



Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA
 Trunkline: 657-3300 | TeleFax No. 7354979

PURCHASE ORDER NO. 2018-022

Supplier: Answers General Merchandise	Date: February 5, 2018
Address: Room 505, Martinez Building, Dasmariñas Street, Binondo Manila	Mode of Procurement: Small Value Procurement
TIN:	

Gentlemen:
 Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Price Quotation, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery: DBM Building III	Delivery Term: Within 20 working days upon receipt of Purchase Order
Date of Delivery: Within 20 working days upon receipt of Purchase Order	Payment Term: Upon completion of delivery and acceptance

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
	reams	Supply and Delivery of B4 Paper	40	345.00	13,800.00

(Total Amount In Words) 13,800.00

Thirteen Thousand Eight Hundred Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Conforme:

HARJSEL CAMORADE
 Signature over Printed Name of Supplier

02-05-2018

Date

Very truly yours,

[Signature]
 RYAN S. LITA
 Director IV, Administrative Service
 Authorized Official
 (Representing End User)

Funds Availability Certified by:

[Signature]
 ESPERANZA Q. IGNACIO
 Chief Accountant

OS No : 0210102018-02-121
 Amount : ₱13,800.-
 Date : 2/7/2018

Distribution of Copies:

- / / Original copy for the Supplier's Conforme
- / / Agency's Central Supply and Property Section for file
- / / COA Auditor



Republic of the Philippines
 Department of Budget and Management (DBM)
 Office of the Secretary, Central Office
PURCHASE ORDER

Supplier:	ANSWERS GENERAL MERCHANDISE	PO No.:	01-06001-PO-2018-02-00009
Address:		PO Date:	February 05, 2018
TIN:	103934033000	Bank Name:	
Tel.No.:		Bank/Branch:	
Fax No.:		Bank A/C No.:	
Mode of Procurement:	Small Value Procurement	Account Type:	
Month:	February	PR No.:	
Fund Cluster:	01 - Regular Agency Fund		
Funding Source:	01101101 - Specific Budgets of National Government Agencies		

Sir/Madam:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Delivery Terms: 10 working days upon receipt of the PO
Payment Terms: 30 days upon receipt / acceptance of Invoice

No	Unit	Description	Quantity	Unit Cost	Amount
1	Ream	Paper, Size: B4	40.00	345.00	13,800.00
Total P					13,800.00

(Total Amount in Words) **THIRTEEN THOUSAND EIGHT HUNDRED PESOS AND 00/100**

In case of failure to make the full delivery within the time specified below, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

 Signature over Printed Name of Supplier

 Signature over Printed Name of Authorized Official

 Date

Designation

Delivery Schedule

No	Description	Delivery Date From	Delivery Date To	Place of Delivery	Quantity
1	Paper, Size: B4	02/06/2018	03/08/2018		40.00



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE TO PROCEED

February 05, 2018

MR. RODRIGO PADASAS
Room 505, Martinez Bldg. Dasmarinas Street,
Binondo, Manila


Dear **MR. PADASAS**:

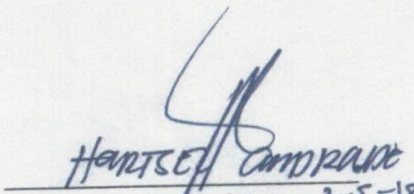
Per attached Purchase Order No. 2018- 022, we hereby notify you that your Office may proceed with the delivery of the project "*Supply and Delivery of B4 Paper*", upon receipt and acceptance of this Notice.

In this regard, your Office shall coordinate with our Procurement Management Division to ensure compliance with the item/service specification, and the terms stated at the back of the Purchase Order.

Thank you very much.

Very truly yours,


RYAN S. LITA
Director IV, Administrative Service MBAP


Conforme / Date 2-8-18



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE OF AWARD

February 05, 2018

MR. RODRIGO PADASAS
Room 505, Martinez Bldg. Dasmarinas Street,
Binondo, Manila

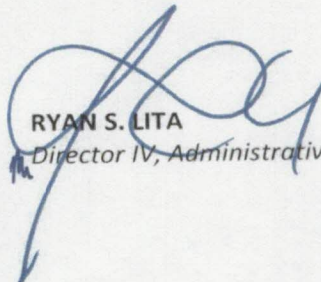
Dear **MR. PADASAS**:


We are pleased to inform you that the project "*Supply and Delivery of B4 Paper*", is hereby awarded to your company in the amount of Thirteen Thousand Eight Hundred Pesos (P 13,800.00).

Based on evaluation of your submitted documents, the Administrative Service finds your submission as the lowest calculated and responsive quotation for the said project.

Thank you very much.

Very truly yours,


RYAN S. LITA
Director IV, Administrative Service *MAD*



Conforme / Date *2-5-18*