



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
ADMINISTRATIVE SERVICE
MALACAÑANG, MANILA

REQUEST FOR QUOTATION

The Department of Budget and Management (DBM), through its Administrative Service (AS), will undertake a Small Value Procurement for the "*Printing and Delivery of Budget and Management Bulletin for CY 2014*", in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

- Name of Project : Printing and Delivery of Budget and Management Bulletin for CY 2014
- Location : AS, G/F DBM Building III, General Solano, San Miguel, Manila
- Specifications : Printing and Delivery of 2,000 copies per quarter or 8,000 copies a year (see attached Annex "A" for specification)
- Approved Budget for the contract : One Hundred Eighty Nine Thousand Pesos (P189,000.00)
- Delivery Date : Three (3) days (excluding Sunday) after the TIS submission of camera ready materials

Interested suppliers are required to submit their valid and current Mayor's Permit and PhilGEPS Registration Certificate, and price quotation (Annex "A").

Submission of quotation and eligibility documents is on or before 5:00 p.m. of 12 February 2014, at the Administrative Service, Ground Floor, DBM Building III, General Solano St., San Miguel, Manila, Manila. Tele Fax No. 735-4979. Open submission may be submitted, manually or through facsimile.

For inquiry, you may contact us at tel. no. 735-4902 or 490-1000 locals 3114, 3115 & 3117.

Very truly yours,

ATTY. SOFIA C. YANTO
Director, Administrative Service

PRICE QUOTATION FORM

 Date

The Administrative Service
 Department of Budget and Management
 Ground Floor, DBM Bldg. III, Gen. Solano St.,
 San Miguel, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Description	Specification	Qty	Unit Price	Total Price
Printing and Delivery of Budget and Management Bulletin for CY 2014	Cover : Self cover Color : 4 colors Paper : matte coated 70 gsm Trim size : 8.25 x 11.75 inches No. of Pages : 12 pp. Other requirements : delivery of 2,000 copies per quarter or a total of 8,000 copies per year Delivery : 3 days (excluding Sunday) after submission of camera ready materials	8,000		
GRAND TOTAL				

(Amount in Words)

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

 Name/Signature of Representative

 Name of Company

 Contact No.

