



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

REQUEST FOR QUOTATION
No. 24-007

The **Department of Budget and Management (DBM)** through its **Administrative Service**, intends to procure "**Procurement of Various Plumbing and Carpentry Supplies for Building Maintenance**" for FY 2024 in accordance with **Section 53.9** (Negotiated Procurement – Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your **best offer** for the item/s described herein, **subject to the attached Annexes A and B (Terms and Conditions)**, provided as part of this Request for Quotation (RFQ). Submit your quotation duly signed by your authorized representative **not later than February 8, 2024, 2:00 PM** at the Administrative Service – Procurement Management Division, Ground Floor, DBM Bldg. III, General Solano St., San Miguel, Manila. Quotations may also be submitted through the email address indicated below.

A copy of your 2024 **Business/Mayor's Permit** and **PhilGEPS Registration Number** is also required to be submitted along with your signed quotation/proposal. A **valid and updated** PhilGEPS Registration Certificate (Platinum Membership) (**all pages**) may be submitted in lieu of the Mayor's/Business Permit.

The Supplier/Service Provider with the Single/Lowest Calculated Quotation shall submit its **Omnibus Sworn Statement (GPPB-prescribed forms), Income/Business Tax Return¹ (for ABC's above Php 500k)** within a non-extendible period of five (5) calendar days from receipt of the notice from the Administrative Service that it submitted the Single/Lowest Calculated Quotation.²

For any clarification, you may contact us at telephone no. **(02) 8657-3300 local 3115** or email address at **kcantoria@dbm.gov.ph**.

AARON ALBERTO A. ESCALONA
Chief Administrative Officer

¹Manually filed tax returns or filed through the EFPS

²Failure to submit the required documents on time, or a finding against the veracity thereof, shall disqualify the supplier/service provider for award. In case the notice for the submission of post-qualification documents is sent via the bidder's email, it shall be considered as received by the bidder on the date and time the email was sent, whether or not the bidder acknowledged the said email. It shall be the bidder's responsibility to check its/his/her email for the purpose.

Date: _____

Name of Company: _____

Address: _____

Name of Store/Shop: _____

Address: _____

TIN: _____

PhilGEPS Registration Number: _____

INSTRUCTIONS:

- (1) Accomplish this Request for Quotation (RFQ) correctly and accurately.
- (2) The use of this RFQ is highly encouraged to minimize errors or omissions of the mandatory provisions.

If a different form is used other than the RFQ, the quotation shall contain all the mandatory provisions, including manifestation of the agreement with the Terms and Conditions below.

In case a prospective supplier or service provider submits a filled-out RFQ with a supporting document (i.e., price quotation in a different format), both documents shall be considered unless there is any discrepancy. In this case, provisions in the RFQ shall prevail.

- (3) All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

Sir/Madam:

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation for the item/s as follows:

TECHNICAL SPECIFICATION

1. Please quote your **best offer** for the item/s below. Please do not leave any blank items. Indicate "0" if the item being offered is for free.
2. Bidders must state "**Comply**" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each Specification.

Item	Description	Total Quantity	Bidder's Statement of Compliance	Unit Cost (Vat Inclusive)	Total Cost (Vat Inclusive)
A.	Procurement of Various Plumbing and Carpentry Supplies for Building Maintenance - See attached Detailed Technical Specifications in Annex A	1 lot			

*The above-quoted prices are inclusive of all costs and applicable taxes.

<u>SCHEDULE OF REQUIREMENTS</u>		<u>Bidder's Statement of Compliance</u>
A.	Procurement of Various Plumbing and Carpentry Supplies for Building Maintenance	
	Within thirty (30) calendar days upon receipt of the Notice to Proceed	
	On or before July 7, 2024	

<u>FINANCIAL OFFER</u>	
Approved Budget for the Contract	Total Offered Quotation
Nine Hundred Ninety Seven Thousand Pesos only (Php 997,000.00)	In words: _____ _____ _____ _____ In figures: _____ _____ _____ _____

<u>Payment Details:</u>	
<u>Payment Terms:</u>	Payment shall be made promptly, but in no case later than sixty (60) days, through Land Bank's LDDAP-ADA/Bank Transfer facility after submission of billing statement/invoice an upon fulfillment of other obligations as stipulated in the contract as well as upon inspection and acceptance of the goods by the end user, subject to other payment terms as prescribed in this RFQ.
Banking Institution	
Account Number	
Account Name	
Branch	

Signature over Printed Name

Position/Designation

Office Telephone No.

Fax/Mobile No.

