



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
MALACAÑANG, MANILA

ADMINISTRATIVE SERVICE

REQUEST FOR QUOTATION

The Department of Budget and Management (DBM), through its Administrative Service (AS), will undertake a Small Value Procurement for the project, *Supply and Delivery of Newspapers*, in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

- Name of Project : **Supply and Delivery of Newspapers**
- Location : Mabini Hall, Boncodin Hall and Arcache Building
- Specifications : Subscription of Daily Newspapers
- Approved Budget
for the Contract : Two Hundred Seventy Seven Thousand Three Hundred Twenty Pesos (P277,320.00)
- Contract Duration : April 1 to March 30, 2014
- Location : Mabini Hall, Boncodin Hall and Arcache Building

Interested suppliers are required to submit their valid and current Mayor's Permit and PHILGEPS Registration Certificate, and price quotation (Annex "A").

Submission of quotation and eligibility documents is on or before 5:00 p.m. of March 18, 2013 at the Administrative Service, Ground Floor, Mabini Hall, San Miguel, Manila, Fax No. 735-4979 or 735-1957. Open submission may be submitted, manually or through facsimile.

For further inquiry, you may contact us at Telephone N. 735-4902.

Very truly yours,

ATTY. SOFIA C. YANTO
Director, Administrative Service

Annex "A"

PRICE QUOTATION FORM

_____ Date

The Administrative Service
Department of Budget and Management
Mabini Hall, Malacañang, Manila

Ma'am:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation for the project, Supply and Delivery of Newspapers:

Item No.	Description		Daily Subscription			Estimated Annual Quantity	Unit Cost (VAT inclusive)	Total Cost (VAT inclusive)
	NEWSPAPER		Boncodin Hall	Arcache Building	Mabini Hall			
1	Balita	Daily		1		240		
		Saturday		1		60		
		Sunday		1		60		
2	Business World	Daily	5	2	1	1,680		
3	Malaya	Daily		2		480		
4	Manila Bulletin	Daily	2	1		720		
		Saturday	1	1		120		
		Sunday	1	1		120		
5	Manila Standard	Daily	1	1		480		
		Saturday	1	1		120		
		Sunday	1	1		120		
6	Manila Times	Daily		1		240		
		Saturday		1		60		
		Sunday		1		60		
7	People's Journal	Daily		1		240		
		Saturday		1		60		
		Sunday		1		60		
8	People's Tonight	Daily		1		240		
		Saturday		1		60		
		Sunday		1		60		
9	Phil. Daily Inquirer	Daily	17	2	5	5,760		
		Saturday	1	1		120		
		Sunday	1	1		120		
10	Philippine Star	Daily	9	2	3	3,360		
		Saturday	1	1		120		
		Sunday	1	1		120		

11	Pilipino Ngayon	Daily		1		240		
		Saturday		1		60		
		Sunday		1		60		
12	Tempo	Daily		1		240		
		Saturday		1		60		
		Sunday		1		60		
13	Tribune	Daily		1		240		
		Saturday		1		60		
		Sunday		1		60		
TOTAL, BID PRICE								

Amount in Words: _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

 Name of Company/Bidder

 Signature over Printed Name of Bidder
 Representative

PHILGEPS No. _____ issued on _____ valid until _____
 DTI/SEC Reg. Cert. No. _____ issued on _____
 Mayor's Permit No. _____ issued on _____ valid until _____