



Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
Malacañang, Manila

PURCHASE ORDER NO. 2014-029

Supplier: TOYOTA Otis, Inc.	Date: March 14, 2014
Address: 1770 Paz M. Guazon St., Paco, Manila	Mode of Procurement: Small Value
TIN:	

Gentlemen:
Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Quotation, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery: Mabini Hall	Delivery Term: 15 days
Date of Delivery: 15 days after receipt of Purchase Order	Payment Term: Upon completion of delivery & acceptance

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
		Clutch disc			5,470.00
		Clutch cover			8,855.00
		Release bearing			1,565.00
		Pilot bearing			210.00
		Rear crankshaft oil seal			1,792.00
		Pad kit, front disc			4,420.00
		Shoe kit, rear brake			3,200.00
		Reface flywheel			1,800.00
		Excell-smr 312			360.00
		Miscellaneous			195.00
		Labor			6,500.00
		Toyota Hi-Ace SJA-848			

(Total Amount in Words)
Thirty Four Thousand Three Hundred Sixty Seven Pesos **34,367.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Very truly yours,

Conforme:

Jonathan M. Colla
Signature over Printed Name of Supplier

3-18-14

Date

ATTY. SOFIA C. YANCO
Director, Administrative Service
Authorized Official
(Representing End User)

Funds Availability Certified by:

ESPERANZA Q. IGNACIO
Chief Accountant

OS No : 2014-3-391
Amount : ₱ 34,367.-
Date : 3/17/2014

Distribution of Copies:

- / / Original copy for the Supplier's Conforme
- / / Agency's Central Supply and Property Section for file
- / / COA Auditor