Email address/es

TERMS AND CONDITIONS

1. Bidders shall provide the correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of *sixty (60) calendar days* from the date of submission of quotation.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties, and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of the contract shall be made to the lowest calculated and responsive quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
8. The DBM shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the DBM shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
10. **Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing government accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.**
11. Payment shall be made promptly, but in no case later than sixty (60) days, through Land Bank's LDDAP-ADA/Bank Transfer facility after submission of billing statement/invoice and upon fulfillment of other obligations as stipulated in the contract as well as upon inspection and acceptance of the goods by the end user, subject to other payment terms as prescribed in this RFQ.
12. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DBM **may** rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

13. In compliance with Section 4.3 of Appendix 33 of the 2016 Revised IRR of RA No. 9184 and consistent with Administrative Order No. 34, s. of 2020, the DBM shall publish in its official website and social media platform the following post-award information:

- a) Project name;
- b) Approved budget for the contract;
- c) Contract period;
- d) Name of the winning bidder and its official business address;
- e) Amount of contract awarded;
- f) Date of Award and Acceptance;
- g) Implementing office/unit/division/bureau of the concerned agency or instrumentality.

CONFORME:

Signature over Printed Name

Position/Designation

Office Telephone No.

Fax/Mobile No.

Email address/es

ANNEX A

Item/s	Sample	Total Quantity	UoM	Within thirty (30) calendar days upon receipt of the NtP	On or before July 7, 2024	Unit Cost	Total Cost
Lavatory faucet (stainless) (L x H = 140 x 146mm)		115	pcs	75	40		
Vertical tap faucet (stainless, gooseneck)		40	pcs	20	20		
3 way angle valve (stainless, 1/2"x1/2"x1/2")		40	pcs	20	20		
2 way angle valve (stainless, 1/2" x1/2"x1/2")		20	pcs	10	10		
Flexible hose rubber type 1/2"x18"		40	pcs	20	20		
Flexible hose steel type 1/2"x18"		40	pcs	20	20		
Coupling b.i 1/2"x1/2"		40	pcs	20	20		
Single bottle tap/ faucet		20	pcs	20	-		
Flip cover floor drain 2"x2"x 2mm		50	pcs	25	25		
Tubular p-trap 1"x1/2"		20	pcs	10	10		
Tubular p-trap 1"x1/4"		20	pcs	10	10		
Gate valve (bronze), 1"		20	pcs	10	10		
B.I plug 1"		20	pcs	10	10		
Swing type p.o plug (swivel)		20	pcs	10	10		
Bidet complete set (stainless)		40	pcs	20	20		
Tank lever brass		8	pcs	8	-		
Check valve (bronze) 1"		12	pcs	6	6		

Foot valve 1"		12	pcs	6	6		
Foot valve 2"		10	pcs	6	6		
PTFE Thread Seal Tape 3/4" x 10m		200	pcs	100	100		
Plunger		12	pcs	12	-		
Pvc cap 2"		20	pcs	20	-		
Pvc cap 1/2"		20	pcs	20	-		
Pvc cap 1"		20	pcs	20	-		
Pvc gate valve, 1/2"		40	pcs	20	20		
PPR pipe 1", 8ft		10	pcs	10	-		
PPR pipe 1/2", 8ft		10	pcs	10	-		
PPR pipe 3/4", 8ft		10	pcs	10	-		
PPR coupling 1"		10	pcs	10	-		
PPR coupling 1/2"		10	pcs	10	-		
PPR coupling 3/4"		10	pcs	10	-		
PPR elbow 1"		10	pcs	10	-		
PPR elbow 3/4"		10	pcs	10	-		
PPR elbow 1/2"		10	pcs	10	-		
PPR tee 1"		10	pcs	10	-		
PPR tee 3/4"		10	pcs	10	-		
PPR tee 1/2"		10	pcs	10	-		
PPR male coupling 1"		10	pcs	10	-		
PPR male coupling 3/4"		10	pcs	10	-		
PPR male coupling 1/2"		10	pcs	10	-		
PPR female coupling 1"		10	pcs	10	-		
PPR female coupling 3/4"		10	pcs	10	-		
PPR female coupling 1/2"		10	pcs	10	-		
PPR Union Patente 1"		10	pcs	10	-		
PPR Union Patente 3/4"		10	pcs	10	-		
PPR Union Patente 1/2"		10	pcs	10	-		
PPR Gate Valve 1/2"		10	pcs	10	-		
PPR Gate Valve 3/4"		10	pcs	10	-		
PPR Gate Valve 1"		10	pcs	10	-		
PVC blue Union Patente 1/2"		10	pcs	10	-		
PVC blue Tee 1/2"		20	pcs	20	-		
PVC blue elbow 1/2"		20	pcs	20	-		
PVC blue pipe 1/2", 8ft		10	pcs	10	-		
PVC blue coupling 1/2"		40	pcs	40	-		
PVC blue male coupling 1/2"		20	pcs	20	-		
PVC blue female 1/2"		20	pcs	20	-		
PVC blue Gate Valve 1/2"		20	pcs	20	-		

