



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

REQUEST FOR QUOTATION

The Department of Budget and Management (DBM), through its Administrative Service (AS), will undertake a Small Value Procurement for the “**Maintenance Supplies for the 4th Quarter of 2019**”, in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : “**Maintenance Supplies for the 4th Quarter of 2019**”

Approved Budget for the Contract : “Four Hundred Thirty Thousand Pesos (Php430,000.00)”

Specifications : See the attached Annex “A” for specifications

Location : Department of Budget and Management, General Solano Street, San Miguel Manila

Delivery Term : Thirty (30) calendar days from the receipt of Notice to Proceed (NTP)

Interested suppliers are required to submit their valid and current Mayor’s Permit, Latest Income/Business Tax Return, PhilGEPS Registration Number, Omnibus Sworn Statement, and price quotation form (Annex “A”) during submission of offer/quotation.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Submission of quotation and eligibility documents is on or before 3:00 p.m. of **NOV 13 2019** at the Administrative Service, Ground Floor, DBM Bldg. III, Gen. Solano St., San Miguel, Manila. Open submission may be submitted, manually or through facsimile at fax no. 735-1957.

For inquiry, you may contact us at tel. no. 657-3300 local 3115, fax no. 735-4979 and email mdavid@dbm.gov.ph.

Very truly yours,


THEA MARIE CORINNE F. PALARCA
Director IV, Administrative Service MAD


PRICE QUOTATION FORM

Date: _____

The Administrative Service
 Department of Budget and Management
 Ground Floor, DBM Bldg. III, Gen. Solano Street,
 San Miguel, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:


Description	Specification	Quantity	Unit Price	Total Price
Maintenance Supplies for the 4th Quarter of 2019	➤ Gloves (Janitorial)	150 pieces		
	➤ Wet and Dry Sealant A&B (200ml per can)	15 cans		
	➤ Padlock (1 inch)	4 sets		
	➤ Metal Putty Scraper	20 pieces		
	➤ Barrel Bolt Lock (3 inches)	4 pieces		
	➤ Laminated sack with eyelet - Size: 8feet x 9feet) - Color: Blue	2 pieces		
	➤ Light switch (1 gang)	15 pieces		
	➤ Face Mask	30 pieces		
	➤ Safety Goggles (Clear)	5 pieces		
	➤ Double Adhesive Tape (Heavy Duty)	15 pieces		
	➤ Gloves (Maintenance)	20 pairs		
	➤ Tee Runner Angle 1" x 1" (L-type)	10 pieces		
	➤ Light Switch 2 gang (white)	20 pieces		
	➤ Light Switch 3 gang (white)	20 pieces		
	➤ Elegant Door Knob (see image)	1 set		
				
