



Republic of the Philippines  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
 Malacañang, Manila  
 Telephone Nos. 7354902

**PURCHASE ORDER NO. 2013-120**

Supplier: <u>Precision Black Toner, Inc.</u>	Date: <u>July 9, 2013</u>
Address: <u>Chino Roces Ave., Makati</u>	Mode of Procurement: <u>Shopping</u>
TIN:	

Gentlemen:  
 Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Quotation dated July 3, 2013, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery: <u>DBM Bldg3, Gen Solano St., San Miguel</u>	Delivery Term: <u>15 days</u>
Date of Delivery: <u>15 days upon receipt of P.O.</u>	Payment Term: <u>Upon completion of delivery &amp; acceptance</u>

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
		Toner Cartridge, Hewlett Packard Part No. Q6470A, black	8	6,468.00	51,744.00
		Toner Cartridge, Hewlett Packard Part No. Q6471A, Cyan	3	5,860.00	17,580.00
		Toner Cartridge, Hewlett Packard Part No. Q6472A, yellow	8	5,860.00	46,880.00

(Total Amount In Words) 116,204.00  
**One Hundred Sixteen Thousand & Two Hundred Four Pesos only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Very truly yours,

Conforme: <u><i>[Signature]</i></u> Signature over Printed Name of Supplier <u>7-16-13</u> Date	<u><i>[Signature]</i></u> <b>ATTY. SOFIA C. YANTO</b> Director, Administrative Service Authorized Official (Representing End User)
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Funds Availability Certified by: <u><i>[Signature]</i></u> <b>ESPERANZA Q. IGNACIO</b> Chief Accountant	OS No : <u>2013-7-1194</u> Amount : <u>₱ 116,204</u> Date : <u>7/15/13</u>
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**Distribution of Copies:**  
 // Original copy for the Supplier's Conforme  
 // Agency's Central Supply and Property Section for file  
 // COA Auditor