



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
MALACAÑANG, MANILA

REQUEST FOR QUOTATION

The Department of Budget and Management (DBM), through its Bids and Awards Committee (BAC), will undertake a Negotiated Procurement (Small Value Procurement) for the following Projects in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184:

LOT NO.	NAME OF PROJECT	APPROVED BUDGET FOR THE CONTRACT
1	Printing of the 2014 Proposed Budget in Brief (10,000 copies)	P300,000.00 (VAT inclusive)
2	Printing of the Performance-Informed Budget Brochure (10,000 copies)	P100,000.00 (VAT inclusive)

Location: DBM Public Information Unit, Boncodin Hall, Gen. Solano St., San Miguel, Manila

Prospective bidders shall accomplish, provide correct and accurate information and submit the duly signed Price Quotation Form not later than 9:00 a.m. on July 5, 2013. Open quotations may be submitted, manually or through facsimile at Administrative Service, G/F DBM Building III, Gen. Solano St., San Miguel, Manila, Telephone No. 735-1650. Bidders may participate for one Lot only (Lot 1 or Lot 2) or for both Lots (Lot 1 and Lot 2). Bidders shall prepare separate quotation for each lot (Annex A for Lot 1 and Annex B for Lot 2).

Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.

Award of contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated therein.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The DBM shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications.

Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall imposed per day of delay. The DBM shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

The DBM reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

ATTY. JANET B. ABUEL
Assistant Secretary
Chairperson, DBM-BAC

PRICE QUOTATION FORM

Date

The Bids and Awards Committee
Department of Budget and Management
Gen. Solano St., San Miguel Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

LOT 1				
Qty	Description	Specification	Unit Price	Total Price
10,000	Printing of the 2014 Proposed Budget in Brief	1. Offset printing 2. Binding: Saddle stitch 3. Size: 8 ¼ x 11 ¾ (A4) 4. 52 pages including cover 5. Stock: Cover – matte board 140 lbs Inside – matte 80 gsm 6. Color: Cover – 4x4 + UV coating Inside – 4x4 7. Delivery: Initial delivery of not less than 1,000 copies within five (5) days upon submission by DBM of the final digital proof. Final delivery (of the balance) shall be within ten (10) days after the first delivery.		
GRAND TOTAL				

Note: defective copies shall be replaced by the winning printer free of charge

(Amount in Words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Signature of Representative

Name of Company

Mayor's Permit No. _____

DTI or SEC Registration Certificate No. _____

PhilGEPS Registration No. _____

(Please submit the photocopies of the above documents upon submission of quotation)

PRICE QUOTATION FORM

_____ Date

The Bids and Awards Committee
Department of Budget and Management
Gen. Solano St., San Miguel Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

LOT 2				
Qty	Description	Specification	Unit Price	Total Price
10,000	Printing of the Performance-Informed Budget Brochure	1. Offset printing 2. Binding: Saddle stitch 3. Size: 8 ¼ x 11 ¾ (A4) 4. 12 pages 5. Stock: matte 80 gsm 6. Color: 4x4 7. Delivery: within five (5) days upon submission by DBM of the final digital proof		
		GRAND TOTAL		

Note: defective copies shall be replaced by the winning printer free of charge

(Amount in Words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Signature of Representative

Name of Company

Mayor's Permit No. _____

DTI or SEC Registration Certificate No. _____

PhilGEPS Registration No. _____

(Please submit the photocopies of the above documents upon submission of quotation)