

#### Republic of the Philippines

DEPARTMENT OF BUDGET AND MANAGEMENT GENERAL SOLANO STREET, SAN MIGUEL, MANILA Trunkline: 657-3300 | TeleFax No. 7354979

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l		PURCHASE ORE	DER NO. 2	2019-026			
Supplier	-:	Toyota Manila Bay Corporation	Date: March 04, 2019				
			Mode of Pr	ocurement:	Small Value Proc	:urement	
Address		Roxas Boulevard, corner EDSA extension,	]				
		Pasay City	_				
TIN:	• • • • • •		<u> </u>				
Genti	lemen:	Disease delicerates subtaletel and desetel for configuration	Consensate to	· · · · · · · · · · · · · · · · · · ·			
Price Qu	ıotation,	Please deliver the article(s) product(s)/supplies subject to the Terms and Conditions enumerate			priced in accordan	ce with your	
	-	DBM Building III			orking days upon receip		
Date of De	:livery: Wi	ithin 20 working days upon receipt of Purchase Order	Payment Te	erm: Upon cor	mpletion of delivery	and acceptance	
Stock				T		T	
No.	Unit	Item and Description /Specification	n	Quantity	Unit Cost	AMOUNT	
	lot	General km Check-up and Replacement of Defe	ective	1	₱ 40,711.72		
1		Timing Belt for Toyota Innova ABE 1014 and AB	šE 1019		1		
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		Seven Hundred Eleven Pesos and 72/100				<b>≱</b> 40,711.72	
		e to make the full delivery within the time specified about	ove, a penalty	of one-tenth	ı (1/10) of	<del></del>	
one perce	nt (1%) †	for every day of delay shall be imposed.					
		$\wedge$		•	Very truly yours,		
		/ /^			She	11/1	
•	Conforme	a:			THEA WANTE	CORINNE F. PALARCA	
		Sherman V. Larrown			Director IV, A	dministrative Service معمر	
		Signature Proten 2019 of Supplier				orized Official	
			-			enting End User)	
		Date		·			
unds Ava	ilability C	Certified by:	OS No :	1)210101	2119-03-216	<u> </u>	
		my maar 1	Amount :	79	40.711.72	•	
			Date :	17	11/1/10		
		Chief Accountant	-· 		<del>/     </del>	•	
Distribution	n of Copie	s:					
	•	for the Supplier's Conforme					
		ral Supply and Property Section for file					
	Auditor	-					

## TERMS AND CONDITIONS (PURCHASE ORDER)

- 1. ALL PRICES QUOTED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF QUOTATION.
- AWARDEE shall be responsible for the source(s) of his supplies/materials/equipment and shall make deliveries in accordance with schedule, quality and specifications of the award and purchase order (PO). Failure by the AWARDEE to comply with the same shall be ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the Next Lowest Responsive Proposal, as determined by the DBM Bids and Awards Committee and approved by the Secretary of Budget and Management or his duly authorized representative.
- 3. The Goods shall only be delivered by the Supplier at the Property Section, General Services Division of the Procuring entity's Administrative Service located at Ground Floor, DBM Bldg. III, Gen. Solano St., San Miguel, Manila, not later than 10:00 am up to 3:00 pm on the date of delivery as indicated in PO.

Moreover, the delivery schedule as indicated in the PO may be modified at the option of the Procuring Entity, with prior due notice, written or verbal, to the Supplier.

- 4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but failed to deliver the required product(s) within the time called for in the same order, he shall be extended a maximum period of fifteen (15) calendar days to make good his delivery. Thereafter if AWARDEE has not completed delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance withdrawn from that AWARDEE, without prejudice to the imposition of liquidated damages. The DBM shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for his disqualification from future bids of the same or all items, without prejudice to the imposition of other sanctions as prescribed under R.A. 9184 and its IRR.
- 5. The Goods delivered are accepted by the Procuring Entity as to quantity only. However, inspection as to the Goods' compliance with the technical specifications, and its order and condition, will be done in the presence of the representatives of both Supplier and Procuring Entity within three (3) working days from the date of delivery upon prior due notice, written or verbal, to the authorize representative of the Supplier. The inspection will push through as scheduled even in the absence of the Supplier's representative, if the latter was duly notified. In which case, the results of the inspection conducted by the Procuring Entity shall be final and binding upon the Supplier.
- Rejected deliveries shall be construed as non-delivery of product(s) /item(s) so ordered and shall be, if applicable, subject to liquidated damages and to the terms and conditions prescribed under item 4 hereof.
- 7. Supplier shall guarantee the deliveries to be free from defects. Any defective item(s)/product(s) that may be discovered by the DBM within seven (7) working days after acceptance of the same shall be replaced by the supplier within seven (7) working days or until stocks are available upon receipt of a written notice. Beyond the said time frame, defective units will be picked up by the supplier for assessment.
- 8. A penalty of one-tenth of one percent (0.001) of the cost of the unperformed portion for everyday of delay.

The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it. The Procuring Entity may also rescind the contract and impose 10% of the amount of the contract as liquidated damages, upon non-performance by the Supplier of any of its obligations under the contract

The imposition of liquidated damages in all instances shall be automatic, except upon prior request for extension and approval thereof by the Procuring Entity before the scheduled delivery date. Any request for extension not acted upon before delivery date shall be considered denied.

Accepted By-

- 9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
- 10. The technical specifications, bid proposal and other documents required from the AWARDEE/Shall form part of this Purchase Order.

	1 toopted By	Shorman Carman	MAR 20 2019
REPUBLIC OF THE PHILIPPINES)		AWARDEE	
CITY OF MANILA ) S.S.		( 3,1,1,1,2,2,2	
BEFORE ME, a Notary Public for and in 2019, personally appeared		known to me to be the	same person who accepted
the foregoing Terms and Conditions of a Purchase Order and and deed and of the entity that he represents.	d who acknowle	edged to me that the same is	s his free and voluntary act
This Instrument refers to a		consisting of	() pages including
this page and its Annexes, signed by the parties and their mat	terial witnesses.		pages meraung
WITNESS MY HAND AND SEAL this	_ day of	, 2019	
Page No;			
Book No;			
Series of 2019.			



# REPUBLIC OF THE PHILIPPINES DEPARTMENT OF BUDGET AND MANAGEMENT

GENERAL SOLANO STREET, SAN MIGUEL, MANILA

#### **NOTICE TO PROCEED**

March 04, 2019

Mr. Sherman Caruana Toyota Manila Bay Corporation Roxas Boulevard, corner EDSA extension Boulevard, Pasay City

Dear Mr. Caruana:

Per attached Purchase Order No. 2019-026, we hereby notify you that your Office may proceed with the delivery of the project "General km Check-up and Replacement of Defective Timing Belt for Toyota Innova ABE 1014 and ABE 1019", upon receipt and acceptance of this Notice.

In this regard, your Office shall coordinate with our Procurement Management Division to ensure compliance with the item/service specification, and the terms stated at the back of the Purchase Order.

Thank you very much.

Very truly yours,

THEA MARIE CORINNE F. PALARCA
Director IV, Administrative Service MAD

MAR 20 2019

Conforme / Date



# REPUBLIC OF THE PHILIPPINES DEPARTMENT OF BUDGET AND MANAGEMENT

GENERAL SOLANO STREET, SAN MIGUEL, MANILA

#### **NOTICE OF AWARD**

March 04, 2019

Mr. Sherman Caruana Toyota Manila Bay Corporation Roxas Boulevard, corner EDSA extension Boulevard, Pasay City

Dear Mr. Caruana:

We are pleased to inform you that the project "General km Check-up and Replacement of Defective Timing Belt for Toyota Innova ABE 1014 and ABE 1019", is hereby awarded to your company in the amount of Forty Thousand Seven Hundred Eleven Pesos and 72/100 (P 40,711.72).

Based on evaluation of your submitted documents, the Administrative Service finds your submission as the lowest calculated and responsive quotation for the said project.

Thank you very much.

