

REPUBLIC OF THE PHILIPPINES DEPARTMENT OF BUDGET AND MANAGEMENT ADMINISTRATIVE SERVICE MALACAÑANG, MANILA

REQUEST FOR QUOTATION

The Department of Budget and Management (DBM), through its Administrative Service (AS), will undertake a Small Value Procurement for the "Supply and Installation of Glass Board" in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project	:	Supply and Installation of Glass Board
	•	Supply and mistaliation of Glass Doard

Location : G/F DBM Building III, General Solano, San Miguel, Manila

Specifications : Supply and Installation of 6mm Glass Board Dimension: 88" x 143" Sliding door – 1/4 with plywood backing, ³/₄ aluminum railing (see attached drawing, Annex "A").

Approved Budget	:	One Hundred Twenty Thousand Pesos
for the contract		(P120,000.00)

Delivery Date : Fifteen (15) days upon receipt of the Purchase Order

Interested suppliers are required to submit their valid and current Mayor's Permit and PhilGEPS Registration Certificate, and price quotation (Annex "B").

Submission of quotation and eligibility documents is on or before 5:00 p.m. of 10 October, 2013, 2013 at the Administrative Service, Ground Floor, DBM Building III, General Solano St., San Miguel, Manila, Manila. Tele Fax No. 735-4979. Open submission may be submitted, manually or through facsimile.

For inquiry, you may contact us at tel. no. 735-4902.

Very truly yours,

ATTY. SOFIA C. YANTO Director, Administrative Service

Annex "B"

PRICE QUOTATION FORM

Date

The Administrative Service Department of Budget and Management G/F DBM Building III Gen. Solano St., San Miguel, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Description	Specification	Qty	Unit Price	Total Price
Supply and Installation of 6-mm Glass Board	Dimension: 88" x 143" Materials: 6-mm glass board Sliding door – 1/4 plywood backing ³ / ₄ and aluminum railing	1 lot		
Grand Total				

(Amount in Words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Signature of Representative

Name of Company

Contact Number



