



RELEASED
DBM Regional Office VI

BY: *[Signature]*
DATE: APR 29 2022

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGIONAL OFFICE VI
251-A GENERAL HUGHES ST., ILOILO CITY

April 29, 2022

**REQUEST FOR QUOTATION
No. 2022-04-022**

The Department of Budget and Management Regional Office VI, through its Bids and Awards Committee, intends to undertake **Small Value Procurement** for the procurement project: **Purchase of Time Stamp**, in accordance with Section 53.9 of the Revised Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project	Purchase of Time Stamp	
Approved Budget for the Contract (PhP)		
Line Item No.	Product Name	Budget
1	Time Stamp	40,000.00
Area of Delivery	Department of Budget and Management Regional Office VI - 251-A General Hughes, St., Iloilo City	

Submission of closed/sealed quotation using the Price Quotation Form (Annex A) is on or before **12:00 p.m. of May 5, 2022**, at Division A, 2nd Floor, DBM RO VI New Building, 251-A General Hughes St., Iloilo City. Due to the non-availability of an online bidding facility, online or electronic submission and receipt of quotation is not allowed.

The following documents shall be submitted together with the quotation:

- a. Valid and current Mayor's Permit/Business Permit
- b. PhilGEPS Registration Number (Preferably indicated on the space provided in the attached Annex "A")

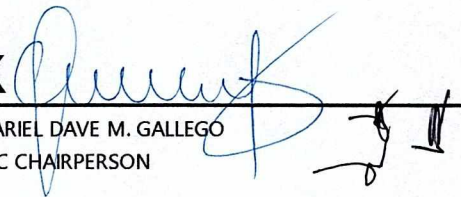
Any interlineations, erasures or overwriting in the closed/sealed quotation shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Award of contract shall be made to the supplier with the lowest quotation and complies with the minimum description as stated above and other terms and conditions stated in the price quotation form (Annex A) per line item. *[Signature]*

The BAC Secretariat and their respective contact information are as follows:

1. Ms. Maritess G. Lumajen – telephone no. (033) 335-0354;
2. Mr. Stanley G. Superticioso – telephone no. (033) 337-2589; and
3. Mr. John Arnold C. Toribio - telephone no. (033) 335-0354.

Very truly yours,

X 
MARIEL DAVE M. GALLEGO
BAC CHAIRPERSON

PRICE QUOTATION FORM

_____ Date

Department of Budget and Management
 Regional Office VI
 251-A General Hughes St., Iloilo City

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Line Item	Description	Unit	Qty	Unit Cost	Total Cost
1	Time Stamp Specifications: -stamps/prints date, time and message on any document or form -customization of at least 13 different messages or company name/initial -stamping method: automatic/manual -adjustable printing position and length -displays current date and time -with security features like password or security key -Power: 220 volts -Weight: 2.5 kgs.~2.7 kgs. -Dimension: 13cm-17cm (D) x 15cm-17cm (W) x 17cm-18cm (H) Consumables: -must be available in the market for the next five (5) years Warranty: -time stamp units and components are covered at least (1) year warranty	piece	2		
TOTAL					

(Total Amount in Words) _____

The quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

 Name and Signature of Representative

 Name of Company and Tel. No.

PhilGEPS Registration No: _____

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