Very truly yours,

THEA MARIE CORINNE F. PALARCA
Director IV, Administrative Service

MAR 20 2019

renal / Data



#### **OBLIGATION REQUEST AND STATUS**

Department of Budget and Management

Serial No. :	02-10101-2019
Date :	March 15 2019

Fund Cluster:

Responsibility Center  Particulars  MFO/PAP  WACS Object Code  Amount  Payment for the service of General km Check-up and Replacement of Defective Timing Belt for Toyota Innova ABE 1014 assigned to Director Ryan S. Lita of LGRCB and ABE 1019  ### Continuous ABE 1014 assigned to Director Ryan S. Lita of LGRCB and ABE 1019  ### Purchase Order no. 2019-026  ### A. Certified: Charges to appropriation /allotment are necessary, lawful and under my direct supervision; and supporting documents valid, proper and legal  ### Signature   ### Signat	Payee:	:	TOYOTA MANILA BAY CORPORATION						
Responsibility Center  Particulars  MFO/PAP  UACS Object Code  Amount  Payment for the service of General km Check-up and Replacement of Defective Timing Belt for Toyota Innova ABE 1014 assigned to Director Ryan S. Lita of LGRCB and ABE 1019  PUrchase Order no. 2019-026  A. Certified: Charges to appropriation /allotment are necessary, lawful and under my direct supervision; and supporting documents valid, proper and legal  Signature:  Printed Name: THEA MARIE CORINNE F. PALARCA Position:  Director IV, AS  Date:  Mar 04, 2019  Date:  STATUS OF OBLIGATION Not Yet Due  Payment I MACS Object Code  Amount  40,711.  40,711	Office :								
Payment for the service of General km Check-up and Replacement of Defective Timing Belt for Toyota Innova ABE 1014 assigned to Director Ryan S. Lita of LGRCB and ABE 1019  Payment for the service of General km Check-up and Replacement of Defective Timing Belt for Toyota Innova ABE 1014 assigned to Director Ryan S. Lita of LGRCB and ABE 1019  Purchase Order no. 2019-026  A. Certified: Charges to appropriation /altotment are necessary, lawful and under my direct supervision; and supporting documents valid, proper and legal  Signature:  Printed Name: THEA MARIE CORINNE F. PALARCA Position: Director IV, AS  Date: Mar 04, 2019  Date: STATUS OF OBLIGATION  Reference  Date Particulars ORS/JEV/Check/ Obligation Payable Payment Not Yet Due Demandable  Date Doug and Deparamentable	Addres	s:	Roxa	as Boulevard corne	er EDSA extens	sion, Barangay	76, Pasay City		
Furchase Order no. 2019-026  A. Certified: Charges to appropriation /allotment are necessary, lawful and under my direct supervision; and supporting documents valid, proper and legal  Signature:  Printed Name: THEA MARIE CORINNE F. PALARCA Position: Director IV, AS Date: Mar 04, 2019  Date: Mar 04, 2019  Date: STATUS OF OBLIGATION  Reference  Not Yet Due  Reference  Not Yet Due  Reference  Not Yet Due  Reference  Not Yet Due  Pomandable  S. Lita of LGRCB and ABE 1019  40,711:  3/0.2 20/0.064 2)  Certified: Allotment available and obligated for the purpose/adjustment necessary as indicated above  Signature:  Signature:  Printed Name: EDEN D. PANGILINAN Position: Head, Budget Division/Unit/Authorized Representative  Reference  Amount  Balance Denandable				Parti	culars		MFO/PAP		Amount
Purchase Order no. 2019-026  A. Certified: Charges to appropriation /allotment are necessary, lawful and under my direct supervision; and supporting documents valid, proper and legal  Signature:  Printed Name: THEA MARIE CORINNE F. PALARCA Position: Director IV, AS Position: Director IV, AS Position: Mar 04, 2019  C. STATUS OF OBLIGATION Reference  ORS/JEV/Check/ ADA/TRA No.  Obligation Payable Payment  Auditment available and obligated for the purpose/adjustment necessary as indicated above  Signature:  B. Certified: Allotment available and obligated for the purpose/adjustment necessary as indicated above  Signature:  B. Certified: Allotment available and obligated for the purpose/adjustment necessary as indicated above  Signature:  BOP Dag Libar  Representative  Date: 3 - 64 - 19  C. STATUS OF OBLIGATION  Reference  Due and Demandable			for Toy	ota Innova ABE 101	4 assigned to D	irector Ryan S. L			40,711.72
Purchase Order no. 2019-026  A. Certified: Charges to appropriation /allotment are necessary, lawful and under my direct supervision; and supporting documents valid, proper and legal  Signature:  Printed Name: THEA MARIE CORINNE F. PALARCA Position: Director IV, AS Position: Director IV, AS Position: Mar 04, 2019  C. STATUS OF OBLIGATION Reference  ORS/JEV/Check/ ADA/TRA No.  Obligation Payable Payment  Auditment available and obligated for the purpose/adjustment necessary as indicated above  Signature:  B. Certified: Allotment available and obligated for the purpose/adjustment necessary as indicated above  Signature:  B. Certified: Allotment available and obligated for the purpose/adjustment necessary as indicated above  Signature:  BOP Dag Libar  Representative  Date: 3 - 64 - 19  C. STATUS OF OBLIGATION  Reference  Due and Demandable	P	YB-E				31	0200/0000	1002/2060-0	1 9 20, 1355.
Purchase Order no. 2019-026  A. Certified: Charges to appropriation /allotment are necessary, lawful and under my direct supervision; and supporting documents valid, proper and legal  Signature: Signature: Signature: Signature: Signature: Printed Name: THEA MARIE CORINNE F. PALARCA Printed Name: THEA MARIE CORINNE F. PALARCA Printed Name: EDEN D. PANGILINAN  Position: Director IV, AS Position: Head, Budget Division/Unit/Authorized Representative  Date: Mar 04, 2019 Date: \$3.64.7.79  C. STATUS OF OBLIGATION  Reference Amount  Balance Not Yet Due and Demandable	LG	RCB				3/	12300/0 <b>6</b> 00/	,	1 20,055.
A. Certified: Charges to appropriation /allotment are necessary, lawful and under my direct supervision; and supporting documents valid, proper and legal  Signature:  Printed Name: THEA MARIE CORINNE F. PALARCA Printed Name: THEA MARIE CORINNE F. PALARCA Position:  Director IV, AS Position:  Mar 04, 2019  Date:  STATUS OF OBLIGATION Reference  Payment  Amount  B. Certified: Allotment available and obligated for the purpose/adjustment necessary as indicated above  Signature:  EDEN D. PANGILINAN Position:  Head, Budget Division/Unit/Authorized Representative  Balance Not Yet Due  Due and Demandable									
A. Certified: Charges to appropriation /allotment are necessary, lawful and under my direct supervision; and supporting documents valid, proper and legal  Signature:  Printed Name: THEA MARIE CORINNE F. PALARCA Printed Name: THEA MARIE CORINNE F. PALARCA Position:  Director IV, AS Position:  Mar 04, 2019  Date:  STATUS OF OBLIGATION Reference  Payment  Amount  B. Certified: Allotment available and obligated for the purpose/adjustment necessary as indicated above  Signature:  EDEN D. PANGILINAN Position:  Head, Budget Division/Unit/Authorized Representative  Balance Not Yet Due  Due and Demandable									7,000
recessary, lawful and under my direct supervision; and supporting documents valid, proper and legal  Signature:  Printed Name: THEA MARIE CORINNE F. PALARCA Printed Name: Director IV, AS  Date: Mar 04, 2019  STATUS OF OBLIGATION  Reference  Particulars  ORS/JEV/Check/ ADA/TRA No.  Position Payable Payment  ORTHING A Not Yet Due  for the purpose/adjustment necessary as indicated above  Signature: For the purpose	Purcha	se Order no	. 2019-	026					40,711.72
Printed Name: THEA MARIE CORINNE F. PALARCA Printed Name: EDEN D. PANGILINAN  Position: Director IV, AS Position: Head, Budget Division/Unit/Authorized Representative  Date: Mar 04, 2019 Date: \$\frac{19}{2} - \frac{5\frac{1}{2}}{9}\$  C. STATUS OF OBLIGATION  Reference Amount  Date Particulars ORS/JEV/Check/ ADA/TRA No. Obligation Payable Payment Not Yet Due Due and Demandable	n	ecessary, lav	wful an	d under my direct s	supervision; an	d for th	e purpose/adjus		•
Position : Director IV, AS Position : Head, Budget Division/Unit/Authorized Representative  Date : Mar 04, 2019 Date : 3 - 6 - 7 - 7  C. STATUS OF OBLIGATION  Reference Amount  Date Particulars ORS/JEV/Check/ ADA/TRA No. Obligation Payable Payment Not Yet Due Due and Demandable	Signatu	ıre :		Sprile	<del>-</del>	Signature	:	EOP angili	i de
Position : Director IV, AS Position : Head, Budget Division/Unit/Authorized Representative  Date : Mar 04, 2019 Date : 3 - 6 4 - 7 9  C. STATUS OF OBLIGATION  Reference Amount  Date Particulars ORS/JEV/Check/ ADA/TRA No. Obligation Payable Payment Not Yet Due Due and Demandable	Printed	Name :	THEA	MARIE CORINNE F.		Printed Na	ame :	EDEN D. PANGIL	INAN
C. STATUS OF OBLIGATION  Reference Amount  Date Particulars ORS/JEV/Check/ ADA/TRA No. Obligation Payable Payment Not Yet Due Due and Demandable	Positio	n :		Director IV, AS	<b></b>	Position	: Head	, Budget Division/Ur Representativ	nit/Authorized
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# ABSTRACT OF QUOTATIONS

