



Republic of the Philippines  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
 Malacañang, Manila  
 Telephone Nos. 7354902 \* 7354979

**PURCHASE ORDER NO. 2014-076**

Supplier: <b>QUIZAR ENTERPRISES</b>	Date: May 6, 2014
Address: <u>2/F, Unit K, No. 456 Mercedes Ave., Brgy. San Miguel, Pasig City</u>	Mode of Procurement: Small Value
TIN:	

Gentlemen:  
 Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Quotation dated April 23, 2014, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery : DBM Bldg. III, Gen. Solano, San Miguel, Manila	Delivery Term : 15 days upon receipt of PO & NTP
Date of Delivery : Fifteen (15) days upon receipt of PO & NTP	Payment Term : Upon complete delivery & acceptance

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
		Supply and Delivery of Various Electrical and Sound System Supplies			P 59,153.52

**(Total Amount In Words)**  
**Fifty Nine Thousand One Hundred Fifty Three and Fifty Two Pesos** 59,153.52

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Very truly yours,  
 Conforme: *Ann Sheraine Cabral* ✓  
 Signature over Printed Name of Supplier  
 RECEIVED  
 Date  
 ATTY. *SOFIA C. YANTO*  
 Director Administrative Service  
 Authorized Official  
 (Representing End User) *[Signature]*

Funds Availability Certified by: <u><i>Verity O. Espinoza</i></u> <b>VERITY O. ESPINOZA</b> Chief Accountant	06 MAY 2014	OS No : <u>012014-05-784</u>
		Amount : <u>₱ 59,153.52</u>
		Date : <u>05/06/14</u>

**Distribution of Copies:**  
 / / Original copy for the Supplier's Conforme  
 / / Agency's Central Supply and Property Section for file  
 / / COA Auditor



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ADMINISTRATIVE SERVICE  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**NOTICE OF AWARD**

April 28, 2014

**MS. ANN CHERRAINE CABRAL**  
Sales / Marketing Officer  
Quizar Enterprises  
2/F Unit K, No. 456 Mercedes Avenue  
Brgy. San Miguel, Pasig City

To: *Ann Cherraine Cabral*  
Designation: *Sales Marketing Officer*  
Company: *Quizar Enterprises*  
Date: *04/28/2014*

Dear **Ms. Cabral:**

We are pleased to inform you that the project "*Supply and Delivery of Various Electrical and Sound System Supplies*," is hereby awarded to your company in the amount of Fifty Nine Thousand One Hundred Fifty Three Pesos and Fifty Two Centavos (P59,153.52).

Based on the evaluation of your submitted documents, the Administrative Service finds your submission as the lowest calculated and responsive quotation for the said project.

Thank you very much.

Very truly yours,

*[Signature]*  
**ATTY. SOFIA C. YANTO**  
Director, Administrative Service

*[Signature]*



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**NOTICE TO PROCEED**

May 6, 2014

**MS. ANN CHERRAINE CABRAL**  
Sales / Marketing Officer  
Quizar Enterprises  
2/F Unit K, No. 456 Mercedes Avenue  
Brgy. San Miguel, Pasig City

Dear **Ms. Cabral**:

Per attached Purchase Order No. 2014-076, we hereby notify you that your Office may commence work on the project "*Supply and Delivery of Various Electrical and Sound System Supplies*," upon receipt and acceptance of this notice.

In this regard, your Office shall coordinate with our General Services Division in executing the said service, in accordance with the terms and conditions stated at the back of the Purchase Order.

Thank you very much.

Very truly yours,

  
**ATTY. SOFIA C. YANTO**  
Director, Administrative Service

Conforme:

  
\_\_\_\_\_  
Ms. Cabral