



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

REQUEST FOR QUOTATION

The Department of Budget and Management (DBM), through its Administrative Service (AS), will undertake a Small Value Procurement for the "*Printing and Delivery of Barangay Bottom-up Budgeting Brochure,*" in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184. The details of the project/activity/program are as follows:

Name of Project : Printing and Delivery of Barangay Bottom-up Budgeting Brochure
Location : G/F DBM Building III, General Solano Street, San Miguel, Manila
Specification : See the attached Annex "A" for the Technical Specifications
Approved Budget for the Contract : Sixty Three Thousand Pesos (P63,000.00)
Delivery Date : Within fifteen (15) calendar days from receipt of the Notice to Proceed

Interested suppliers are required to submit their valid and current Mayor's Permit and PhilGEPS Registration Certificate, Technical Specifications (Annex "A") and Price Quotation Form (Annex "B").

Submission of quotation and eligibility documents is on or before 3:00 p.m. of March 16, 2016. Open quotations may be submitted, manually or through facsimile at Administrative Service (AS), General Services Division, G/F DBM Building III, Gen. Solano St., San Miguel, Manila. TeleFax No. 735-4979

For inquiry, you may contact us at Tel. Nos. 735-4902 or 791-2000 local 3115.

Very truly yours,


ATTY. ANDREA CELENE M. MAGTALAS
Director IV, Administrative Service

Technical Specifications

Bidders must state here either "Comply" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each "Specification."

Publication Type	Quantity	Size	No. of pages	Material	Color	Bidder's Statement of Compliance
Barangay Bottom-up Budgeting Brochure	60,000 pcs	A4 (8.27 x 11.69 inches)	2 Side Print	Matte #80	4x4 with Matte Lamination (Colored Printing)	

I hereby certify to comply and deliver all the above Schedule of Requirements.

Name of Company/Bidder

Signature over Printed Name
Of Representative

Date

PRICE QUOTATION FORM

Date

The Administrative Service
Department of Budget and Management
Building III, Gen. Solano St.,
San Miguel, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the project: Printing and Delivery of Barangay Bottom-up Budgeting Brochure.

Specification	Quantity	Unit Cost	Total Price
See Annex "A"	60,000 copies		
TOTAL			

(Amount in Words)

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name of Company

Name/Signature of Representative

Contact No.