Elastomeric Sealant (All Around Sealant)		20	quart	10	10		
Float ball 1/2"		20	Pcs	10	10		
Float ball, 3/4"		20	pcs	10	10		
Float ball 1"		20	pcs	10	10		
Penetrating oil		8	pcs.	8	-		
Elegant door 1.5 x 2.1 meters with jamb		3	set	3	-		
Doorknob lock set, 5-pin tumbler cylinder, 3 nickel plated brass keys		50	pcs	30	20		
Door closer (standard)		10	pcs	10	-		
Door stopper (heavy-duty)		20	pcs	10	10		
Concealed hinges full overlay		30	pcs	15	15		
Concealed hinges inset overlay		30	pcs	15	15		
Concealed hinges half overlay		30	pcs	15	15		
Welding rod (n-6011), 3/32"(2.4mm) dia., 350mm long		2	box	4	-		
Finishing nails, 1/2" long		4	kilo	4	-		
Finishing nails, 1" long		4	kilo	4	-		
Finishing nails, 1-1/2" long		4	kilo	4	-		
Finishing nails, 2" long		4	kilo	4	-		
Finishing nails, 2-1/2" long		4	kilo	4	-		
Common nails, 1/2" long		4	kilo	4	-		
Common nails, 1" long		4	kilo	4	-		
Common nails, 1-1/2" long		4	kilo	4	-		
Common nails, 2" long		4	kilo	4	-		
Common nails, 2-1/2" long		4	kilo	4	-		
Concrete nails, 3" long		4	kilo	4	-		
Leather welding gloves		8	pairs	8	-		
Door hinges, 1" x 2"		40	pcs	20	20		
Door hinges loose pin, 2" x 4"		40	pcs	20	20		
Acoustic board (2ftx4ft- 10pcs/box),1/2"		3	box	3	-		
G.I Tire wire #20		3	roll	3	-		
Gun tucker wire, 8mm		8	box	8	-		
Cutter blade w/ holder		4	pcs	4	-		

Padlock heavy duty, (50 mm)		20	pcs.	10	10		
Cutting disk 5"(steel) superthin		16	pcs.	8	8		
Cutting disk 4" (steel) superthin		16	pcs.	8	8		
Diamond cutting disk, 5" dia.		10	pcs.	10	-		
Diamond cutting disk, 4" dia.		10	pcs	10	-		
Granite cutting disk, 5" dia.		5	pcs.	8	-		
Wood black screw 1" (1000 pcs/box)		3	box	3	-		
Wood black screw 1-1/2" (1000pcs/box)		3	box	3	-		
Wood black screw 2" (1000pcs/box)		3	box	3	-		
Wood black screw 3" (1000pcs/box)		3	box	3	-		
Tek screw 1-1/2" (1000pcs/box)		3	box	3	-		
Tek screw 2" (1000pcs/box)		3	box	3	-		
Metal black screw 1-1/2" long (1000pcs/box)		4	box	4	-		
Metal black screw 2" long (1000pcs/box)		2	box	2	-		
Metal black screw 3" long (1000pcs/box)		2	box	2	-		
Double sided tape (adhesive), heavy duty, 1 inch x 30 meters		4	rolls	4	-		
Plastic tox, #5 (1000pcs/box)		4	box	4	-		
Plastic tox, #8 (1000pcs/box)		4	box	4	-		
Solvent / Contact cement		4	gal.	4	-		
Wood glue		4	gal.	4	-		
Silicon sealant, white		20	Bottle	20	-		
Silicon sealant, black		20	bottle	20	-		
Silicon sealant, clear		20	bottle	20	-		
Marine plywood 3/4" (15-19mm) x 4' x 8'		30	pcs	20	10		
Marine plywood 1/2" (10-12mm) x 4' x 8'		30	pcs.	20	10		
Marine plywood 1/4" (5-6mm) x 4' x 8'		30	pcs.	15	15		
Liston wood 3/4" x 1" x 8'		20	pcs.	10	10		
Liston wood 1/2"x 1" x 8'		20	pcs.	10	10		
Liston wood 1" x 2" x 8'		40	pcs.	20	20		
Kd wood 2" x 3" x 8'		25	pcs.	15	10		

Kd wood 2" x 2" x 8'		25	pcs.	15	10		
Clear Gloss Epoxy (All Purpose Epoxy, special formulation set)		17	gal.	10	7		
Ball Caster Wheel, swivel plate, pin type with stripper 7cm dia. Rubber		10	pcs	10	10		

Total Cost: