,700,000.00	For the conduct of forum for DBM office/assistant, AGAs and GOCCA, to provide a common understanding of: (a) the preparation of the FY 2020 budget proposals, and (b) procedures on the FY 2019 final release.
100010001	Conduct of Trainings and Briefings	BITS	NP-Lease of Venue	15-Dec-18	22-Dec-18	22-Dec-18	1-Jan-19	GoP	461,534.00	461,534.00	To sustain the long-term delivery of the PFM systems and reforms and to make it more accessible to as many PFM workers as possible. BITS will continue to deliver training programs. One of these is the Budget Reform Program and other DBM-related business/finance.
100010001	Lease of Venue for the Mid-term Review	CPMS	NP-Lease of Venue	18-Aug-19	25-Aug-19	25-Aug-19	1-Sep-19	GoP	809,655.00	809,655.00	Lease of venue for the 2019 mid-term review of strategic plans.
100010001	Conduct of Forum/Workshop on Budget Reform Program (BRP)	FRRB	NP-Lease of Venue		Quarterly			GoP	700,000.00	700,000.00	Lease of venue for the quarterly forum on BRP which includes meals and audio video; for a minimum of at least 100 participants.
100010001	Conduct of Forum/Workshop on Budget Reform BM (BRB) and its Implementing Rules and Regulations (IRR)	FRRB	NP-Lease of Venue		Quarterly			GoP	700,000.00	700,000.00	Lease of venue for the quarterly forum on BRB which includes meals and audio video; for a minimum of at least 100 participants.
100010001	Venue for the Open Government Partnership Regional Dialogues-Luzon	FRRB (PH- OGP and PGC Secretariat)	NP-Lease of Venue	1-Mar-19	8-Mar-19	8-Mar-19	15-Mar-19	GoP	2,400,000.00	2,400,000.00	Lease of venue for Open Government Partnership Regional Dialogues in Luzon which includes food and accommodation.
100010001	Venue for the Open Government Partnership Regional Dialogues-Visayas	FRRB (PH- OGP and PGC Secretariat)	NP-Lease of Venue	1-Apr-19	8-Apr-19	8-Apr-19	15-Apr-19	GoP	2,700,000.00	2,700,000.00	Lease of venue for Open Government Partnership Regional Dialogues in Visayas which includes food and accommodation.
100010001	Venue for the Open Government Partnership Regional Dialogues-Mindanao	FRRB (PH- OGP and PGC Secretariat)	NP-Lease of Venue	1-Apr-19	8-Apr-19	8-Apr-19	15-Apr-19	GoP	1,700,000.00	1,700,000.00	Lease of venue for Open Government Partnership Regional Dialogues in Mindanao which includes food and accommodation.
<b>L. Building, Equipment, Furniture and Fixture</b>											
100010001	Open-shelf Hanging Cabinet for the BMB-A Facility	BMB-A	NP-Small Value	15-Dec-18	22-Dec-18	22-Dec-18	1-Jan-19	GoP	43,095.00	43,095.00	Construction of an open-shelf hanging cabinet for the BMB-A facility.
100010001	Replacement of VRF Multi SpM System for the DBM Building II	AS	Public Bidding	11-Mar-19	1-Apr-19	11-Apr-19	1-May-19	GoP	10,000,000.00	10,000,000.00	Replacement of the old multi-spM systems, which are beyond their useful life, located at DBM Building II.
100010001	Replacement of Basketball Gym Flooring	AS	Public Bidding	11-Apr-19	2-May-19	12-May-19	1-Jun-19	GoP	4,000,000.00	4,000,000.00	Replacement of the delapidated gym flooring at the DBM Multipurpose Building.
	Acquisition of Various Facility Equipment for the DBM Arcasche Building		Public Bidding	11-Nov-18	2-Dec-18	12-Dec-18	1-Jan-19	GoP	8,600,000.00	8,600,000.00	Acquisition of various facility equipment for the DBM Arcasche Building.
	Supply, Delivery, Fabrication, Installation, Testing and Commissioning of Broad New Passenger Elevators for the DBM Arcasche Building		Public Bidding	9-Feb-19	2-Mar-19	12-Mar-19	1-Apr-19	GoP	4,850,000.00	4,850,000.00	Provision for passenger elevators for the DBM Arcasche Building.
	Sewage Treatment Plant		Public Bidding								This reflects the change in the project title.
	Solar Panel	AS	Public Bidding	9-Feb-19	2-Mar-19	12-Mar-19	1-Apr-19	GoP	5,350,000.00	5,350,000.00	Provision for a Sewage Treatment Plant for the DBM Arcasche Building.
100010001	Energy Recovery Ventilation		NP-Small Value	15-Dec-18	22-Dec-18	22-Dec-18	1-Jan-19	GoP	450,000.00	450,000.00	This supersedes the Indicative Annual Procurement Plan, dated July 20, 2018, to reflect the change in the schedule of procurement.
											This supersedes the Indicative Annual Procurement Plan, dated July 20, 2018, to reflect the change in the schedule of procurement.

