



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

## REQUEST FOR QUOTATION

The Department of Budget and Management (DBM), through its Administrative Service (AS), will undertake a Small Value Procurement for the "*Termite Control Services*" in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : Termite Control Services

Approved Budget for the Contract : Five Hundred Thousand Pesos Only (Php500, 000.00)

Specifications : See attached Annex "B" for the Technical Specifications

Location : G/F DBM Building III, Gen. Solano St., San Miguel, Manila

Delivery Date : See attached Annex "C" for the Schedule of Requirements

Interested suppliers are required to submit their valid and current Mayor's Permit, Income/Business Tax Return, PhilGEPS Registration Number, Notarized Omnibus Sworn Statement, Schedule of Requirements (Annex "C"), Statement of Compliance (Annex "B") and price quotation form (Annex "A") upon submission of quotation.

Award of contract shall be made to the bidder with the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Submission of quotation and eligibility documents is on or before **3:00 p.m. of March 20, 2018** at the Administrative Service, Ground Floor, DBM Bldg. III, Gen. Solano St., San Miguel, Manila. Open submission may be submitted, manually or through facsimile at fax no. 735-1957.

For inquiries, you may contact us at tel. nos. 735-4902 or 657-3300 local 3115.

Very truly yours,



**RYAN S. LITA**  
Director IV, Administrative Service

PRICE QUOTATION FORM

\_\_\_\_\_  
Date

The Administrative Service  
Department of Budget and Management  
Ground Floor, DBM Bldg. III, Gen. Solano St.,  
San Miguel, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Description	Specification	Quantity	Unit Price	Total Price
<b>Pest Control Services</b>	<b><i>Termite Control Preventive Maintenance for one (1) year (April 2, 2018- April 1, 2019)</i></b>  <i>(Please see attached Annex "B" for the Technical Specifications)</i>	1 lot		
<b>Total (inclusive of VAT)</b>				

(Amount in Words) \_\_\_\_\_  
\_\_\_\_\_

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
Name/Signature of Representative

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Contact No.

## ***Technical Specifications***

Bidders must state here either "Comply" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each "Specification."

<b>ITEM</b>	<b>TECHNICAL SPECIFICATIONS</b>	<b>BIDDER'S STATEMENT OF COMPLIANCE</b>
1.	<p><b>Comprehensive Termite Control Treatment of all covered areas as follows:</b></p> <ol style="list-style-type: none"> <li>1. Building I – 1,256.85 sq. m. with 113 LM perimeter Building II – 2,880 sq. m. with 230 LM perimeter Building III – 2,692 sq. m. with 154.64 LM perimeter Multi Purpose Building (MPB) - 656.4 sq. m. with 102.7 LM perimeter</li> <li>2. Termite Control Treatment               <ol style="list-style-type: none"> <li>2.1 Thorough inspection of the area to pinpoint termite colonies, if any.</li> <li>2.2 Supply, delivery, installation of indoor and outdoor baiting system/stations. Location of which shall be determined by AS-GSD.</li> </ol> </li> </ol> <p style="text-align: center;">Distribution as follows:</p> <p style="text-align: center;">Building I – 12 units Building II – 24 units Building III – 12 units MPB – 8 units</p> <p>The baiting stations shall be interior wall mounted or underground as may be determined by the DBM Building and Grounds Supervisor.</p>	



	<p>2.3 Conduct of monthly inspection/maintenance services, including immediate replacement of baiting chemical/solution, whenever necessary to ensure non-recurrence of infestation.</p> <p>2.4 The baiting chemical/compound/substance/material shall be at least 5 years in the Philippine market and shall be installed in accordance with the manufacturer's recommendations.</p> <p>2.5 The baiting system must be available to eliminate/control all types of termite common to the Philippines.</p>	
2.	<p><b>Safety Measures in the use of Pesticide Chemicals/Solutions</b></p> <ol style="list-style-type: none"> <li>1. Chemicals/solutions to be used by the Supplier must be approved by the Food and Drug Administration (FDA).</li> <li>2. The Supplier shall ensure that all chemicals/solutions to be used shall not pose as a health hazard to the occupants of the building.</li> <li>3. The Supplier shall follow all safety precautions in the application and handling of all pesticide and termiticide chemicals/solutions.</li> <li>4. The Supplier shall ensure that all office areas, including floorings, walls, office furniture and fixtures, etc., will have no stain marks or droplets of chemicals/solutions used.</li> </ol>	
3.	<p><b>Inspection of Chemicals/Solutions to be Used</b></p> <p>In every treatment to be conducted by the Supplier, the chemicals/solutions to be used shall be subject to prior inspection and approval of the AS-GSD.</p>	
4.	<p><b>Reports</b></p>	

	Submission of a monthly accomplishment report/checklist to AS-GSD indicating therein the areas that were treated and monitored, duly confirmed/acknowledged by the DBM representative present during the treatment.	
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**I hereby certify to comply with all the above Technical Specifications.**

\_\_\_\_\_  
**Name of Company/Bidder**

\_\_\_\_\_  
**Signature Over Printed Name of Representative**

\_\_\_\_\_  
**Date**



## ***Schedule of Requirements***

The delivery schedule expressed as weeks/months stipulates hereafter the date of delivery to the project site.

<b>ITEM</b>	<b>SCHEDULE OF REQUIREMENTS</b>	<b>DELIVERY DATE (DBM Buildings 1, 2, 3 and Gym)</b>
1.	<p><b>Comprehensive Termite Control Treatment</b></p> <p>1. General treatment of the infestation inside the building by installation of indoor above-ground and underground termite baiting system/station. Location of which shall be determined by AS-GSD during implementation.</p> <p>2. Monitoring of baiting stations and replacement of baiting chemicals if necessary.</p>	<p>Within 7 days upon receipt of NTP</p> <p>Monthly</p>
2.	<p><b>Inspection of Chemicals/Solutions to be Used</b></p> <p>In every treatment to be conducted by the Supplier, the chemicals/solutions to be used shall be subject to prior inspection and approval of the AS-GSD.</p>	As necessary
3.	<p><b>Reports</b></p> <p>Submission of a monthly accomplishment report to AS-GSD indicating therein the areas that were treated and monitored, duly confirmed/acknowledged by the DBM representative present during the treatment</p>	Monthly

**I hereby certify to comply with all the above Technical Specifications.**

\_\_\_\_\_  
Name of Company/Bidder

\_\_\_\_\_  
Signature Over Printed Name of  
Representative

\_\_\_\_\_  
Date

