

JMS



Republic of the Philippines  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
 Malacañang, Manila  
 Telephone Nos. 7354902 \* 7354979

**PURCHASE ORDER NO. 2014-077**

Supplier: <b>VJ Graphics Arts, Inc.</b>	Date: April 30, 2014
Address: <b>2/F PDP Bldg., 1400 Quezon Avenue</b> <b>Quezon City</b>	Mode of Procurement: Small Value
TIN:	

Gentlemen:  
 Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Quotation dated April 23, 2014, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery : DBM Bldg. III, Gen. Solano, San Miguel, Manila	Delivery Term : Seven (7) days upon approval of sample & receipt of PO
Date of Delivery : Seven (7) days upon approval of sample and receipt of PO	Payment Term: Upon complete delivery & acceptance

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
	copies	Printing and Delivery of : 1. Governance Cluster Action Plan Brochure	5,000	8.35	41,750.00
	copies	2. OGP Primer	5,000	2.00	10,000.00

**(Total Amount In Words)**  
**Fifty One Thousand Seven Hundred Fifty Pesos** **51,750.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Conforme:  
  
 Signature over Printed Name of Supplier  
 Date May 2, 2014

Very truly yours,  
  
**ATTY. SOFIA C. YANTO**  
 Director, Administrative Service  
 Authorized Official  
 (Representing End User)

Funds Availability Certified by:  <b>ESPERANZA Q. IGNACIO</b> Chief Accountant	OS No : <u>012014-04-735</u> Amount : <u>₱ 51,750-</u> Date : <u>04/28/14</u>
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**Distribution of Copies:**  
 / / Original copy for the Supplier's Conforme  
 / / Agency's Central Supply and Property Section for file  
 / / COA Auditor



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ADMINISTRATIVE SERVICE  
MALACAÑANG, MANILA

NOTICE OF AWARD

April 28, 2014

**MR. PERCIVAL DATU**

VJ Graphics Arts, Inc.  
2/F PDP Building, 1400 Quezon Avenue  
Quezon City

RECEIVED  
PERCIVAL DATU  
PRE-PRESS CAMPAIGN  
APRIL 28, 2014  
VJ GRAPHIC ARTS

Dear **Mr. Datu:**



We are pleased to inform you that the project "*Printing and Delivery of Governance Cluster Action Plan Brochure and OGP Primer*", is hereby awarded to your company in the amount of Fifty One Thousand Seven Hundred Fifty Pesos (P51,750.00).

Based on the evaluation of your submitted documents, the Administrative Service finds your submission as the lowest calculated and responsive quotation for the said project.

Thank you very much.

Very truly yours,

  
**ATTY. SOFIA C. YANTO**  
Director, Administrative Service



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ADMINISTRATIVE SERVICE  
MALACAÑANG, MANILA

**NOTICE TO PROCEED**

April 30, 2014

**MR. PERCIVAL DATU**  
VJ Graphics Arts, Inc.  
2/F PDP Building, 1400 Quezon Avenue  
Quezon City

Dear **Mr. Datu**:

Per attached Purchase Order No. 2014-077, we hereby notify you that your Office may commence work on the project "*Printing and Delivery of Governance Cluster Action Plan Brochure and OGP Primer*," upon receipt and acceptance of this notice.


In this regard, your Office shall coordinate with the Reforms and Innovations Unit under the Office of the Secretary (OSEC-RIU) in executing the said service, in accordance with the terms and conditions stated at the back of the Purchase Order.

Thank you very much.

Very truly yours,

  
**ATTY. SOFIA C. YANTO**  
Director, Administrative Service

Conforme:

  
PERCIVAL DATU MAY 2, 2014  
Mr. Datu