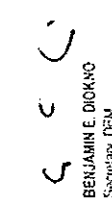
Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget PHP			Remarks (Brief Description of Program/Project)
				Adopt of IBREI	Sub/Open of Bids	Notice of Award	Contract Signing	Total	MOOE	CO	
	Generator Set		Public Bidding	9-Feb-19	2-Mar-19	12-Mar-19	1-Apr-19	9,000,000.00		9,000,000.00	Provision for a generator set for the DBM Aracache Building
100010001	Closed Circuit Television and Public Address System and Structured Cables	AS	Public Bidding	11-Nov-18	2-Dec-18	12-Dec-18	1-Jan-19	6,550,000.00		6,550,000.00	This supersedes the Indicative Annual Procurement Plan, dated July 20, 2018, to reflect the change in the schedule of procurement.
100010001	Supply, Delivery, Installation, Testing, and Commissioning of Public Address System	AS	Public Bidding	9-Jan-19	30-Jan-19	9-Feb-19	1-Mar-19	2,000,000.00		2,000,000.00	Installation of new public address system at DBM Building I and III
100010001	Supply and Delivery of Motor Vehicles	AS	Public Bidding	9-Jan-19	30-Jan-19	9-Feb-19	1-Mar-19	2,700,000.00		2,700,000.00	Replacement of motor vehicles that are beyond their useful life.
100010001	ICT Equipment available at Procurement Services for the 1st Quarter	AS	Agency to Agency		1st Quarter			4,500,000.00		4,500,000.00	Procurement of various ICT Equipment available at P.S. for the need arises
100010001	Supply, Delivery, Fabrication, Installation, Testing, and Commissioning of Automatic Voltage Regulator	AS	Public Bidding	9-Feb-19	2-Mar-19	12-Mar-19	1-Apr-19	4,000,000.00		4,000,000.00	Acquisition of fourteen (14) units of automatic voltage regulator.
100010001	Supply, Delivery, Installation, Testing and Commissioning of Gym Equipment	AS	NP-Small Value	18-Jan-19	25-Jan-19	25-Jan-19	1-Feb-19	200,000.00		200,000.00	This reflects the change in the project (to Replacement of defective gym equipment
100010001	Construction of Driver's Quarters at DBM Baiso Collage	AS	Public Bidding	11-Apr-19	2-May-19	12-May-19	1-Jun-19	1,500,000.00		1,500,000.00	Construction of driver's quarters at the DBM Baiso Collage
100010001	Common Use Equipment available at Procurement Services	AS	Agency to Agency		Quarterly			1,388,000.00		1,388,000.00	Procurement of office equipment that are available at the Procurement Services
100010001	Common Use Equipment not available at Procurement Services for the 1st Quarter	AS	NP-Small Value		As the need arises			500,000.00		500,000.00	Procurement of office equipment that are not available at the Procurement Services
100010001	Common Use Equipment not available at Procurement Services for the 2nd Quarter	AS	NP-Small Value		As the need arises			500,000.00		500,000.00	Procurement of office equipment that are not available at the Procurement Services
100010001	Common Use Equipment not available at Procurement Services for the 3rd Quarter	AS	NP-Small Value		As the need arises			500,000.00		500,000.00	Procurement of office equipment that are not available at the Procurement Services
100010001	Common Use Equipment not available at Procurement Services for the 4th Quarter	AS	NP-Small Value		As the need arises			500,000.00		500,000.00	Procurement of office equipment that are not available at the Procurement Services
100010001	Digital Scope Lens Reflex Camera (with microphone tapel and tripod)	BITS	NP-Small Value	15-Feb-19	22-Feb-19	22-Feb-19	1-Mar-19	219,130.00		219,130.00	Various furnitures and fixtures for office use
100010001	Projector	CPMS	NP-Small Value	15-Dec-18	22-Dec-18	22-Dec-18	1-Jan-19	40,000.00		40,000.00	To provide emphasis and clarity on the publication, the DBM will create an audio visual presentation to present the highlights of the 2020 People's Budget in a non-technical manner and designed to be citizen-friendly.
M. Information Technology											Replacement of 1x (2) projectors acquired on 2005 and 2006, respectively.
100010001	Open Roads	ICTSS	Public Bidding	9-Feb-19	2-Mar-19	12-Mar-19	1-Apr-19	5,155,000.00		5,155,000.00	The Open Roads Project which is part of the government's Open Data Initiative, aims to bring together the idea of open government, good governance, mapping and above all, feedback to the public, as well as to promote transparency in the implementation of national government financed infrastructure projects
											This supersedes the Indicative Annual Procurement Plan, dated July 20, 2018, to reflect

