



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
BONCODIN HALL, GENERAL SOLANO STREET, SAN MIGUEL, MANILA

REQUEST FOR QUOTATION

The Department of Budget and Management (DBM), through its Administrative Service (AS), will undertake a Small Value Procurement for the "Supply and Delivery of *One (1) Sofa Set, Three (3) Executive Chairs and Re-upholstery of Two (2) Executive Chairs*", in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

- Name of Project : Supply and Delivery of *One (1) Sofa Set, Three (3) Executive Chairs and Re-upholstery of Two (2) Executive Chairs*
- Approved Budget for the Contract : One Hundred Ten Thousand Four Hundred Pesos (P110,400.00)
- Specifications : See attached Annex "A" for specification
- Location : G/F DBM Building III, General Solano Street, San Miguel, Manila
- Delivery Date : Ten (10) working days upon receipt of the Notice to Proceed

Interested suppliers are required to submit their valid and current Mayor's Permit and PhilGeps Registration Certificate, and price quotation (Annex "A").

Submission of quotation and eligibility documents is on or before 5:00p.m. of June 4, 2014 at the Administrative Service, Ground Floor, DBM Bldg. III, Gen. Solano St., San Miguel, Manila. Open submission may be submitted, manually or through facsimile at fax no. 735-4979.

For inquiry, you may contact us at tel. nos. 735-4979 or 490-1000 locals 3114, 3115 & 3117.

Very truly yours,

ATTY. SOFIA C. YANTO
Director, Administrative Service

PRICE QUOTATION FORM

Date

The Administrative Service
Department of Budget and Management
Ground Floor, DBM Bldg. III, Gen. Solano St.
San Miguel, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Description	Scope of Work	Qty	Labor & Materials Cost
Sofa Set	• Three seater sofa with loose cushion setrest and backrest	1	
	• Single sofa with loose cushion seatrest and backrest	2	
	• Center table, tanguile wood in walnut stain finish, dim: 1200W x 60D	1	
	• Side table, tanguile wood in walnut stain finish, dim: 600W x 600D	2	
Executive Chair	• High back chair with armrest, gaslift and backtilt marigold series	3	
	• Re-upholstery	2	
	Total Labor and Materials Cost		

(Amount in Words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Signature of Representative

Name of Company

Contact No.

