REQUEST FOR QUOTATION

The Department of Budget and Management (DBM), through its Administrative Service (AS), will undertake a Small Value Procurement for the "*Purchase of Kodak Capture Professional Software Licenses",* in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project	:	Purchase of Kodak Capture Professional Software Licenses
Approved Budget for the Contract	:	Two Hundred Eighteen Thousand Eight Hundred Eighty Pesos (P218,880.00)
Specifications	:	Purchase of Kodak Capture Professional Software Licenses (see attached Annex "A" for specification & scope of work)
Location	:	G/F, DBM Bldg. III, Gen. Solano St., San Miguel, Manila
Delivery Date	:	Fifteen (15) working days upon receipt of the Notice to Proceed

Interested suppliers are required to submit their valid and current Mayor's Permit and PhilGeps Registration Certificate, and price quotation (Annex "A").

Submission of quotation and eligibility documents is on or before 5:00p.m. of 21 May 2014 at the Administrative Service, Ground Floor, DBM Bldg. III, Gen. Solano St., San Miguel, Manila. Open submission may be submitted, manually or through facsimile at fax nos. 735-4979 / 735-1957.

For inquiry, you may contact us at tel. nos. 735-4979 or 490-1000 locals 3114, 3115 & 3117.

Very truly yours,

ATTY. SOFIA C. YANTO
Director, Administrative Service

PRICE QUOTATION FORM

_____
       Date

The Administrative Service
Department of Budget and Management
Ground Floor, DBM Bldg. III, Gen. Solano St.,
San Miguel, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Description	Specification	Qty	Unit Price	Total Price
Kodak Capture Professional Software Licenses: • With Dongle • Perpetual License Ownership	Features: • Intelligent Quality Control – Image Enhancement to reduce re-scan • Manual Data Entry – Single and Double Data Entry including configuration of mandatory fields • Lookup Database – Supports various types of databases to automatically populate fields and reduce manual data entry • Zonal OCR – Drag and Drop OCR • MICR – image-based magnetic ink character recognition for checks • Barcode – supports 18 types of barcodes including 2D • File conversion – support conversion of TIG, JPG to PDF, Searchable PDF and PDF-Archive • Support unlimited index fields	5		
	TOTAL PRICE			

(Amount in Words) _____

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The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

_____
    Name/Signature of Representative

_____
      Name of Company

_____
      Contact No.