Project Title: General km Check-up and Replacement of Defective Timing Belt for Toyota Innova ABE 1014 and ABE 1019 ABC: 55,000

Date: March 4, 2019

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	loyota IV	Dyota Ividillia bay		ŀ			
ltem/Description	Corpo	Corporation	Offered Specifications	Гоуота	l oyota Otis Inc.	Various Suppliers	•
	581-	581-6168		564-183	564-1811 to 20		
Qty Unit Particulars	Unit	Total		Unit	Total	Unit	Total
2 lots General km Check-up and	<b>P</b> 20,355.86	P 40,711.72 General	General km Check-up and	₱ 34,270.35	₱ 68,540.70	68,540.70 Toyota Pasong Tamo Inc lisette.ballesteros_1@toyotapasongtamo.com	asongtamo.com
Replacement of Defective			Replacement of Defective			Toyota Pasong Tamo Inc mrs@toyotapasongtamo.com	
Timing Belt for Toyota Innova			Timing Belt for Toyota Innova			Toyota Global City Inc service@toyotaglobalcity.com	
ABE 1014 and ABE 1019			ABE 1014 and ABE 1019			Toyota Commonwealth Inc mrs@tcmi.ph	
						Toyota Pasig - tpg.servicedepartment@gmail.com	
						Toyota Quezon Avenue - service@toyotaqa.com.ph	
						Toyota Makati Inc nmambo@toyotamakati.com.ph	
						Toyota Makati Inc gbliegado@toyotamakati.com.ph	
						Toyota Abad Santos - svc.reminder@toyotaabadsantos.com.ph	do,mos
						Toyota Abad Santos - jasaftersales@peakabadsantos.ph	
						Toyota Abad Santos - a.datuin@toyotaabadsantos.com.ph	- hc
						Toyota Abad Santos - stodomingonicolai@gmail.com	
						Toyota Cubao Inc v.salcedo@toyotacubao.com.ph	
						Toyota Cubao Inc t.dayrit@toyotacubao.com.ph	
						Toyota Makati Inc rrcambusa@toyotamakati.com.ph	
lotal Price		<b>P</b> 40,711.72			₱ 68,540,70	_	
Ranking				7		Invited suppliers through email but no submission	noission
Remarks		Toyota	Toyota Manila Bay Corporation, havin	ng the lowest ca	Iculated respon	Bay Corporation, having the lowest calculated responsive quotation, considered as the awardee.	
Prepared hv:			Designation of the second of t				
			neviewed by:			Approved by:	

Reviewed by:

OIC-Chief Administrative Officer, PMD

THEA MARKE CORINNE F. PALARCA Director IV, Administrative Service

Approved by:

MARCO A. PAVID
Administrative Officer II



#### REPUBLIC OF THE PHILIPPINES DEPARTMENT OF BUDGET AND MANAGEMENT Malacañang, Manila

February 28,	2019
Data	

40,711.72

#### REQUEST FOR PRICE QUOTATION

Company	
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Toyota Manila Bay Corporation

Roxas Boulevard cor Edsa extnsn, Brgy. 76 Pasay City Tel. No. 581-6168 Fax No. 581-6122

Email s.caruana@toyotamanilabay.com.ph

Quantity	Unit	ltem/s		Jnit Price		Total Price
2	lots	General km Check-up and Replacement of Defective Timing Belt for Toyota Innova ABE 1014 and ABE 1019	₽	20,355.86	₽	40,711.72

D. LABAO OIC-Chief Administrative Officer, PMD

Quoted by:	
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Sherman Bob Caruana Printed name & Signature Service Advisor

Position/Title

Remarks:

Quotation obtained through email.

Please see attached.

Total:

Canvassed by: MARÇO A. DAVID

Printed name & Signature Administrative Officer II

Position/Title

Telephone: 657-3300 Loc. 3115 Fax: 735-4979 email: mdavid@dbm.gov.ph



# **ABE1019**

#### Repeat Repair Appointment Walk-in Waiting Non Waiting

# SERVICE QUOTATION

#### SHERMAN T CARUANA

TOYOTA MANILA BAY CORPORATION

ROXAS Boulevard, Corner Edsa Extension, Barangay 76
Pasay City, NCR, Fourth District,
Philippines, 1300
Tel (02) 581-5168
Fax:(02) 581-6122 Fax:(02) 581-6122
Website. www.toyotamanilabay.com.ph
VAT Reg. TIN: 004-676-716-00000
Business Style: SapaM002802

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Page 1 of 1	Business Style:		······································	· · · · · · · · · · · · · · · · · · ·		
Customer No 100098979	Customer Name & Address		Home Phone No.	Appointment		
Date Received	DEPARTMENT (	OF BUDGET	<u>L</u>	Cust Appt Time (Rec Tim	ne) Year/Make/Model	ce Quotation
02/28/201		ENT	Business Phone No	Date://		DSI M/T - AA - 050
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12:03:22P	M MABINI HALL		+639299642990		KUN40	05100381
Purchase Order	} <del></del>		TIN	Production Time Date: / /	Colour	CS No
ayment Metho	Email Address		449-457-018-00000	Time:am/pm	LIGHT BLUE MICA Kilometers KM	
i Cash	d <u>davidmarcodbme</u> Assignee's Name	@gmail.com			45 907	Selling Dealer TMI
Credit Card	Nasignee's Name		Assignee's Contact No	Appointment Reconfirmatio	n Warr Exp KM	Delivery Date
Cheque	Onver's Name	<del></del>	Driver's Contact No.	Date Made://	100,000	11/29/2013
☐ Charge Acc	ount		Divers Contact No.	Time Made::am/	,,	Warr Exp Date
OB INSTRUCT				<u> </u>	2KDS262525	
<u> </u>	OPERATION CODE/PART NO.	DESCRIPTION		QTY	UNIT PRICE	
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1	16100-09261	DUMP ACCV 18/87	·	'	9,057.38	9 057 38
		PUMP ASSY, WAT	EK	1	6,076 79	6 076.79
1	08889-80071	TSLC (2 LITERS)		2	353 57	
1	TMB-RAGS	RAGS		1		707 14
1	TMB-HGS	HAND OLOVEO		3	14,00	14 00
1		HAND GLOVES		1	22 00	22 00
1	TMB-SUB_EDL	ENGINE DETAILIN	G	1	879 46	
1	TMB-SUB_MISC	MISCELLANEOUS				879 46
1	TMB-SUB_SP			1	199 29	199 29
-	b.00b_31	SMILE 5		1	168 81	158 81
				Total Lab	Of	1,050 00
				Total Part		15,841 31
				Total Sub		1 247 56
				Total Oil/I		0.00
					C/Material	36 00
				Subtotal	_	18,174.87
				Less Disc	ount	0.00
				VAT		2,180 99
				<u>GRAND T</u>	OTAL	20,355.86
						\

Software Provider

Software Provider
Address Toyota Motor Philippines Corporation
Toyota Special Economic Zone, Santa Rosa - Tagaytay Highway, Santa Rosa City Laguna, 405
Software Version
OU0-415-713-00000

Permit-to-Use (PTU) No. Date Issued Valid Until Series Range

SAP ECC-Dealer Business Management Version 6/EHP 7 0/SP09 1803\_0124\_PTU\_CAS\_000294 03/06/2018 02/28/2023 D3DA000001 - D3DZ599599

"THIS DOCUMENT IS NOT VALID FOR CLAIM OF INPUT TAX." "THIS SERVICE QUOTATION SHALL BE VALID FOR FIVE (5)YEARS FROM THE DATE OF THE PERMIT TO USE."

