



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

REQUEST FOR QUOTATION

The Department of Budget and Management (DBM), through its Administrative Service (AS), will undertake a Small Value Procurement for the “*Supply and Delivery of Tabulating Stock Form*”, in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

- Name of Project : Supply and Delivery of Tabulating Stock Form
- Location : G/F, DBM Building III, General Solano Street, San Miguel, Manila
- Specifications : Tabulating Stock Form with DBM Logo &
Tabulating Stock Form Plain 3 Ply
(see attached Annex “A” for the specification)
- Approved Budget : Fifty Six Thousand Two Hundred Pesos (P56,200.00)
For the Contract
- Delivery Date : Fifteen (15) working days upon Receipt of Notice to Proceed

Interested suppliers are required to submit their valid and current Mayor's Permit and PhilGeps Registration Certificate, and price quotation (Annex “A”).

Submission of quotation and eligibility documents is on or before 5:00p.m. of 27 March 2014 at the Administrative Service, Ground Floor, DBM Bldg. III, Gen. Solano St., San Miguel, Manila. Open submission may be submitted, manually or through facsimile at fax nos. 735-4979 / 735-1957.

For inquiry, you may contact us at tel. nos. 735-4979 or 490-1000 locals 3114, 3115 & 3117.

Very truly yours,

ATTY. SOFIA C. YANTO
Director, Administrative Service

PRICE QUOTATION FORM

Date

The Administrative Service
 Department of Budget and Management
 Ground Floor, DBM Bldg. III, Gen. Solano St.,
 San Miguel, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

	Specification	Unit	Qty	Unit Price	Total Price
1.	Tabulating Stock Form With DBM Logo 11 x 9-1/2 (2 outs) PLY: 1 Bond Paper 70 GSM w/ one color print, w/ both sides, perforated, with one vertical perforated making 2 pieces per sheet 2000 sheets/box	box	12		
2.	Tabulating Stock Form 11 x 9-1/2 PLY: 3 Carbonless Paper Plain only, with both sides perforated 500 sets / box	Box	24		
TOTAL PRICE					

(Amount in Words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

 Name/Signature of Representative

 Name of Company

 Contact No.