Code (PAP)	Procurement Program/Project	PI/O End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget P/JP			Remarks (Brief Description of Program/Project)
				Advs/Post of IBREI	Sub/ Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100010001	Modern Government Electronic Procurement System (NGEPS)	ICTSS	Public Bidding	9-Feb-19	2-Mar-19	12-Mar-19	1-Apr-19	GoP	105,380,000.00	105,300,000.00		End-to-end solutions to government procurement processes from procurement planning to contract management/implementation. With several functionalities as follows: (a) Central Registration Facility for suppliers, contractors, and consultants, including procuring entities and auditors; (b) Electronic Bulletin Board, Merchant Registry; and (c) E-Bid Submission which allows the bidders to submit technical and financial proposals electronically. With linkages to other e-government system such as the EIR's Tax Identification Number, DTT's Philippine Business Registry, among others.  This supersedes the Indicative Annual Procurement Plan, dated July 20, 2018, to reflect
100010001	Government Assets Tracking and Management System (GATAMS)	ICTSS	Public Bidding	9-Feb-19	2-Mar-19	12-Mar-19	1-Apr-19	GoP	15,000,000.00	15,000,000.00		Web-based application that will systematically track and monitor all government valuable resources and equipment movement and conditions to maintain accurate accounting records, as well as real-time visibility of operations and timely update the purchase and replacement of obsolete, unserviceable, and destroyed property and equipment.
100010001	Digital Imaging, Monitoring and Evaluation	ICTSS	Public Bidding	9-Feb-19	2-Mar-19	12-Mar-19	1-Apr-19	GoP	20,000,000.00	20,000,000.00		This supersedes the Indicative Annual Procurement Plan, dated July 20, 2018, to reflect the change in the schedule of procurement.  An initiative of DBM and DOSt to monitor and evaluate government programs and projects in which various technologies and expertise on data acquisition developed and acquired by DOSt, using the Digital Data Imaging Technology (DDIT) such as Light Detection and Ranging (LIDAR), Open Roads Platform, Geostore, Geotagging, Satellites and Drones, shall be used.
100010001	End Point Security Licenses	ICTSS	Public Bidding	9-Feb-19	2-Mar-19	12-Mar-19	1-Apr-19	GoP	1,320,000.00	1,320,000.00		This supersedes the Indicative Annual Procurement Plan, dated July 20, 2018, to reflect Provision for a software that can protect from malicious browser helper objects (BHOs), browser hijackers, ransomware, keyloggers, backdoors, rootkits, trojan horses, worms, malicious layered service provider (LSPs), dialers, fraudtools, adware and spyware.
100010001	Cloud Infrastructure as a services	ICTSS	Agency to Agency					GoP	10,000,000.00	10,000,000.00		This supersedes the Indicative Annual Procurement Plan, dated July 20, 2018, to reflect the change in the schedule of procurement.  Utilized in providing virtualized computing resources for the entire data entry facility to national government agencies (NGAs) in submitting annual budget proposals (OSBP) and Budget and Financial Accountability reports (BFARs), BARS, BARS to the DBM.
100010001	Oracle License Support Subscription	ICTSS	NP-Small Value	18-Jul-19	25-Jul-19	25-Jul-19	1-Aug-19	GoP	793,000.00	793,000.00		Technical support services provided for the cloud database environment to ensure availability and continuity of operations of the system for all users.

Code (PA?)	Procurement Program/Project	PMO/End User	Mode of Procurement	Schedule for Each Procurement Activity					Source of Funds	Estimated Budget PHP			Remarks
				Advs/Post of IB/RFI	Sub/Opn of Bids	Notice of Award	Contract Signing	Total		MOOE	CO		
310001	Supply of... (partial)	ICTS	Public Bidding	14 Feb 19	2 Mar 19	17 Mar 19	1 Apr 19	OSP	3,000,000.00	1,600,000.00			we migrate information management system that provides a repository of all official documents, records and records to the respective offices in the government for a primary information and disclosure and report generation
310002	Supply of... (partial)	ICTS	SP Single Value	19 Dec 18	22 Dec 18	22 Dec 18	1 Jan 19	OSP	300,000.00	300,000.00			This addresses the... (partial)
310003	Supply of... (partial)	ICTS	SP Single Value	15 Dec 18	22 Dec 18	22 Dec 18	1 Feb 19	OSP	65,000.00	65,000.00			The... (partial)
310004	Supply of... (partial)	ICTS	SP Single Value	15 Dec 18	22 Dec 18	22 Dec 18	1 Feb 19	OSP	998,000.00	998,000.00			The... (partial)
310005	Supply of... (partial)	ICTS	SP Single Value	15 Dec 18	22 Dec 18	22 Dec 18	1 Feb 19	OSP	350,000.00	350,000.00			The... (partial)
<b>TOTAL</b>									<b>377,953,002.34</b>	<b>290,712,777.34</b>	<b>87,650,225.00</b>	<b>377,953,002.34</b>	
<b>GRAND TOTAL</b>									<b>377,953,002.34</b>	<b>290,712,777.34</b>	<b>87,650,225.00</b>	<b>377,953,002.34</b>	

Approved:  Approved  Disapprove

Department of Information and Library Services

Approved:  BENJAMÍN E. DIOKNO  
Secretary DESM  
Date: January 4, 2019

Not present: CLARITO ALFARANDRO D. MAGSINO  
Chairperson

RYAN S. STA  
Vice-Chairperson

ROSEMARIE D. PAGALA  
Alternate Member

YOLANDA R. REYES  
Member

AARON ALBERTO A. ESCALONA

Ed Pangilinan  
EDEN D. PANGILINAN  
Member

JOYCE D. LABAO

VIRGLIO A. UMPACAN, JR.  
BUDGET Representative





REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**REQUEST FOR QUOTATION**

The Department of Budget and Management (DBM), through its Administrative Service (AS), will undertake a Small Value Procurement for the "Maintenance Supplies for the 1st Quarter of 2019", in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

- Name of Project** : "Maintenance Supplies for the 1st Quarter of 2019"
- Approved Budget for the Contract** : "Four Hundred Eighty Thousand Pesos (Php480,000.00)"
- Specifications** : See the attached Annex "A" for specifications
- Location** : Department of Budget and Management, General Solano Street, San Miguel Manila
- Delivery Term** : Twenty (20) calendar days from the receipt of Notice to Proceed (NTP)

Interested suppliers are required to submit their valid and current Mayor's Permit, Latest Income/Business Tax Return, PhilGEPS Registration Number, Omnibus Sworn Statement, and price quotation form (Annex "A") during submission of offer/quotation.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Submission of quotation and eligibility documents is on or before 10:00 a.m. of **March 18, 2019** at the Administrative Service, Ground Floor, DBM Bldg. III, Gen. Solano St., San Miguel, Manila. Open submission may be submitted, manually or through facsimile at fax no. 735-1957.

