



Republic of the Philippines  
 DEPARTMENT OF BUDGET AND MANAGEMENT  
 Malacañang, Manila  
 Telephone Nos. 7354902 \* 7351957

**PURCHASE ORDER NO. 2013-034** 101-2013-2-80

Supplier: <u>MEGA VOLT</u>	Date: <u>February 22, 2013</u>
Address: <u>51-C Agno St., Banawe, Quezon City</u>	Mode of Procurement: <u>Shopping</u>
TIN:	

Gentlemen:  
 Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Quotation dated February 21, 2013, subject to the Terms and Conditions enumerated at the back hereof:

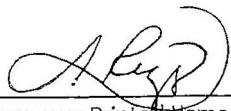
Place of Delivery: <u>Mabini Hall</u>	Delivery Term: <u>5 days</u>
Date of Delivery: <u>5 days upon receipt of P.O.</u>	Payment Term: <u>Upon completion of delivery &amp; acceptance</u>

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
	set	Supply & installation of four (4) sets Rain Gutter for the newly purchased motor vehicle: 2 units Toyota Innova (manual transmission) FPB & SPIB 2 units Toyota Innova (automatic transmission) Asec. Cantor & Asec. Montalbo	4	1,300.00	5,200.00




(Total Amount In Words)  
 Five Thousand Two Hundred Pesos 5,200.00

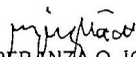
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Conforme:

  
 \_\_\_\_\_  
 Signature over Printed Name of Supplier  
2-26-2013  
 \_\_\_\_\_  
 Date

Very truly yours,

  
 ATTY. SOFIA C. YANTO   
 Director Administrative Service  
 Authorized Official  
 (Representing End User) 

Funds Availability Certified by:  ESPERANZA Q. IGNACIO Chief Accountant	OS No : <u>2013-2-246</u> Amount : <u>95,200.-</u> Date : <u>2/22/2013</u>
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Distribution of Copies:  
 / / Original copy for the Supplier's Conforme  
 / / Agency's Central Supply and Property Section for file  
 / / COA Auditor