



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**NOTICE OF AWARD**

August 20, 2014

**MR. BONIFACIO A. MINO JR.**

BMJ Graphics  
3598 Durango Street  
Palanan, Makati City

Dear **Mr.Mino**:

We are pleased to inform you that the project "Printing and Delivery of Custom DBM Folders with Inside Pockets", is hereby awarded to your company in the amount of Thirty Seven Thousand Five Hundred Pesos (P37,500.00).

Based on the evaluation of your submitted documents, the Administrative Service finds your submission as the lowest calculated and responsive quotation for the said project.

Thank you very much.

Very truly yours,

  
**ATTY. SOFIA C. YANTO**  
*Director, Administrative Service*





Republic of the Philippines  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
 Malacañang, Manila  
 TeleFax Nos. 7354979

**PURCHASE ORDER NO. 2014-166** *10/20/14-08-358*

Supplier: <u>BMJ Printworks</u>	Date: August 22, 2014
Address: <u>3598 Durango St.</u>	Mode of Procurement: Small Value
<u>Brgy. Palanan, Makati City</u>	
TIN:	

Gentlemen:  
 Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Price Quotation, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery: <u>Mabini Hall</u>	Delivery Term: 7 days
Date of Delivery: <u>7 working days upon approval of Proof</u>	Payment Term: 15 days upon completion of delivery & acceptance

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
	pcs	Printing and Delivery of Custom DBM Folders w/ inside pocket  OSEC	3000	12.50	37,500.00

<b>(Total Amount in Words)</b> Thirty Seven Thousand Five Hundred Pesos	37,500.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Very truly yours,

Conforme:

*[Signature]*  
BERNARDO Q. IGNACIO  
 Signature over Printed Name of Supplier  
9-2-14  
 Date

*[Signature]*  
 ATTY. SOFIA C. YANTO  
 Director, Administrative Service  
 Authorized Official  
 (Representing End User)

Funds Availability Certified by:  <i>[Signature]</i> ESPERANZA Q. IGNACIO Chief Accountant	OS No : <u>2014-8-1874</u> Amount : <u>37,500.</u> Date : <u>8/28/2014</u>
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- Distribution of Copies:
- / / Original copy for the Supplier's Conforme
  - / / Agency's Central Supply and Property Section for file
  - / / COA Auditor



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DEPARTMENT OF BUDGET AND MANAGEMENT  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE TO PROCEED

**MR. BONIFACIO A. MINO JR.**

BMJ Graphics  
3598 Durango Street  
Palanan, Makati City

Dear **Mr.Mino**:


Per attached Purchase Order No. 2014-165, we hereby notify you that your Office may commence work on the project "Printing and Delivery of Custom DBM Folders with Inside Pockets", upon receipt and acceptance of this Notice.

In this regard, your Office shall coordinate with our General Services Division in executing the said service, in accordance with the terms and conditions stated at the back of the Purchase Order.

Thank you very much.

Very truly yours,

  
**ATTY. SOFIA C. YANTO**  
Director, Administrative Service

  
Bonifacio Mino  
9-2-14