



Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA
 TeleFax No. 7354979

PURCHASE ORDER NO. 2016-071

Supplier: Purity Paper, Inc.	Date: April 1, 2016
Address: 650 Circumferential Road Dalig, Antipolo City	Mode of Procurement: Small Value
TIN:	

Gentlemen:
 Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Price Quotation, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery: DBM Bldg. III	Delivery Term: Within 7 calendar days
Date of Delivery: Within 7 calendar days upon receipt of PO <i>April 14, 2016</i>	Payment Term: Upon completion of delivery and acceptance

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
	ream	Plain Copy Paper 254mm 356mm (B4) 70 gsm	700	162.00	113,400.00

(Total Amount in Words)
One Hundred Thirteen Thousand Four Hundred Pesos 113,400.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Conforme: *[Signature]*
ALW MORANS
 Signature over Printed Name of Supplier
04/14/16
 Date

Very truly yours,
[Signature]
ATTY. ANDREA CELENE M. MAGTALAS
 Director IV, Administrative Service
 Authorized Official
 (Representing End User)

Funds Availability Certified by: <i>[Signature]</i> ESPERANZA Q. IGNACIO Chief Accountant	OS No : <u>010/10/2016-021-000/001</u> Amount : <u>₱ 113,400.00</u> Date : <u>4/14/2016</u>
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Distribution of Copies:
 / / Original copy for the Supplier's Conforme
 / / Agency's Central Supply and Property Section for file
 / / COA Auditor



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE OF AWARD

April 1, 2016

ANDREW C. TAN
Purity Paper, Inc.
650 Circumferential Road
Dalig, Antipolo City

Dear **Mr. Tan**:

We are pleased to inform you that the project "*Supply and Delivery of Plain Copy Paper B4*" is hereby awarded to your company in the amount of One Hundred Thirteen Thousand Four Hundred Pesos (P113,400.00).

Based on evaluation of your submitted documents, the Administrative Service finds your submission as the lowest calculated and responsive quotation for the said project.

Thank you very much.

Very truly yours,


ATTY. ANDREA CELESTE M. MAGTALA
Director IV, Administrative Service *td*





REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE TO PROCEED

ANDREW C. TAN
Purity Paper, Inc.
650 Circumferential Road
Dalig, Antipolo City

Dear **Mr. Tan**:

Per attached Purchase Order No. 2016-071, we hereby notify you that your Office may proceed with the delivery of the project "Supply and Delivery of Plain Copy Paper B4" upon receipt and acceptance of this Notice.

In this regard, your Office shall coordinate with our General Services Division to ensure compliance with the item/service specification, and the terms stated at the back of the Purchase Order.

Thank you very much.

Very truly yours,


ATTY. ANDREA CELESTE M. MAGTALAS
Director IV, Administrative Service *fd*



09/11/16

Conforme / Date