



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

REQUEST FOR QUOTATION
No. 23-081

The **Department of Budget and Management (DBM)** through its **Administrative Service**, intends to procure "**Supply, Delivery and Testing of Camera Equipment for the Usapang Budget Digital Show**" for FY 2023 in accordance with **Section 53.9** (Negotiated Procurement – Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your **best offer** for the item/s described herein, **subject to the attached Annexes A and B (Terms and Conditions)**, provided as part of this Request for Quotation (RFQ). Submit your quotation duly signed by your authorized representative **no later than November 28, 2023, 2:00 p.m.** at the Administrative Service – Procurement Management Division, Ground Floor, DBM Bldg. III, General Solano St., San Miguel, Manila. Quotations may also be submitted through the email address indicated below.

A copy of your 2023 **Business/Mayor's Permit** and **PhilGEPS Registration Number** is also required to be submitted along with your signed quotation/proposal. A **valid and updated** PhilGEPS Registration Certificate (Platinum Membership) (**all pages**) may be submitted in lieu of the Mayor's/Business Permit.

The Supplier/Service Provider with the Single/Lowest Calculated Quotation shall submit its **Omnibus Sworn Statement (GPPB-prescribed forms) for ABC's above Php50k, Income/Business Tax Return¹ (for ABC's above Php 500k)** within a non-extendible period of five (5) calendar days from receipt of the notice from the Administrative Service that it submitted the Single/Lowest Calculated Quotation.²

For any clarification, you may contact us at telephone no. **(02) 8657-3300 local 3115** or email address at **mdavid@dbm.gov.ph**.

A handwritten signature in blue ink, consisting of a stylized 'A' and 'E' intertwined.

AARON ALBERTO A. ESCALONA
Chief Administrative Officer

¹Manually filed tax returns or filed through the EFPS

²Failure to submit the required documents on time, or a finding against the veracity thereof, shall disqualify the supplier/service provider for award. In case the notice for the submission of post-qualification documents is sent via the bidder's email, it shall be considered as received by the bidder on the date and time the email was sent, whether or not the bidder acknowledged the said email. It shall be the bidder's responsibility to check its/his/her email for the purpose.

Date: _____

Name of Company: _____

Address: _____

Name of Store/Shop: _____

Address: _____

TIN: _____

PhilGEPS Registration Number: _____

INSTRUCTIONS:

- (1) Accomplish this Request for Quotation (RFQ) correctly and accurately.
- (2) The use of this RFQ is highly encouraged to minimize errors or omissions of the mandatory provisions.

If a different form is used other than the RFQ, the quotation shall contain all the mandatory provisions, including manifestation on the agreement with the Terms and Conditions below.

In case a prospective supplier or service provider submits a filled-out RFQ with a supporting document (i.e., price quotation in a different format), both documents shall be considered unless there is any discrepancy. In this case, provisions in the RFQ shall prevail.

- (3) All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

Sir/Madam:

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation for the item/s as follows:

TECHNICAL SPECIFICATION

1. Please quote your **best offer** for the item/s below. Please do not leave any blank items. Indicate "0" if the item being offered is for free.
2. Bidders must state "**Comply**" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each Specification.

| Item | Description | Total Quantity | Bidder's Statement of Compliance (State "Comply") | Unit Cost (Vat Inclusive) | Total Cost (Vat Inclusive) |
|------|---|----------------|---|---------------------------|----------------------------|
| A. | Supply, Delivery, and Testing of Camera Equipment for the Usapang Budget Digital Show | 1 lot | | | |

➤ **Mirrorless Full-Frame Camera**

2 units

- 33MP CMOS Sensor - A newly developed 33MP CMOS sensor, full-frame sensor features a back-illuminated design that promotes high clarity, low noise, and vivid color rendering
- Broad sensitivity range of ISO 100-51200
- File formats: RAW, JPEG, or the 10-bit HEIF format
- UHD 4K 30p XAVC HS 10-bit recording offers 7K oversampling for impressive sharpness and realism
- No recording time limit allows for unlimited clip lengths and the camera's physical design features an improved heat-dissipating structure to promote longer possible recording times; longer than one hour of continuous 4K 60p 10-bit 4:2:2 recording
- E-mount type
- Multi-memory card slot (2) for SD (UHS-I/II compliant)
- 11 white balance modes
- Focus type: Fast hybrid; CMOS sensor
- 1.3cm Electronic viewfinder
- 7.5cm type TFT monitor
- Image sensor shift mechanism with 5-axis compensation (compensation depends on the lens specs)
- 8 flash modes: Auto-flash, flash off, slow sync, rear sync, rear sync, red-eye reduction, wireless, hi-speed
- Connectivity: FTP transfer function, view on smartphone, remote control via smartphone, PC remote, photo TV HD

