



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

REQUEST FOR QUOTATION

The Department of Budget and Management (DBM), through its Administrative Service (AS), will undertake a Small Value Procurement for the “*Supply and Delivery of Drinking Water with Hot and Cold Water Dispenser*” accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

- Name of Project : Supply and Delivery of Drinking Water with Hot and Cold Water Dispenser
- Approved Budget For the Contract : Fifty Thousand Pesos (P50,000.00)
- Specifications : See attached Annex “A” for specification
- Location : 4/F Palacio Del Gobernador, Intramuros, Manila
- Contract Duration : August 1, 2014 to March 30, 2015
- Delivery Date : Five (5) working days upon receipt of the Notice to Proceed

Interested suppliers are required to submit their valid and current Mayor’s Permit and PhilGeps Registration Certificate, and price quotation (Annex “A”).

Submission of quotation and eligibility documents is on or before 5:00p.m. of 22 July, 2014, at the Administrative Service, Ground Floor, DBM Bldg. III, Gen. Solano St., San Miguel, Manila. Open submission may be submitted, manually or through facsimile at fax no. 735-4979.

For inquiry, you may contact us at tel. nos. 735-4979 or 490-1000 locals 3114, 3115 & 3117.

Very truly yours,

ATTY. SOFIA C. YANTO
Director, Administrative Service

PRICE QUOTATION FORM

Date

The Administrative Service
Department of Budget and Management
Ground Floor, DBM Bldg. III, Gen. Solano St.
San Miguel, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Specification	Quantity	Cost/bottle	Total Cost
One time delivery of hot and cold water dispenser	1		
Weekly delivery of purified drinking water Note : Actual quantity may increase or decrease during the implementation	10 bottles		
• Minimum of 16 stages purification/filtration process			
• Contents 5 gallons per bottle			
• Shape and quality of bottle: Round and poly carbonated resin type (brand) new)			
• Provision of closed delivery van/truck			
• Monthly cleaning of hot and cold water dispenser			
TOTAL			

(Amount in Words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Signature of Representative

Name of Company

Contact No.

