



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

REQUEST FOR QUOTATION

The Department of Budget and Management (DBM), through its Administrative Service (AS), will undertake a Small Value Procurement for the **"Maintenance Supplies for the 1st Quarter of 2019"**, in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : **"Maintenance Supplies for the 1st Quarter of 2019"**

Approved Budget for the Contract : **"Four Hundred Eighty Thousand Pesos (Php480,000.00)"**

Specifications : See the attached Annex "A" for specifications

Location : Department of Budget and Management, General Solano Street, San Miguel Manila

Delivery Term : Twenty (20) calendar days from the receipt of Notice to Proceed (NTP)

Interested suppliers are required to submit their valid and current Mayor's Permit, Latest Income/Business Tax Return, PhilGEPS Registration Number, Omnibus Sworn Statement, and price quotation form (Annex "A") during submission of offer/quotation.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Submission of quotation and eligibility documents is on or before 10:00 a.m. of **March 18, 2019** at the Administrative Service, Ground Floor, DBM Bldg. III, Gen. Solano St., San Miguel, Manila. Open submission may be submitted, manually or through facsimile at fax no. 735-1957.

For inquiry, you may contact us at tel. no. 657-3300 local 3115, fax no. 735-4979 and email mdavid@dbm.gov.ph.

Very truly yours,


THEA MARIE CORINNE F. PALARCA
Director IV, Administrative Service 

PRICE QUOTATION FORM

Date: _____

The Administrative Service
 Department of Budget and Management
 Ground Floor, DBM Bldg. III, Gen. Solano Street,
 San Miguel, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Description	Specification	Quantity	Unit Price	Total Price
Maintenance Supplies for the 1st Quarter of 2019	➤ Faucet, brass, 1/2" horizontal tap	20 pieces		
	➤ Bidet with hose and holder, 1/2", brass-chrome handle, rubber hose, white	20 sets		
	➤ 3-way angle valve, 1/2", brass-chrome coated	20 pieces		
	➤ Teflon tape	100 rolls		
	➤ Liquid sosa, 50 ml per bottle	50 bottles		
	➤ 2-way angle valve 1/2"	20 pieces		
	➤ Silicon sealant, clear	30 tubes		
	➤ Black Screw, wood, 1 1/2" (100 pieces per box)	5 boxes		
	➤ Black Screw, wood, 2" (100 pieces per box)	5 boxes		
	➤ Black Screw, wood, 1/2" (100 pieces per box)	5 boxes		
	➤ Black screw, metal, 1" (100 pieces per box)	5 boxes		
	➤ Finishing nail 1 1/2"	5 kilos		
	➤ Finishing nail 2"	5 kilos		
	➤ Finishing Nail 3"	5 kilos		
	➤ Solvent based general purpose construction adhesive (no-more-nails)	10 tubes		
	➤ Liston wood, kiln dried, s4s, 1/2x1x10 feet	30 pieces		
	➤ Cabinet handle, stainless steel	20 pieces		
	➤ Concealed hinges, full overlay	16 pieces		
	➤ Concealed hinges, half overlay	16 pieces		
	➤ Concealed hinges, inset	16 pieces		
	➤ Air compressor - Maximum pressure: 85Psi - Tank capacity: 46 liters - 1/2 HP - 220V 50/60z - Complete set with tank	1 set/unit		
	➤ Freon, R410a (minimum of 11kg)	10 tanks		
	➤ Freon, R22 (minimum of 13kg)	5 tanks		