For inquiry, you may contact us at tel. no. 657-3300 local 3115, fax no. 735-4979 and email [mdavid@dbm.gov.ph](mailto:mdavid@dbm.gov.ph).

Very truly yours,

  
**THEA MARIE CORINNE F. PALARCA**  
Director IV, Administrative Service MMD

# PRICE QUOTATION FORM

Date: \_\_\_\_\_

The Administrative Service  
 Department of Budget and Management  
 Ground Floor, DBM Bldg. III, Gen. Solano Street,  
 San Miguel, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Description	Specification	Quantity	Unit Price	Total Price
<b>Maintenance Supplies for the 1st Quarter of 2019</b>	➤ Faucet, brass, 1/2" horizontal tap	20 pieces		
	➤ Bidet with hose and holder, 1/2", brass-chrome handle, rubber hose, white	20 sets		
	➤ 3-way angle valve, 1/2", brass-chrome coated	20 pieces		
	➤ Teflon tape	100 rolls		
	➤ Liquid sosa, 50 ml per bottle	50 bottles		
	➤ 2-way angle valve 1/2"	20 pieces		
	➤ Silicon sealant, clear	30 tubes		
	➤ Black Screw, wood, 1 1/2" (100 pieces per box)	5 boxes		
	➤ Black Screw, wood, 2" (100 pieces per box)	5 boxes		
	➤ Black Screw, wood, 1/2" (100 pieces per box)	5 boxes		
	➤ Black screw, metal, 1" (100 pieces per box)	5 boxes		
	➤ Finishing nail 1 1/2"	5 kilos		
	➤ Finishing nail 2"	5 kilos		
	➤ Finishing Nail 3"	5 kilos		
	➤ Solvent based general purpose construction adhesive (no-more-nails)	10 tubes		
	➤ Liston wood, kiln dried, s4s, 1/2x1x10 feet	30 pieces		
	➤ Cabinet handle, stainless steel	20 pieces		
	➤ Concealed hinges, full overlay	16 pieces		
	➤ Concealed hinges, half overlay	16 pieces		
	➤ Concealed hinges, inset	16 pieces		
	➤ Air compressor - Maximum pressure: 85Psi - Tank capacity: 46 liters - 1/2 HP - 220V 50/60z - Complete set with tank	1 set/unit		
	➤ Freon, R410a (minimum of 11kg)	10 tanks		
➤ Freon, R22 (minimum of 13kg)	5 tanks			

