



Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA
 TeleFax No. 7354979

PURCHASE ORDER NO. 2016-235

Supplier: CUBIXOFFICE, inc.	Date: November 10, 2016
Address: Unit 101 Greenrich Mansion, Lourdes St. cor Pearl Drive, Ortigas Center, Pasig City	Mode of Procurement: Small Value Procurement
TIN:	

Gentlemen:
 Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Price Quotation, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery: DBM Bldg III	Delivery Term: Within 7 calendar days from receipt of NTP
Date of Delivery: Within 15 working days upon receipt of PO	Payment Term: Upon completion of delivery and acceptance

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
	pcs	Technical Chairs Midback Chair with armrest, gaslift and backlift. Dim: 530W x 500D x1090-1150H Finish: Leatherette Color: Black	19	2,600.00	49,400.00

(Total Amount In Words)
Forty Nine Thousand Four Hundred Pesos 49,400.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Conforme:

JAYNEE GABONADA
 Signature over Printed Name of Supplier
 11-23-16
 Date

Very truly yours,

ATTY. ANDREA CELENE M. MAC TALAS
 Director IV, Administrative Service
 Authorized Official
 (Representing End User)

Funds Availability Certified by: ESPERANZA Q. IGNACIO Chief Accountant	OS No : 02101012016-11-002332 Amount : 49,400. Date : 11/11/2016
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- Distribution of Copies:
- // Original copy for the Supplier's Conforme
 - // Agency's Central Supply and Property Section for file
 - // COA Auditor



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE OF AWARD

November 10, 2016

MS. JULIET Q. NALDOZA

CUBIXOFFICE, Inc.
Unit 101 Greenrich Mansion,
Lourdes St. corner Pearl Drive
Ortigas Center, Pasig City

Dear **Ms. Naldoza**:

We are pleased to inform you that the project *"Supply and Delivery of Technical Chairs"* is hereby awarded to your company in the amount of Forty Nine Thousand Four Hundred Pesos (P49,400.00).

Based on evaluation of your submitted documents, the Administrative Service finds your submission as the lowest calculated and responsive quotation for the said project.

Thank you very much.

Very truly yours,


ATTY. ANDREA CELENE M. MAGTALA
Director IV, Administrative Service





REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE TO PROCEED

November 10, 2016

MS. JULIET Q. NALDOZA
CUBIXOFFICE, Inc.
Unit 101 Greenrich Mansion,
Lourdes St. corner Pearl Drive
Ortigas Center, Pasig City

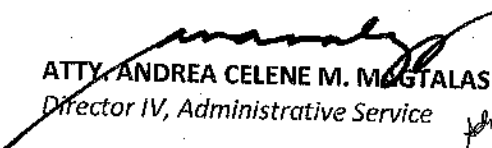
Dear **Ms. Naldoza**:

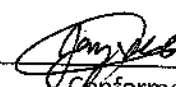
Per attached Purchase Order No. 2016-235, we hereby notify you that your Office may proceed with the delivery of the project "*Supply and Delivery of Technical Chairs*", upon receipt and acceptance of this Notice.

In this regard, your Office shall coordinate with our Procurement Management Division to ensure compliance with the item/service specification, and the terms stated at the back of the Purchase Order.

Thank you very much.

Very truly yours,


ATTY. ANDREA CELENE M. MAGTALAS
Director IV, Administrative Service



Conforme / Date