MARCO A. DAVID Procurement Management Division

# 

Repeat Repair Appointment Walk-in Waiting

ABE 1014

SHERMAN T CARUANA

TOYOTA MANILA BAY

CORPORATION

Roxas Boulevard Corner Edsa Extension, Barangay 76
Pasay City NCR. Fourth District
Philippines 1300
Tel (92) 561-5188
Fax (92) 581-6122
Website, www.toyotamanilabay.com.ph
VAT Reg. TIN 004-676-716-00000
Business Style Same 185 95 Memorials

Waiting	QE.				VAT Dec TIM	w.toyotamanilabay.com N=004-676-716-00000	•
Non Wa:	ting JE	KAICE	TATOUS	ION	Business Sty	D3DA	かかったいつ
Page 1 of 1	Business Style:	<del></del>					OCLOUL
Customer No	Customer Name & Address	s	Home Phone No	Appointment			
1000989		TE BUDGET		Cust Appt Tin	an (Don Time)	Z700 Servi	e Quotation
Date Receive 02/28/2			Business Phone No	Date:	ie (Mec Time)	Year/Make/Model	
Time Receive		IENI		Time: :	am/pm	Chassis No VIN/Ser	DSI M/T - AA - 050
12:03:2:	2PM MABINI HALL		Mobile No.				5100381
Purchase Ord			+639299642990 TIN	Production Tim	e	Colour	CS No
	Email Address	· · · · · · · · · · · · · · · · · · ·	449-457-018-00000	Date:/_ Time::		LIGHT BLUE MICA	7710804
Payment Met	- Gariantei Codonn	@gmail.com		· · · · · · · · · · · · · · · · · · ·	_am/pm	Kilometers KM	Selling Dealer
Credit Ca	Assignee's Name		Assignee's Contact No	Appointment Ri	econfirmation	45,903 Warr Exp KM	TMI Delivery Date
☐ Cheque	Driver's Name	<del></del>		Date Made:	//	100.000	11/29/2013
Charge A	Account		Driver's Contact No	Time Made:	_:am/pm	Engine No	Warr Exp Date
JOB INSTRU			<u></u>	<u> </u>		2KDS262525	
JOB NO.	OPERATION CODE/PART NO.	DESCRIPTION		QTY	<del></del>	UNIT PRICE	
0		GJ				UNIT PRICE	TOTAL
1	1SP5501			0 000		0.00	0.00
•	101 0001	SMILE - TIMING BE		2 100		500 00	1 050 00
		CRANKSHAFT AN					, 000 00
1	SK14S-MILE5-01	SK, SMILE501 IMV		1			
1	16100-09261	PUMP ASSY, WAT				9,057 38	9 057 38
1	08889-80071		EK	1		6.076 79	6,076.79
•		TSLC (2 LITERS)		2		353 57	707 14
1	TMB-RAGS	RAGS		1		14 00	
1	TMB-HGS	HAND GLOVES	_	1		•	14 00
1	TMB-SUB_EDL	ENGINE DETAILIN	r G	•		22 00	22 00
1	TMB-SUB_MISC		<del>-</del>	τ		879 46	879.46
1		MISCELLANEOUS		1		199 29	199 29
1	TMB-SUB_SP	SMILE 5		1		168 81	
					Total Labor	,0001	158 81 1,050 00
					Total Part		15 841 31
					Total Sublet		1 247 56
					Total Oil/Lubno		0.00
					Total MISC/Mat	erial	36 00
					Subtotal		18,174.87
					Less Discount		0.00
					VAT		2 180 99
					GRAND TOTAL	<u>.</u>	20,355.86
						-	20,000.00

Software Provider
Address
Toyota Special Economic Zone Santa Rosa - Tagaytay Highway Santa Rosa City Laguna 4026 Software Version
Permit-to-Use (PT

Permit-to-Use (PTU) No. Date Issued Valid Until

SAP ECC-Dealer Business Management Vesion 6/EHP 7 0/SP09 1803\_D124\_PTU\_CAS\_0000294 03/06/2016 02/28/2023 D3DA000001 - D3DZ999999

"THIS DOCUMENT IS NOT VALID FOR CLAIM OF INPUT TAX." "THIS SERVICE QUOTATION SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF THE PERMIT TO USE."

MARCO A. DAVID
Procurement Management Division



# REPUBLIC OF THE PHILIPPINES DEPARTMENT OF BUDGET AND MANAGEMENT Malacañang Manila

Februa	гу 28,	2019	
	Data		

		Malacanang, Manila				
				Fel	oruary 28	3, 2019
					Date	
		REQUEST FOR PRICE QUE	NOITATO			
Company		•				
	l'oyota Otis Inc.					
	M Guazon St., Brg	<del>- · · · · · · · ·</del>				
	Paco, Manila	· <u>·</u>				
Tel. No.	564-1811 to 2	0				
Fax No.	564-0436   33	88-5933				
Email	falcesomichae	el02@gmail.com				
		<del></del>				
		st price on the item/s listed below.				
Quantity	Unit	ltem/s	U	nit Price	To	otal Price
2	lots	General km Check-up and Replacement of	₽	34,270.35	₽	68,540.70
		Defective Timing Belt for Toyota Innova				***************************************
		ABE 1014 and ABE 1019				
		ADE TOTA GUO VADE TOTA				
				Total:	₽	68,540.70

Very truly yours,

10 VCE D. LABAO

CIC-Chief Administrative Officer, PMD

	<b>†</b>
Quoted by:	Canvassed by:
Michael Falceso	MARCO/A. DAVID
Printed name & Signature	Printed name & Signature
Service Advisor	Administrative Officer II
Position/Title	Position/Title
	Telephone: 657-3300 Loc. 3115 Fax: 735-4979
Remarks:	email: mdavid@dbm.gov.ph
Quotation obtained email. Please	

see attached.

(4)		0	Y			
<b>、ソノ</b>	茎	A. C. C.	Ð	N. J	₽.	5-F

**ABE1019** 

Michael Falceso

TOYOTA OTIS, INC.
1770 P.M. Guazon St., Barangay 831 Place NCR.
City of Manea First District, 1007
Tel (102) 564-1811 to 20
Fax:(02) 564-04364(02) 338-5933
Website www.fovotacits.com.pn
VAT Reg. Tin. 603-198-567-00000
Business Styre: Sale of Plassenger Motor Venicles