<ul style="list-style-type: none"> <li>➤ Map Gas</li> <li>➤ Miniature breaker, 32 ampere, 3-phase</li> <li>➤ Grinding disk, 6"</li> <li>➤ Cutting disk 6"</li> <li>➤ Cut off wheel, 14"</li> <li>➤ Welding rod 6011, 3/32</li> <li>➤ Welding rod 6013, 3/32</li> <li>➤ Electric wire, stranded, #12 THHN, black (150 meter per box)</li> <li>➤ Electric wire, #6, stranded, THHN, black (100 meter per box)</li> <li>➤ Flat cord, 2 pole, #14, stranded, white (150 meter per box)</li> <li>➤ Electric tape, big, black</li> <li>➤ Plug, male, heavy duty</li> <li>➤ Convenience outlet, 3 gang, 3 prong, surface type, white</li> <li>➤ Convenience outlet, 3 gang, 3 prong, flash type, white, includes plate and accessories</li> <li>➤ Amco Box, 2x2x4", white, plastic</li> <li>➤ Mica tube 1/2"</li> <li>➤ Royal cord #12, black, 3 pole, stranded</li> <li>➤ Microphone cord, heavy duty (100 meter per roll)</li> <li>➤ Speaker wire #12, heavy duty(100 meter per roll)</li> <li>➤ XLR, male, heavy duty</li> <li>➤ XLR, female, heavy duty</li> <li>➤ TRS plug, 6.5 mm, plastic, heavy duty</li> <li>➤ TRS plug, 3.5mm, plastic, heavy duty</li> <li>➤ VGA male to male connector</li> <li>➤ Battery, 12V, maintenance free, 3SMF</li> <li>➤ Lacquer, clear, gloss</li> <li>➤ Sanding sealer, lacquer</li> <li>➤ Lacquer thinner</li> <li>➤ Wood Filler, Lacquer type, Plastic wood, Natural shade</li> <li>➤ Oil wood stain (maple)</li> <li>➤ Boral powder (20 kilos per bag)</li> <li>➤ Skim coat (20 kilos per bag)</li> <li>➤ Tinting color, hanza yellow</li> <li>➤ Tinting color, venetian red</li> <li>➤ Tinting color, bulletin red</li> <li>➤ Tinting color, burnt sienna</li> <li>➤ Tinting color, lamp black</li> <li>➤ Acrycolor, hanza yellow</li> <li>➤ Acrycolor, venetian red</li> <li>➤ Acrycolor, raw sienna</li> <li>➤ Acrycolor, burnt sienna</li> <li>➤ Acrycolor, lamp black</li> <li>➤ Paint brush 1", heavy duty</li> <li>➤ Paint brush 3", heavy duty</li> </ul>	<ul style="list-style-type: none"> <li>10 tanks</li> <li>10 pieces</li> <li>25 pieces</li> <li>20 pieces</li> <li>10 pieces</li> <li>5 kilos</li> <li>3 kilos</li> <li>5 boxes</li> <li>1 box</li> <li>3 rolls</li> <li>50 rolls</li> <li>50 pieces</li> <li>50 pieces</li> <li>50 pieces</li> <li>25 pieces</li> <li>5 rolls</li> <li>50 meters</li> <li>1 roll</li> <li>1 roll</li> <li>20 pieces</li> <li>20 pieces</li> <li>20 pieces</li> <li>20 pieces</li> <li>20 pieces</li> <li>2 units</li> <li>16 gallons</li> <li>12 gallons</li> <li>7 pails</li> <li>6 quarts</li> <li>6 gallons</li> <li>1 bag</li> <li>3 bags</li> <li>6 quarts</li> <li>6 quarts</li> <li>6 quarts</li> <li>6 quarts</li> <li>4 quarts</li> <li>6 quarts</li> <li>4 quarts</li> <li>6 quarts</li> <li>4 quarts</li> <li>4 quarts</li> <li>6 quarts</li> <li>4 quarts</li> <li>3 quarts</li> <li>6 pieces</li> <li>6 pieces</li> </ul>		
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	<ul style="list-style-type: none"> <li>➤ Paint roller 7"</li> <li>➤ Baby roller</li> <li>➤ Sand paper, water proof #220</li> <li>➤ Sand paper, water proof #400</li> <li>➤ Gypsum puffy</li> <li>➤ latex paint, semi-gloss, odorless</li> <li>➤ 2" padlock</li> <li>➤ 600mm x 1x 1/2 chain, stainless steel</li> </ul>	<ul style="list-style-type: none"> <li>8 pieces</li> <li>8 pièces</li> <li>24 pieces</li> <li>24 pièces</li> <li>6 gallons</li> <li>6 pails</li> <li>4 pieces</li> <li>4 pièces</li> </ul>		
Total (inclusive of VAT)				

(Amount in Words) \_\_\_\_\_

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
Name/Signature of Representative

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Contact No.

# TECHNICAL SPECIFICATIONS

Bidders/Suppliers must state "Comply" in the column "Statement of Compliance" against each of the individual parameters of each "Specification." Please do not just place check in the bidder's "Statement of Compliance."

Item	Technical Specifications	STATEMENT OF COMPLIANCE
<b>Maintenance Supplies for the 1st Quarter of 2019</b>		
I.	<ul style="list-style-type: none"> <li>• <b><u>Maintenance Supplies for the 1st Quarter of 2019</u></b></li> <li>➤ 20 pieces of Faucet, brass, 1/2" horizontal tap</li> <li>➤ 20 sets of Bidet with hose and holder, 1/2", brass-chrome handle, rubber hose, white</li> <li>➤ 20 pieces of 3-way angle valve, 1/2", brass-chrome coated</li> <li>➤ 100 rolls of Teflon tape</li> <li>➤ 50 bottles of Liquid sosa, 50 ml per bottle</li> <li>➤ 20 pieces of 2-way angle valve 1/2"</li> <li>➤ 30 tubes of Silicon sealant, clear</li> <li>➤ 5 boxes of Black Screw, wood, 1 1/2" (100 pieces per box)</li> <li>➤ 5 boxes of Black Screw, wood, 2" (100 pieces per box)</li> <li>➤ 5 boxes of Black Screw, wood, 1/2" (100 pieces per box)</li> <li>➤ 5 boxes of Black screw, metal, 1" (100 pieces per box)</li> <li>➤ 5 kilos of Finishing nail 1 1/2"</li> <li>➤ 5 kilos of Finishing nail 2"</li> <li>➤ 5 kilos of Finishing Nail 3"</li> <li>➤ 10 tubes of Solvent based general purpose construction adhesive (no-more-nails)</li> <li>➤ 30 pieces of Liston wood, kiln dried, s4s, 1/2x1x10 feet</li> <li>➤ 20 pieces of Cabinet handle, stainless steel</li> <li>➤ 16 pieces of Concealed hinges, full overlay</li> <li>➤ 16 pieces of Concealed hinges, half overlay</li> <li>➤ 16 pieces of Concealed hinges, inset</li> <li>➤ 1 set/unit of Air compressor               <ul style="list-style-type: none"> <li>- Maximum pressure: 85Psi</li> <li>- Tank capacity: 46 liters</li> <li>- 1/2 HP</li> <li>- 220V 50/60z</li> <li>- Complete set with tank</li> </ul> </li> <li>➤ 10 tanks of Freon, R410a (minimum of 11kg)</li> <li>➤ 5 tanks of Freon, R22 (minimum of 13kg)</li> <li>➤ 100 pieces of Silver Rod (standard size)</li> <li>➤ 10 tanks of Map Gas</li> <li>➤ 10 pieces of Miniature breaker, 32 ampere, 3-phase</li> <li>➤ 25 pieces of Grinding disk, 6"</li> <li>➤ 20 pieces of Cutting disk 6"</li> <li>➤ 10 pieces of Cut off wheel, 14"</li> <li>➤ 5 kilos of Welding rod 6011, 3/32</li> <li>➤ 3 kilos of Welding rod 6013, 3/32</li> </ul>	