| | | | | | |
|--|--|--------|--|--|--|
| | <ul style="list-style-type: none"> • Without kit lens - Inclusions: AC adapter, accessory shoe cap, body cap, eyepiece cup, shoulder strap, USB-A to USB-C cable <p>➤ <u>Camera Lens (70-200mm f/2.8)</u></p> <ul style="list-style-type: none"> • Focal Length: 70mm to 200mm • Maximum Aperture: f/2.8 • Minimum Aperture: f/22 • Lens Mount: E-mount/ Full frame mount • Lens Format Coverage: Full-Frame • Angle of View: 34° to 12° 30' • Minimum Focus Distance: 3.15' / 96cm • Maximum Magnification: 0.25x • Optical Design: 23 Elements in 18 Groups • Diaphragm Blades: 11, Rounded • Focus Type: Autofocus • Image Stabilization: Yes • Tripod Collar: Removable and Rotating • Filter Size: 77 mm (Front) • Dimensions (ø x L): 3.5 x 7.9" / 88 x 200 mm • Length at Maximum Extension: 7.9" / 200 mm • Weight: 3.3 lb / 1480g <p>➤ <u>Camera Lens (16-35mm f/2.8 GM)</u></p> <ul style="list-style-type: none"> • Focal Length: 16mm to 35mm • Maximum Aperture: f/2.8 • Minimum Aperture: f/22 • Lens Mount: E • Lens Format Coverage: Full-Frame • Angle of View: 107° to 63° • Minimum Focus Distance: 11" / 28cm • Maximum Magnification: 0.19x • Optical Design: 16 | 1 unit | | | |
| | | 1 unit | | | |

| | | | | | |
|--|--|---------|--|--|--|
| | <p>Elements in 13 Groups</p> <ul style="list-style-type: none"> ● Diaphragm Blades: 11, Rounded ● Focus Type: Autofocus ● Image Stabilization: No ● Filter Size: 82 mm (Front) ● Dimensions: (ø x L) 3.5 x 4.8" / 88.5 x 121.6 mm ● Length at Maximum Extension: 5.4" / 136.2mm ● Weight: 1.5 lb / 680g <p>➤ Battery Packs / Cells</p> <ul style="list-style-type: none"> ● Dimensions (W x H x D): Approx. 38.7 x 22.7 x 51.7 mm (1-9/16 x 29/32 x 2-1/8") ● Weight: Approx: 83g (3.0 oz) ● Capacity: 7.2V/16.4Wh (2,280 mAh) <p>➤ Memory Card</p> <ul style="list-style-type: none"> ● Size: 128 GB minimum ● Up to 80 MB/s data transfer speed ● Class 10 and U1 speed grade perfect for full HD (FHD) videos recording & display ● 2x faster than ordinary SD cards. Ideal for Digital point-and-shoot cameras, HD camcorders, DSLR, and PC ● Waterproof, temperature-proof, x-ray-proof, and Shock-proof, magnetic proof | 2 units | | | |
| | | 4 units | | | |

*The above-quoted prices are inclusive of all costs and applicable taxes.



| <u>SCHEDULE OF REQUIREMENTS</u> | | | <u>Bidder's Statement of Compliance</u> (State "Comply") | |
|--|--|---------|---|--------------------------------|
| A. | Supply, Delivery, and Testing of Camera Equipment for the Usapang Budget Digital Show | | | |
| | Mirrorless Full-Frame Camera | 2 units | | On or before December 15, 2023 |
| | Camera Lens (70-200mm f/2.8) | 1 unit | | On or before December 15, 2023 |
| | Camera Lens (16-35mm f/2.8 GM) | 1 unit | | On or before December 15, 2023 |
| | Battery Packs/Cells | 2 units | | On or before December 15, 2023 |
| | Memory Card | 4 units | | On or before December 15, 2023 |
| Warranty: One (1) year on Parts and Three (3) years on Service | | | | |



| <u>FINANCIAL OFFER</u> | |
|--|--------------------------------|
| Approved Budget for the Contract | Total Offered Quotation |
| <p>Seven Hundred Ninety-One Thousand One Hundred Sixteen Pesos and Two Centavos</p> <p>(Php791,116.02)</p> | In words: _____ |
| | _____ |
| | _____ |
| | In figures: _____ |
| | _____ |
| | _____ |



Payment Details:

| | |
|------------------------------|--|
| <u>Payment Terms:</u> | Payment shall be made promptly, but in no case later than sixty (60) days, through Land Bank's LDDAP-ADA/Bank Transfer facility after submission of billing statement/invoice an upon fulfillment of other obligations as stipulated in the contract as well as upon inspection and acceptance of the goods by the end user, subject to other payment terms as prescribed in this RFQ. |
| Banking Institution | |
| Account Number | |
| Account Name | |
| Branch | |

Signature over Printed Name

Position/Designation

Office Telephone No.

Fax/Mobile No.

Email address/es

TERMS AND CONDITIONS

1. Bidders shall provide the correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of *sixty (60) calendar days* from the date of submission of quotation.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties, and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of the contract shall be made to the lowest calculated and responsive quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
8. The DBM shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the DBM shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
10. **Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing government accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.**
11. Payment shall be made promptly, but in no case later than sixty (60) days, through Land Bank's LDDAP-ADA/Bank Transfer facility after submission of billing statement/invoice and upon fulfillment of other obligations as stipulated in the contract as well as upon inspection and acceptance of the goods by the end user, subject to other payment terms as prescribed in this RFQ.
12. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DBM **may** rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

13. In compliance with Section 4.3 of Appendix 33 of the 2016 Revised IRR of RA No. 9184 and consistent with Administrative Order No. 34, s. of 2020, the DBM shall publish in its official website and social media platform the following post-award information:

- a) Project name;
- b) Approved budget for the contract;
- c) Contract period;
- d) Name of the winning bidder and its official business address;
- e) Amount of contract awarded;
- f) Date of Award and Acceptance;
- g) Implementing office/unit/division/bureau of the concerned agency or instrumentality.

CONFORME:

Signature over Printed Name

Position/Designation

Office Telephone No.

Fax/Mobile No.

Email address/es