

Department of Budget and Management



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Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
Malacañang, Manila

101-2014-02-77
02/18/14

BY: Accounting Division, FMS **PURCHASE ORDER NO. 2014-016**

Supplier: TOYOTA Otis, Inc.	Date: January 14, 2014
Address: 1770 Paz M. Guazon St., Paco, Manila	Mode of Procurement: Small Value
TIN:	

Gentlemen:
Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Quotation, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery: Mabini Hall	Delivery Term: 15 days
Date of Delivery: 15 days after receipt of Purchase Order	Payment Term: Upon completion of delivery & acceptance

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
		Clutch disc			5,469.00
		Clutch cover			8,854.00
		Release bearing			1,561.00
		Pilot bearing			210.00
		Rear crankshaft oil seal			1,795.00
		Rack end 2pcs left & right			13,600.00
		Clean & adjust brake			2,115.00
		Reface flywheel			2,250.00
		Silicon mould			360.00
		Alignment			1,350.00
		Miscellaneous			250.00
		Labor			4,950.00
		Toyota Hi-Ace SJA-833			

(Total Amount In Words)
Forty Two Thousand Seven Hundred Sixty Four Pesos 42,764.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Very truly yours,

Conforme:

JAMES B. COROSPE
Signature over Printed Name of Supplier
2-18-14
Date

SOFIA C. TANTO
ATTY. SOFIA C. TANTO
Director, Administrative Service
Authorized Official
(Representing End User)

Funds Availability Certified by: <u><i>ESPERANZA Q. IGNACIO</i></u> Chief Accountant	OS No : <u>2014-02-000206</u>
	Amount : <u>₱ 42,764.-</u>
	Date : <u>February 18, 2014</u>

Distribution of Copies:
 / / Original copy for the Supplier's Conforme
 / / Agency's Central Supply and Property Section for file
 / / COA Auditor