	<ul style="list-style-type: none"> <li>➤ 5 boxes of Electric wire, stranded, #12 THHN, black (150 meter per box)</li> <li>➤ 1 box of Electric wire, #6, stranded, THHN, black (100 meter per box)</li> <li>➤ 3 rolls of Flat cord, 2 pole, #14, stranded, white (150 meter per box)</li> <li>➤ 50 rolls of Electric tape, big, black</li> <li>➤ 50 pieces of Plug, male, heavy duty</li> <li>➤ 50 pieces of Convenience outlet, 3 gang, 3 prong, surface type, white</li> <li>➤ 50 pieces of Convenience outlet, 3 gang, 3 prong, flash type, white, includes plate and accessories</li> <li>➤ 25 pieces of Amco Box, 2x2x4", white, plastic</li> <li>➤ 5 rolls of Mica tube 1/2"</li> <li>➤ 50 meters of Royal cord #12, black, 3 pole, stranded</li> <li>➤ 1 roll of Microphone cord, heavy duty (100 meter per roll)</li> <li>➤ 1 roll of Speaker wire #12, heavy duty(100 meter per roll)</li> <li>➤ 20 pieces of XLR, male, heavy duty</li> <li>➤ 20 pieces of XLR, female, heavy duty</li> <li>➤ 20 pieces of TRS plug, 6.5 mm, plastic, heavy duty</li> <li>➤ 20 pieces of TRS plug, 3.5mm, plastic, heavy duty</li> <li>➤ 20 pieces of VGA male to male connector</li> <li>➤ 2 units of Battery, 12V, maintenance free, 3SMF</li> <li>➤ 16 gallons of Lacquer, clear, gloss</li> <li>➤ 12 gallons of Sanding sealer, lacquer</li> <li>➤ 7 pails of Lacquer thinner</li> <li>➤ 6 quarts of Wood Filler, Lacquer type, Plastic wood, Natural shade</li> <li>➤ 6 gallons of Oil wood stain (maple)</li> <li>➤ 1 bag of Boral powder (20 kilos per bag)</li> <li>➤ 3 bags of Skim coat (20 kilos per bag)</li> <li>➤ 6 quarts of Tinting color, hanza yellow</li> <li>➤ 6 quarts of Tinting color, venetian red</li> <li>➤ 6 quarts of Tinting color, bulletin red</li> <li>➤ 6 quarts of Tinting color, burnt sienna</li> <li>➤ 4 quarts of Tinting color, lamp black</li> <li>➤ 6 quarts of Acrycolor, hanza yellow</li> <li>➤ 4 quarts of Acrycolor, venetian red</li> <li>➤ 6 quarts of Acrycolor, raw sienna</li> <li>➤ 4 quarts of Acrycolor, burnt sienna</li> <li>➤ 3 quarts of Acrycolor, lamp black</li> <li>➤ 6 pieces of Paint brush 1", heavy duty</li> <li>➤ 6 pieces of Paint brush 3", heavy duty</li> <li>➤ 8 pieces of Paint roller 7"</li> <li>➤ 8 pieces of Baby roller</li> <li>➤ 24 pieces of Sand paper, water proof #220</li> <li>➤ 24 pieces of Sand paper, water proof #400</li> <li>➤ 6 gallons of Gypsum puffy</li> <li>➤ 6 pails of latex paint, semi-gloss, odorless</li> <li>➤ 4 pieces of 2" padlock</li> <li>➤ 4 pieces of 600mm x 1x 1/2 chain, stainless steel</li> </ul>	
<p>II.</p>	<ul style="list-style-type: none"> <li>• <b>Warranty:</b></li> <li>➤ Replacement of defective maintenance supplies upon inspection</li> </ul>	

	within Seven (7) calendar days	
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I hereby certify to comply with all the above Technical Specifications.

\_\_\_\_\_  
Name of Company/Bidder

\_\_\_\_\_  
Signature over Printed Name of  
Representative

\_\_\_\_\_  
Date



## **SCHEDULE OF REQUIREMENTS**

Item	SCHEDULE OF REQUIREMENTS	Quantity	Contract Duration
	The Bidder/Supplier shall provide the following needed for the project:		
I	Maintenance Supplies for the 1st Quarter of 2019	1 lot	Twenty (20) calendar days from the receipt of Notice to Proceed (NTP)
II	Warranty		

I hereby certify to comply and deliver all the above requirements.