# Repeat Repair Appointment Walk-in Wareng Non Waring

# **SERVICE QUOTATION**

## B1DA001857

Page 1 of 1	Business Style:					1	······································
Customer No	Customer Name & Accress		Hame Phone No	Appointment		7700 Servi	ce Quotation
100058979		FRUNCET	+6327359225	Cust Appl Time	(Rec Time)	Year Make Mode	Lt Guotanoir
Date Received	4 4 4 5 6 4 4 4 4 6 6 6 6 6 6		Business Prone No	Date:			Dsl M/T - AA - 050
Time Received	ner col huo ar	EN I	+6327359225 Mobile No	Time;:_	, <u>, , , , , , , , , , , , , , , , , , </u>	Chassis No./ViN/Sen KUN40	al No IS100381
Purchase Order			+639267851684	Production 1 me		Colour	CS No
- a Chase Office	Emas Address		449-457-018-00000	~		LIGHT BLUE MICA Kilometers KM	TX8264 Se ing Dealer
Payment Method	a@o					45,902	TMI
Cash Credit Card	Assignee's Name		Assignee's Contact No.	Appointment Rec	centifmation	Warr Exp KM	Oelivery Date
Cheque	Driver's Name	<del>*************************************</del>	Driver's Contact No	Date Made:		100,000 Engine No	11/29/2013 Warr Exp Date
☐ Charge Acc	ount		5.75 0 50 1557.10	PAPE TRACE.	by Assertment Williams	2KDS262525	tage Ext page
JOB INSTRUCT							-
TOB NO	OPERATION CODE/PART NO.	DESCRIPTION		QTY		UNIT PRICE	TOTAL
1	1SP5501	SMILE - TIMING BI CRANKSHAFT AN	ELT FRONT	2.100		500.00	1,060,00
1	SK14S-WLE5-01			•			
•	TOT-SMILE2	SK, SMILE581 IMV SMILE PROMO 2		•		5,110,04	6,110 64
2	X90100	100 000 KM CHEC	KUIR	5 30G		239 06	239 55
2	90430-12031	GASKET	2.	2 000		450 0G 31 7G	2,385.00
2	99915-YZZD2	OIL FILTER 75'85		•		421 26	31 /b 421 20
2	TOTOE-CARB4-CYENT	ENG DECARB 4 C	YLINDE	•		3.660 71	3,660 71
2	TOTSM-R3120-000NT	SILICON MOULD		7		334 82	334 52
2	TOTEM BRAKE-PSTNT	BRAKE PASTE		1		267 86	257 55
2	TOTBR-AKECL-EANNT	BRAKE CLEANER		•		177 68	177 68
2	08880-86860	TGFS SN/CF 5W-3	C 1L	7		61094	4 276 98
3	12099	REPLACE COOLANT/TRANSI	MISSION-DIFF	G		500 00	3,600 66
3	08885-80917	TGMG(GL-4 80W-9		3		288 39	665 17
3	26885 dC915	1606 (GL-5 85W 9	90)	7		270 31	540.62
3	08889-80071	TSLC (2 LITERS)		2		341.96	683.92
4	12099	CHECK BAT/ REPL FLUID	ACE P/\$ FLUID/BRAKE	3		500 00	3,500 00
4	08886-81016	TATE		1		489 96	489 55
4	98823-80002	BRAKE FLUID		•		186 16	160 15
4	EOT MISC M	MISCELLANEQUS	м	t.	fetal Labor fetal Part fetal Soblet fetal Oil/Lubner fetal hisScridal Subtotal Less Discount VAT	<del>ê</del> nal	378 05 9.935 00 70,646 47 617 11 0.00 0.00 30,598.53 0.00 3,671 87
					GRAND TOTAL	=	34,270.35

(A)	a km	0	Y		-	Δ
	26	A. Carrier	#	Same.	a.	7 X

Repeat Repair Appointment ∭ Walk-In Waiting

**ABE1014** 

Michael Falceso

TOYOTA OTIS, INC.

1770 P.M. Guazon St., Barangay 831, Paco, NCR, City of Manila, First District, 1007

Tel:(02) 564-1811 to 20

Fax:(02) 564-0436((02) 338-5933

Website: www.toyotaotis.com.ph
VAT Reg. TIN: 003-498-557-00000

Business Style: Sale of Passenger Motor Vehicles

#### SERVICE OHOTATION

#### D4D 4 004 064

***************************************	· p :	**************************************		
				e Quotation
				DEL MOTO AA JOSO
EMENT	+6327359225	Time:;am/pm		
	Mobile No	2		5103190 )
				CS No
	<del></del>			TZ5565 Selling Dealer
a@o			10,936	TMI
	Assignee's Contact No			Delivery Date
<del></del>	Driver's Contact No.			12/13/2013 Warr Exp Date.
		<u> </u>	2KDU449333	TVDIT CAP Diste.
NO. DESCRIPTION		QIX	UNIT EBICE	TOTAL
SMILE - TIMING B	ELT FRONT	2 100	500.00	1,050 00
CRANKSHAFT AN	1			
SK SMILESOTIMA	<i>t</i>	1	8 110 04	8,110 04
SMILE PROMO 2		1	239.66	239 06
TGFS SN/CF 5W-	30 1L	7	610,94	4.276 58
100,000 KM CHEC	K-UP	5 300	450.00	2,385 00
GASKET		1	31,78	31 70
Oil Filter 75'85		1	421.20	421 20
	STUDE	1	3 660 71	2,660 71
		1	267.86	267.86
		1	334.82	334 82
		1	177.68	177 68
		5	500.00	2,030 00
•	·			865 17
	90)			540 62
		•	341 96	683 92
CHECK BAT/ REP FLUID	LACE PIS FLUIDIBRAKE	7	500 00	3,500 00
BRAKE FLUID		t	188.16	186.16
MISCELLANEOUS	-M	t	378.05	376 35
JAI+		Tetat MISC/N Subtotaf Less Discour VAT	ਮੈਕter ਰਾਂ ਪੰ	469 96 9.935 00 20,046 42 617 11 0 00 0 00 30,598.63 0 00 3,671 82 34,270.35
	NO. DESCRIPTION  SMILE - TIMING B  CRANKSHAFT AN  SK SMILE 591 IMA  SMILE PROMO 2  TGFS SN:CF 5W: 100,000 KM CHEC  GASKET  OIL FILTER 75'85  ENG DECARB 4 C  BRAKE PASTE  SILICON MOULD  BRAKE CLEANER  REPLACE  COO! ANT:TRANS  TGMC(GI -4 BOW-  TGDG (GL-5 BSW-  TSLC (2 LITERS)  CHECK BAT! REP  FLUID  BRAKE FLUID  MISCELLANEOUS	#6327359225 Business Phone No +6327359225 Mobile No +639267851684 TiN 449-457-018-00000  Assignee's Contact No  Driver's Contact No  Driver's Contact No  MO, DESCRIPTION SMILE - TIMING BEL1 FRONT CRANKSHAFT AN SK SMILE501 IMV SMILE PROMO 2 TGFS SN/CF 5W-30 1L 100,000 KM CHECK-UP GASKET OIL FILTER 75'85 ENG DECARB 4 CYLINDE BRAKE PASTE SILICON MOULD BRAKE CLEANER REPLACE COO! ANT/TRANSMISSION/DIFF TGMG(GI -4 BOW-90) TSLC (2 LITERS) CHECK BAT/ REPLACE P/S FLUID/BRAKE FLUID BRAKE FLUID MISCELLANEOUS-M	STOF BUDGET	STOF BUDGET



# REPUBLIC OF THE PHILIPPINES DEPARTMENT OF BUDGET AND MANAGEMENT Malacañang, Manila

February 27-28, 2019 Date

		REQUEST FOR PRICE QU	OTATION	1	
Company					
Var	ious Supplie	rs			
Tel. No.	···				
Fax No.	-				
Email					
- Lilian	-				
Please quote	us vour lowe	est price on the item/s listed below.			
Quantity	Unit	Item/s		Unit Price	Total Price
2	lots	General km Check-up and Replacement of Defective Timing Belt for Toyota Innova	₽	-	<del>P</del> -
		ABE 1014 and ABE 1019		Total:	₽ -
				yery traly y	ours,
					ministrative Officer, PMD
Quoted by:				Canvassed 1	by: no C
Var	ious Supplie			N	IARCO A. DAVID
Printed	name & Sigr	nature			d name & Signature
					inistrative Officer II
Р	osition/Title	<u></u>			Position/Title
					7-3300 Loc. 3115 Fax: 735-4979
Remarks:				email:	mdavid@dbm.gov.ph
Invited suppli		email			
but no submi	ssion.				



