



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

REQUEST FOR QUOTATION

The Department of Budget and Management (DBM), through its Administrative Service (AS), will undertake a Small Value Procurement for the “*Offset Printing Services for the 2015 Proposed Budget in Brief and a Monograph on Budget Reforms*”, in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

- Name of Project : Offset Printing Services for the 2015 Proposed Budget in Brief and a Monograph on Budget Reforms
- Approved Budget for the Contract : Four Hundred Thousand Pesos (P400,000.00)
- Specifications : see attached Annex “A” for specifications
- Location : G/F, DBM Bldg. III, Gen. Solano St., San Miguel, Manila
- Delivery Date : Fifteen (15) working days upon receipt of the Notice to Proceed

Interested suppliers are required to submit their valid and current Mayor’s Permit and PhilGeps Registration Certificate, and price quotation (Annex “A”).

Submission of quotation and eligibility documents is on or before 5:00p.m. of 14 July 2014 at the Administrative Service, Ground Floor, DBM Bldg. III, Gen. Solano St., San Miguel, Manila. Open submission may be submitted, manually or through facsimile at fax nos. 735-4979 / 735-1957.

For inquiry, you may contact us at tel. nos. 735-4979 or 490-1000 locals 3114, 3115 & 3117.

Very truly yours,

ATTY. SOFIA C. YANTO
Director, Administrative Service

PRICE QUOTATION FORM

Date

The Administrative Service
Department of Budget and Management
Ground Floor, DBM Bldg. III, Gen. Solano St.,
San Miguel, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Description / Specification	Qty	Unit Price	Total Price
Offset Printing Services for the following:			
1. 2015 Proposed Budget in Brief:	10,000 copies		
2. Monograph on Budget Reforms	1,000 copies		
Specifications:			
i. Size : 8" x 10"			
ii. Maximum of 60 pages (including covers)			
iii. Stock : Cover C2S – matte board 220GSM Inside C2S – book paper 110GSM			
iv. Color : Cover – 4x4 + UV coating Inside – 4x4			
v. Saddle stitch binding			
GRAND TOTAL			

(Amount in Words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Signature of Representative

Name of Company

Contact No.