\_\_\_\_\_  
Name of Company/Bidder

\_\_\_\_\_  
Signature over Printed Name of Representative

\_\_\_\_\_  
Date





## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 6095882  
**Procuring Entity** DEPARTMENT OF BUDGET AND MANAGEMENT  
**Title** Maintenance Supplies for the 1st Quarter of 2019  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	2019-017	<b>Status</b>	Pending
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	2
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Hardware and Construction Supplies	<b>Date Published</b>	15/03/2019
<b>Approved Budget for the Contract:</b>	PHP 480,000.00	<b>Last Updated / Time</b>	14/03/2019 17:09 PM
<b>Delivery Period:</b>	20 Day/s	<b>Closing Date / Time</b>	18/03/2019 10:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Marco David Administrative Officer II Mabini Hall, Malacañang Manila Metro Manila Philippines 1005 63-2-6573300 Ext.3115  mdavid@dbm.gov.ph		

#### Description

##### TECHNICAL SPECIFICATIONS

- 20 pieces of Faucet, brass, 1/2" horizontal tap
- 20 sets of Bidet with hose and holder, 1/2", brass-chrome handle, rubber hose, white
- 20 pieces of 3-way angle valve, 1/2", brass-chrome coated
- 100 rolls of Teflon tape
- 50 bottles of Liquid sosa, 50 ml per bottle
- 20 pieces of 2-way angle valve 1/2"
- 30 tubes of Silicon sealant, clear
- 5 boxes of Black Screw, wood, 1 1/2" (100 pieces per box)
- 5 boxes of Black Screw, wood, 2" (100 pieces per box)
- 5 boxes of Black Screw, wood, 1/2" (100 pieces per box)
- 5 boxes of Black screw, metal, 1" (100 pieces per box)
- 5 kilos of Finishing nail 1 1/2"
- 5 kilos of Finishing nail 2"
- 5 kilos of Finishing Nail 3"
- 10 tubes of Solvent based general purpose construction adhesive (no-more-nails)
- 30 pieces of Liston wood, kiln dried, s4s, 1/2x1x10 feet
- 20 pieces of Cabinet handle, stainless steel
- 16 pieces of Concealed hinges, full overlay
- 16 pieces of Concealed hinges, half overlay
- 16 pieces of Concealed hinges, inset
- 1 set/unit of Air compressor
  - Maximum pressure: 85Psi
  - Tank capacity: 46 liters
  - 1/2 HP
  - 220V 50/60z

- Complete set with tank
- ☐ 10 tanks of Freon, R410a (minimum of 11kg)
- ☐ 5 tanks of Freon, R22 (minimum of 13kg)
- ☐ 100 pieces of Silver Rod (standard size)
- ☐ 10 tanks of Map Gas
- ☐ 10 pieces of Miniature breaker, 32 ampere, 3-phase
- ☐ 25 pieces of Grinding disk, 6"
- ☐ 20 pieces of Cutting disk 6"
- ☐ 10 pieces of Cut off wheel, 14"
- ☐ 5 kilos of Welding rod 6011, 3/32
- ☐ 3 kilos of Welding rod 6013, 3/32
- ☐ 5 boxes of Electric wire, stranded, #12 THHN, black (150 meter per box)
- ☐ 1 box of Electric wire, #6, stranded, THHN, black (100 meter per box)
- ☐ 3 rolls of Flat cord, 2 pole, #14, stranded, white (150 meter per box)
- ☐ 50 rolls of Electric tape, big, black
- ☐ 50 pieces of Plug, male, heavy duty
- ☐ 50 pieces of Convenience outlet, 3 gang, 3 prong, surface type, white
- ☐ 50 pieces of Convenience outlet, 3 gang, 3 prong, flash type, white, includes plate and accessories
- ☐ 25 pieces of Amco Box, 2x2x4", white, plastic
- ☐ 5 rolls of Mica tube 1/2"
- ☐ 50 meters of Royal cord #12, black, 3 pole, stranded
- ☐ 1 roll of Microphone cord, heavy duty (100 meter per roll)
- ☐ 1 roll of Speaker wire #12, heavy duty(100 meter per roll)
- ☐ 20 pieces of XLR, male, heavy duty
- ☐ 20 pieces of XLR, female, heavy duty
- ☐ 20 pieces of TRS plug, 6.5 mm, plastic, heavy duty
- ☐ 20 pieces of TRS plug, 3.5mm, plastic, heavy duty
- ☐ 20 pieces of VGA male to male connector
- ☐ 2 units of Battery, 12V, maintenance free, 3SMF
- ☐ 16 gallons of Lacquer, clear, gloss
- ☐ 12 gallons of Sanding sealer, lacquer
- ☐ 7 pails of Lacquer thinner
- ☐ 6 quarts of Wood Filler, Lacquer type, Plastic wood, Natural shade
- ☐ 6 gallons of Oil wood stain (maple)
- ☐ 1 bag of Boral powder (20 kilos per bag)
- ☐ 3 bags of Skim coat (20 kilos per bag)
- ☐ 6 quarts of Tinting color, hanza yellow
- ☐ 6 quarts of Tinting color, venetian red
- ☐ 6 quarts of Tinting color, bulletin red
- ☐ 6 quarts of Tinting color, burnt sienna
- ☐ 4 quarts of Tinting color, lamp black
- ☐ 6 quarts of Acrycolor, hanza yellow
- ☐ 4 quarts of Acrycolor, venetian red
- ☐ 6 quarts of Acrycolor, raw sienna
- ☐ 4 quarts of Acrycolor, burnt sienna
- ☐ 3 quarts of Acrycolor, lamp black
- ☐ 6 pieces of Paint brush 1", heavy duty
- ☐ 6 pieces of Paint brush 3", heavy duty
- ☐ 8 pieces of Paint roller 7"
- ☐ 8 pieces of Baby roller
- ☐ 24 pieces of Sand paper, water proof #220
- ☐ 24 pieces of Sand paper, water proof #400
- ☐ 6 gallons of Gypsum puffy
- ☐ 6 pails of latex paint, semi-gloss, odorless
- ☐ 4 pieces of 2" padlock
- ☐ 4 pieces of 600mm x 1x 1/2 chain, stainless steel

