

## REPUBLIC OF THE PHILIPPINES

## DEPARTMENT OF BUDGET AND MANAGEMENT

GENERAL SOLANO STREET, SAN MIGUEL, MANILA

## REQUEST FOR QUOTATION

The Department of Budget and Management (DBM), through its Administrative Service (AS), will undertake a Small Value Procurement for the "Printing of Custom DBM Folders with Inside Pocket" in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : Printing of Custom DBM Folders with Inside Pocket

Approved Budget For the Contract

Fifty Thousand Pesos (P50.000)

Specifications : See attached Annex "A" for specification

Location : G/F DBM Building III, Gen. Solano St., San Miguel, Manila

Delivery Date : Fifteen (15) working days upon receipt of the Notice to Proceed

Interested suppliers are required to submit their valid and current Mayor's Permit and PhilGeps Registration Certificate, and price quotation (Annex "A").

Submission of quotation and eligibility documents is on or before 5:00p.m. of August 20, 2014, at the Administrative Service, Ground Floor, DBM Bldg. III, Gen. Solano St., San Miguel, Manila. Open submission may be submitted, manually or through facsimile at fax no. 735-4979.

For inquiry, you may contact us at tel. nos. 735-4979 or 490-1000 locals 3114, 3115 & 3117.

Very truly yours,

ATTY, SOFIA C. YANTO

Director, Administrative Service

## PRICE QUOTATION FORM

Doto			
Date			
The Administrative Service Department of Budget and Management Ground Floor, DBM Bldg. III, Gen. Solano St. San Miguel, Manila			
Sir/Madam:			
After having carefully read and accepted the terms a hereunder is our quotation/s for the item/s as follows:		the Request	for Quotation
Requirements and Specification	Quantity	Cost/piece	Total Cost
<b>Requirements:</b> Printing and delivery of Custom DBM Folders with Inside Pockets	3,000 pieces		
Specification:	-		
• Folder with Inside Pockets / Sleeves (both sides)	-		
• Size: 9" x 12" folded	<u>-</u>		
18" x 16" spread			
• Stock: C2S – matte board 230 GSM	1		
• Color: Full color, 4x4 + UV lamination	=		
Includes die cutting			
		TOTAL	
(Amount in Words)			
The above-quoted prices are inclusive of all costs an	d applicable tax	es.	
Very truly yours,			
Name/Signature of Representative			
Name of Company			
Contact No.			