



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
ADMINISTRATIVE SERVICE
MALACAÑANG, MANILA

REQUEST FOR QUOTATION

The Department of Budget and Management (DBM), through its Administrative Service, will undertake a Small Value Procurement for the "*Provision for Food and Catering Services*", in accordance with Section 53.9 of the Revised Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : Provision for food and catering Services
Location : Palet Express Offices, Makati City
Brief Description : Provision for snacks and meals for 200 participants of the two-day Readysaster Hack.
Approved Budget for the Contract : Two Hundred Thousand Pesos (P200,000.00)

Interested suppliers are required to submit their valid and current Mayor's Permit and PhilGeps Registration Certificate, price quotation (Annex "A"), and Menu (Annex "B").

Submission of quotation and eligibility documents is on or before 5:00 p.m. of 24 April 2014, at the Administrative Service, Ground Floor, DBM Building III, General Solano St., San Miguel, Manila, Manila. Telefax No. 735-4979. Open submission may be submitted, manually or through facsimile.

For inquiry, you may contact us at tel. no. 735-4902 or 490-1000 locals 3114, 3115 & 3117.

Very truly yours,

ATTY. SOFIA C. YANTO
Director, Administrative Service

PRICE QUOTATION FORM

 Date

The Administrative Service
 Department of Budget and Management
 G/F DBM Building III
 Gen. Solano, San Miguel, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Date	Description	Cost/Head	Total Cost
	Provision for snacks and meals for 200 participants of the two-day ReadySaster Hack.		
Day 1	A.M. Snack		
	Lunch		
	P.M. Snack		
	Dinner		
	Evening Snack		
	Coffee		
	Drinks		
Day 2	A.M. Snack		
	Lunch		
	P.M. Snack		
	Coffee		
	Drinks		
Total Cost			

(Amount in Words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

 Name/Signature of Representative

 Name of Company and Tel No.

 Contact No.



REPUBLIC OF THE PHILIPPINES
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ADMINISTRATIVE SERVICE
MALACAÑANG, MANILA

NOTICE OF AWARD

November 8, 2013

MR. ALBERT GO
Simply Sumptous, Inc.
Sadoce Foodcourt, 12F, Smart Tower 2
Makati City

Dear **Mr. Go**:

We are pleased to inform you that the project "*Provision of Meals and Snacks*" during the Data.Gov.Ph Hackaton: #KabantayNgBayan activities is hereby awarded to your company in the amount of One Hundred Sixty Six Thousand Pesos (P166,000.00).

Based on the evaluation of your submitted documents, the Administrative Service finds your submission as the lowest calculated and responsive quotation for the said project.

Thank you very much.

Very truly yours,

ATTY. SOFIA C. YANTO
Director, Administrative Service



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
ADMINISTRATIVE SERVICE
MALACAÑANG, MANILA

NOTICE TO PROCEED

November 12, 2013

MR. ALBERT GO

Simply Sumptous, Inc.
Sadoce Foodcourt, 12F, Smart Tower 2
Makati City

Dear **Mr. Go**:

Per attached Purchase Order No. 2013-184, we hereby notify you that your Office may commence work on the project "*Provision of Meals and Snacks*" upon receipt and acceptance of this notice.

In this regard, your Office shall coordinate with the Office of Undersecretary Richard E. Moya, Undersecretary for Transparency and ICT Initiatives, in executing the said service, in accordance with the terms and conditions stated at the back of the Purchase Order.

Thank you very much.

Very truly yours,

ATTY. SOFIA C. YANTO

Director, Administrative Service

Conforme:

Mr. Albert Go