



Republic of the Philippines  
**DEPARTMENT OF BUDGET AND MANAGEMENT**

GENERAL SOLANO STREET, SAN MIGUEL, MANILA

Trunkline: 657-3300 | TeleFax No. 7354979

**PURCHASE ORDER NO. 2018-198**

Supplier: Central Book Supply Inc.	Date: October 3, 2018
Address: 927 Phoenix Building, Quezon Avenue, Quezon City	Mode of Procurement: Small Value Procurement
TIN: 001-399-724-000	

Gentlemen:  
 Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Price Quotation, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery: DBM Building III	Delivery Term: Within 20 working days upon receipt of Purchase Order
Date of Delivery: Within 20 working days upon receipt of Purchase Order	Payment Term: Upon completion of delivery and acceptance

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
	lot	Supply and Delivery of Supreme Court Reports Annotated (SCRA) Books	1	₱ 37,300.00	₱ 37,300.00

**(Total Amount in Words)**  
**Thirty Seven Thousand Three Hundred Pesos** ₱ **37,300.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Conforme:

\_\_\_\_\_  
 Signature over Printed Name of Supplier  
 \_\_\_\_\_  
 Date  
 Oct. 18, 2018

Very truly yours,

**THEA MARIE CORINNE F. PALARCA**  
 OIC - Director, Administrative Service <sub>MAO</sub>  
 Authorized Official  
 (Representing End User)

Funds Availability Certified by:  ESPERANZA Q. IGNACIO Chief Accountant	OS No : 021011012018-0-2368 Amount : ₱ 37,300.00 Date : 10/16/18
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**Distribution of Copies:**  
 / / Original copy for the Supplier's Conforme  
 / / Agency's Central Supply and Property Section for file  
 / / COA Auditor



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**NOTICE OF AWARD**

October 3, 2018

**Mr. Jose Paolo M. Sibal**  
Central Book Supply Inc.  
927 Phoenix Building, Quezon Avenue,  
Quezon City

Dear **Mr. Sibal**:

We are pleased to inform you that the project "*Supply and Delivery of Supreme Court Reports Annotated (SCRA) Books*", is hereby awarded to your company in the amount of Thirty Seven Thousand Three Hundred Pesos (P 37,300.00).

Based on evaluation of your submitted documents, the Administrative Service finds your submission as the lowest calculated and responsive quotation for the said project.

Thank you very much.

Very truly yours,

  
**THEA MARIE CORINNE F. PALARCA**  
OIC - Director, Administrative Service MAO

 Oct. 18, 2018  
Conforme / Date



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**NOTICE TO PROCEED**

October 3, 2018

**Mr. Jose Paolo M. Sibal**  
Central Book Supply Inc.  
927 Phoenix Building, Quezon Avenue,  
Quezon City

Dear **Mr. Sibal**:

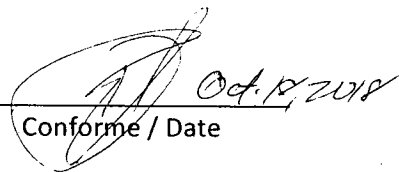
Per attached Purchase Order No. 2018-198, we hereby notify you that your Office may proceed with the delivery of the project "*Supply and Delivery of Supreme Court Reports Annotated (SCRA) Books*", upon receipt and acceptance of this Notice.

In this regard, your Office shall coordinate with our Procurement Management Division to ensure compliance with the item/service specification, and the terms stated at the back of the Purchase Order.

Thank you very much.

Very truly yours,

  
**THEA MARIE CORINNE F. PALARCA**  
OIC - Director, Administrative Service **MAD**

  
Conforme / Date







**centralbooks**

CENTRAL BOOK SUPPLY, INC.

September 6, 2018

**Abegail D. Igna**  
Administrative Officer  
Procurement Management Division  
Department of Budget and Management  
General Solano St., San Miguel, Malacañang, Manila  
Trunkline: +632 657-3300 local 3115

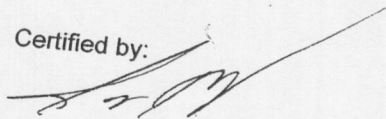
**EXCLUSIVE DISTRIBUTOR**

To whom it may concern,


With the reference to the provisions on Direct Contracting under Section 50 of the Revised Implementing Rules and Regulations of Republic Act no. 9184, we hereby certify that CENTRAL BOOK SUPPLY INC., with office address at 2/F Phoenix Bldg., 927 Quezon Avenue, Quezon City, is the exclusive publisher and sole distributor of the Supreme Court Reports Annotated (SCRA) and other various law books in the attached quotation.