Warranty: ☐ Replacement of defective maintenance supplies upon inspection within Seven (7) calendar days

#### SCHEDULE OF REQUIREMENTS

1 lot of Maintenance Supplies for the 1st Quarter of 2019

Warranty

Delivery Term:

Twenty (20) calendar days from the receipt of Notice to Proceed (NTP)

Interested suppliers are required to submit their valid and current Mayor's Permit, Latest Income/Business Tax Return, PhilGEPS Registration Number, Omnibus Sworn Statement, and price quotation form (Annex "A") during submission of offer/quotation.

**Created by** Marco David

**Date Created** 14/03/2019

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

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REPUBLIC OF THE PHILIPPINES  
 DEPARTMENT OF BUDGET AND MANAGEMENT  
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA

PO 2019-035

HARDWARE  
 CARPENTRY  
 PAINTING

Administrative Service – Procurement Management Division  
 TRANSMITTAL AND ACTION SLIP  
 "Please do not detach from the request form"

MARELLA TRADING  
 CORPORATION

Subject: APP : 1st Quarter maintenance Supply  
 End User: AS GSP

Date & Time Received	FROM	TO	Date & Time Forwarded	REMARKS
Feb 18	Joyce	marco	20 Feb	19 March 2019
			2/21	waiting for other supplier
	PMO	DIR. THERA	3/20	FOR SIGNATURE
	PMO	P. BUDGET	3/25	FOR ORR
	PMO	Gib		FOR LOR (PARTIAL DELIVERY)
	PMO	CGA	4/10	

No. of Day/s Completed:

**ADMINISTRATIVE SERVICE (PROCUREMENT MANAGEMENT DIVISION and GENERAL SERVICES DIVISION)**

Name of Payee: MARELLO TRADING CORPORATION  
 Title of Project: MAINTENANCE SUPPLIES FOR THE 1ST QUARTER OF 2019  
 Contract Cost: 450,098

**CHECKLIST OF DOCUMENTS**

**REMARKS**

Checklist of documents forwarded to Finance Service for:

**A. FUNDING (OBLIGATION AND CAF)**

- |     |                                     |                                    |
|-----|-------------------------------------|------------------------------------|
| 1.  | <input checked="" type="checkbox"/> | Purchase Request/ APP              |
| 2.  | <input checked="" type="checkbox"/> | Pre-Inspection Report              |
| 3.  | <input checked="" type="checkbox"/> | Obligation Request and Status      |
| 4.  | <input checked="" type="checkbox"/> | Eligibility Documents of Suppliers |
| 5.  | <input checked="" type="checkbox"/> | Purchase Order/Contract            |
| 6.  | <input checked="" type="checkbox"/> | Request for Price Quotation        |
| 7.  | <input checked="" type="checkbox"/> | Abstract of Quotation              |
| 8.  | <input checked="" type="checkbox"/> | Notice of Award                    |
| 9.  | <input checked="" type="checkbox"/> | Notice to Proceed                  |
| 10. | <input checked="" type="checkbox"/> | Distribution List                  |
| 11. | <input checked="" type="checkbox"/> | Other Documents, if any.           |

2019-035

Received checked items:

[Signature]  
 Print Name & Signature

7/21  
 Date and Time

**B. PROCESSING OF PAYMENT (DV)**

- |     |                          |   |
|-----|--------------------------|---|
| 1.  | <input type="checkbox"/> | Obligation Request and Status                   |
| 3.  | <input type="checkbox"/> | Pre-Inspection Report                           |
| 4.  | <input type="checkbox"/> | Inspection and Acceptance Report                |
| 5.  | <input type="checkbox"/> | Delivery Receipt                                |
| 6.  | <input type="checkbox"/> | Sales Invoice/Statement of Account              |
| 7.  | <input type="checkbox"/> | Warranty/Guaranty Certificate                   |
| 8.  | <input type="checkbox"/> | Purchase Request / APP                          |
| 9.  | <input type="checkbox"/> | Purchase Order/Contract                         |
| 10. | <input type="checkbox"/> | Request for Price Quotation                     |
| 11. | <input type="checkbox"/> | Abstract of Quotation                           |
| 12. | <input type="checkbox"/> | Notice of Award                                 |
| 13. | <input type="checkbox"/> | Notice to Proceed                               |
| 14. | <input type="checkbox"/> | Distribution List                               |
| 15. | <input type="checkbox"/> | Certificate of Acceptance from End-user         |
| 16. | <input type="checkbox"/> | F/SMI (Report of Supplies and Materials Issued) |
| 17. | <input type="checkbox"/> | RIS (Requisition and Issue Slip)                |
| 18. | <input type="checkbox"/> | ICS (Inventory Custodian Slip)                  |
| 19. | <input type="checkbox"/> | PAR (Property Acknowledgement Receipt)          |
| 20. | <input type="checkbox"/> | WMR (Waste Material Report)                     |
| 21. | <input type="checkbox"/> | Other Documents, if any.                        |

Received checked items:

Print Name & Signature

Date and Time

**C. ADDITIONAL DOCUMENTS, if any**