	<ul style="list-style-type: none"> ➤ Map Gas ➤ Miniature breaker, 32 ampere, 3-phase ➤ Grinding disk, 6" ➤ Cutting disk 6" ➤ Cut off wheel, 14" ➤ Welding rod 6011, 3/32 ➤ Welding rod 6013, 3/32 ➤ Electric wire, stranded, #12 THHN, black (150 meter per box) ➤ Electric wire, #6, stranded, THHN, black (100 meter per box) ➤ Flat cord, 2 pole, #14, stranded, white (150 meter per box) ➤ Electric tape, big, black ➤ Plug, male, heavy duty ➤ Convenience outlet, 3 gang, 3 prong, surface type, white ➤ Convenience outlet, 3 gang, 3 prong, flash type, white, includes plate and accessories ➤ Amco Box, 2x2x4", white, plastic ➤ Mica tube 1/2" ➤ Royal cord #12, black, 3 pole, stranded ➤ Microphone cord, heavy duty (100 meter per roll) ➤ Speaker wire #12, heavy duty(100 meter per roll) ➤ XLR, male, heavy duty ➤ XLR, female, heavy duty ➤ TRS plug, 6.5 mm, plastic, heavy duty ➤ TRS plug, 3.5mm, plastic, heavy duty ➤ VGA male to male connector ➤ Battery, 12V, maintenance free, 3SMF ➤ Lacquer, clear, gloss ➤ Sanding sealer, lacquer ➤ Lacquer thinner ➤ Wood Filler, Lacquer type, Plastic wood, Natural shade ➤ Oil wood stain (maple) ➤ Boral powder (20 kilos per bag) ➤ Skim coat (20 kilos per bag) ➤ Tinting color, hanza yellow ➤ Tinting color, venetian red ➤ Tinting color, bulletin red ➤ Tinting color, burnt sienna ➤ Tinting color, lamp black ➤ Acrycolor, hanza yellow ➤ Acrycolor, venetian red ➤ Acrycolor, raw sienna ➤ Acrycolor, burnt sienna ➤ Acrycolor, lamp black ➤ Paint brush 1", heavy duty ➤ Paint brush 3", heavy duty 	<ul style="list-style-type: none"> 10 tanks 10 pieces 25 pieces 20 pieces 10 pieces 5 kilos 3 kilos 5 boxes 1 box 3 rolls 50 rolls 50 pieces 50 pieces 50 pieces 25 pieces 5 rolls 50 meters 1 roll 1 roll 20 pieces 20 pieces 20 pieces 20 pieces 20 pieces 2 units 16 gallons 12 gallons 7 pails 6 quarts 6 gallons 1 bag 3 bags 6 quarts 6 quarts 6 quarts 6 quarts 4 quarts 6 quarts 4 quarts 6 quarts 6 quarts 4 quarts 3 quarts 6 pieces 6 pieces 		
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	<ul style="list-style-type: none"> ➤ Paint roller 7" ➤ Baby roller ➤ Sand paper, water proof #220 ➤ Sand paper, water proof #400 ➤ Gypsum puffy ➤ latex paint, semi-gloss, odorless ➤ 2" padlock ➤ 600mm x 1x 1/2 chain, stainless steel 	<ul style="list-style-type: none"> 8 pieces 8 pièces 24 pieces 24 pièces 6 gallons 6 pails 4 pieces 4 pièces 		
Total (inclusive of VAT)				

(Amount in Words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Signature of Representative

Name of Company

Contact No.

TECHNICAL SPECIFICATIONS

Bidders/Suppliers must state "Comply" in the column "Statement of Compliance" against each of the individual parameters of each "Specification." Please do not just place check in the bidder's "Statement of Compliance."

Item	Technical Specifications	STATEMENT OF COMPLIANCE
Maintenance Supplies for the 1st Quarter of 2019		
I.	<ul style="list-style-type: none"> • <u>Maintenance Supplies for the 1st Quarter of 2019</u> ➤ 20 pieces of Faucet, brass, 1/2" horizontal tap ➤ 20 sets of Bidet with hose and holder, 1/2", brass-chrome handle, rubber hose, white ➤ 20 pieces of 3-way angle valve, 1/2", brass-chrome coated ➤ 100 rolls of Teflon tape ➤ 50 bottles of Liquid sosa, 50 ml per bottle ➤ 20 pieces of 2-way angle valve 1/2" ➤ 30 tubes of Silicon sealant, clear ➤ 5 boxes of Black Screw, wood, 1 1/2" (100 pieces per box) ➤ 5 boxes of Black Screw, wood, 2" (100 pieces per box) ➤ 5 boxes of Black Screw, wood, 1/2" (100 pieces per box) ➤ 5 boxes of Black screw, metal, 1" (100 pieces per box) ➤ 5 kilos of Finishing nail 1 1/2" ➤ 5 kilos of Finishing nail 2" ➤ 5 kilos of Finishing Nail 3" ➤ 10 tubes of Solvent based general purpose construction adhesive (no-more-nails) ➤ 30 pieces of Liston wood, kiln dried, s4s, 1/2x1x10 feet ➤ 20 pieces of Cabinet handle, stainless steel ➤ 16 pieces of Concealed hinges, full overlay ➤ 16 pieces of Concealed hinges, half overlay ➤ 16 pieces of Concealed hinges, inset ➤ 1 set/unit of Air compressor <ul style="list-style-type: none"> - Maximum pressure: 85Psi - Tank capacity: 46 liters - 1/2 HP - 220V 50/60z - Complete set with tank ➤ 10 tanks of Freon, R410a (minimum of 11kg) ➤ 5 tanks of Freon, R22 (minimum of 13kg) ➤ 100 pieces of Silver Rod (standard size) ➤ 10 tanks of Map Gas ➤ 10 pieces of Miniature breaker, 32 ampere, 3-phase ➤ 25 pieces of Grinding disk, 6" ➤ 20 pieces of Cutting disk 6" ➤ 10 pieces of Cut off wheel, 14" ➤ 5 kilos of Welding rod 6011, 3/32 ➤ 3 kilos of Welding rod 6013, 3/32 	