We hereby certify that we do not have sub-dealers selling at lower price and for which no substitute can be obtained at more advantageous terms to the government.

Certified by:

  
**Jose Paolo M. Sibal**  
President

927 Phoenix Building, Quezon Avenue, Quezon City Philippines 1100  
Tel. (632) 3723550, (632) 3744064 • Fax: (632) 3724732 • email: central\_bks@yahoo.com • web: www.central.com.ph

  
**MARCO A. DAVID**  
Procurement Management Division



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
Malacañang, Manila

09/06/2018

Date

REQUEST FOR PRICE QUOTATION

Company

Central Book Supply Inc.

Tel. No. 372-3550 | 374-4064

Fax No. 372-4732

Please quote us your lowest price on the item/s listed below.

Quantity	Unit	Item/s	Unit Price	Total Price
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1	lot	Supply and Delivery of Supreme Court Reports Annotated (SCRA) Books	₱ 37,300.00	₱ 37,300.00
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**Total:** ₱ 37,300.00

Very truly yours,

**AARON ALBERTO A. ESCALONA**  
Supervising Administrative Officer

Quoted by:

Jose Paolo M. Sibal

Printed name & Signature

President

Position/Title

Canvassed by:

**MARCO A. DAVID**

Printed name & Signature

Administrative Officer II

Position/Title

Telephone: 657-3300 Loc. 3115 Fax: 735-4979

email: mdavid@dbm.gov.ph

Remarks:

Quotation obtained through EUR.



# centralbooks

CENTRAL BOOK SUPPLY, INC.

September 6, 2018

**Abegail D. Igna**  
Administrative Officer  
Procurement Management Division  
Department of Budget and Management  
General Solano St., San Miguel, Malacañang, Manila  
Trunkline: +632 657-3300 local 3115

Greetings,

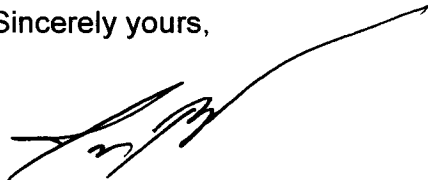
Thank you for showing interest in our product and giving us opportunity to quote for you.  
Quotation details are as follows.

## QUOTATION

Author	Title	Qty	Price	Amount
CBSI	Supreme Court Reports Annotated (SCRA) Vol 710	1	1,300.00	1,300.00
CBSI	Supreme Court Reports Annotated (SCRA) Vol 816-834	19 vols	1,300.00	24,700.00
CBSI	CBSI-SCRA Quick Index 2012 Parts 1 & 2 2012 ed. P 1335pg	1 set	1,900.00	1,900.00
CBSI	CBSI-SCRA Quick Index 2013 Parts 1 & 2 2013ed., 1493pp.,P	1 set	1,900.00	1,900.00
CBSI	CBSI-SCRA Quick Index 2014 Parts 1 & 2 , 1,710pp.,P	1 set	1,900.00	1,900.00
CBSI	CBSI-SCRA Quick Index 2015 Parts 1 & 2, 1,586pp.,CB ISBN: 978-621-02-0200-7	1 set	2,800.00	2,800.00
CBSI	CBSI-SCRA Quick Index 2016 Parts 1 & 2 , 1,845pp.,HB ISBN: 978-621-02-0431-5	1 set	2,800.00	2,800.00
<b>Total</b>				<b>37,300.00</b>

We are looking forward to do business with you. Should you have any inquiries please don't hesitate to call 441-2900. Thank you and God bless!

Sincerely yours,

A handwritten signature in black ink, appearing to read 'Jose Paolo M. Sibal', with a long, sweeping flourish extending to the right.

