




RELEASED

DBM Regional Office VI

BY: 
DATE: JUL 28 2022

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGION VI

July 28, 2022

REQUEST FOR QUOTATION
No. 2022-07-030


The Department of Budget and Management Regional Office VI, through its Bids and Awards Committee, intends to undertake **Shopping** under Section 52.1(b) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 for the procurement of **FY 2022 3rd Quarter Common-Use Supplies**.

Name of Project	Purchase of Common-Use Supplies	
Approved Budget for the Contract (PhP)		
Line Item No.	Product Name	Budget
1	Common Office Supplies	205,000.00
2	Common Computer/IT Supplies	142,000.00
3	Common Janitorial Supplies	55,000.00
4	Common Electrical Supplies	14,000.00
5	Common Medical Supplies	8,000.00
Area of Delivery	Department of Budget and Management Regional Office VI - 251-A General Hughes, St., Iloilo City	

Submission of closed/sealed quotation using the Price Quotation Form (Annex A) shall not be later than **4:00 p.m. of August 2, 2022**, at Division A, 2nd Floor, DBM RO VI New Building, 251-A General Hughes St., Iloilo City. Due to the non-availability of an online bidding facility, online or electronic submission and receipt of quotation is not allowed.

The following documents shall be submitted together with the quotation:

- Valid and current Mayor's Permit/Business Permit
- PhilGEPS Registration Number (Preferably indicated on the space provided in the attached Annex "A")

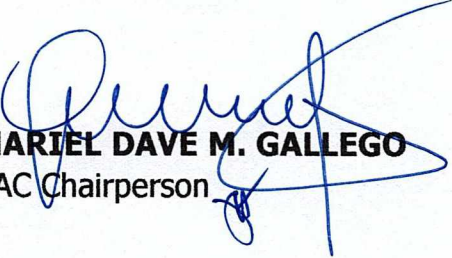
Any interlineations, erasures or overwriting in the closed/sealed quotation shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s. 

Award of contracts shall be made per line item to the supplier with the lowest quotation and complies with the minimum description as stated above and other terms and conditions stated in the price quotation form (Annex A).

The BAC Secretariat and their respective contact information are as follows:

1. Ms. Maritess G. Lumajen – telephone no. (033) 335-0354;
2. Mr. Stanley G. Superticioso – telephone no. (033) 337-2589; and
3. Mr. John Arnold C. Toribio - telephone no. (033) 335-0354.

Truly yours,


MARIEL DAVE M. GALLEGO
BAC Chairperson

PRICE QUOTATION FORM

 Date

Department of Budget and Management
 Regional Office VI
 251-A General Hughes St., Iloilo City

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Item	Description	Unit	Qty	Unit Cost	Total Cost
1	COMMON OFFICE SUPPLIES	lot	1		
	Alcohol, 70% Isopropyl with Moisturizer, 500 ml	bottle	300		
	Ballpen, 0.5mm, black	piece	50		
	Ballpen, 0.5mm, blue	piece	50		
	Battery, Alkaline AA, 4's	pack	80		
	Battery, Alkaline, AAA, 4's	pack	50		
	Bond paper, 8 1/2x11 3/4- A4 size, subs 20	ream	200		
	Bond paper, 8 1/2x14-legal size, subs 20	ream	193		
	Bond Paper, 8.5 x 13, subs 20	ream	11		
	Bond Paper, Yellow, A4, subs 20	ream	30		
	Calculator, standard, AS-120V 12 Digits	piece	3		
	Correction Tape, disposable	piece	54		
	Envelope, mailing white with window, 500s	box	3		
	Expandable Folder (legal, hard, light green)	piece	200		
	Flash drive 8GB	piece	3		
	Glue, Multi-purpose, 130g	bottle	3		
	Marker (flourescent, assorted colors, 3 colors/set)	set	10		

Item	Description	Unit	Qty	Unit Cost	Total Cost
	Marking Pen, permanent, felt tip, bullet tip, 1.00 mm, black	piece	5		
	Record Book, 500pages/300pages	book	10		
	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	60		
	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	30		
	Stapler, heavy duty (STANDARD TYPE)	piece	5		
	Toilet Tissue, 12 rolls/pack	pack	50		
	Transparent Tape, 1 inch	roll	15		
TOTAL					
2	COMMON COMPUTER/ IT SUPPLIES	lot	1		
	Canon Pixma IP 2770 Ink, 810 Black	piece	50		
	Canon Pixma IP 2770 Ink, 811 Colored	Piece	26		
	HP 704 Black	cart	6		
	Mouse, wireless	piece	13		
	Ribbon (Epson RN SO 15083/SO 1586)	cart	3		
	HP89A Toner	piece	2		
	Ink, Brother BT5000C	bottle	2		
	Ink, Brother BT5000M	bottle	2		
	Ink, Brother BT5000Y	bottle	2		
	Ink, Brother BT60BK	bottle	4		
	Canon Pixma G1010 Ink, 790 BK	bottle	5		
	Canon Pixma G1010 Ink, 790 C	bottle	5		
	Canon Pixma G1010 Ink, 790 M	bottle	5		
	Canon Pixma G1010 Ink, 790 Y	bottle	5		
TOTAL					
3	COMMON JANITORIAL SUPPLIES	lot	1		
	Air Freshener, 320 ml	can	20		
	Dishwashing Liquid, 250 ml	bottle	40		
	Dishwashing Pad (Net sponge, 140 x 80 x 19 mm)	piece	23		
	Disinfectant Spray (340 gsm)	can	85		
	Furniture Cleaner, 330mL	can	20		
	Insecticide, aerosol spray, waterbased 600ml	can	10		
	Laundry Detergent, 1 kg	pack	5		
TOTAL					

Item	Description	Unit	Qty	Unit Cost	Total Cost
4	COMMON ELECTRICAL SUPPLIES	lot	1		
	LED Light Bulb, daylight, 11 watts	piece	100		
TOTAL					
5	COMMON MEDICAL SUPPLIES	lot	1		
	3 PLY Surgical Face Mask, Size: 17.5 x 9.5cm, 50pcs/box	box	40		
TOTAL					

NOTE: Evaluation and award of contracts shall be made **PER LINE ITEM**. Kindly indicate "Not Applicable" or "NA" to the "Total Cost" column corresponding the line item/s that is not applicable to the supplier.

(Amount in Words)

The above-quoted prices are inclusive of all costs and applicable taxes.

Truly yours,

Name and Signature of Representative

Name of Company and Tel. No.

PhilGEPS Registration No: _____