	<ul style="list-style-type: none"> ➤ 5 boxes of Electric wire, stranded, #12 THHN, black (150 meter per box) ➤ 1 box of Electric wire, #6, stranded, THHN, black (100 meter per box) ➤ 3 rolls of Flat cord, 2 pole, #14, stranded, white (150 meter per box) ➤ 50 rolls of Electric tape, big, black ➤ 50 pieces of Plug, male, heavy duty ➤ 50 pieces of Convenience outlet, 3 gang, 3 prong, surface type, white ➤ 50 pieces of Convenience outlet, 3 gang, 3 prong, flash type, white, includes plate and accessories ➤ 25 pieces of Amco Box, 2x2x4", white, plastic ➤ 5 rolls of Mica tube 1/2" ➤ 50 meters of Royal cord #12, black, 3 pole, stranded ➤ 1 roll of Microphone cord, heavy duty (100 meter per roll) ➤ 1 roll of Speaker wire #12, heavy duty(100 meter per roll) ➤ 20 pieces of XLR, male, heavy duty ➤ 20 pieces of XLR, female, heavy duty ➤ 20 pieces of TRS plug, 6.5 mm, plastic, heavy duty ➤ 20 pieces of TRS plug, 3.5mm, plastic, heavy duty ➤ 20 pieces of VGA male to male connector ➤ 2 units of Battery, 12V, maintenance free, 3SMF ➤ 16 gallons of Lacquer, clear, gloss ➤ 12 gallons of Sanding sealer, lacquer ➤ 7 pails of Lacquer thinner ➤ 6 quarts of Wood Filler, Lacquer type, Plastic wood, Natural shade ➤ 6 gallons of Oil wood stain (maple) ➤ 1 bag of Boral powder (20 kilos per bag) ➤ 3 bags of Skim coat (20 kilos per bag) ➤ 6 quarts of Tinting color, hanza yellow ➤ 6 quarts of Tinting color, venetian red ➤ 6 quarts of Tinting color, bulletin red ➤ 6 quarts of Tinting color, burnt sienna ➤ 4 quarts of Tinting color, lamp black ➤ 6 quarts of Acrycolor, hanza yellow ➤ 4 quarts of Acrycolor, venetian red ➤ 6 quarts of Acrycolor, raw sienna ➤ 4 quarts of Acrycolor, burnt sienna ➤ 3 quarts of Acrycolor, lamp black ➤ 6 pieces of Paint brush 1", heavy duty ➤ 6 pieces of Paint brush 3", heavy duty ➤ 8 pieces of Paint roller 7" ➤ 8 pieces of Baby roller ➤ 24 pieces of Sand paper, water proof #220 ➤ 24 pieces of Sand paper, water proof #400 ➤ 6 gallons of Gypsum puffy ➤ 6 pails of latex paint, semi-gloss, odorless ➤ 4 pieces of 2" padlock ➤ 4 pieces of 600mm x 1x 1/2 chain, stainless steel 	
II.	<ul style="list-style-type: none"> • Warranty: ➤ Replacement of defective maintenance supplies upon inspection 	

	within Seven (7) calendar days	
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I hereby certify to comply with all the above Technical Specifications.

Name of Company/Bidder

Signature over Printed Name of Representative

Date

SCHEDULE OF REQUIREMENTS

Item	SCHEDULE OF REQUIREMENTS	Quantity	Contract Duration
	The Bidder/Supplier shall provide the following needed for the project:		
I	Maintenance Supplies for the 1st Quarter of 2019	1 lot	Twenty (20) calendar days from the receipt of Notice to Proceed (NTP)
II	Warranty		

I hereby certify to comply and deliver all the above requirements.

Name of Company/Bidder

Signature over Printed Name of Representative

Date

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

If a sole proprietorship: I am the sole proprietor of *[Name of Bidder]* with office address at *[address of Bidder]*;

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. **Select one, delete the other:**

If a sole proprietorship: As the owner and sole proprietor of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to represent it in the bidding for *[Name of the Project]* of the *[Name of the Procuring Entity]*;

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the *[Name of Bidder]* in the bidding as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture)]*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. *[Name of Bidder]*s authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. **Select one, delete the rest:**

If a sole proprietorship: I am not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:
 - a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this ___ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No.02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government*

identification card used], with his/her photograph and signature appearing thereon, with no. _____ and his/her _____ No. _____ issued on _____ at _____.

Witness my hand and seal this ____ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. ___, *[date issued]*, *[place issued]*

IBP No. ___, *[date issued]*, *[place issued]*

Doc. No. ____

Page No. ____

Book No. ____

Series of ____