



Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
Malacañang, Manila
Telephone Nos. 7354902 * 7351957

PURCHASE ORDER NO. 2013-085

Supplier: SOLID BUSINESS MACHINES CENTER, INC.	Date: June 3, 2013
Address: Suite 303, Singson Bldg., Plaza Moraga, Binondo, Manila	Mode of Procurement: Small Value
TIN:	

Gentlemen:

Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Quotation dated May 22, 2013, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery: DBM Multi-Purpose Bldg.

Date of Delivery: Fifteen (15) wd upon receipt of NTP

Delivery Term: Within fifteen (15) wd upon receipt of NTP

Payment Term: Upon complete delivery & acceptance

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
		Supply and Delivery of Toners and Drums for BROTHER HL-2040 printer			67,880.00
		TONERS - TN2025	14	2,800.00	
		DRUMS - DR2025	6	4,780.00	

(Total Amount In Words)

Sixty Seven Thousand Eight Hundred Eighty Pesos

67,880.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Conforme:

Signature over Printed Name of Supplier

Date

Very truly yours,

ATTY. SOFIA C. YANTO

Director, Administrative Service

Authorized Official

(Representing End User)

Funds Availability Certified by:

ESPERANZA Q. IGNACIO

Chief Accountant

OS No :

Amount :

Date :

Distribution of Copies:

- / / Original copy for the Supplier's Conforme
- / / Agency's Central Supply and Property Section for file
- / / COA Auditor



Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
Malacbang, Manila

NOTICE OF AWARD

May 29, 2013

MR. ALDEN A. ROJAS
Solid Business Machines Center, Inc.
Suite 303, Singson Bldg., Plaza Murega
Binondo, Manila

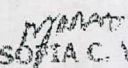
Dear Mr. Rojas:

We are please to inform you that the project "Supply and Delivery of Toners and Drums for Computer Printers" is hereby awarded to your company in the amount of Sixty Seven Thousand Eight Hundred Eighty Pesos (P67,880.00).

Based on the evaluation of your submitted documents, the Administrative Service finds your submission as the lowest calculated and responsive quotation for the said project.

Thank you very much.

Very truly yours,

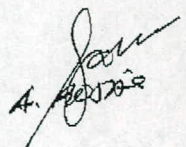

ATTY. SOFIA C. YANTO
Director, Administrative Service





29 MAY 13

ROCNIO BAY


A. ROJAS



Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
Malacañang, Manila

NOTICE TO PROCEED

June 3, 2013

MR. ALDEN A. ROJAS

Solid Business Machines Center, Inc.
Suite 303, Singson Bldg., Plaza Moraga
Binondo, Manila

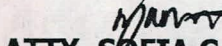
Dear Mr. Rojas:

Per attached Purchase Order No. 2013-085, we hereby notify you that your Office may commence work on the project "Supply and Delivery of Toners and Drums for Computer Printers" upon receipt and acceptance of this notice.

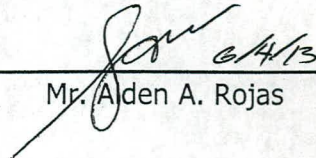
In this regard, your Office shall coordinate with our General Services Division in executing the said service, in accordance with the terms and conditions stated at the back of the Purchase Order.

Thank you very much.

Very truly yours,


ATTY. SOFIA C. YANTO
Director, Administrative Service

Conforme:


Mr. Alden A. Rojas