	➤ Flat Latex White	7 pails		
	➤ Semi-gloss Latex White	7 pails		

	<ul style="list-style-type: none"> ➤ Clear Gloss Varnish ➤ Lacquer Thinner ➤ Paint Thinner ➤ Alkyd Traffic Paint White ➤ Epoxy Primer White ➤ Lamp Black (tinting color) ➤ Lamp Black (Latex color) ➤ Venetian Red (Latex color) ➤ Raw Sienna (Latex color) ➤ Burnt Sienna (Latex color) ➤ Hanza Yellow (Latex color) ➤ Paint Roller w/ adjustable handle ➤ Gypsum Putty ABC ➤ Sand Paper Water Proof #220 ➤ Sand Paper Water Proof #400 ➤ Floor Sanding #100 ➤ Paint Brush 1" ➤ Paint Brush 2" ➤ Paint Brush 3" ➤ Roller Paint w/ Thread 7" ➤ Baby Roller ➤ Electrical Tape Big ➤ Rechargeable Battery 9V ➤ Rechargeable Battery AA ➤ Rechargeable Battery AAA ➤ Microphone cord (150 meters) ➤ Soldering Iron (40 watts) ➤ Soldering Lead ➤ Dividing Network (1000 watts) ➤ RCA ➤ THHN Stranded wire 3.5mm black (#12) (150 meters) ➤ THHN Stranded wire 5.5mm black (#10) (150 meters) ➤ Flat cord black (#16) (150 meters) ➤ Mica tube ½" (75 meters) ➤ Plastic Molding ¾" ➤ Plastic Molding ½" ➤ Thermal Grease (thermal conductivity >1.90 W/m-k, Thermal Resistance - <0/225C-in/W ➤ Vertical Tap Faucet ➤ All Purpose Structural Adhesive (non-sag A&B) (1 quart) (Potlife: 38-70 minutes) ➤ All Purpose Structural Adhesive (A&B) (Potlife: 1-2 hours; Cure time: 6-8 hours; Full cure: 96 hours) 1 quart ➤ All Purpose Structural Adhesive (A&B) (Potlife: 1-2 hours; Cure time: 6-8 hours; Full cure: 96 hours) 10 quarts ➤ Silicon Sealant (clear) ➤ PVC Solvent (1 pint) 	<ul style="list-style-type: none"> 5 gallons 5 pails 5 pails 2 pails 2 pails 2 pints 5 quarts 5 quarts 5 quarts 5 quarts 5 quarts 10 pieces 2 gallons 3 dozens 3 dozens 10 meters 25 pieces 25 pieces 25 pieces 10 pieces 15 pieces 20 pieces 10 pieces 20 pieces 20 pieces 2 pieces 1 roll 1 piece 2 rolls 4 pieces 10 pieces 3 rolls 2 rolls 2 rolls 1 roll 10 pieces 10 pieces 5 pieces 10 pieces 5 cans 5 cans 5 cans 10 pieces 5 cans 		
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	<ul style="list-style-type: none"> ➤ Lavatory Faucet ½" ➤ Flapper Ball ➤ P-Trap (tubular brass) P.O plug ➤ Welding Rod 6013 5/32" (20kg per box) ➤ Welding Rod 6011 5/32" (20kg per box) ➤ Metal Drill Bit 3/16" (titanium) ➤ Metal Drill Bit 1/8" (titanium) ➤ Mason drill bit ¼" ➤ Mason drill bit 3/16" ➤ Plastic Tox #8 (100 pieces per box) ➤ Gravel ➤ Sieve Sand ➤ Acoustic Board (2 feet x 4 feet – 10 pieces per box) ➤ Tek Screw 12-14x2" Hexagonal Washer Head with rubber washer (1000 pieces per box) ➤ Tek Screw 12-14x3" hexagonal washer head with rubber washer ➤ Black screw ½" ➤ Black screw ¾" ➤ Black screw 1-1/2" ➤ Black screw 2" ➤ Black screw 3" ➤ Blind Rivet 1/8" x ½" (100 pieces per box) ➤ Marine Epoxy Primer with Hardener ➤ All Around Elastomeric Sealant <ul style="list-style-type: none"> - Base material - synthetic rubber - Color - gray - Viscosity - 30 - C = 500,000 - 700,000 cps - Solid Content - 50 to 60% - Drying time - 15 to 20 minutes ➤ Water Proofing Paint (4 liters per gallon) ➤ Polyurethane Spray Foam (420 ml per tube) ➤ Penetrating Oil and Water Displacing Spray (12 ounce) ➤ Door Hinge 3" Long x 2" Wide ➤ Cutter Blade with Holder ➤ Cutting Disk 5" Diameter ➤ Grinding Disk 5" Diameter ➤ Plywood 4feet x 8feet x ¼" Thick ➤ Plywood 4feet x 8feet x ¾" Thick ➤ Drawer Lock ➤ Door Hook Lock 3" Long ➤ Cushion Grip Screwdriver Set (8 pieces) ➤ Heavy Duty Staple Gun ➤ Precision Screwdriver Set ➤ Velcro Strap Roll 10mm x 25m (Black) ➤ Long Nose Pliers (8 inches) ➤ Combination Pliers (8 inches) 	<ul style="list-style-type: none"> 10 pieces 3 pieces 10 pieces 5 boxes 3 boxes 10 pieces 100 pieces 10 pieces 10 pieces 5 boxes 20 sacks 20 sacks 3 boxes 1 box 100 pieces 5 boxes 5 boxes 5 boxes 5 boxes 3 boxes 5 boxes 2 gallons 3 gallons 7 gallons 3 pieces 5 pieces 10 pieces 5 pieces 20 pieces 20 pieces 5 pieces 5 pieces 10 pieces 10 sets 2 sets 2 pieces 2 pieces 2 pieces 2 pieces 2 pieces 2 pieces 		
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TECHNICAL SPECIFICATIONS

Bidders/Suppliers must state "Comply" in the column "Statement of Compliance" against each of the individual parameters of each "Specification." Please do not just place check in the bidder's "Statement of Compliance."