Ć

#### **Request for Quotation**

#### MARCO A. DAVID <mdavid@dbm.gov.ph>

Thu, Feb 28, 2019 at 10:29 AM

Bcc: falcesomichael02@gmail.com, servicetoyotaotis@gmail.com, Jonathan Culla <jonathan.culla@toyotaotis.com.ph>, michael.falceso@toyotaotis.com.ph, Toyota Global City Service <service@toyotaglobalcity.com>, Toyota Makati Service <gbllegado@toyotamakati.com.ph>, "Toyota Makati Inc." <nmambo@toyotamakati.com.ph>, Service Department Toyota Pasig <tpg.servicedepartment@gmail.com>, svc.reminder@toyotaabadsantos.com.ph, a.datuin@toyotaabadsantos.com.ph, Bong Salcedo <v.salcedo@toyotacubao.com.ph>, Toyota Quezon Avenue <service@toyotaqa.com.ph>, Sherman Bob Caruana <s.caruana@toyotamanilabay.com.ph>, Toyota Commonwealth Service <mrs@tcmi.ph>, jasaftersales@peakabadsantos.ph, "Ricardo R. Cambusa" <rrcambusa@toyotamakati.com.ph>

#### Greetings!

May I request for quotation on the following:

#### 5,000 km Check-up for Toyota Avanza AlP 879

\*Replacement of Oil and Oil Filter Model: Toyota Avanza 1.5 G MT 2018 Engine number: 2NRF616033

Chassis number: MHKM5FE3FHK001

Reface of Rotor Discs and Replacement of Defective Brake Pad and Brake Shoe for Toyota Innova ABE 1017

Model: Toyota Innova 2.5 E DLS / 2014

Engine number: 2KDU439501 Chassis number: KUN405102973

#### Heavy KM Check-up and Replacement of Defective Timing Belt for Toyota Innova ABE 1014

Model: Toyota Innova 2.5 E DLS / 2014

Engine number: 2KDU449333 Chassis number: KUN405103190

#### Heavy KM Check-up and Replacement of Defective Timing Belt for Toyota Innova ABE 1019

Model: Toyota Innova 2.5 E DLS / 2014

Engine number: 2KDS262525 Chassis number: KUN405100381



#### Marco A. David

Public Servant
Procurement Management Division
Department of Budget and Management
Congress Selana St. San Migual, Malaga San

General Solano St., San Miguel, Malacañang, Manila

Trunkline: 657-3300 local 3115

Mobile: Smart - 0999-8733-136 || Globe - 0997-5222-524

Website: www.dbm.gov.ph

Email: mdavid@dbm.gov.ph || davidmarcodbm@gmail.com



#### Request for Quotation RFQ 2019-011

#### MARCO A. DAVID <mdavid@dbm.gov.ph>

Wed, Feb 27, 2019 at 7:58 AM

Bcc: falcesomichael02@gmail.com, servicetoyotaotis@gmail.com, Jonathan Culla <jonathan.culla@toyotaotis.com.ph>, michael.falceso@toyotaotis.com.ph, Toyota Global City Service <service@toyotaglobalcity.com>, Toyota Makati Service <gblegado@toyotamakati.com.ph>, "Toyota Makati Inc." <nmambo@toyotamakati.com.ph>, Service Department Toyota Pasig <tpg.servicedepartment@gmail.com>, svc.reminder@toyotaabadsantos.com.ph,

a.datuin@toyotaabadsantos.com.ph, b.claudio@toyotacubao.com.ph, Bong Salcedo <v.salcedo@toyotacubao.com.ph>, Toyota Quezon Avenue <service@toyotaqa.com.ph>, Sherman Bob Caruana <s.caruana@toyotamanilabay.com.ph>, Toyota Commonwealth Service <mrs@tcmi.ph>, Lisette Ballesteros lisette.ballesteros\_1@toyotapasongtamo.com>, Timothy Dayrit <t.dayrit@toyotacubao.com.ph>

#### Greetings!

May I request for quotation on the following:

#### Reface of Rotor Discs and Replacement of Defective Brake Pad and Brake Shoe for Toyota Innova ABE 1017

Model: Toyota Innova 2.5 E DLS / 2014

Engine number: 2KDU439501 Chassis number: KUN405102973

#### Heavy KM Check-up and Replacement of Defective Timing Belt for Toyota Innova ABE 1014

Model: Toyota Innova 2.5 E DLS / 2014

Engine number: 2KDU449333 Chassis number: KUN405103190

Thank you,



#### Marco A. David

Public Servant
Procurement Management Division
Department of Budget and Management

General Solano St., San Miguel, Malacañang, Manila

Trunkline: 657-3300 local 3115

Mobile: Smart - 0999-8733-136 | | Globe - 0997-5222-524

Website: www.dbm.gov.ph

Email: mdavid@dbm.gov.ph [] davidmarcodbm@gmail.com





Subject:

# REPUBLIC OF THE PHILIPPINES DEPARTMENT OF BUDGET AND MANAGEMENT

GENERAL SOLANO STREET, SAN MIGUEL, MANILA

# Administrative Service – Procurement Management Division TRANSMITTAL AND ACTION SLIP

"Please do not detach from the request form"

( Km check up & Timing

Date & Time Received	FROM	то	Date & Time Forwarded	REMARKS
12 Feb 2019	Vaye	Marco	18 Feb	17 March 2019
	, 		2/18	EMAIL BLAST MADE TO SUPPLIES
	· · · · · · · · · · · · · · · · · · ·		2/27	ETHALL BLAST FOLLOW UP
				·
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	·			
İ				

No. of Day/s Completed:	

Belt) ABE1014

	1 ,	PURCHASE REQ	UEST	··.		
		Department of Budget and				
Agency	-		9-11-01-11			
Department:		get and Management	PR NO.: 19609	ζS DATE:		
Section:	LGRCB		SAL:	DATE:		
Stock No.	Unit	ltem Descripti	on	Quantity	Unit Cost	Total Cost
<del></del>			)			
	1	ONNI ATOYOT	VA			
	•	PLATE NO. ABE :	1014			
		HEAVY KM CHECK.				
		NEPLACE MENT OF	TIMIDY			
		BRU				
						-9-11
		A				
Purpose: Fo	r the use of Toyota Inn	ova w/ plate no.ABE 2014 assigned to D	ir. Ryan S. Lita		L	
		Reque≰ted by:		Approved	by:	· · · · · · · · · · · · · · · · · · ·
Signature:		R				
Printed Name:		RYAN ANTHONY BONODE		ATPY-RYAN'S	:LITA	
Designation:		Administrative Aide IV	1 7	Director IV, Lo	GRCB	

•

Constitution of the second

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# REPUBLIC OF THE PHILIPPINES Department of Budget and Management General Solano Street, San Miguel, Manila

#### REQUISITION AND ISSUE SLIP

Entity Name: Department of Budget and Management Fund Cluster: Division/Unit: Administrative Unit Responsibility Center Code: Office: LGRCB RIS No. : Requisition Stock Available? Issue Unit Description QTY Yes No QTY Remarks Smile, Timing Belt, Front Crankshaft 2.1 2.1 SK, Smile501 IMV 1 1 Smile Promo 2 1 1 100,000 KM Checkup 5.3 5.3 Gasket 1 1 Oil Filter 75\*85 1 1 TGFS(SM 5W-40) 7 7 Eng Decarb 4 Cylinder 1 1 Brake Paste 1 1 Silicon Mould 1 1 Brake Cleaner 1 1 Replace Coolant/Transmission/Diff 6 6 TGMG (GL-4 80W-90) 3 3 TGDG (GL5-5 85W-90) 2 2 TSLC (2Liters) 2 2 Check Bat/Replace P/S Fluid/ Brake Fluid 5 5 Brake Fluid 1 1 Miscellaneous-M 1 1 TATF 1 1

Purpose:	For office use				<u></u> .		<del>-</del>
	Requested by:		Approved by:				
Signature :	93			-			· · · · · · · · · · · · · · · · · · ·
Printed Name:	Ryan Anthony Bonode	$\neg \neg \gamma$	Ryan S. Lita			<del></del>	
Designation:	Administrative Aide IV		Director IV		<u> </u>	<del></del>	·
Date :	02/14/2019	L	02/14/2019	<del></del>		<del> </del>	



# DEPARTMENT OF BUDGET AND MANAGEMENT PRE-INSPECTION REPORT

02-13-19-160

02/1			
	3/2019	Vehicle / Plate No.	Toyota Innova 1014
isitioning	Office/Dept.	LGRCB, Dir. R. Lita	
re and Sco	ope of Last Repair , if	fanv :	
		ng belt, Last change oil Aug. 8, 2018	
plaints/De	fects :		
Prev	entive maintenance o	of timing belt/ change oil	
******			
/compon	nents to be Repaired /	/ Replaced:	
		, Tencioner bearing, Oil filter, fuel filter, Ai	r filter.
<del></del>	<del></del>		
INGS / OB	SERVATIONS:		
For	preventive maintenan	168	
			The state of the s
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			1
		ROBERT B	ARASIGAN
		Y	ARASIGAN
		ROBERT B M Property I	ARASIGAN nspector
		ROBERT B	ARASIGAN nspector
		ROBERT B M Property I	ARASIGAN nspector
		ROBERT B M Property I	ARASIGAN nspector
		ROBERT B M Property I	ARASIGAN nspector
		ROBERT B M Property I	ARASIGAN nspector

