



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
ADMINISTRATIVE SERVICE
MALACAÑANG, MANILA

REQUEST FOR QUOTATION

The Department of Budget and Management (DBM), through its Administrative Service (AS), will undertake a Small Value Procurement for the "*Purchase of One (1) unit ID Printer*" in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

- Name of Project : Purchase of One (1) Unit ID Printer
- Location : G/F DBM Building III, General Solano, San Miguel, Manila
- Specifications : One (1) unit ID Printer with built-in lamination machine and printing capability (see attached detailed specification, Annex "A")
- Approved Budget for the contract : Two Hundred Fifty Thousand Pesos (P250,000.00)
- Delivery Date : Fifteen (15) days upon receipt of the Purchase Order

Interested suppliers are required to submit their valid and current Mayor's Permit and PhilGEPS Registration Certificate, and price quotation (Annex "B").

Submission of quotation and eligibility documents is on or before 5:00 p.m. of 15 November, 2013, at the Administrative Service, Ground Floor, DBM Building III, General Solano St., San Miguel, Manila, Manila. Tele Fax No. 735-4979. Open submission may be submitted, manually or through facsimile.

For inquiry, you may contact us at tel. no. 735-4902 or 490-1000 locals 3114, 3115 & 3117.

Very truly yours,

ATTY. SOFIA C. YANTO
Director, Administrative Service

TECHNICAL SPECIFICATION AND REQUIREMENTS

Description	Specification	Statement of Compliance
ID Printer with Built-In Lamination Machine	<ol style="list-style-type: none"> 1. Print capabilities: <ul style="list-style-type: none"> • Capable of one-sided and automatic dual-sided printing • Edge-to-edge printing • Full-color or monochrome • Color dye sublimation or UV fluorescent printing technology • Alphanumeric text, logos and digitized signatures • Capable of printing background patterns of any complexity • Capable of printing in PVC, Composite PVC, polycarbonate, and other card type 2. Comes with secured / proprietary software for the ID design 3. Software can link with any database to import personnel information 4. Printer memory: 32MB standard 5. Must be USB 2.0 compliant, and compatible with Windows 2000, XP, Vista 32-bit, Windows 7 32-bit, and Linux operating systems. 6. Print resolution: 300 dots per inch 7. Printing speed: <ul style="list-style-type: none"> • At least one card, dual-sided printing and lamination, per minute 8. Capable of one-sided and automatic dual-sided lamination 9. With two (2) years warranty on parts and service 10. Must be able to present certification of product and service efficiency from at least 3 	

	<p>government agencies and 3 private companies using their proposed model</p> <p>11. Highly reliable and prompt after-sales service within 1-2 working days.</p> <p>12. Includes the following consumables:</p> <ul style="list-style-type: none"> • Original PVC cards (standard size 3.370" x 2.125") with double-sided laminate, and colored and monochrome ribbons good for 1,200 pieces ID <p>13. With certificate that spare parts and consumables are available in the market within the next ten (10) years</p> <p>14. Training of Staff in the proper operation/use of the machine</p>	
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I hereby certify to comply and deliver all the above requirements.

Name of Company/Bidder

Signature over Printed Name of Representative

Date

PRICE QUOTATION FORM

Date

The Administrative Service
Department of Budget and Management
G/F DBM Building III
Gen. Solano St., San Miguel, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the project "Purchase of one (1) Unit ID Printer:

Description	Quantity	Unit Price	Total Price
ID Printer with Built-In Lamination Machine and printing capability			
Total Price			

(Amount in Words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Signature of Representative

Name of Company

Contact Number