



Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
General Solano Street, San Miguel, Manila

REQUEST FOR QUOTATION

The **Department of Budget and Management (DBM)** – Bids and Awards Committee (BAC) through its **Administrative Service - Procurement Management Division**, will undertake a Small Value Procurement for the **Supply and Delivery of Various Medical Supplies** for FY 2020 in accordance with **Section 53.9** of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your **best offer** for the item described herein, **subject to the Terms and Conditions** provided at the last page of this Request for Quotation (RFQ). Submit your quotation duly signed by you or your duly authorized representative **not later than October 20, 2020, 2:00 P.M.** at the Administrative Service, Ground Floor DBM Bldg. III, General Solano St., San Miguel, Manila. Open submission may be submitted, manually or through email at mcadiz@dbm.gov.ph.

A copy of your **2020 Business/Mayor's Permit, PhilGEPS Registration Number** is also required to be submitted along with your quotation/proposal.

A **notarized Omnibus Sworn Statement, Latest Income/ Business Tax Return (for ABC's above Php 500k)** will also be required to be submitted prior to award.

For any clarification, you may contact us at telephone no. **(02) 8657-3300 local 3115** or email address at mcadiz@dbm.gov.ph


JOYCE D. LABAO

OIC- Chief Administrative Officer
Procurement Management Division

Date: _____

Name of Company: _____

Address: _____

Name of Store/Shop: _____

Address: _____

TIN: _____

PhilGEPS Registration Number: _____

INSTRUCTIONS:

- (1) Accomplish this RFQ correctly and accurately.
- (2) Do not alter the contents of this form in any way.
- (3) All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

Bidder's must state here either "**Comply**" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each specification.

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation for the item/s as follows:

Specification	Quantity	Unit Cost	Total Cost	Bidder's Statement of Compliance
Arm Sling Universal sling supports the arm for recuperation from fractures, sprains, or surgery of arm or hand Ideally sized for both adults and youths to fit either arm Comes with an easy-to-use adjustable sizing strap Constructed from lightweight breathable material, the arm sling remains cool and comfortable throughout the day	10 pieces			
Elastic Bandages 2" 2" x 5 yards x 1 Roll Woven elastic cloth made of cotton and synthetic thread Light, soft, porous, sterilizable and washable	6 rolls			
Elastic Bandages 4" 4" x 5 yards x 1 Roll Woven elastic cloth made of cotton and synthetic thread Light, soft, porous, sterilizable and washable	6 rolls			
Medical Tape 1" 1 inch size Length: 9m	3 boxes			
Bandage Scissor Bandage scissors 5.5": Working end length 2 inch/5cm. Bandage scissors are angled tip scissors, with a blunt tip on the bottom blade	2 pair			
Forceps 5"(12.5cm) stainless steel locking straight tip forceps	2 pair			

Gauze Bandage Roll Cotton Mesh 4 x 10 12 rolls per box	2 boxes			
Gauze Pad 4x4 4x4 100 pcs./ box	2 boxes			
Medical Plaster / Strips 25 plaster/box 72mmx19mm Cushioned; sterilised; ventilated; and water resistant to allow the wound to breathe and help the natural healing process. Latex free and suitable for sensitive skin	5 boxes			
Cotton Balls 300's	5 packs			
Cotton Rolls 500g	5 rolls			
Povidone-Iodine 120mL 10% Antiseptic 120 mL	10 bottles			
Hydrogen peroxide 500 mL 3% Solution 500mL	5 bottles			
Vaporub 50g	5 bottles			
Methyl Salicylate Camphor Menthol(Painkiller Liniment) 100mL 100mL	5 bottles			
Ammonia 60mL Each solution contains 3.4g/ 3.6mL per 100mL of Ammonium Carbonate Strong Ammonia	5 bottles			
Methyl Salicylate Camphor Menthol(Ointment) 30g	5 bottles			
Surgical Gloves Sterile 50 pairs/box Sterile Natural Latex Rubber Size: 6.5 inch	2 boxes			
Surgical Gloves Non-Sterile 50 pairs/box Non-Sterile Natural Latex Rubber Size: 6.5 inch	2 boxes			
Nasal Cannula Adult Size : Adult Star lumen main tube to avoid accidental blockage Soft and kink resistant PVC tubing Soft twin prong nasal tips to ensure equal distribution of oxygen through both air passages which provides maximum patient comfort Tube length: 200cm	8 pieces			

Nasal Cannula Pedia Size: Pedia (Good for 3-7 years old) Clear, lightweight cannula for oxygen 30 LPM Max Flow Rate Tube Length: 7 feet	2 pieces			
Oxygen Mask Can be connected to the oxygen tank or any oxygen source With 7 feet tubing Standard adult size suitable for use for teenagers to adults With elastic adjustable strap Comes with adjustable aluminum nose clips secure it for a better fit	5 pieces			
Paracetamol 500mg 500mg/tablet 10pcs/Box	15 boxes			
Phenylephrine Hcl + Chlorphenamine Maleate + Paracetamol 5pcs/Box 500mg/tablet	30 boxes			
Phenylephrine HCl Paracetamol (Non drowse) 500mg/tablet 4pcs/box	30 boxes			
Carbocisteine Tablet 500mg/tablet 4pcs/box	30 boxes			
Aluminum Hydroxide Magnesium Hydroxide Simethicone Each tablet contains Aluminum Hydroxide 178 mg; Magnesium Hydroxide 233 mg; Simethicone 30 mg. 4pcs/Box	30 boxes			
Hyoscine Butylbromide/Scopolamine Butylbromide Each tablet contains 10mg of Hyoscine-N-Butylbromide 4pcs/box	30 boxes			
Loperamide 2mg 4pcs/box	30 boxes			
Clonidine Hydrochloride 75mg 75mg	50 pieces			
Salbutamol Nebule 2.5mg	10 packs			
Burn Ointment 15g 15g	10 tube			
Cetirizine 10mg	30 pieces			
Mefenamic Acid 500mg 500mg/tablet	50 pieces			
Ibuprofen + Paracetamol	5 packs			

200mg 10pcs/box				
Sodium Ascorbate with Zinc 500 mg	112,500 pieces			

**The above quoted prices are inclusive of all costs and applicable taxes.*

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date to the project site.

Supply and Delivery of Various Medical Supplies		
SCHEDULE OF REQUIREMENTS	Delivery Schedule	Bidder's Statement of Compliance
All items shall be delivered within seven (7) working days after the issuance of Notice to Proceed for the approval of Administrative Service- General Services Division		

FINANCIAL OFFER:

Please quote your **best offer** for the item below. Please do not leave any blank items. Indicate "0" if item being offered is for free.

Supply and Delivery of Various Medical Supplies	
Approved Budget for the Contract	Total Offered Quotation
Nine Hundred Thirty-Four Thousand Pesos (PhP934,000.00)	In words: _____ _____ _____
	In figures: _____ _____ _____

Payment Details:

<p><i>Banking Institution:</i> _____</p> <p><i>Account Number:</i> _____</p> <p><i>Account Name :</i> _____</p> <p><i>Branch:</i> _____</p>

Signature over Printed Name

Position/Designation

Office Telephone No.

Fax/MobileNo.

Email address/es

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of *thirty (30) calendar days* from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest calculated and responsive quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
8. The DBM shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the GPPB-TSO shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
10. **Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.**
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DBM shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Signature over Printed Name

Position/Designation