



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**NOTICE OF AWARD**

August 15, 2014

**MR. WINSLEY SIA**  
WILEY ALEXA ENTERPRISES  
1940 Madre Ignacia Street  
Malate, Manila

**ORIGINAL RECEIVED**

By: *Winsley Sia*  
Designation: *Owner*  
Office: .....  
Date: *August 15, 2014*

Dear **Mr. Sia**:

We are pleased to inform you that the project "*Supply and Delivery of Drinking Water with Hot and Cold Water Dispenser*" is hereby awarded to your company in the amount of Eighteen Thousand Six Hundred Pesos (P18,600.00).

Based on the evaluation of your submitted documents, the Administrative Service finds your submission as the single lowest calculated and responsive quotation for the said project.

Thank you very much.

Very truly yours,

*Sofia C. Yanto*  
**ATTY. SOFIA C. YANTO**  
Director, Administrative Service  
*ms*



Republic of the Philippines  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
 Malacañang, Manila  
 Telephone Nos. 7354902 \* 7354979

**PURCHASE ORDER NO. 2014-160** *106-1214-09-360*

Supplier: <b>WILEY ALEXA ENTERPRISE</b>	Date: August 22, 2014
Address: 1940 Madre Ignacia Street, Malate Manila	Mode of Procurement: Small Value
TIN:	

Gentlemen:  
 Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Quotation dated August 6, 2014, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery : DBM Bldg. III, Gen. Solano, San Miguel, Manila	Delivery Term : Weekly
Date of Delivery : Five (5) days upon receipt of the NTP	Payment Term : Upon receipt of monthly billing

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
		Supply and Delivery of Drinking Water with Hot and Cold Water Dispenser covering the period September 1, 2014 to March 30, 2015	12 bottles per week	50.00	18,600.00

(Total Amount In Words) **18,600.00**  
**Eighteen Thousand Six Hundred Pesos**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Conforme:   
 \_\_\_\_\_  
 Signature over/Printed Name of Supplier  
*Wilsley Sg*  
 \_\_\_\_\_  
 Date  
*August 27 2014*

Very truly yours,  
  
**ATTN: SOFIA C. YANTO**  
 Director, Administrative Service  
 Authorized Official  
 (Representing End User) *MS*

Funds Availability Certified by:  
  
**ESPERANZA Q. IGNACIO**  
 Chief Accountant

OS No : 2014-8-142  
 Amount : P18,600.-  
 Date : 8/13/2014

**Distribution of Copies:**  
 / / Original copy for the Supplier's Conforme  
 / / Agency's Central Supply and Property Section for file  
 / / COA Auditor



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**NOTICE TO PROCEED**

August 22, 2014

**MR. WINSLEY SIA**  
WILEY ALEXA ENTERPRISES  
1940 Madre Ignacia Street  
Malate, Manila



Dear **Mr. Sia**:

Per attached Purchase Order No. 2014-160, we hereby notify you that your Office may commence work on the project "*Supply and Delivery of Drinking Water with Hot and Cold Water Dispenser*", upon receipt and acceptance of this notice.

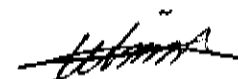
In this regard, your Office shall coordinate with the General Services Division in executing the said service, in accordance with the terms and conditions stated at the back of the Purchase Order.

Thank you very much.

Very truly yours,

  
**ATTY. SOFIA C. YANTO**  
Director, Administrative Service  


Conforme:

  
August 27 2014  
Mr. Sia