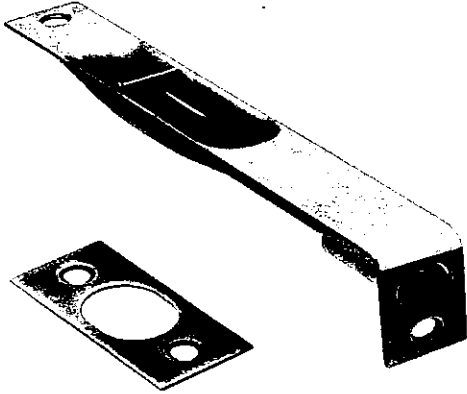
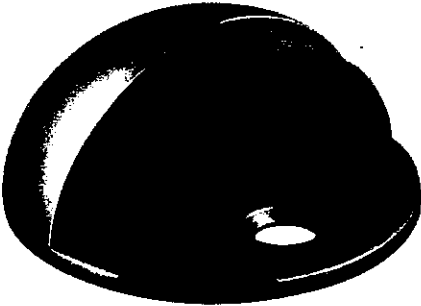
Item	Technical Specifications	STATEMENT OF COMPLIANCE
Maintenance Supplies for the 4th Quarter of 2019		
I.	<ul style="list-style-type: none"> ➤ 150 pieces of Gloves (Janitorial) ➤ 15 cans of Wet and Dry Sealant A&B (200ml per can) ➤ 4 sets of Padlock (1 inch) ➤ 20 pieces of Metal Putty Scraper ➤ 4 pieces of Barrel Bolt Lock (3 inches) ➤ 2 pieces of Laminated sack with eyelet <ul style="list-style-type: none"> - Size: 8feet x 9feet) - Color: Blue ➤ 15 pieces of Light switch (1 gang) ➤ 30 pieces of Face Mask ➤ 5 pieces of Safety Goggles (Clear) ➤ 15 pieces of Double Adhesive Tape (Heavy Duty) ➤ 20 pairs of Gloves (Maintenance) ➤ 15 pieces of Tee Runner Angle 1" x 1" (L-type) ➤ 20 pieces of Light Switch 2 gang (white) ➤ 20 pieces of Light Switch 3 gang (white) ➤ 1 set of Elegant Door Knob (see image) <div style="text-align: center; margin: 10px 0;">  </div> <ul style="list-style-type: none"> ➤ 7 pails of Flat Latex White ➤ 7 pails of Semi-gloss Latex White ➤ 5 gallons of Clear Gloss Varnish ➤ 5 pails of Lacquer Thinner 	



- 5 pails of Paint Thinner
- 2 pails of Alkyd Traffic Paint White
- 2 pails of Epoxy Primer White
- 2 pints of Lamp Black (tinting color)
- 5 quarts of Lamp Black (Latex color)
- 5 quarts of Venetian Red (Latex color)
- 5 quarts of Raw Sienna (Latex color)
- 5 quarts of Burnt Sienna (Latex color)
- 5 quarts of Hanza Yellow (Latex color)
- 10 pieces of Paint Roller w/ adjustable handle
- 2 gallons of Gypsum Putty ABC
- 3 dozens of Sand Paper Water Proof #220
- 3 dozens of Sand Paper Water Proof #400
- 10 meters of Floor Sanding #100
- 25 pieces of Paint Brush 1"
- 25 pieces of Paint Brush 2"
- 25 pieces of Paint Brush 3"
- 10 pieces of Roller Paint w/ Thread 7"
- 15 pieces of Baby Roller
- 20 pieces of Electrical Tape Big
- 10 pieces of Rechargeable Battery 9V
- 20 pieces of Rechargeable Battery AA
- 2 pieces of Rechargeable Battery AAA
- 1 roll of Microphone cord (150 meters)
- 1 piece of Soldering Iron (40 watts)
- 2 rolls of Soldering Lead
- 4 pieces of Dividing Network (1000 watts)
- 10 pieces of RCA
- 3 rolls of THHN Stranded wire 3.5mm black (#12) (150 meters)
- 2 rolls of THHN Stranded wire 5.5mm black (#10) (150 meters)
- 2 rolls of Flat cord black (#16) (150 meters)
- 1 roll of Mica tube ½" (75 meters)
- 10 pieces of Plastic Molding ¾"
- 10 pieces of Plastic Molding ½"
- 5 pieces of Thermal Grease (thermal conductivity >1.90 W/m-k, Thermal Resistance - <0/225C-in/W)
- 10 pieces of Vertical Tap Faucet
- 5 cans of All Purpose Structural Adhesive (non-sag A&B) (1 quart) (Potlife: 38-70 minutes)
- 5 cans of All Purpose Structural Adhesive (A&B) (Potlife: 1-2 hours; Cure time: 6-8 hours; Full cure: 96 hours) 1 quart
- 5 cans of All Purpose Structural Adhesive (A&B) (Potlife: 1-2 hours; Cure time: 6-8 hours; Full cure: 96 hours) 10 quarts
- 10 pieces of Silicon Sealant (clear)
- 5 cans of PVC Solvent (1 pint)
- 10 pieces of Lavatory Faucet ½"
- 3 pieces of Flapper Ball
- 10 pieces of P-Trap (tubular brass) P.O plug
- 5 boxes of Welding Rod 6013 5/32" (20kg per box)
- 3 boxes of Welding Rod 6011 5/32" (20kg per box)
- 10 pieces of Metal Drill Bit 3/16" (titanium)
- 100 pieces of Metal Drill Bit 1/8" (titanium)