**Jose Paolo M. Sibal**  
President



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

Po #: 2018-198

Administrative Service – Procurement Management Division  
TRANSMITTAL AND ACTION SLIP

CENTRAL BOOKS  
SUPPLY INC.

"Please do not detach from the request form"

Subject: PR No. 18 - 628 (SCRA 816 - 834 etc)  
End User: LS

Date & Time Received	FROM	TO	Date & Time Forwarded	REMARKS
19 Sept	Joyce	Marco	19 Sept	
10/3	EUR			AWAITING ISSUE ON BTMS PR APPROVAL FOR P.O.
10/12	FS-BUDGET			FS BUDGET ADVISED TO CONTINUE w/ PROCESS SINCE BTMS ISSUE NOT RESOLVE
10/12	pmd	AS-OP	10/12	FOR SIGNATURE
10/15	FLW	MURRAY	10/15	

No. of Day/s Completed:

**ADMINISTRATIVE SERVICE (PROCUREMENT MANAGEMENT DIVISION and GENERAL SERVICES DIVISION)**

Name of Payee: CENTRAL BOOK SUPPLY INC.  
 Title of Project: SUPPLY AND DELIVERY OF SUPREME COURT REPORTS ANNOTATED (SCRA) Books  
 Contract Cost: 37,200

**CHECKLIST OF DOCUMENTS**

**REMARKS**

Checklist of documents forwarded to Finance Service for:

**A. FUNDING (OBLIGATION AND CAF)**

- |     |                                     |                                    |        |
|-----|-------------------------------------|------------------------------------|--------|
| 1.  | <input checked="" type="checkbox"/> | Purchase Request/ APP              | 18-628 |
| 2.  | <input checked="" type="checkbox"/> | Pre-Inspection Report              | } J/P  |
| 3.  | <input checked="" type="checkbox"/> | Obligation Request and Status      |        |
| 4.  | <input checked="" type="checkbox"/> | Eligibility Documents of Suppliers |        |
| 5.  | <input checked="" type="checkbox"/> | Purchase Order/Contract            |        |
| 6.  | <input checked="" type="checkbox"/> | Request for Price Quotation        |        |
| 7.  | <input checked="" type="checkbox"/> | Abstract of Quotation              |        |
| 8.  | <input checked="" type="checkbox"/> | Notice of Award                    |        |
| 9.  | <input checked="" type="checkbox"/> | Notice to Proceed                  |        |
| 10. | <input checked="" type="checkbox"/> | Distribution List                  |        |
| 11. | <input checked="" type="checkbox"/> | Other Documents, if any.           |        |

EXCLUSIVE DISTRIBUTORSHIP

Received checked items:

*S. Ducany*  
 Print Name & Signature

10/15  
 Date and Time

**B. PROCESSING OF PAYMENT (DV)**

- |     |                          |  |
|-----|--------------------------|--|
| 1.  | <input type="checkbox"/> | Obligation Request and Status                  |
| 3.  | <input type="checkbox"/> | Pre-Inspection Report                          |
| 4.  | <input type="checkbox"/> | Inspection and Acceptance Report               |
| 5.  | <input type="checkbox"/> | Delivery Receipt                               |
| 6.  | <input type="checkbox"/> | Sales Invoice/Statement of Account             |
| 7.  | <input type="checkbox"/> | Warranty/Guaranty Certificate                  |
| 8.  | <input type="checkbox"/> | Purchase Request / APP                         |
| 9.  | <input type="checkbox"/> | Purchase Order/Contract                        |
| 10. | <input type="checkbox"/> | Request for Price Quotation                    |
| 11. | <input type="checkbox"/> | Abstract of Quotation                          |
| 12. | <input type="checkbox"/> | Notice of Award                                |
| 13. | <input type="checkbox"/> | Notice to Proceed                              |
| 14. | <input type="checkbox"/> | Distribution List                              |
| 15. | <input type="checkbox"/> | Certificate of Acceptance from End-user        |
| 16. | <input type="checkbox"/> | FSMI (Report of Supplies and Materials Issued) |
| 17. | <input type="checkbox"/> | RIS (Requisition and Issue Slip)               |
| 18. | <input type="checkbox"/> | ICS (Inventory Custodian Slip)                 |
| 19. | <input type="checkbox"/> | PAR (Property Acknowledgement Receipt)         |
| 20. | <input type="checkbox"/> | WMR (Waste Material Report)                    |
| 21. | <input type="checkbox"/> | Other Documents, if any.                       |

