



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
NATIONAL CAPITAL REGION
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

REQUEST FOR PRICE QUOTATION

The Department of Budget and Management-National Capital Region (DBM-NCR), through its Bids and Awards Committee (BAC), will undertake a Small Value Procurement for the "**Ten (10) Carts of Hewlett Packard (HP) 76A Toner CF276A**", in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project: Procurement of ten (10) Carts of Hewlett Packard (HP) 76A Toner CF276A

Approved Budget for the Contract: Fifty-five Thousand Pesos (55,000.00)

Specifications: See the attached Annex "A" for specifications

Location: Department of Budget and Management-National Capital Region
2nd Floor Arcache Building General Solano corner Nepomuceno Streets
San Miguel, Manila

Delivery Term: Seven (7) calendar days from the receipt of Notice of Award (NOA)

Interested suppliers are required to submit their valid and current Mayor's Permit or Business Permit, PhilGEPS Registration Number, and price quotation form (Annex "A") during submission of offer/quotation.

Award shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the supplier or his/her duly authorized representative/s.

The supplier/service provider with the single/lowest calculated quotation shall submit its Omnibus Sworn Statement (GPPB-prescribed forms) within five (5) calendar days from receipt of the Notice of Award.

Submission of quotation and eligibility documents is on or before 9:00 a.m. of June 22, 2023 at 2nd Floor Arcache Building General Solano corner Nepomuceno Streets San Miguel, Manila. Open submission may be submitted, manually or through email at pangeles@dbm.gov.ph. For inquiry, you may contact us at tel. no. 7003-8837 and/or email pangeles@dbm.gov.ph.

Very truly yours,


JOSEPH CICERO M. SY
Chairperson, DBM-NCR BAC

PRICE QUOTATION FORM

Date: _____

THE CHAIRPERSON

Bids and Award Committee

Department of Budget and Management-National Capital Region (DBM-NCR)

2nd Floor Arcache Building General Solano corner Nepomuceno Streets

San Miguel, Manila

Dear Sir:

After having carefully read and accepted and terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Qty	Unit	Specification	Unit Price	Total Price
10	cart	Hewlett Packard (HP) 76A Toner CF276A Original Toner Cartridge for HP W1A53A LaserJet Pro M404dn Printer		
VAT				
TOTAL (inclusive of VAT)				
Amount in Words				

The above quoted prices are inclusive of all costs and applicable taxes.

Very truly yours.

Name/Signature of Representative

Name of Company

Contact Number