DEPARTMENT OF RUDGET AND MANAGEMENT	_			
DEPARTMENT OF BODGLI AND MANAGEMENT				
ADMINISTRATIVE SERVICE  MOTORPOOL JOB REQUEST FORM				
JRF No: 026				
Date: FR 3, 2019	1			
	7			
MOTOR VEHICLE ASSIGNED TO LGRCB DIR. 12 HN LITA	-			
NATURE OF REQUEST:	٦			
Complte Service Change Tire Others (specify)	_			
Aircon Cleaning Aircon Repair CHECK-UP AND REPLACEME	1			
Change Battery Engine Repair 6F TIMUL BELT	_			
Requested by: Approved by:	7			
RYAN ANTHO MY BURDET STAY WAND SITA	_			
Administrative Officer / Driver Bufeau/Service/Office Head	_			
To be filled by Motorpool Unit:				
Date of Motor Vehicle Evaluation:				
INITIAL FINDINGS/WORKS TO BE DONE:	1			
HEAVY KM CHECK-UP AND REPLACEMENT OF				
TIMING BECT	1			
	_			
Part(s) Recommended to be replaced, if any:	4			
Quantity Parts Name / Description	_			
TIMING BEST	ł			
IDLER BEARING				
THICIONITE BATHEINY				
SIL PILANE	_			
FUEL FICTIVE				
CRANKSHAPT () ) ) -	†			
ANR FILTER CHANKSHAPT	ł			
	1			
Evaluated by: Approved by:				
	I			
ENGR ADGEEN STA RARRARA				
EDDIESON A FORTUNAOIC-Chief Administrative Officer, GSD				
Administrative Assistant V	7			

#### **DEPARTMENT OF BUDGET AND MANAGEMENT**

# Vehicle Record

Vehicle Price:

P 1,001,027.79

Unit Description: TOYOTA INNOVA 2.5 E DLS / 2014

Date Aquired: End-User:

January 23,2014 OPCCB Dir. Ryan Lita Red Plate:

SHR 894

Engine No.

Security Plate: ABE 1014 2KDU449333

Chassis No. KUN405103190

Date	Work / Repair Done	Amount	Total
2014			
27-Jan	Installation of Rain Gutter	2,000.00	
27-Jan	Installation of Alarm	5,900.00	<del>_</del>
07-May	1,000 km check-up	5,079.98	<del></del> .
05-Jun	5,000 km check-up	5,080.01	<u></u> _
2015		5,000.01	··· <u>-</u> -
28-Apr	25000 km check up	5,435.00	
01-Jul	complete engine service	5,318.00	_
28-Sep	aircon cleaning	5,500.00	
28-Dec	change oil	3,933.00	·
2016		0,000.00	
30-Jun	complete engine service	5,268.00	
11-Jul	replacement of 4 tires w/ camber and wheel alignment	20,600.00	·
14-Jul	repalcemnent of 2 smf battery	6,172.00	<del>-</del>
21-Sep	replacement of clutch component and aircon cleaning	23,737.40	
16-Dec	Change oil and oil filter	4,394.00	
2017		1,001.00	
14-Jul	70,000 km check-up, brake pad and light, wiper blade	28,257.00	
27-Dec	Complete engine service	4,284.00	
29-Dec	Aircon cleaning	6,169.00	
2018			
22-Feb	repalcemnent of 2 smf battery	6,980.00	
23-Apr	Emergency replacement of clutch component	18,523.68	
17-May	replacement of 4 tires w/ camber and wheel alignment	21,240.00	
08-Aug	Change oil	4,369.00	
2019		7,3333	
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# REPUBLIC OF THE PHILIPPINES DEPARTMENT OF BUDGET AND MANAGEMENT

GENERAL SOLANO STREET, SAN MIGUEL, MANILA

# Administrative Service – Procurement Management Division TRANSMITTAL AND ACTION SLIP

"Please do not detach from the request form"

Subject: P End User:	Subject: PR No. 19-0106 (Gen Km Check Up ART 1010) End User: BIMB-E				
Date & Time Received	FROM	то	Date & Time Forwarded	REMARKS	
22 Feb	Voyce	Marco	20 Feb	28 March 2019	
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Į.		PURCHASE REC	DUEST		
<u></u>		Department of Budget an			
		Agency			
			BTMS Ref No		
Department:	DBM	PR No.: 19-0	)106 gg		ebruary 21, 2019
Section:	вмв-е	SAI No.:		Date:	<del> </del>
Stock No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	Ţ				
		General kilometer check-up and replacement			
		of timing belt			<u> </u>
		For the service vehicle of Dir. Cristina Clasara			ļ
	<del></del>	of BMB-E	+		<del> </del>
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REPUBLIC OF THE PHILIPPINES
Department of Budget and Management
General Solano Street, San Miguel, Manila

#### REQUISITION AND ISSUE SLIP

Entity Name:	Department of Budget and Management			Fund Cluster :				
Division/Unit : Office : BMB-E				Responsibility Center Code :				
				RIS No. :				
Requisition				Stock Available? Issue			_	
Stock No.	Unit	Description	QTY	Yes	No	QTY	Remarks	
Stock No.	Unit	Description	Quantity	Yes	No	Quantity	Remarks	
		General kilometer check-up and replacement of timing belt						
		For the service vehicle of Dir. Cristina B. Clasara, of BMB-E						
Purpose:					1			
Signature : Printed Name : Designation : Date :	(	Requested by:  Fulforcario  Sunny John P. Atanacio  Admin. Aide IV (Driver)  Feb. 21, 2019	Approved by:  A Low  Cristina B. Clasara  Director IV, BMB-E  Feb. 21, 2019		Issued by:		Received by:	

129



# PRE-INSPECTION REPORT

02-19-19-163

20/19/2019 Vehicle / Plate No. Toyota Innova ABE 1019 uisitioning Office/Dept. BMB-E, Dir. C. Clasare  are and Scope of Last Repair , if any: Last Engine check-up, July 2, 2018  First time to replace timing belt  inplaints/Defects: Kilometer check-up and replacement of timing belt  s /components to be Repaired / Replaced: Oil, filter, air cleaner, timing belt, idler bearing, tensioner bearing  DINGS / OBSERVATIONS: For preventive maintenance  ROBERT MARASIGAN Property Inspector  Date: February 19, 2019		Vehicle / Plate No. Toyota Innova ABE 1019
Last Engine check-up, July 2, 2018  First time to replace timing belt  splaints/Defects:  Kilometer check-up and replacement of timing belt  s /components to be Repaired / Replaced: Oil, filter, air cleaner, timing belt, idler bearing, tensioner bearing  DINGS / OBSERVATIONS: For preventive maintenance  ROBERT F. MARASIGAN  Property Inspector	uisitioning Office/Dept.	•
Last Engine check-up, July 2, 2018  First time to replace timing belt  plaints/Defects:  Kilometer check-up and replacement of timing belt  s /components to be Repaired / Replaced: Oil, filter, air cleaner, timing belt, idler bearing, tensioner bearing  NINGS / OBSERVATIONS: For preventive maintenance  ROBERT F. MARASIGAN  Property inspector	er and Saans of I get St	main 15 agus s
First time to replace timing belt  plaints/Defects:  Kilometer check-up and replacement of timing belt  s /components to be Repaired / Replaced:  Oil, filter, air cleaner, timing belt, idler bearing, tensioner bearing  INGS / OBSERVATIONS:  For preventive maintenance  ROBERT F. MARASIGAN  Property linspector		
plaints/Defects:  Kilometer check-up and replacement of timing belt  // Components to be Repaired / Replaced: Oil, filter, air cleaner, timing belt, idler bearing, tensioner bearing  INGS / OBSERVATIONS: For preventive maintenance  ROBERT F. MARASIGAN Property inspector	چې پېښو د د د د د د د د د د د د د د د د د د د	
Kilometer check-up and replacement of timing belt  // Components to be Repaired / Replaced: Oil, filter, air cleaner, timing belt, idler bearing, tensioner bearing  INGS / OBSERVATIONS: For preventive maintenance  ROBERT B. MARASIGAN Property inspector	Liter mus to tahis	:e timing Deli
/components to be Repaired / Replaced: Oil, filter, air cleaner, timing belt, idler bearing, tensioner bearing  INGS / OBSERVATIONS: For preventive maintenance  ROBERT F. MARASIGAN Property inspector		
Oil, filter, air cleaner, timing belt, idler bearing, tensioner bearing  INGS / OBSERVATIONS: For preventive maintenance  ROBERT F. MARASIGAN  Property inspector	Kilometer check-u	p and replacement of timing belt
Oil, filter, air cleaner, timing belt, idler bearing, tensioner bearing  INGS / OBSERVATIONS: For preventive maintenance  ROBERT F. MARASIGAN  Property inspector		
Oil, filter, air cleaner, timing belt, idler bearing, tensioner bearing  INGS / OBSERVATIONS: For preventive maintenance  ROBERT F. MARASIGAN  Property inspector	The second secon	
Oil, filter, air cleaner, timing belt, idler bearing, tensioner bearing  INGS / OBSERVATIONS: For preventive maintenance  ROBERT F. MARASIGAN  Property inspector	the state of the s	
INGS / OBSERVATIONS: For preventive maintenance  ROSERT F. MARASIGAN Property inspector		
ROBERT F. MARASIGAN Property Inspector	Oil, filter, air clear	er, timing belt, idler bearing, tensioner bearing
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ROBERT F. MARASIGAN Property Inspector		
ROBERT F. MARASIGAN Property Inspector		*
Property Inspector		
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Property Inspector		
Property/Inspector		
Date: February 19, 2019		ROBERT F. MARASIGAN
Total Tip, 2010		ROBERT F. MARASIGAN
V		ROBERT F. MARASIGAN Property Inspector
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		ROBERT F. MARASIGAN Property Inspector