Received checked items:

Print Name & Signature

Date and Time

**C. ADDITIONAL DOCUMENTS, if any**

**PURCHASE REQUEST**

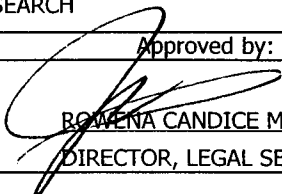
Department of Budget and Management

+

Department: \_\_\_\_\_ DBM \_\_\_\_\_ PR No.: 18-628 Date: \_\_\_\_\_  
 Section: \_\_\_\_\_ LEGAL SERVICE

Stock No	Unit	Item Description	Quantity	Amount	Total Cost
	<b>VOL</b>	<b>SUPREME COURT REP. ANNOTATED VOL. 816</b>	1	1,300.00	
	Vol.	Supreme court Rep. Annotated, Vol. 817	1	1,300.00	
	Vol.	Supreme Court Rep. Annotated, Vol. 818	1	1,300.00	
	Vol.	Supreme court Rep. Annotated, Vol. 819	1	1,300.00	
	Vol.	Supreme Court Rep. Annotated, Vol. 820	1	1,300.00	
	Vol.	Supreme Court Rep. Annotated, Vol. 821	1	1,300.00	
	Vol.	Supreme court Rep. Annotated, Vol. 822	1	1,300.00	
	Vol.	Supreme court Rep. Annotated, Vol. 823	1	1,300.00	
	Vol.	Supreme court Rep. Annotated, Vol. 824	1	1,300.00	
	Vol.	Supreme court Reports Annotated, Vol. 825	1	1,300.00	
	Vol.	Supreme court Rep. Annotated, Vol. 826	1	1,300.00	
	Vol.	Supreme Court rep. Annotated, Vol. 827	1	1,300.00	
	Vol.	Supreme C.ourt Rep. Annotated, Vol. 828	1	1,300.00	
	Vol.	Su/preme court Rep. Annotated, Vol. 829	1	1,300.00	
	Vol.	Supreme Court Rep. Annotated, Vol. 830	1	1,300.00	
	Vol.	Supreme Court Rep. Annotated, vol. 831	1	1,300.00	
	Vol.	Supreme Court Rep. Annotated, Vol. 832	1	1,300.00	
	Vol.	Supreme court Rep. Annotated, Vol. 833	1	1,300.00	
	Vol.	Supreme court Rep. Annotated, Vol. 834	1	1,300.00	
	<b>SETS</b>	<b>SCRA QUICK INDEX 2012 - 2016 (PART 1-2)</b>		11,300.00	
		<b>SUPREME COURT REP. ANNOTATED VOL 710</b>	1	1,300.00	
					<b>37,300.00</b>

Purpose: \_\_\_\_\_  
 \_\_\_\_\_ TO ENHANCE LEGAL RESEARCH AND GENERAL INFORMATION RESEARCH

	Requested by:	Approved by:
Signature:	<i>Leonora P. Aldeguer</i>	
Printed Name:	LEONORA P. ALDEGUER	ROWENA CANDICE M. RUIZ
Designation:	LIBRARIAN II	DIRECTOR, LEGAL SERVICE

Open Data Registered Suppliers

REGISTRATION NO./ORG NAME: central book supply inc.

MEMBERSHIP STATUS: Platinum

DATA AS OF: 02-Oct-2018

Search:

OrgID	Organization Name	Form of Organization	Registration Date	Organization Status	Registration Status	Reference No	Issuance Date	Expiration Date
17686	CENTRAL BOOK SUPPLY INC.	Corporation	Dec 10, 2004	Active	Platinum	2018031842	May 30, 2018	May 30, 2019

Contact

+63 2 6406909 - 09  
 agency@ops-philgeps.gov.ph  
 supplier@ops-philgeps.gov.ph  
 Unit 608 Ramblas Corporate Center, F Ortigas Jr  
 Rd, Ortigas Center, Pasig City

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