



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

REQUEST FOR QUOTATION

The Department of Budget and Management (DBM), through its Administrative Service (AS), will undertake a Small Value Procurement for the *"Supply and Delivery of Glass/Crystal Document Frames"*, in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : *"Supply and Delivery of Glass/Crystal Document Frames"*

Approved Budget for the Contract (ABC) : **Thirty Four Thousand Pesos only**
(Php 34, 000.00)

Specifications : See the attached Annex "A" for specifications

Location : G/F DBM Building III, Gen. Solano St., San Miguel, Manila

Delivery Term : On or before December 6, 2019

Interested suppliers are required to submit their **valid and current Mayor's Permit and PhilGEPS Registration Number** upon submission of quotation. PhilGEPS Platinum Membership may be submitted in lieu of the Mayor's/ Business Permit and the PhilGEPS Registration Number.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Submission of quotation and eligibility documents is *on or before 3 p.m. of November 27th 2019* at the Administrative Service, Ground Floor, DBM Bldg. III, Gen. Solano St., San Miguel, Manila. Open submission may be submitted, manually or through facsimile at fax no. 735-1957.

For inquiries, you may contact us at tel. nos. 8735-4902 or 8657-3300 local 3115.

Very truly yours,

for: 
THEA MARIE CORINNE F. PALARCA
Director IV, Administrative Service *81*

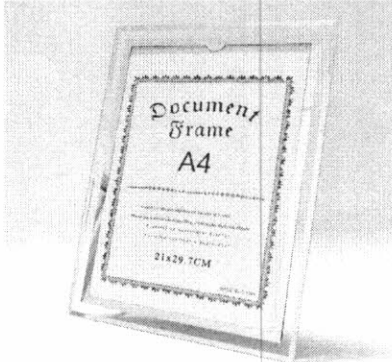
PRICE QUOTATION FORM

Date: _____

The Administrative Service
 Department of Budget and Management
 Ground Floor, DBM Bldg. III, Gen. Solano St.,
 San Miguel, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Description	Specification	Quantity	Unit Price	Total Price
Supply and Delivery of Glass/Crystal Document Frames	<ul style="list-style-type: none"> ● Frame: <ul style="list-style-type: none"> ○ Glass Crystal frame with borders, and glass/metal stand for vertical display ○ Fit for A4 Size (8.27" x 11.69") paper ○ Example: <div style="text-align: center; margin: 10px 0;">  </div> ○ ● Packaging <ul style="list-style-type: none"> ○ Individually boxed (no particular specifications) 	80 pcs.		

(Amount in Words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Signature of Representative

Name of Company

Contact No.

TECHNICAL SPECIFICATIONS
Supply and Delivery of Glass/Crystal Document Frames

Bidders must state here either "**Comply**" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each "Specification."

Item	Description	Quantity	Bidder's Statement of Compliance
<p>Supply and Delivery of Glass/Crystal Document Frames</p>	<ul style="list-style-type: none"> ● Frame: <ul style="list-style-type: none"> ○ Glass Crystal frame with borders, and glass/metal stand for vertical display ○ Fit for A4 Size (8.27" x 11.69") paper ○ Example: <div data-bbox="572 946 964 1308" style="text-align: center;"> </div> <ul style="list-style-type: none"> ○ <ul style="list-style-type: none"> ● Packaging <ul style="list-style-type: none"> ○ Individually boxed (no particular specifications) 	<p align="center">80 pcs</p>	

I hereby certify to comply with all the above Technical Specifications.

 Name of Company/Bidder

 Signature over Printed Name of Representative

 Date

SCHEDULE OF REQUIREMENTS
Supply and Delivery of Glass/Crystal Document Frames

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date to the project site.

ITEM	DESCRIPTION	DELIVERY SCHEDULE
1.	Supply and Delivery of Glass/Crystal Document Frames	On or before December 6, 2019

I hereby certify to comply and deliver all the above requirements.

Name of Company/Bidder

Signature over Printed Name of
Representative

Date