



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE OF AWARD

July 18, 2014

**MS. ROSE P. PAMPLONA**  
VP – Operations  
F & J De Jesus, Inc.  
7636 Guijo / Dao St., San Antonio Village  
Makati City

ORIGINAL RECEIVED  
*[Signature]*  
By: **FELIX REMULLOSA**  
Designat: *Driver*  
Office: **F & J De Jesus, Inc.**  
Date: **7/18/14**

Dear **Ms. Pamplona:**

We are pleased to inform you that the project "Purchase of Library Cataloguing Tools for the DBM Library", is hereby awarded to your company in the amount of Sixty Three Thousand Two Hundred Ninety Four Pesos (P63,294.00).

Based on the evaluation of your submitted documents, the Administrative Service finds your submission as the single lowest calculated and responsive quotation for the said project.

Thank you very much.

Very truly yours,

**ATTY. SOFIA C. YANTO**  
Director, Administrative Service



Republic of the Philippines  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
 Malacañang, Manila  
 Telephone Nos. 7354902 \* 7354979

**PURCHASE ORDER NO. 2014-143**

101-2014-07-306

Supplier: <b>F &amp; J DE JESUS, INC.</b>	Date: July 21, 2014
Address: <b>7636 Guijo / Dao St., San Antonio Makati City</b>	Mode of Procurement: Small Value
TIN:	

Gentlemen:  
 Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Quotation dated July 17, 2014, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery : DBM Bldg. III, Gen. Solano, San Miguel, Manila  
 Date of Delivery : 15 wd upon receipt of the NTP  
 Delivery Term : 15 wd upon receipt of NTP  
 Payment Term: Upon complete delivery & acceptance

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
		Purchase of the following Library Cataloguing Tools:			
		1. OCLC-Dewey Decimal Classification System Doc 23 HB C2011 23E 4 Vols MITCHELL	1	44,999.00	44,999.00
		2. HWWC - Sears List of Subject Headings HB C2010 20th MILLER	1	17,500.00	17,500.00
		3. GBT - Cutter Number SB C1996 CUTTER	1	795.00	795.00
<b>(Total Amount in Words)</b>					<b>63,294.00</b>

**Sixty Three Thousand Two Hundred Ninety Four Pesos**  
 In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Conforme:   
**FELIX REMILLOSA**  
 Signature over Printed Name of Supplier  
 Date: **7/28/14**

Very truly yours,  
  
**ATTY. SOFIA C. YANTO**  
 Director, Administrative Service  
 Authorized Official  
 (Representing End User)

Funds Availability Certified by:  
  
**ESPERANZA Q. IGNACIO**  
 Chief Accountant  
 OS No : **2014-7-1314**  
 Amount : **₱ 63,294-**  
 Date : **7/18/2014**

- Distribution of Copies:**
- / / Original copy for the Supplier's Conforme
  - / ✓ Agency's Central Supply and Property Section for file *Or 7/28/14*
  - / / COA Auditor



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**NOTICE TO PROCEED**

July 21, 2014

**MS. ROSE P. PAMPLONA**

VP – Operations  
F & J De Jesus, Inc.  
7636 Guijo / Dao St., San Antonio Village  
Makati City

Dear **Ms. Pamplona:**

Per attached Purchase Order No. 2014-143, we hereby notify you that your Office may commence work on the project "*Purchase of Library Cataloguing Tools for the DBM Library*", upon receipt and acceptance of this Notice.

In this regard, your Office shall coordinate with our General Services Division in executing the said service, in accordance with the terms and conditions stated at the back of the Purchase Order.

Thank you very much.

Very truly yours,

  
**ATTY. SOFIA C. YANTO**  
Director, Administrative Service



Conforme:

  
**FELIX REMILLOSA**  
Ms. Pamplona 7/28/14