- 10 pieces of Mason drill bit ¼"
- 10 pieces of Mason drill bit 3/16"
- 5 boxes of Plastic Tox #8 (100 pieces per box)
- 20 sacks of Gravel
- 20 sacks of Sieve Sand
- 3 boxes of Acoustic Board (2 feet x 4 feet – 10 pieces per box)
- 1 box of Tek Screw 12-14x2" Hexagonal Washer Head with rubber washer (1000 pieces per box)
- 100 pieces of Tek Screw 12-14x3" hexagonal washer head with rubber washer
- 5 boxes of Black screw ½"
- 5 boxes of Black screw ¾"
- 5 boxes of Black screw 1-1/2"
- 5 boxes of Black screw 2"
- 3 boxes of Black screw 3"
- 5 boxes of Blind Rivet 1/8" x 1/2" (100 pieces per box)
- 2 gallons of Marine Epoxy Primer with Hardener
- 3 gallons of All Around Elastomeric Sealant
 - Base material - synthetic rubber
 - Color - gray
 - Viscosity - 30
 - C = 500,000 - 700,000 cps
 - Solid Content - 50 to 60%
 - Drying time - 15 to 20 minutes
- 7 gallons of Water Proofing Paint (4 liters per gallon)
- 3 pieces of Polyurethane Spray Foam (420 ml per tube)
- 5 pieces of Penetrating Oil and Water Displacing Spray (12 ounce)
- 10 pieces of Door Hinge 3" Long x 2" Wide
- 5 pieces of Cutter Blade with Holder
- 20 pieces of Cutting Disk 5" Diameter
- 20 pieces of Grinding Disk 5" Diameter
- 5 pieces of Plywood 4feet x 8feet x ¼" Thick
- 5 pieces of Plywood 4feet x 8feet x ¾" Thick
- 10 pieces of Drawer Lock
- 10 sets of Door Hook Lock 3" Long
- 2 sets of Cushion Grip Screwdriver Set (8 pieces)
- 2 pieces of Heavy Duty Staple Gun
- 2 pieces of Precision Screwdriver Set
- 2 pieces of Velcro Strap Roll 10mm x 25m (Black)
- 2 pieces of Long Nose Pliers (8 inches)
- 2 pieces of Combination Pliers (8 inches)
- 2 pieces of Diagonal Cutting Pliers (8 inches)
- 2 pieces of Tool Box with Metal Latches (24 inches)
- 1 piece of Flush Mounted Door Bolt in Satin Nickel (see image)

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	 <p>➤ 3 pieces of Floor Door Stopper (see image)</p> 	
<p>II.</p>	<ul style="list-style-type: none"> • Warranty: ➤ Replacement of defective maintenance supplies upon inspection within Seven (7) calendar days 	

I hereby certify to comply with all the above Technical Specifications.

Name of Company/Bidder

Signature over Printed Name of Representative

Date



SCHEDULE OF REQUIREMENTS

Item	SCHEDULE OF REQUIREMENTS	Quantity	Contract Duration
	The Bidder/Supplier shall provide the following needed for the project:		
I	Maintenance Supplies for the 4 th Quarter of 2019	1 lot	Thirty (30) calendar days from the receipt of Notice to Proceed (NTP)
II	Warranty		Replacement of defective maintenance supplies upon inspection within Seven (7) calendar days

I hereby certify to comply and deliver all the above requirements.

Name of Company/Bidder

Signature over Printed Name of Representative

Date



Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

If a sole proprietorship: I am the sole proprietor of *[Name of Bidder]* with office address at *[address of Bidder]*;

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. **Select one, delete the other:**

If a sole proprietorship: As the owner and sole proprietor of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to represent it in the bidding for *[Name of the Project]* of the *[Name of the Procuring Entity]*;

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the *[Name of Bidder]* in the bidding as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture)]*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. *[Name of Bidder]*s authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. **Select one, delete the rest:**

If a sole proprietorship: I am not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:
 - a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this ___ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No.02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government*

identification card used], with his/her photograph and signature appearing thereon, with no. _____ and his/her _____ No. _____ issued on _____ at _____.

Witness my hand and seal this ____ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. ___, *[date issued]*, *[place issued]*

IBP No. ___, *[date issued]*, *[place issued]*

Doc. No. ____

Page No. ____

Book No. ____

Series of ____