#### **DEPARTMENT OF BUDGET AND MANAGEMENT**

TOYOTH INNIONA

**E SERVICE 3 REQUEST FORM** 

JRF No:

1902/32 Date: BMP E DIN. CLASARA Others (specify) \_ GENERAL Kicomenn inge Tire

		on Repair:	CHEC	K-up	AND TIMING	
		_ine Repair _				
Requested	MA parceio	Approved	by:	Q	lava	
SULINI	1 SOHN AMNAGO		DIR.	CRISTIN	IA B. CLASARA	
Adm	Administrative Officer / Driver   Bureau/Service/Office Head , BMB-E					
	То	be filled by Moto	orpaol Unit:			
Date of Me	otor Vehicle Evaluation:					
INITIAL FIN	IDINGS/WORKS TO BE DONI				-	
6	FENLERAL KNOMETER	n citecle-	up ANI	O REPLA	ACEMENT OF	
0	F PEFECTIVE TIMING G	BELT (	OPO 101	0670)	· · · · · · · · · · · · · · · · · · ·	
				<del></del>		
Part(s) Red	ommended to be replaced,	if any:				
Quantity		Parts Nam	e / Descrip	tion		
	OU FILTEN					
	FUEL FILTER					
	AIR CUTWER				· · · · · · · · · · · · · · · · · · ·	
	HMING BERT					
	IPLEN BEXAUNTS				· · · · · · · · · · · · · · · · · · ·	
	TENSIONER BEARIN	16				
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		DIESON A. FOR		ENGR OIC-Chie	ARGEE M. STA. BARBARA of Administrative Officer, GSD:	

Revised March 2018

#### **DEPARTMENT OF BUDGET AND MANAGEMENT**

# **Vehicle Record**

Vehicle Price:

P 1,001,027.79

Unit Description: TOYOTA INNOVA 2.5 E DLS / 2014

Date Aquired: End-User:

 $\int_{\mathcal{C}_{p}} \int_{\mathcal{C}_{p}} \int_{$ 

January 23,2014 Director C. Clasara Red Plate:

SHR 899

Security Plate: ABE 1019 Engine No. Chassis No.

2KDS262525 KUN405100381

Date	Work / Repair Done	Amount	Total
2014			
27-Jan	Installation of Rain Gutter	2,000.00	
27-Jan	Installation of Alarm	5,900.00	
07-May	1,000 km check-up	5,079.98	
05-Jun	5,000 km check-up	5,080.01	
2015		7,22.72	
06-May	30000 km checkup	5,318.00	
14-Aug	complete engine service	3,983.00	
28-Sep	aircon cleaning	5,500.00	
28-Dec	change oil	3,933.00	
2016		0,000,00	
07-Mar	replacement of 2smf battery (MGS 212497977)	6,200.00	
11-Jui	replacement of 4 tires w/ camber and wheel alignment	20,600.00	
22-Jul	55000 km check-up	17,210.00	• • • • • • • • • • • • • • • • • • • •
25-Oct	replacement of brake pad	2,328.85	
16-Dec	change oil and oil filer	4,394.00	
2017	onango on and on men	4,354.00	-
24-Jul	80,000 km checkup and aircon cleaning	25.044.00	
15-Dec	Change oil	35,241.00	
	Criange on	4,284.00	
2018			
22-Feb	replacement of 2smf battery	6,980.00	
02-Jul	complete engine service	4,369.00	
02-Jul	replacement of shock absorber and clutch component	28,918.34	
04-Dec	Replacement of wiper front and rear	850.00	
2019			





# REPUBLIC OF THE PHILIPPINES DEPARTMENT OF BUDGET AND MANAGEMENT

GENERAL SOLANO STREET, SAN MIGUEL, MANILA

2019-626

Administrative Service (AS) and Finance Service (FS)

TRANSMITTAL AND ACTION SLIP

TOYOTA MANIN RAY CORP.

"Please do not detach from the request form"

Subject: PR# 19-088 & 19-106 GENERAL KM CHECK-UP AND REPLACEMENT OF DEFECTIVE TIMING DEVE End User: LGRCB & BMB-E FOR TOYOTO MAJOR ARE 1014 SID ARE 1019

Date & Time Received	FROM	то	Date & Time Forwarded	REMARKS
	PmD	DIR. THEA	3/4/19	FOR SIGNATURE
	PMD	SUPPLIER	3/6	emoiled PO, NOL, NTP
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			3/19	WAITING FOR EUR AVAILABILITY
				AT OF TODAY.
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No. of Day/s Completed:	

# ADMINISTRATIVE SERVICE (PROCUREMENT MANAGEMENT DIVISION and GENERAL SERVICES DIVISION)

Name of Payee: TOYOTA MANILA BAY CORPORAT	Thu
Contract Cost: 40,711.72	PLACEMENT OF DEFECTIVE TIMINAL BELT FOR TOYOTA INNO
	ABE 1014 AND ABE 1018
CHECKLIST OF DOCUMENTS	REMARKS
Checklist of documents forwarded to Finance Ser  A. FUNDING (OBLIGATION AND CAF)	rvice for:
1. Purchase Request/ APP 2019	7-86 1-106
2. Pre-Inspection Report	
Obligation Request and Status	
Eligibility Documents of Suppliers	
5. Purchase Order/Contract	PO 2019-026
6 Request for Price Quotation	
7. Abstract of Quotation	
8 Notice of Award	
9 Notice to Proceed	
10 × Distribution List	
Other Documents, if any.	
Received checked items: $$	31.
. 1. Dalawl	3/1/ 4:no
Print Name & Signature	Date and Time
3. PROCESSING OF PAYMENT (DV)	
1. Obligation Request and Status	
3. Pre-Inspection Report	
the state of the s	
<ul><li>Inspection and Acceptance Report</li><li>Delivery Receipt</li></ul>	
6. Sales Invoice/Statement of Account	
7. Warranty/Guaranty Certificate	,
8. Purchase Request / APP	
9. Purchase Order/Contract	
0. Request for Price Quotation	
1. Abstract of Quotation	
2. Notice of Award	
3. Notice to Proceed	•
4. Distribution List	
Certificate of Acceptance from End-user	
	1
7. RIS (Requisition and Issue Slip) 8. ICS (Inventory Custodian Slip)	
9. PAR (Property Acknowledgement Receipt)	*
O. WMR (Waste Material Report)	
1. Other Documents, if any.	
The state boundering, it dity.	
Received checked items:	
Print Name & Signature	Date and Time
. ADDITIONAL DOCUMENTS, if any	