



**REPUBLIC OF THE PHILIPPINES**  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ADMINISTRATIVE SERVICE**  
**MALACAÑANG, MANILA**

**REQUEST FOR QUOTATION**

The Department of Budget and Management (DBM), through its Administrative Service (AS), will undertake a Small Value Procurement for the "*Design, Fabrication and Installation of DBM Seal for DBM Buildings I and II*", General Solano St. San Miguel, Manila, in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

- Name of Project : Design, Fabrication and Installation of DBM Seal (Logo) for DBM Building I and back of Building II
- Location : DBM Buildings I and II, General Solano, San Miguel, Manila
- Specifications : Design the interior and exterior DBM Seal (Logo) of Buildings I and back of Building II (see attached logo, Annex "B").
- Approved Budget for the Contract : One Hundred Sixty Thousand Pesos (P 160,000.00)
- Delivery Date : Thirty (30) working days from receipt of Purchase Order
- Warranty : One (1) year after acceptance by DBM of the delivered Goods on workmanship

Interested suppliers are required to submit their valid and current Mayor's Permit and PhilGEPS Registration Certificate, and price quotation (Annex "A").

Submission of quotation and eligibility documents is on or before 5:00 p.m. of 18 December, 2013, at the Administrative Service, Ground Floor, DBM Building III, General Solano St., San Miguel, Manila, Manila. Tele Fax No. 735-4979. Open submission may be submitted, manually or through facsimile.

For inquiry, you may contact us at tel. no. 735-4902 or 490-1000 locals 3114, 3115 & 3117.

Very truly yours,

**ATTY. SOFIA C. YANTO**  
*Director, Administrative Service*

## PRICE QUOTATION FORM

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 Date

The Administrative Service  
 Department of Budget and Management  
 G/F DBM Building III  
 Gen. Solano St., San Miguel, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Qty	Description	Scope of Work	Total Price
2	<b>DBM Seal</b> (same as installed at the Boncodin Hall)  Size: 39.37"	1. Design the interior and exterior DBM Seal of Buildings I and back of Building II (see attached logo).  2. Actual measurement on-site.  3. Fabrication and installation.	
		<b>GRAND TOTAL</b>	

Note: After installation, the winning bidder shall clean and restore the walls from its original condition without additional cost.

(Amount in Words) \_\_\_\_\_

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The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

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 Name/Signature of Representative

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 Name of Company

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 Contact Number

Annex "B"



