



Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
 Malacañang, Manila
 Telephone Nos. 7354902 * 7351957

PURCHASE ORDER NO. 2013-047

Supplier: MCM Adarne Media Expert Trading	Date: March 22, 2013
Address: 755A Moret St., S.H. Loyola St., Sampaloc, Manila	Mode of Procurement: Small Value Procurement
TIN:	

Gentlemen:
 Please deliver the article(s) product(s)/supplies/materials listed below in accordance with the delivery date/schedule stated in the RFQ, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery: Boncodin Hall, Mabini Hall & Arcache Bldg. Date of Delivery : April 1, 2013 - March 30, 2014	Delivery Term : Daily Payment Term: Monthly
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Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
		Supply and Delivery of Newspapers covering the period April 1, 2013 to March 30, 2014 (Please see attached distribution list)			247,800.00

(Total Amount in Words)
Two Hundred Forty Seven Thousand Eight Hundred Pesos **247,800.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Very truly yours,
 Conforme: *Mann Cecilia Adarne*
 Signature over Printed Name of Supplier
April 1, 2013
 Date

ATTY/SOFIA C. YANTO
 Director/Administrative Service
 Authorized Official
 (Representing End User)

Funds Availability Certified by: <u><i>Esperanza Q. Ignacio</i></u> ESPERANZA Q. IGNACIO Chief Accountant	OS No : <u>2013-0-407</u> Amount : <u>₱ 247,800.-</u> Date : <u>3/27/2013</u>
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Distribution of Copies:
 / / Original copy for the Supplier's Conforme
 / / Agency's Central Supply and Property Section for file
 / / COA Auditor



Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
Malacañang, Manila

NOTICE OF AWARD

March 20, 2013

MS. MARIA CECILIA M. ADARNE

General Manager
MCM Adarne Media Expert Trading
755A Moret St., S.H. Loyola
Sampaloc, Manila

ORIGINAL RECEIVED

By: *Maria Cecilia Adarne*
Designation: *Proprietor*
Office: *MCM Adarne Media Expert Trading*
Date: *March 20, 2013*

Dear Ms. Adarne:

We are please to inform you that the project "Supply and Delivery of Newspapers" is hereby awarded to your company in the amount of Two Hundred Forty Seven Thousand Eight Hundred Pesos (P247,800.00).

Based on the evaluation of your submitted documents, the Administrative Service finds your submission as the single lowest calculated and responsive bid for the said project.

Thank you very much,

Very truly yours,

[Signature]
ATTY. SOFIA C. YANTO
Director, Administrative Service



Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
Malacañang, Manila

NOTICE TO PROCEED

April 1, 2013

MS. MARIA CECILIA M. ADARNE

General Manager
MCM Adarne Media Expert Trading
755A Moret St., S.H. Loyola
Sampaloc, Manila

Dear Ms. Adarne:

Per attached Purchase Order No. 2013-047, we hereby notify you that your Office may commence work on the project "Supply and Delivery of Newspapers" upon receipt and acceptance of this notice.

In this regard, your Office shall coordinate with our General Services Division in executing the said service, in accordance with the terms and conditions stated at the back of the Purchase Order.

Thank you very much,

Very truly yours,

MARY
ATTY. SOFIA C. YANTO
Director, Administrative Service

Conforme:

m. Adarne 4/1/2013
Ms. Maria Cecilia M. Adarne