

Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
Regional Office VII
Sudlon, Lahug Cebu City

REQUEST FOR PRICE QUOTATION

Company: _____

Address: _____

Contact Number: _____

Gentlemen:

Please quote your lowest price on the items listed below.

ITEM NO.	QTY	UNIT	ARTICLES & DESCRIPTIONS	UNIT PRICE	TOTAL AMOUNT
	1	lot	<p>Messengerial Services for FY 2023</p> <p>1.) Type of Packages: Short/long white mailing envelope (min. 700 mails) Short/Long brown envelope (min. 170 mails) Expandable Long Brown Envelope / Books (min. of 90 mails) Boxes (min. 40 mails)</p> <p>2.) Delivery Commitment: a. Manila (DBM Central Office, Manila) - next business day b. Cebu Clients from Cebu City to Carcar City (South), Toledo City (West Coast), Danao City (North), Mandaue City, Lapu-Lapu City and Cordova - next business day c. Bohol Clients within Tagbilaran City - next business day d. Cebu, Bohol (not mentioned above), Negros Oriental and Siquijor - within 2-3 working days e. All other clients outside of the City and Town Proper - within 4-5 working days</p> <p>3.) Service provider shall submit its monthly billing for the actual number of mails delivered supported with the list of such documents.</p> <p>4.) Must pick-up mails at DBM ROVII (Monday to Friday at 4pm)</p> <p>5.) Shall timely provide list of tracking numbers for every mails delivered.</p> <p>INCLUDING DELIVERY OF THE ITEMS Note: 1. Should accept check as payment 2. We do not allow advance payment</p>		
<p>Approved Budget of the Contract: Php 130,000.00</p>					
<p>Please submit the following upon Post-Qualification:</p> <p>1.) 2023 Business Permit or 2022 Business Permit with OR for 2023 renewal, whichever is applicable</p> <p>2.) PhilGEPS Registration Number</p> <p>3.) Omnibus Sworn Statement per attached format, for above P50,000.00</p>					

Early reply on this will be appreciated.


Canvassed by:

 Digitally signed by Eprelen A. Omlero

EPRELEN A. OMBLERO

AO III - Supply Officer

[dbm-ro7bac@dbm.gov.ph / 236-2875](mailto:dbm-ro7bac@dbm.gov.ph)

 Digitally signed by Malait Beatriz Atillo

BEATRIZ A. MALAIT

Acting CAO

Date

DEPARTMENT OF BUDGET AND MANAGEMENT

Regional Office VII

Sudlon, Lahug Cebu City

Gentlemen:

Our price quotation for the above items are indicated opposite each.

Dealer/Agent

ESTIMATED MAILS/PARCELS FOR FY 2023				
Destination	Short/long white mailing envelopes	Short/long brown envelopes	Expandable long brown envelopes /Books	Boxes
CEBU	200	50	10	20
BOHOL	150	35	15	0
NEGROS ORIENTAL	150	25	20	0
SIQUIJOR	70	15	10	0
MANILA	130	45	35	20
TOTAL	700	170	90	40
TOTAL ESTIMATED COURIER TRANSACTIONS		1000		



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9397491
Procuring Entity DEPARTMENT OF BUDGET AND MANAGEMENT - REGIONAL OFFICE VII
Title Messengerial/Courier Services for FY 2023
Area of Delivery Cebu

Solicitation Number:	DBMRO7-2023-01	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods - General Support Services	Bid Supplements	0
Category:	Mail and Cargo Transport Services		
Approved Budget for the Contract:	PHP 130,000.00	Document Request List	0
Delivery Period:	1 Year/s		
Client Agency:		Date Published	11/01/2023
Contact Person:	Cherry Cris A. Garate AO III / BAC Secretariat DBM ROVII, Sudlon, (near Eco-tech Center), Lahug Cebu City Cebu Philippines 6000 63-32-2362875 cgarate@dbm.gov.ph	Last Updated / Time	10/01/2023 13:30 PM
		Closing Date / Time	16/01/2023 17:00 PM

Description

Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
Regional Office VII
Sudlon, Lahug Cebu City

REQUEST FOR PRICE QUOTATION

Company: _____

Address: _____

Contact Number: _____

Gentlemen:

Please quote your lowest price on the items listed below.

ITEM NO. QTY UNIT ARTICLES & DESCRIPTIONS UNIT PRICE TOTAL AMOUNT

1 lot Messengerial/Courier Services for FY 2023

1.) Type of Packages:

Short/long white mailing envelope (min. 700 mails)

Short/Long brown envelope (min. 170 mails)

- Expandable Long Brown Envelope / Books (min. of 90 mails)
Boxes (min. 40 mails)
- 2.) Delivery Commitment:
 - a. Manila (DBM Central Office, Manila)
- next business day
 - b. Cebu
Clients from Cebu City to Carcar City (South),
Toledo City (West Coast), Danao City (North),
Mandaue City, Lapu-Lapu City and Cordova
- next business day
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Clients within Tagbilaran City
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and Siquijor
- within 2-3 working days
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- 3.) Service provider shall submit its monthly billing for the actual number of mails delivered supported with the list of such documents.
- 4.) Must pick-up mails at DBM ROVII (Monday to Friday at 4pm)
- 5.) Shall timely provide list of tracking numbers for every mails delivered.

INCLUDING DELIVERY OF THE ITEMS

Note:

- 1. Should accept check as payment
- 2. We do not allow advance payment

Approved Budget of the Contract: Php 130,000.00

Please submit the following upon Post-Qualification:

- 1.) 2023 Business Permit or 2022 Business Permit with OR for 2023 renewal, whichever is applicable
- 2.) PhilGEPs Registration Number
- 3.) Omnibus Sworn Statement per attached format, for above P50,000.00

Early reply on this will be appreciated.
Canvassed by:

EPRELEN A. OMBLERO BEATRIZ A. MALAIT
AO III - Supply Officer Acting CAO
dbm-ro7bac@dbm.gov.ph / 236-2875

Date
DEPARTMENT OF BUDGET AND MANAGEMENT
Regional Office VII
Sudlon, Lahug Cebu City

Gentlemen:
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Dealer/Agent

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Messengerial/Courier Services for FY 2023	Messengerial/Courier Services for FY 2023	1	Lot	130,000.00

Created by Cherry Cris A. Garate

Date Created 10/01/2023

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